



Morton College

Public Hearing – Annual Budget for FY25 (July 1, 2024
– June 30, 2025) and Public Regular Meeting

Wednesday, August 28, 2024, 10:00 AM

TRUSTEE REPORT-AUGUST BOARD MEETING

Gizelle Beltran

I. Pace Bus Passes

1. Students are curious as to when the Transportation Assistance Program will come back.
2. Bring question to attention during Board meeting- Mention that more data will be provided the next meeting regarding issue.

II. NSO Turnout

1. 4 different sessions With presenters giving students an overview of information from different departments.
 - a. Financial Aid
 - b. IT
 - c. Blackboard
 - d. Science Instructor
 - e. Student Trustee

2. Around ___ (500)? Attended.

III. Meal Program-Summer

1. Panther Pantry Program
2. Around 20 students were helped

IV. Summer Bridge Program

1. Around 50 High School Students Completed Program
2. Senior Cohort- Many students registered for classes as freshman for this fall.
3. Junior Cohort- Students are registered to take dual enrollment classes for the fall.

V. Financial Aid Fest

1. Many students were able to be assisted with their FAFSA application process.
2. Lots of activities that were available to students and family they brought along.

VI. USHLI Dinner

1. Two of our sophomore students and a chaperone were able to attend this Chicago dinner that served as an introduction to the Annual National Conference(USHLI) which aims to empower the Hispanic community members to pursue different leadership positions and opportunities that branch into many different categories in their future. We are hoping to sponsor students to attend this upcoming February.
2. Last year Morton College was able to sponsor 8 students to attend this conference and all students gave feedback that the conference was extremely motivating, encouraging, eye opening and helpful.

Joanna M Martin

From: Mireya Perez
Sent: Monday, August 19, 2024 12:37 PM
To: Board Materials
Subject: Board action - FY2025 Annual Budget
Attachments: Budget Resolution FY25.docx; MC FY25 Annual Budget Final Report.pdf

PROPOSED ACTION: THAT THE BOARD APPROVE THE RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025 OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527 AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.2]

This comprehensive budget reflects the financial plan of the College to provide educational programs and services to the citizens of the Morton College District for FY 2025.

The Tentative Annual Budget was presented to the Board at the May meeting. In accordance with the Illinois Public Community College Act, the Board approved placing the Tentative budget on display for public inspection for a period of at least thirty (30) days.

COST ANALYSIS: Refer to Annual Budget

ATTACHMENTS: Resolution
Annual Budget for Fiscal Year Ending June 30, 2025

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

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www.morton.edu

RESOLUTION
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2025
OF ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 527

WHEREAS, the Board of Trustees of Illinois Community College District No. 527 has caused a Tentative College Budget to be prepared; and

WHEREAS, said Tentative Budget has been made available to the Board of Trustees; and the Secretary of the Board has made same conveniently available to public inspection for at least thirty days prior to the final action thereon; and

WHEREAS, a Public Hearing was held as to such Budget on August 28, 2024 and a notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, be it resolved by the Board of Trustees of said District as follows:

Section 1. That the Fiscal Year of this Community College District be and the same hereby is fixed and declared to be beginning July 1, 2024 and ending June 30, 2025.

Section 2. That the attached Budget containing an estimate of amounts available in each fund, separately and of expenditures from each be and the same is hereby adopted at the Budget of the Community College District for the said fiscal year.

Passed this 28th day of August 2024.

Leonard B. Cannata, Chair
Morton College Board of Trustees
Community College District No. 527
County of Cook, State of Illinois

Jose A Collazo, Secretary
Morton College Board of Trustees
Community College District No. 527
County of Cook, State of Illinois

Morton College



Celebrating 100 years

OF CREATING PATHWAYS TO A BETTER LIFE!

Annual Budget Fiscal Year 2025

District 527
Cicero, Illinois

www.morton.edu

FISCAL YEAR 2025 BUDGET

Prepared by:

Mireya Perez, Chief Financial Officer/Treasurer

Morton College District 527
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000
www.morton.edu

MORTON COMMUNITY COLLEGE

FISCAL YEAR 2025 BUDGET

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MORTON COMMUNITY COLLEGE
FISCAL YEAR 2025 BUDGET

Introduction

Transmittal Letter

Principal Officials



MORTON COLLEGE
Community College District No. 527
Annual Budget
July 1, 2024 to June 30, 2025

Presented is the Annual Budget of Morton College for the fiscal year ending June 30, 2025. The College's financial plan has been developed utilizing a comprehensive, systematic approach designed to make the budget more easily understood.

BACKGROUND

Morton Community College District No. 527 was established on September 5, 1924 and provides baccalaureate-oriented, career-oriented and continuing education courses to a six-suburb community. The District is located approximately 12 miles west of downtown Chicago, Illinois with a viable transportation network including I-290 (Eisenhower Expressway) and I-55 (Stevenson Expressway) just to the north and south, respectively, Metra's Burlington Northern and the Chicago Transit Authority. The Board of Trustees, which is elected by residents within the District, is the District's ruling body that establishes the policies and procedures by which the College is governed.

This District is known for its academic excellence, dedicated teaching, small classes, friendly atmosphere, personalized learning and affordability. The College offers educational programs and support services to students at an affordable cost. The programs and services offered by the College prepare students for an education that leads to a bachelor's degree, job entry and career advancement and developmental education. The College also provides opportunities for lifelong learning and develops and conducts programs and activities that enhance the cultural, civic and economic life of the community.

The College serves approximately 160,000 residents of the District, which encompasses the communities of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. The 37.12-acre campus contains five buildings with state-of-the-art classrooms and science laboratories, a brand-new planetarium, a renovated 350-seat theatre, 50,000-piece library, a 1,000-seat gymnasium and a physical fitness center.

MAJOR TRENDS

Morton College recognizes the influence of a dynamic community and environment. Following are major trends and issues anticipated over the next five years that will play a critical role in the institution's planning processes:

- Demographic:
 - The College's service area is expected to remain the same in population similar to Cook County. According to EMSI Economic Modeling, Cook County has remained relatively stable in total population between 2011 and 2018. In that time period, population declined by 0.1% (6,405 residents). District 527 represents 6 communities within Cook County. District 527 showed a population decline of 1.0% (1,619 residents).
 - The population of Cook County and District 527 is increasing in age.
 - For District 527, the 65 to 69 years age category shows the sharpest increase from 2011 to 2018 with a 53% jump. The number of 15 to 19 years old residents, who are preparing to enter college-age, decreased 5% between 2011 and 2018.
 - For Cook County, the 65 to 69 years age category shows the sharpest increase from 2011 to 2018 with a 33% jump. The largest decrease in population came from 15 to 19 years old residents, who are preparing to enter college-age, who decreased in number by 11%.
 - Between 2011 and 2018, District 527 increased in Hispanic population by 5%. In 2018, 74% of the population was Hispanic. In the same time period, Cook County's Hispanic population increased by 6% to reach 26% in 2018.
- Technological:
 - The evolution of technology will continue affording an increasingly diverse array of web- and computer-based tools that can be employed towards increasing student learning and student success.
 - Online and mobile modes of learning will become increasingly expected by students.
 - The capacity for technology to enhance non-teaching functions will increase dramatically.
- Educational:
 - Changes to the College curriculum are expected due to changing demographics, advances being made in technology and dynamic economic conditions.
 - Continued demand for serving students with limited English language proficiency is anticipated.
 - Innovation in delivery of developmental education will be pursued, towards a more effective method of meeting student needs.
 - Collaborative initiatives with district K-12 institutions, as well as 4-year institutions of higher education, will continue to be developed.
 - Increase online course offerings

- Financial:
 - The state funding is expected to remain stable.
 - Increased costs due to aging buildings, infrastructure, and necessary site improvements are anticipated.
 - The College will continue to assess its position among peer institutions trending towards increased tuition.
 - Enrollment is slowly beginning to increase after it was negatively impacted by the pandemic Coronavirus disease (COVID-19).
- Political:
 - Legislation affecting pension reform that will increase amounts that will be paid by the College on behalf of their employees is anticipated.
 - Increased competition for government funds is expected to continue.

FUTURE OUTLOOK

The College's Enterprise Resource Planning (ERP) system has enabled them to centrally aggregate data, both academic and financial, in a secure repository. The system has improved the effectiveness and efficiency of information management, which is critical to the success of Morton College. Further, the ability to securely store, internally share and analyze information is critical for Morton College to meet the needs of the communities it serves. This has improved every aspect of our service to the community. Examples include:

- Provide a secure portal for remote access over the internet:
 - Student access to schedules, grades, class or semester registration, add or drop courses, grades and transcripts.
 - Faculty access to class rosters, course and schedule information, class-teaching assignments, grades, and student information within restrictions.
- Provide staff better access to information at the college to improve service to students, faculty and the community – and do it more timely and efficiently.
- Provide a single source of reliable data, eliminating the need for multiple auxiliary systems to store information. Currently, multiple systems require manual updating to add or correct information.

- Allow the College to better forecast and target market efforts to grow the services available to our community.
- Provide the ability to track and audit data to ensure its accuracy and security.

These and other benefits of the Enterprise Resource Planning System have improved the quality of service Morton College provides to our community while lowering our costs of service.

VISION AND MISSION

The District's Vision Statement:

Our Vision is to be the leader in educational institutions in the delivery of quality academic and workforce development programs that enhance the quality of life for the towns of Berwyn, Cicero, Forest View, Lyons, McCook and Stickney. Our Vision-Goal is to increase fall-to-fall full-time persistence rates to 85% by the year 2024.

The District's Mission Statement:

As a comprehensive Community College, recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better-informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect.

DIVERSITY, EQUITY, INCLUSION, AND ACCESSIBILITY STATEMENT

Morton College strives to cultivate an inclusive environment and a sense of belonging by embracing the diversity of all stakeholders within its community. This includes the faculty and staff we employ, the students we educate, and the broader community that the college serves. We acknowledge that embracing and promoting diversity not only means acknowledging the benefits that varied perspectives lend to our academic endeavor, but also requires us to ensure that everyone we serve has access to the necessary supports for achieving their educational goals to their fullest potential. To uphold this commitment, Morton College implements policies, practices, and services that promote lifelong learning, support diverse learners, promote mental health and wellness, facilitate access to technology, reduce financial barriers, and prioritize food security

MORTON COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT 527

PRINCIPAL OFFICIALS

BOARD OF TRUSTEES

| | <u>POSITION</u> |
|-----------------------|-----------------|
| Leonard B. Cannata | Chair |
| Anthony R. Martinucci | Vice Chair |
| Jose A. Collazo | Secretary |
| Frances F. Reitz | Trustee |
| Charles Hernandez | Trustee |
| Susan K. Grazzini | Trustee |
| Oscar Montiel | Trustee |
| Gizelle Beltran | Student Trustee |

OFFICERS OF THE COLLEGE

| | |
|------------------------|------------------------------------|
| Keith McLaughlin, PhD | President |
| Sheldon Walcher, PhD | Vice President of Academic Affairs |
| Marisol Velazquez, PhD | Vice President of Student Services |
| Mireya Perez | Chief Financial Officer/ Treasurer |

OFFICIALS ISSUING REPORT

| | |
|--------------|------------------------------------|
| Mireya Perez | Chief Financial Officer/ Treasurer |
|--------------|------------------------------------|

DEPARTMENT ISSUING REPORT

BUSINESS OFFICE

MORTON COMMUNITY COLLEGE
FISCAL YEAR 2025 BUDGET

Graphical Information

Operating Fund-Revenues by Source

Operating Fund-Expenditures by Object

Operation Fund-Expenditures by Program

Education Fund-Expenditures by Object

Operations & Maintenance Fund-Expenditures by Object

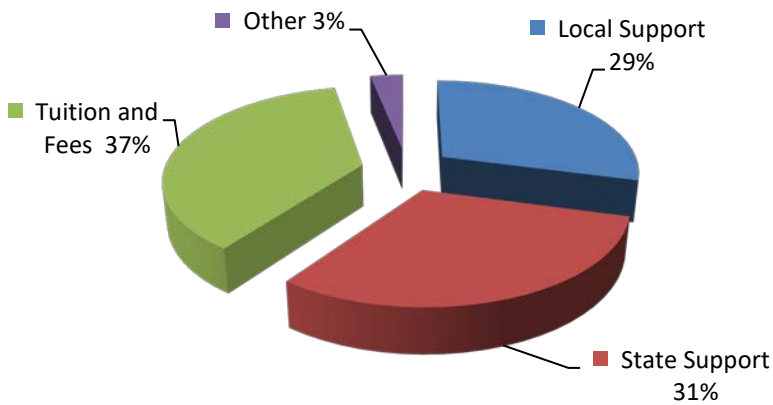


MORTON COMMUNITY COLLEGE

FISCAL YEAR 2025 OPERATING FUND REVENUES BY SOURCE

| FUNDING SOURCE | EDUCATION FUND | O&M FUND | TOTAL OPERATING REVENUES |
|-----------------------|----------------------|---------------------|--------------------------|
| LOCAL SUPPORT | \$ 8,563,745 | \$ 1,674,119 | \$ 10,237,864 |
| STATE SUPPORT | 8,997,744 | 1,831,000 | 10,828,744 |
| TUITION AND FEES | 12,849,660 | - | 12,849,660 |
| OTHER | 1,102,050 | 31,000 | 1,133,050 |
| TOTAL REVENUES | \$ 31,513,199 | \$ 3,536,119 | \$ 35,049,318 |

FY2025 BUDGET



MORTON COMMUNITY COLLEGE

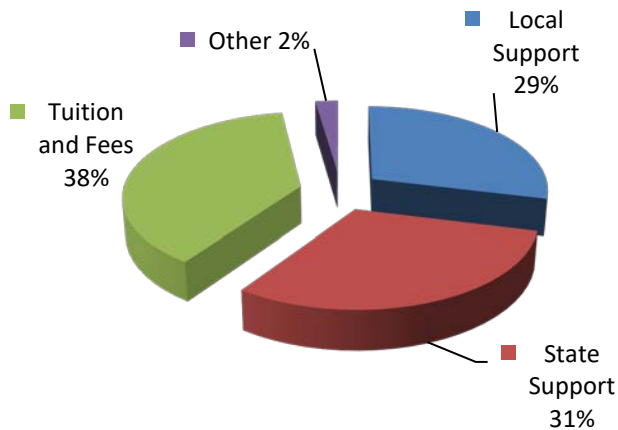
FISCAL YEAR 2025 OPERATING FUND

REVENUES BY SOURCE

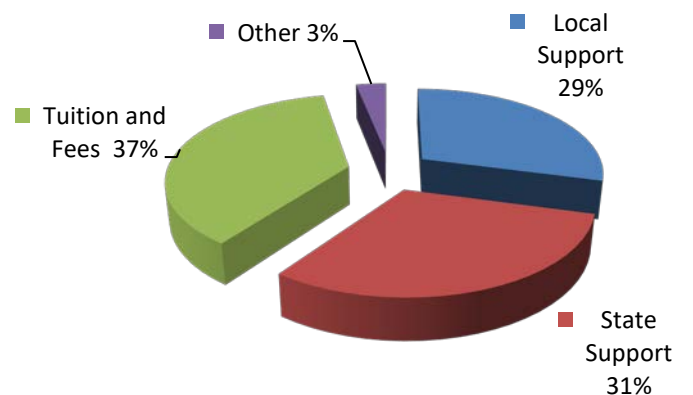
FISCAL YEARS 2024 AND 2025

| FUNDING SOURCE | FY2024 BUDGET | FY2025 BUDGET | INCREASE/DECREASE |
|-----------------------|---------------------|---------------------|-------------------|
| LOCAL SUPPORT | \$10,013,776 | \$10,237,864 | 2% |
| STATE SUPPORT | 10,730,081 | 10,828,744 | 1% |
| TUITION AND FEES | 13,239,824 | 12,849,660 | -3% |
| OTHER | 846,200 | 1,133,050 | 34% |
| TOTAL REVENUES | \$34,829,881 | \$35,049,318 | 1% |

**FY2024
BUDGET**



**FY2025
BUDGET**



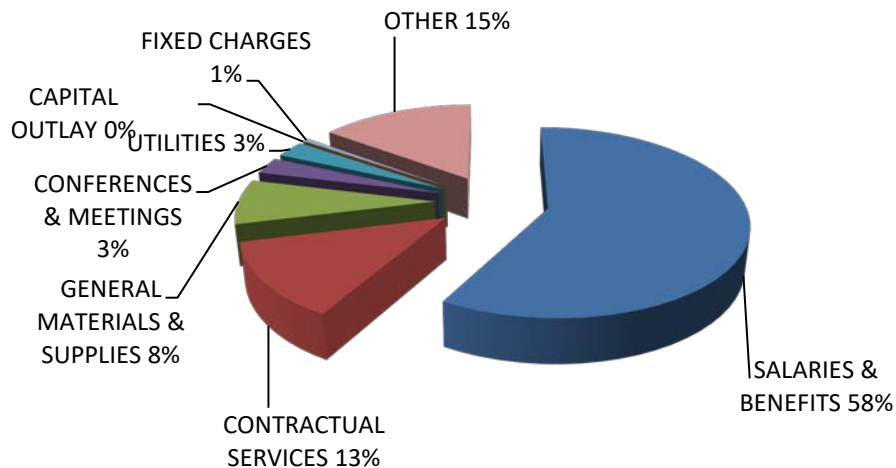
MORTON COMMUNITY COLLEGE

FISCAL YEAR 2025 OPERATING FUND

EXPENDITURES BY OBJECT

| OBJECT | EDUCATION FUND | O&M FUND | TOTAL OPERATING EXPENDITURES |
|------------------------------|---------------------|--------------------|------------------------------------|
| SALARIES & BENEFITS | \$18,772,638 | \$1,674,619 | \$20,447,257 |
| CONTRACTUAL SERVICES | 3,861,050 | 707,000 | \$4,568,050 |
| GENERAL MATERIALS & SUPPLIES | 2,490,011 | 215,000 | 2,705,011 |
| CONFERENCES & MEETINGS | 966,000 | 6,500 | 972,500 |
| FIXED CHARGES | 203,000 | - | 203,000 |
| UTILITIES | - | 863,000 | 863,000 |
| CAPITAL OUTLAY | - | 60,000 | 60,000 |
| OTHER | 5,220,500 | 10,000 | 5,230,500 |
| TOTAL EXPENDITURES | \$31,513,199 | \$3,536,119 | \$35,049,318 |

**FY2025
BUDGET**



MORTON COMMUNITY COLLEGE

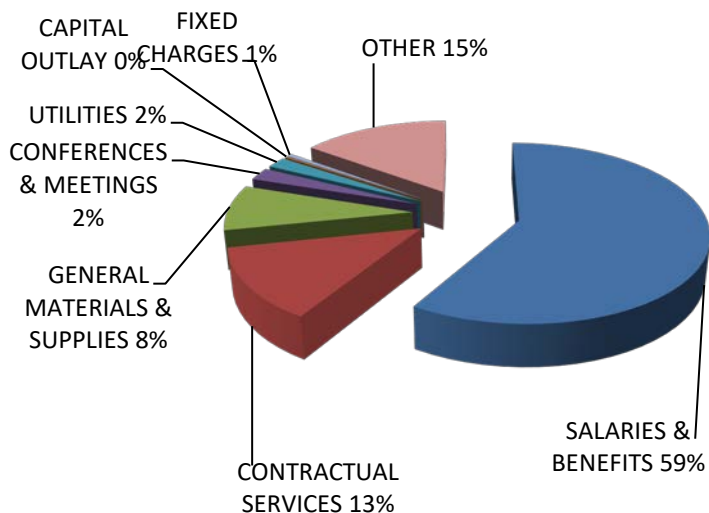
FISCAL YEAR 2025 OPERATING FUND

EXPENDITURES BY OBJECT

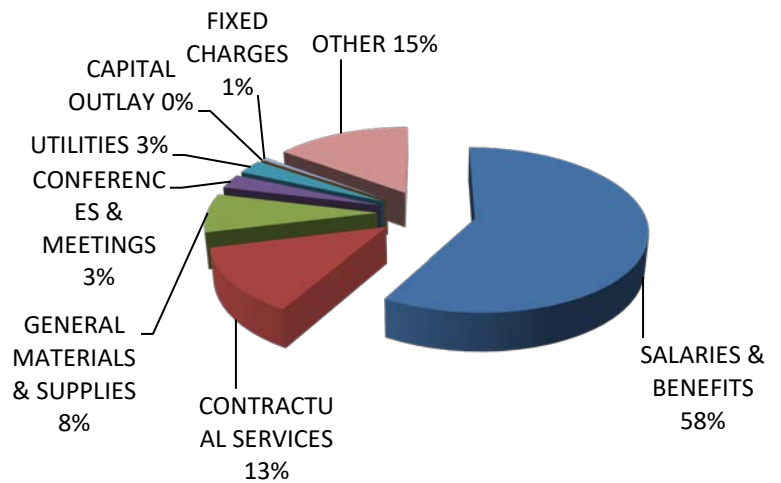
FISCAL YEARS 2024 AND 2025

| OBJECT | 2024 BUDGET | 2025 BUDGET | PERCENT INCREASE/DECREASE |
|------------------------------|---------------------|---------------------|---------------------------|
| SALARIES & BENEFITS | \$20,539,961 | \$20,447,257 | 0% |
| CONTRACTUAL SERVICES | 4,536,500 | 4,568,050 | 1% |
| GENERAL MATERIALS & SUPPLIES | 2,910,370 | 2,705,011 | -7% |
| CONFERENCES & MEETINGS | 792,050 | 972,500 | 23% |
| FIXED CHARGES | 163,000 | 203,000 | 25% |
| UTILITIES | 672,000 | 863,000 | 28% |
| CAPITAL OUTLAY | 60,000 | 60,000 | 0% |
| OTHER | 5,156,000 | 5,220,500 | 1% |
| TOTAL EXPENDITURES | \$34,829,881 | \$35,039,318 | 1% |

**FY2024
BUDGET**



**FY2025
BUDGET**

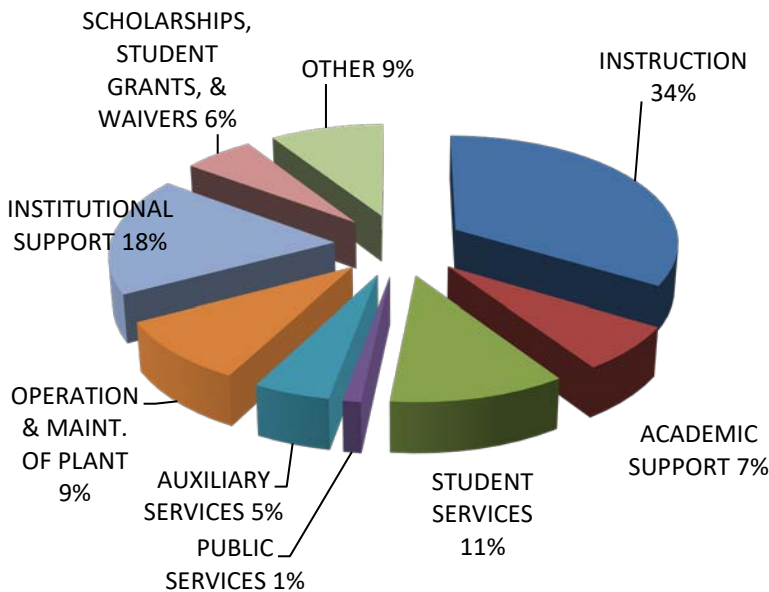


MORTON COMMUNITY COLLEGE

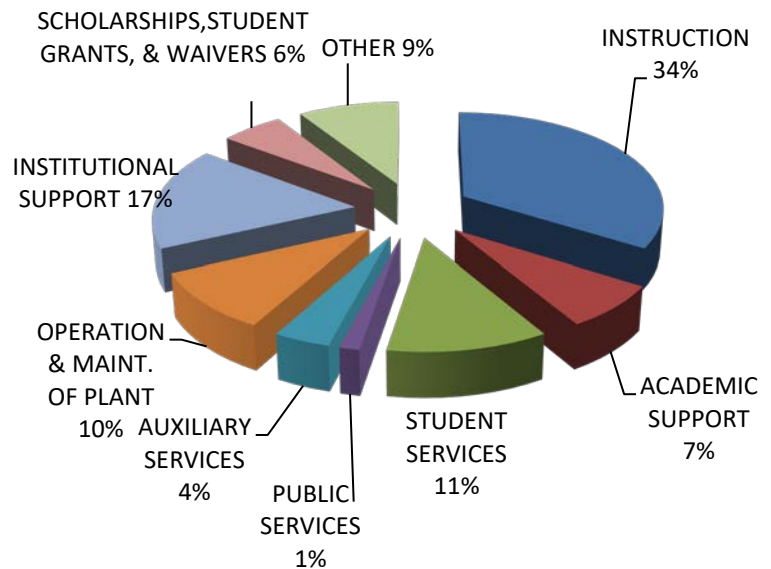
FISCAL YEAR 2025 OPERATING FUND EXPENDITURES BY PROGRAM FISCAL YEARS 2024 AND 2025

| OBJECT | 2024 BUDGET | 2025 BUDGET | PERCENT INCREASE/DECREASE |
|---|---------------------|----------------------|---------------------------|
| INSTRUCTION | \$ 11,672,422 | \$ 11,864,541 | 2% |
| ACADEMIC SUPPORT | 2,489,689 | 2,572,418 | 3% |
| STUDENT SERVICES | 3,899,945 | 3,981,970 | 2% |
| PUBLIC SERVICE | 450,756 | 531,716 | 18% |
| AUXILIARY SERVICES | 1,691,723 | 1,431,950 | -15% |
| OPERATION & MAINT. OF PLANT | 3,290,631 | 3,536,119 | 7% |
| INSTITUTIONAL SUPPORT | 6,229,715 | 5,945,604 | -5% |
| SCHOLARSHIPS, STUDENT GRANTS, & WAIVERS | 2,000,000 | 2,000,000 | 0% |
| OTHER | 3,105,000 | 3,185,000 | 3% |
| TOTAL EXPENDITURES | \$34,829,881 | \$ 35,049,318 | 1% |

**FY2024
BUDGET**



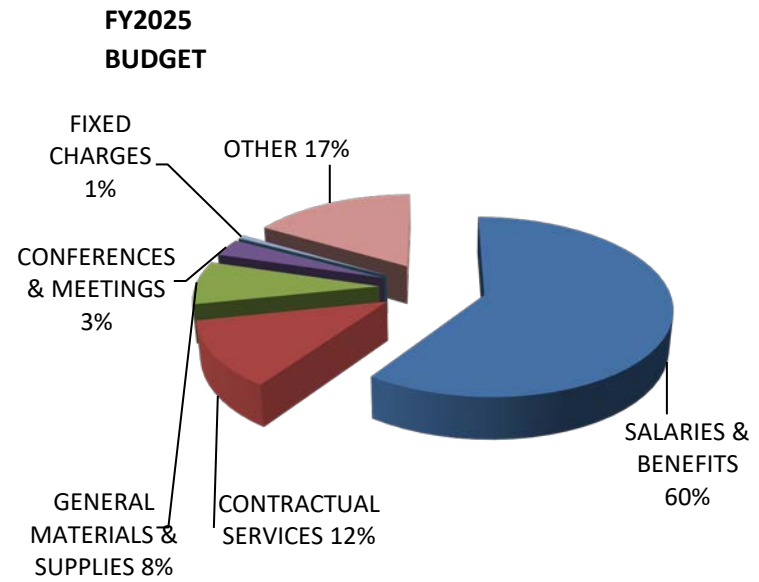
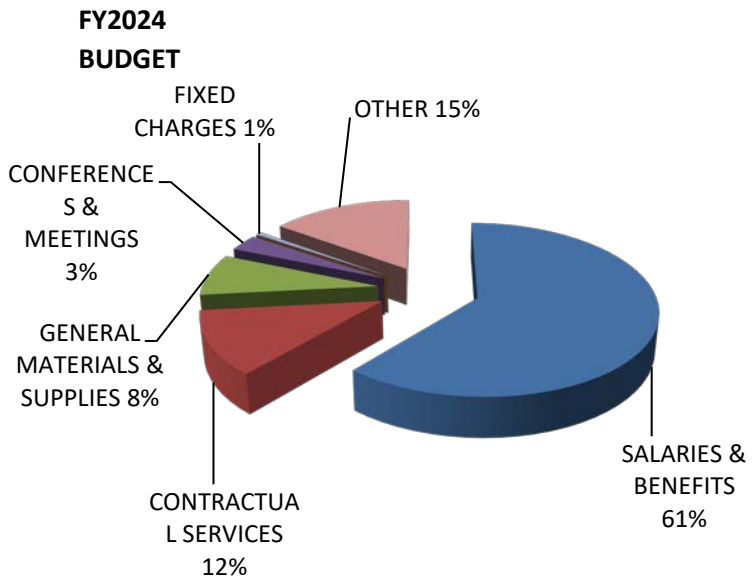
**FY2025
BUDGET**



MORTON COMMUNITY COLLEGE

FISCAL YEAR 2025 EDUCATION FUND EXPENDITURES BY OBJECT FISCAL YEARS 2024 AND 2025

| OBJECT | 2024 BUDGET | 2025 BUDGET | PERCENT INCREASE/ DECREASE |
|---------------------------------|----------------------------|-----------------------------|----------------------------------|
| SALARIES & BENEFITS | \$ 18,849,330 | \$ 18,772,638 | 0% |
| CONTRACTUAL SERVICES | 3,838,500 | 3,861,050 | 1% |
| GENERAL MATERIALS & SUPPLIES | 2,746,870 | 2,490,011 | -9% |
| CONFERENCES & MEETINGS | 785,550 | 966,000 | 23% |
| FIXED CHARGES | 163,000 | 203,000 | 25% |
| CAPITAL OUTLAY | - | - | 0% |
| OTHER | 5,146,000 | 5,220,500 | 1% |
| TOTAL EXPENDITURES | <u>\$31,529,250</u> | <u>\$ 31,513,199</u> | 0% |

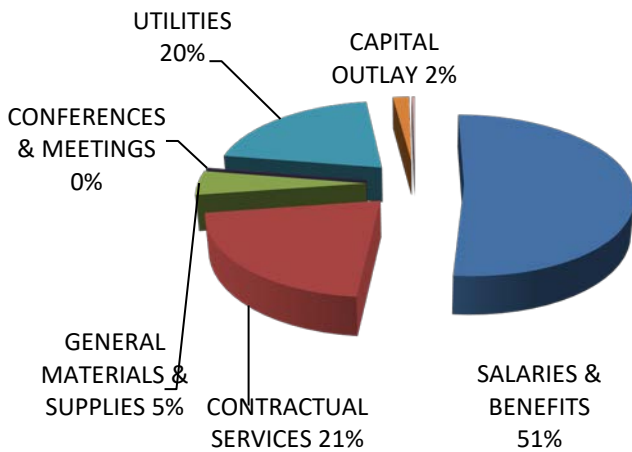


MORTON COMMUNITY COLLEGE

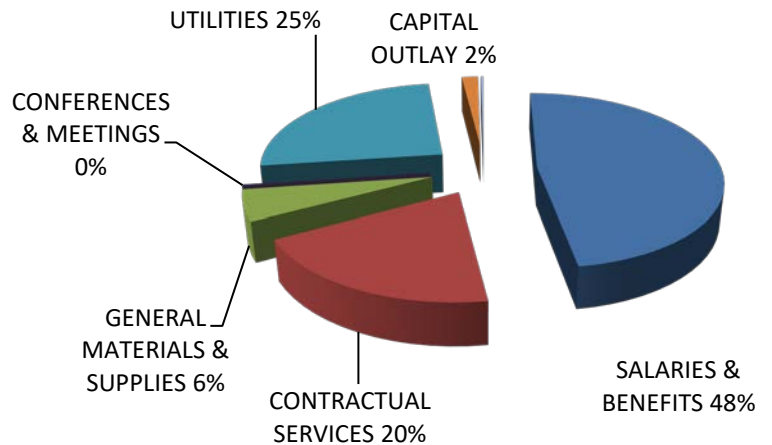
OPERATIONS & MAINTENANCE FUND EXPENDITURES BY OBJECT FISCAL YEARS 2024 AND 2025

| OBJECT | 2024 BUDGET | 2025 BUDGET | PERCENT INCREASE/DECREASE |
|------------------------------|--------------------|---------------------|---------------------------|
| SALARIES & BENEFITS | \$ 1,690,631 | \$ 1,674,619 | -1% |
| CONTRACTUAL SERVICES | 698,000 | 707,000 | 1% |
| GENERAL MATERIALS & SUPPLIES | 163,500 | 215,000 | 31% |
| CONFERENCES & MEETINGS | 6,500 | 6,500 | 0% |
| UTILITIES | 672,000 | 863,000 | 28% |
| CAPITAL OUTLAY | 60,000 | 60,000 | 0% |
| OTHER | 10,000 | 10,000 | 0% |
| TOTAL EXPENDITURES | \$3,300,631 | \$ 3,536,119 | 7% |

**FY2024
BUDGET**



**FY2025
BUDGET**



MORTON COMMUNITY COLLEGE

FISCAL YEAR 2025 BUDGET

Financial

Educational Philosophy and Mission

Financial Reporting and Funds

General Overview

Operating Fund Review

Budgeted Revenues & Expenditures Fiscal Year 2025 (Summary)

Budgeted Revenues & Expenditures Fiscal Year 2025

Budgeted Operating Revenue by Source Fiscal Year 2025

Budgeted Expenditures by Object Fiscal Year 2025

Fiscal Year 2025 Revenue & Expenditures by Fund



EDUCATIONAL PHILOSOPHY

As a comprehensive Community College that is recognized by the Illinois Community College Board, the mission of Morton College is to enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

Consistent with our mission, Morton College's educational philosophy conforms to requirements set forth in state law and stresses the importance of helping individuals live and work as better-informed citizens in a dynamic society. This philosophy is reflected in the College's programs that model core values of truth, compassion, fairness, responsibility and respect. The programs, which are available to all individuals qualified to profit from them, are summarized below.

Adult Education Program

This program is committed to shaping the future of Adult Education students by providing English as a second language, basic education and GED preparation courses.

University Transfer Program

Courses in these curricula parallel in content, credit and quality with degree-granting institutions.

Career Program

Career curricula prepare students for workplace, technical and semi-technical positions and lead to an associate in applied science degree or certificate. Students in these curricula receive initial job training, upgraded workplace and technical skills and become qualified for career opportunities.

Liberal Studies Program

The liberal studies program is designed for students desiring maximum flexibility in preparing to transfer to a baccalaureate degree granting college. Transfer, career and continuing education courses may be used to meet a student's specific educational goals. Students completing this program earn an associate in liberal studies degree.

General Education Program

General education courses are required in all curricula leading to an associate degree. They provide students with basic knowledge in communications, mathematics, physical science, social and behavioral science, humanities and health and physical fitness.

Continuing Education Program

Curricula and courses in the continuing education program focus on improving basic academic skills and life-long learning opportunities. Programs include developmental education, general studies, vocational skills and personal development.

Community Service Program

The community service program consists of noncredit continuing education courses and activities designed to meet the hobby, leisure time and cultural needs of the community.

Student Services Program

The student development program helps students develop as they work to achieve their educational goals. Academic advising, career and personal counseling, financial aid assistance and job placement represent some of its functions.

Academic Support Services Program

The academic support services program augments classroom instruction. The Learning Resources Center, Academic Skills Center, Writing and Math Center and the Peer Tutoring Program are components of this program.

Academic programs and student support services are available at an affordable cost without regard to age, gender, ethnicity, disability or marital status. The programs and services emphasize preparation for additional post-secondary study, job entry and career advancement, developmental education and opportunities for life-long learning. Furthermore, the College offers programs and activities that enhance the cultural, civic and economic development of the community.

Strategic Planning

Mission: To enhance the quality of life of our diverse community through exemplary teaching and learning opportunities, community service and life-long learning.

In 2018 Morton College developed a new, comprehensive five-year strategic plan, based on extensive data collection and analysis, market research and projected demographic trends in the college district, regionally, state-wide and nationally. A planning committee, comprised of faculty, staff and administrators, has met periodically since the initiation of the new plan and have prioritized goals outlined in the plan, established targets and monitored progress. In an effort to keep the strategic plan active, effective and relevant, the Committee has also periodically revised, updated and consolidated major goal areas since the development of the plan in response to internal and external factors impacting the strategic direction of the College. The Strategic Plan goals are developed within the framework of a systematic planning process that includes inputs from institutional goals, Support Unit Annual Plans and Academic Unit Annual Plans. The following represent the AY 18-22 updates to the strategic goals.

Vision – Goal Statement: By 2024, Morton College will increase fall-to-fall full-time student persistence rates to 85%

Goal #1: Make Student Success the Core Work of Morton College

- Develop a comprehensive “first-year experience” for students
- Create an innovative learning commons and Student Success Center with tutoring services and collaborative study rooms
- Increase fall-to-fall retention and graduation rates by 3% over academic year 15-16
- Increase the graduation rate to 28%
- Increase the number of students participating in new student orientation by 5% over academic year 15-16
- Fully implement and refine the academic advising caseload model
- Develop protocols and guidelines for provision of services provided by the new social/emotional counselor position
- Improve success of students requiring remedial coursework; reduce number of students requiring remedial coursework
- Improve success rates of completers and transfer students through better communication and use of data
- Continue to improve academic advising to increase awareness of paths to completion for students
- Increase and improve tutoring services available to students
- Create better opportunities for success to our adult and working students

Goal #2: Strengthen Efficiencies in Operations

- Make better use of data to inform decision-making and planning
- Increase efficiencies in administrative and student processes through enhanced technology (i.e., Navigate)
- Streamline marketing, public relations and communications
- Reduce costs of textbooks and educational resources
- Improve communication between board, administration, and faculty for improved transparency
- Increase evidence-based planning to support institutional effectiveness and close the loop between assessment and resource allocation
- Increase impact of sustainable practices to enhance cost-savings

Goal #3: Develop New Academic Programs and Revitalize Existing Programs

- Create new programs in **Welding Technology, Emergency Medical Technician, Medical Assistant, and Culinary Arts and Hospitality**
- Increase the number of online course offerings
- Obtain National Association of Schools of Music (NASM) accreditation for music programs
- Create additional foreign language courses and programs
- Increase full-time faculty members

Goal #4: Promote Economic and Community Vitality through Dynamic Partnerships

- Create and expand seamless education experiences between K-12 and the College
- Cultivate and Develop a partnership with *“One Million Degrees: The Community College Project”*
- Expand workforce development partnerships
- Reach out to seniors within the community to engage them in lifelong learning opportunities
- Improve relationships with government leaders at local, state, and federal levels
- Create official academic partnership with Apple, Inc.

Goal #5: Maximize the Teaching and Learning Experience through Innovative and Leading Edge FACILITIES

- Determine feasibility and develop plans for a new Health Sciences building on campus
- Determine feasibility and develop plans for a new Career and Technology facilities on campus
- Identify and make available additional space for student clubs to meet
- Update current facilities with current technologies
- Repair outdated facilities, bathrooms in existing buildings

Goal #6: Increase Giving and Financial Strength through Improved DEVELOPMENT Operations

- Foster entrepreneurial environment to generate new revenue streams through expanded community education offerings and corporate training
- Increase financial assistance to underserved student population
- Improve donor relationships through implementation of Donor Communications Plan
- Apply for at least three federal, state, or private grants per academic year

FINANCIAL REPORTING

The College prepares its financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP) as set forth by the Governmental Accounting Standards Board (GASB). The College maintains its accounts in accordance with guidelines set forth by the National Association of College and University Business Officers (NACUBO) and the Illinois Community College Board (ICCB). The ICCB requires accounting by funds in order that limitations and restrictions on resources can be easily accounted for. The financial records of the College are maintained on the accrual basis of accounting whereby all revenues are recorded when earned and all expenses are recorded when they have been reduced to a legal obligation. The independent public auditors, FORVIS, LLP, have audited the College's financial statements. The following is a list of funds and descriptions used by Morton College.

EDUCATION FUND

The Education Fund is used to account for revenues and expenditures of the academic and service programs of the College. It includes the costs of instruction; administrative and professional salaries; supplies and moveable equipment; library books and materials; maintenance of instructional and administrative equipment; and other costs pertaining to the educational program of the College.

The Education Fund revenue is projected to increase 0% from fiscal year 2024 to 2025. Expenditures are projected to increase 0%.

OPERATIONS AND MAINTENANCE FUND

The Operations and Maintenance Fund is used to account for expenditures for the improvement, maintenance, repair or benefit of buildings and property, including the cost of interior decorating and the installation, improvement, repair, replacement, and maintenance of building fixtures, rental of buildings and property for community and college purposes; salaries of custodians, engineers and related support staff; all costs of fuel, lights, gas, water, telephone services and custodial supplies and equipment; and the costs of professional surveys of the condition of college buildings.

The Operations & Maintenance Fund revenue is projected to increase 7% from fiscal year 2024 to 2025. Expenditures are projected to increase 7%.

OPERATIONS AND MAINTENANCE FUND (RESTRICTED)

The Operations and Maintenance Fund (Restricted) is used to account for monies restricted for building purposes and site acquisition. The term "Construction Fund" is often used to refer to this fund. Within this fund various types of restricted funds are accounted for. They include Health, Life Safety Funds, Illinois Community College Board Deferred Maintenance Grant, Development Board grants and funds restricted by Board resolution to be used for building purposes.

BOND AND INTEREST FUND

The Bond and Interest Fund is used to account for payments of principal, interest and related charges on any outstanding bonds or debt.

AUXILIARY ENTERPRISE FUND

The Auxiliary Enterprise Fund is used for college services where a fee is charged and the activity is intended to be self-supporting. Examples of accounts in this fund include food service, bookstore, intercollegiate athletics and non-credit instruction.

RESTRICTED PURPOSE FUND

The Restricted Purpose Fund is used for the purpose of accounting for monies that have external restrictions regarding their use. Examples of accounts in this fund are Illinois Community College Board grants and federal and state student financial assistance grants.

AUDIT FUND

Annually the College levies separately for and collects property taxes for payment of the annual audit of its financial statements. This fund is used to account for this levy and the related audit expenses.

LIABILITY, PROTECTION AND SETTLEMENT FUND

The Liability, Protection and Settlement Fund includes the tort liability, property insurance, Medicare taxes, Social Security taxes (FICA), and unemployment insurance. In addition, a portion of Campus Police salaries have been allocated to this fund due to their role in promoting and maintaining a safe campus environment.

GENERAL OVERVIEW

This section contains general information concerning funding, authorized compensations, insurance, staffing, debt obligations and contracts.

The College's main source of revenue is from property taxes (23%), state revenue (35%), federal revenue (20%) and tuition and fees (20%). The needs of the College are evaluated on an ongoing basis and have made a number of adjustments in order to properly service the community in which it serves. The 2025 budget includes the following assumptions as it relates to our main source of funding.

- Due to the high inflation rate we were able to levy the maximum amount of 5% property tax revenue.
- Tuition and fees for Fiscal Year 2025 are at a rate of \$152.00 per credit hour including tuition, the comprehensive fee, and the technology fee.
- A 2% increase in enrollment has been budgeted
- Union Agreement with the Faculty and American Federation of Teachers Local 1600 is effective August 16, 2019 through August 15, 2024.
- Union Agreement with the Campus Safety Staff and Service Employees International Union Local 73 is effective July 1, 2021 through June 30, 2026.
- Union Agreement with the Custodial/Maintenance Staff and Service Employees International Union Local 73 is effective July 1, 2021 through June 30, 2026.
- Union Agreement with the Classified Staff effective July 1, 2019 through June 30, 2024.
- Union Agreement with the Adjunct Faculty Association IEA-NEA is effective July 1, 2017 to June 30, 2022.
- On July 1, 2021 Morton College became a member of Illinois Public Risk Fund for worker's compensation insurance and Illinois Counties Risk Management Trust (ICRMT) for liability insurance.

OPERATING FUND REVIEW

REVENUE

- Revenue resources include local support (property taxes) 29%, state support 31%, and student support (tuition and fees) 37%.
- Tax revenue is based on 96% collection of the remaining calendar year 2023 levy and the first half of calendar year 2024 levy.
- State support is based on credit hours generated two years ago. In addition, amounts are based on the governor's recommended budget.
- Tuition revenue is based on the tuition and fees of \$152.00 per credit hour. A 2% increase in enrollment was calculated compared to previous year.
- **TOTAL BUDGETED OPERATING FUND REVENUE FOR FISCAL YEAR 2025**
\$35,049,318.

EXPENDITURES

Salaries and employee benefits comprise 58% of our entire operating budget. This distribution is a slight decrease from the 59% of last year.

Other large operating costs are contractual services 13%, supplies 8%, utilities 3%, conferences and meetings 3%, and other 15%.

- **TOTAL BUDGETED OPERATING EXPENDITURES FOR FISCAL YEAR 2025**
\$35,049,318.

MORTON COMMUNITY COLLEGE DISTRICT #527
SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES (SUMMARY)
Year Ending June 30, 2025
(in dollars)

| | General | | Special Revenue | | Debt Service General Obligation Bond | Capital Projects Operations and Maintenance (Restricted) | Total |
|--|----------------------|-------------------------------|-----------------------|-------------------|---|---|----------------------|
| | Education | Operations and Maintenance | Restricted Purpose | Audit | | | |
| Budgeted Revenues | 31,513,199 | 3,536,119 | 23,851,957 | 83,576 | 934,400 | 2,385,924 | 62,965,659 |
| Budgeted Other Financing Sources | - | - | - | 15,000 | - | - | 2,125,000 |
| Total Revenues and Other Financing Sources | <u>31,513,199</u> | <u>3,536,119</u> | <u>23,851,957</u> | <u>98,576</u> | <u>934,400</u> | <u>4,495,924</u> | <u>65,090,659</u> |
| Budgeted Expenditures | (29,388,199) | (3,536,119) | (23,851,957) | (105,600) | (934,400) | (5,445,924) | (63,906,649) |
| Other Financing Uses | (2,125,000) | - | - | - | - | - | (2,125,000) |
| Total Expenditures and Other Financing Uses | <u>(31,513,199)</u> | <u>(3,536,119)</u> | <u>(23,851,957)</u> | <u>(105,600)</u> | <u>(934,400)</u> | <u>(5,445,924)</u> | <u>(66,031,649)</u> |
| Excess of Revenues and Other Financing Sources over Expenditures and Other Financing Uses | <u>-</u> | <u>-</u> | <u>-</u> | <u>(7,024)</u> | <u>-</u> | <u>16,034</u> | <u>(940,990)</u> |
| Fund Balance July 1, 2024(estimated) | <u>23,591,722</u> | <u>5,739,694</u> | <u>-</u> | <u>137,779</u> | <u>(111,731)</u> | <u>71,775</u> | <u>31,055,795</u> |
| Fund Balance June 30, 2025 (estimated) | <u>\$ 24,591,722</u> | <u>\$ 5,739,694</u> | <u>\$ -</u> | <u>\$ 130,755</u> | <u>\$ (111,731)</u> | <u>\$ 87,809</u> | <u>\$ 31,114,805</u> |

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Secretary, Board of Trustees

SCHEDULE OF BUDGETED REVENUES AND EXPENDITURES

Year Ending June 30, 2025

| | General | | Special Revenue | | | Debt Service | Capital Projects | | Total |
|---|----------------------|----------------------------|--------------------|-------------------|--------------------------------------|-------------------------|---|----------------------|-------|
| | Education | Operations and Maintenance | Restricted Purpose | Audit | Liability, Protection and Settlement | General Obligation Bond | Operations and Maintenance (Restricted) | | |
| REVENUES | | | | | | | | | |
| Local government | \$ 8,563,745 | \$ 1,674,119 | \$ - | \$ 83,526 | \$ 934,300 | \$ 660,384 | \$ 2,385,924 | \$ 14,301,998 | |
| Corporate personal property replacement taxes | 2,010,563 | 1,040,000 | - | - | - | - | - | 3,050,563 | |
| Tuition and fees | 12,849,660 | - | - | - | - | - | - | 12,849,660 | |
| Sales and service fees | 5,250 | 21,000 | - | - | - | - | - | 26,250 | |
| State sources | 6,987,181 | 791,000 | 11,370,340 | - | - | - | - | 19,148,521 | |
| Federal sources | - | - | 12,478,131 | - | - | - | - | 12,478,131 | |
| Investment income | 900,000 | 10,000 | - | 50 | 100 | 100 | - | 910,250 | |
| Miscellaneous | 196,800 | - | 3,486 | - | - | - | - | 200,286 | |
| Total revenues | <u>31,513,199</u> | <u>3,536,119</u> | <u>23,851,957</u> | <u>83,576</u> | <u>934,400</u> | <u>660,484</u> | <u>2,385,924</u> | <u>62,965,659</u> | |
| EXPENDITURES | | | | | | | | | |
| Instruction | 11,864,541 | - | 7,921,757 | - | 150,000 | - | - | 19,936,298 | |
| Academic support | 2,572,418 | - | 623,220 | - | 16,900 | - | - | 3,212,538 | |
| Student services | 3,981,970 | - | 2,333,892 | - | 35,500 | - | - | 6,351,362 | |
| Public services | 531,716 | - | 522,764 | - | 8,500 | - | - | 1,062,980 | |
| Operation and maintenance plant | - | 3,536,119 | 750,000 | - | 20,500 | - | 5,445,924 | 9,752,543 | |
| Auxiliary services | 1,431,950 | - | 125,000 | - | 6,000 | - | - | 1,562,950 | |
| Institutional support | 6,105,604 | - | 1,300,000 | 105,600 | 697,000 | 644,450 | - | 8,852,654 | |
| Scholarships, student grants, & waivers | 2,000,000 | - | 10,275,324 | - | - | - | - | 12,275,324 | |
| Contingencies | 900,000 | - | - | - | - | - | - | 900,000 | |
| Total Expenditures | <u>29,388,199</u> | <u>3,536,119</u> | <u>23,851,957</u> | <u>105,600</u> | <u>934,400</u> | <u>644,450</u> | <u>5,445,924</u> | <u>63,906,649</u> | |
| Revenues over (under) expenditures | <u>2,125,000</u> | <u>-</u> | <u>-</u> | <u>(22,024)</u> | <u>-</u> | <u>16,034</u> | <u>(3,060,000)</u> | <u>(940,990)</u> | |
| Transfers in | - | - | - | 15,000 | - | - | 2,110,000 | 2,125,000 | |
| Transfers out | <u>(2,125,000)</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> | <u>(2,125,000)</u> | |
| Revenues and transfers (in) over (under) expenditures and transfers (out) | <u>-</u> | <u>-</u> | <u>-</u> | <u>(7,024)</u> | <u>-</u> | <u>16,034</u> | <u>(950,000)</u> | <u>(940,990)</u> | |
| FUND BALANCE | | | | | | | | | |
| July 1, 2024 (estimated) | 23,591,722 | 5,739,694 | - | 137,779 | (111,731) | 71,775 | 1,626,556 | 31,055,795 | |
| June 30, 2025 (estimated) | <u>\$ 24,591,722</u> | <u>\$ 5,739,694</u> | <u>\$ -</u> | <u>\$ 130,755</u> | <u>\$ (111,731)</u> | <u>\$ 87,809</u> | <u>\$ 676,556</u> | <u>\$ 31,114,805</u> | |

BUDGETED OPERATING REVENUE BY SOURCE

Year Ended June 30, 2025

| | Education Fund | Operations and Maintenance Fund | Total Operating Funds |
|--|----------------------|---------------------------------------|--------------------------|
| OPERATING REVENUE BY SOURCE | | | |
| Local Government | | | |
| Local taxes | \$ 8,563,745 | \$ 1,674,119 | \$ 10,237,864 |
| Total Local Government | | | |
| State Government | | | |
| ICCB credit hour grants | 2,710,211 | - | 2,710,211 |
| ICCB equalization grants | 4,051,970 | 791,000 | 4,842,970 |
| CTE formula grant | 225,000 | | 225,000 |
| Corporate personal property replacement taxes | 2,010,563 | 1,040,000 | 3,050,563 |
| Total State Government | 8,997,744 | 1,831,000 | 10,828,744 |
| Student Tuition and Fees | | | |
| Tuition | 10,915,000 | | 10,915,000 |
| Fees | 1,934,660 | - | 1,934,660 |
| Total Student Tuition and Fees | 12,849,660 | - | 12,849,660 |
| Other Sources | | | |
| Sales and service fees | 200,550 | 5,000 | 205,550 |
| Nongovernmental grants | 1,500 | - | 1,500 |
| Facilities | - | 16,000 | 16,000 |
| Investment revenue | 900,000 | 10,000 | 910,000 |
| Other | - | | - |
| Total Other Sources | 1,102,050 | 31,000 | 1,133,050 |
| Total 2025 Budgeted Revenue | \$ 31,513,199 | \$ 3,536,119 | \$ 35,049,318 |

BUDGETED EXPENDITURES BY OBJECT

Year Ending June 30, 2025

| | <u>General</u> | | <u>Special Revenue</u> | | | <u>Debt Service</u> | <u>Capital Projects</u> | |
|---|----------------------|-----------------------|------------------------|-------------------|-----------------------|---------------------|-------------------------|----------------------|
| | | <u>Operations and</u> | <u>Restricted</u> | | <u>Liability,</u> | <u>General</u> | <u>Operations and</u> | |
| | <u>Education</u> | <u>Maintenance</u> | <u>Purpose</u> | <u>Audit</u> | <u>Protection and</u> | <u>Obligation</u> | <u>Maintenance</u> | |
| | | | | | <u>Settlement</u> | <u>Bond</u> | <u>(Restricted)</u> | <u>Total</u> |
| EXPENDITURES | | | | | | | | |
| Salaries | \$ 16,244,074 | \$ 1,486,817 | \$ 2,058,565 | \$ - | \$ - | \$ - | \$ - | \$ 19,789,456 |
| Employee Benefits | 2,528,564 | 187,802 | 9,290,052 | - | 307,400 | - | - | 12,313,818 |
| Contracted Services | 3,861,050 | 707,000 | 423,859 | 105,600 | 210,000 | - | 260,000 | 5,567,509 |
| Materials and Supplies | 2,490,011 | 215,000 | 1,145,984 | - | - | - | - | 3,850,995 |
| Conferences and Meetings | 966,000 | 6,500 | 157,161 | - | - | - | - | 1,129,661 |
| Fixed Charges | 203,000 | - | 1,820 | - | 367,000 | 644,450 | - | 1,216,270 |
| Utilities | - | 863,000 | - | - | - | - | - | 863,000 |
| Capital Outlay | - | 60,000 | - | - | - | - | 5,185,924 | 5,245,924 |
| Other | 3,095,500 | 10,000 | 10,573,311 | - | 50,000 | - | - | 13,728,811 |
| Total Expenditures | \$ 29,388,199 | \$ 3,536,119 | \$ 23,650,752 | \$ 105,600 | \$ 934,400 | \$ 644,450 | \$ 5,445,924 | \$ 63,705,444 |
| TRANSFERS | | | | | | | | |
| Transfers in | \$ - | \$ - | \$ - | \$ 15,000 | \$ - | \$ - | \$ 2,110,000 | \$ 2,125,000 |
| Transfers out | (2,125,000) | - | - | - | - | - | - | (2,125,000) |
| Total Expenditures and transfers | \$ 31,513,199 | \$ 3,536,119 | \$ 23,650,752 | \$ 90,600 | \$ 934,400 | \$ 644,450 | \$ 3,335,924 | \$ 63,705,444 |

EDUCATION FUND REVENUE

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Property taxes Chargeback revenue | 8,392,145 | 8,563,745 |
| Chargeback revenue | - | - |
| Total Local Government | <u>8,392,145</u> | <u>8,563,745</u> |
| CORPORATE PERSONAL PROPERTY TAXES | <u>2,550,000</u> | <u>2,010,563</u> |
| STATE GOVERNMENT | | |
| ICCB credit hour grants | 2,659,801 | 2,710,211 |
| ICCB equalization grants | 3,645,280 | 4,051,970 |
| CTE formula grant | 225,000 | 225,000 |
| Total State Government | <u>6,530,081</u> | <u>6,987,181</u> |
| STUDENT TUITION AND FEES | | |
| Tuition | 11,330,112 | 10,915,000 |
| Fees | 1,909,712 | 1,934,660 |
| Total Tuition and Fees | <u>13,239,824</u> | <u>12,849,660</u> |
| OTHER SOURCES | | |
| Sales and service fees | 215,700 | 200,550 |
| Investment revenue | 600,000 | 900,000 |
| Nongovernmental gifts & scholarships | 1,500 | 1,500 |
| Other - lost tuition revenue | - | - |
| Total Other Sources | <u>817,200</u> | <u>1,102,050</u> |
| Total Revenue | <u>31,529,250</u> | <u>31,513,199</u> |
| Transfers in | <u>-</u> | <u>-</u> |
| Total Revenue and Transfers in | <u>\$31,529,250</u> | <u>\$ 31,513,199</u> |

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--------------------------|-----------------------|-----------------------|
| EXPENDITURES | | |
| By Program: | | |
| Instruction | | |
| Salaries | \$ 9,246,974 | \$ 9,241,925 |
| Employee benefits | 1,007,348 | 1,130,130 |
| Contractual services | 527,000 | 453,550 |
| Material and supplies | 815,650 | 948,736 |
| Conferences and meetings | 75,450 | 90,200 |
| Total Instruction | <u>11,672,422</u> | <u>11,864,541</u> |
| Academic Support | | |
| Salaries | \$ 1,373,721 | \$ 1,404,376 |
| Employee benefits | 210,838 | 245,492 |
| Contractual services | 422,000 | 391,000 |
| Material and supplies | 341,280 | 370,700 |
| Conferences and meetings | 40,850 | 45,850 |
| Fixed charges | 100,000 | 115,000 |
| Other | 1,000 | - |
| Total Academic Support | <u>2,489,689</u> | <u>2,572,418</u> |
| Student Services | | |
| Salaries | \$ 2,783,411 | \$ 2,580,251 |
| Employee benefits | 369,844 | 445,294 |
| Contractual services | 362,000 | 436,000 |
| Material and supplies | 227,690 | 287,825 |
| Conferences and meetings | 130,500 | 206,100 |
| Fixed charges | 26,500 | 26,500 |
| Total Student Services | <u>3,899,945</u> | <u>3,981,970</u> |

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--|-----------------------|-----------------------|
| EXPENDITURES | | |
| Public Service/Continuing Education | | |
| Salaries | \$ 209,471 | \$ 300,903 |
| Employee benefits | 31,235 | 33,263 |
| Contractual services | 158,000 | 140,000 |
| Material and supplies | 21,700 | 29,200 |
| Conferences and meetings | 20,350 | 17,850 |
| Other | 10,000 | 10,500 |
| Total Public Service/Continuing Education | <u>450,756</u> | <u>531,716</u> |
| Auxiliary Services | | |
| Salaries | \$ 245,524 | \$ 227,000 |
| Employee benefits | 51,199 | 44,950 |
| Contractual services | 530,000 | 580,000 |
| Material and supplies | 545,000 | 206,000 |
| Conferences and meetings | 285,000 | 314,000 |
| Fixed charges | 35,000 | 60,000 |
| Total Auxiliary Services | <u>1,691,723</u> | <u>1,431,950</u> |
| Institutional Support | | |
| Salaries | \$ 2,747,096 | \$ 2,489,619 |
| Employee benefits | 572,669 | 629,435 |
| Contractual services | 1,839,500 | 1,860,500 |
| Material and supplies | 795,550 | 647,550 |
| Conferences and meetings | 233,400 | 292,000 |
| Fixed charges | 1,500 | 1,500 |
| Other | 40,000 | 25,000 |
| Total Institutional Support | <u>6,229,715</u> | <u>5,945,604</u> |

EDUCATION FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|---|-----------------------|-----------------------|
| EXPENDITURES | | |
| Scholarships, Student Grants & Waivers | | |
| Student grants and scholarships | \$ 2,000,000 | \$ 2,000,000 |
| Other | - | - |
| Total Scholarships, Student Grants & Waivers | <u>2,000,000</u> | <u>2,000,000</u> |
| Contingencies | <u>1,360,000</u> | <u>1,060,000</u> |
| Total Expenditures | <u>29,794,250</u> | <u>29,388,199</u> |
| Transfers out | <u>1,735,000</u> | <u>2,125,000</u> |
| Total Expenditures and Transfers out | <u>\$ 31,529,250</u> | <u>\$ 31,513,199</u> |

OPERATIONS & MAINTENANCE FUND REVENUE

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|-------------------------------------|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Property taxes | <u>\$ 1,621,631</u> | <u>\$ 1,674,119</u> |
| STATE GOVERNMENT | | |
| ICCB equalization grants | <u>650,000</u> | <u>791,000</u> |
| CORP PERSONAL PROPERTY TAXES | <u>1,000,000</u> | <u>1,040,000</u> |
| STUDENT FEES | | |
| Fees | <u>-</u> | <u>-</u> |
| Total Student Fees | <u>-</u> | <u>-</u> |
| OTHER SOURCES | | |
| Sales and service fees | 5,000 | 5,000 |
| Facilities | 14,000 | 16,000 |
| Investment revenue | <u>10,000</u> | <u>10,000</u> |
| Total Other Sources | <u>29,000</u> | <u>31,000</u> |
| Total Revenue | <u>\$ 3,300,631</u> | <u>\$ 3,536,119</u> |

OPERATIONS & MAINTENANCE FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--|-----------------------|-----------------------|
| EXPENDITURES | | |
| By Program: | | |
| Operations and Maintenance of Plant | | |
| Salaries | \$ 1,478,920 | \$ 1,486,817 |
| Employee benefits | 211,711 | 187,802 |
| Contractual services | 698,000 | 707,000 |
| Material and supplies | 163,500 | 215,000 |
| Conferences and meetings | 6,500 | 6,500 |
| Utilities | 672,000 | 863,000 |
| Capital outlay | 60,000 | 60,000 |
| Other | 10,000 | 10,000 |
| Total Operations and Maintenance of Plant | <u>3,300,631</u> | <u>3,536,119</u> |
| Total Expenditures | <u>\$ 3,300,631</u> | <u>\$ 3,536,119</u> |

RESTRICTED PURPOSE FUND REVENUE

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|----------------------------------|-----------------------|-----------------------|
| REVENUE | | |
| STATE GOVERNMENT | | |
| Illinois Community College Board | \$ 744,325 | \$ 1,810,039 |
| Illinois grant revenue - other | <u>9,831,915</u> | <u>9,387,764</u> |
| Total State Government | <u>10,576,240</u> | <u>11,197,803</u> |
| FEDERAL GOVERNMENT | | |
| Department of education | 12,666,196 | 11,780,365 |
| Other | <u>1,162,640</u> | <u>672,584</u> |
| Total Federal Government | <u>13,828,836</u> | <u>12,452,949</u> |
| OTHER SOURCES | | |
| Nongovernmental grants | <u>26,476</u> | <u>26,476</u> |
| Total Other Sources | <u>26,476</u> | <u>26,476</u> |
| Total Revenue | <u>\$ 24,431,552</u> | <u>\$ 23,677,228</u> |

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--|-----------------------|-----------------------|
| EXPENDITURES | | |
| By Program: | | |
| Instruction | | |
| Salaries | \$ 1,612,434 | \$ 1,429,403 |
| Employee benefits | 5,157,351 | 5,217,503 |
| Contractual services | 113,670 | 122,754 |
| Material and supplies | 342,514 | 379,910 |
| Conferences and meetings | 25,750 | 34,075 |
| Other | 215,975 | 396,061 |
| Total Instruction | <u>7,467,694</u> | <u>7,579,706</u> |
| | | |
| Academic Support | | |
| Salaries | 17,500 | 17,500 |
| Employee benefits | 600,000 | 600,000 |
| Material and supplies | 2,000 | 2,000 |
| Conferences and meetings | 2,000 | 2,000 |
| Other | 1,720 | 1,720 |
| Total Academic Support | <u>623,220</u> | <u>623,220</u> |
| | | |
| Student Services | | |
| Salaries | 542,878 | 258,128 |
| Employee benefits | 1,130,892 | 1,021,799 |
| Contractual services | 292,255 | 292,255 |
| Materials and supplies | 872,724 | 666,024 |
| Conferences and meetings | 95,586 | 95,586 |
| Other | 100 | 100 |
| Total Student Services | <u>2,934,435</u> | <u>2,333,892</u> |
| | | |
| Public Service/Continuing Education | | |
| Salaries | 206,814 | 214,164 |
| Employee benefits | 276,200 | 276,200 |
| Contractual services | 3,000 | 8,850 |
| Material and supplies | 10,738 | 98,050 |
| Conferences and meetings | 22,610 | 25,500 |
| Total Public Service/Continuing Education | <u>\$ 519,362</u> | <u>\$ 622,764</u> |

RESTRICTED PURPOSE FUND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|---|-----------------------|-----------------------|
| EXPENDITURES | | |
| Auxiliary Services | | |
| Employee benefits | \$ 125,000 | \$ 125,000 |
| Total Auxiliary Services | <u>125,000</u> | <u>125,000</u> |
| Operations and Maintenance of Plant | | |
| Employee benefits | <u>750,000</u> | <u>750,000</u> |
| Total Operation and Maintenance of Plant | <u>750,000</u> | <u>750,000</u> |
| Institutional Support | | |
| Employee benefits | 1,300,000 | 1,300,000 |
| Contractual services | 10,000 | - |
| Material and supplies | <u>396,517</u> | <u>-</u> |
| Total Institutional Support | <u>1,706,517</u> | <u>1,300,000</u> |
| Scholarships, Student Grants & Waivers | | |
| Salaries | 123,003 | 139,370 |
| Student grants and scholarships | 10,170,321 | 10,165,250 |
| Other | <u>12,000</u> | <u>12,000</u> |
| Total Scholarships, Student Grants & Waivers | <u>10,305,324</u> | <u>10,316,620</u> |
| Total Expenditures | <u>\$ 24,431,552</u> | <u>\$ 23,650,752</u> |

AUDIT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|---------------------------------------|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Property taxes | <u>\$ 80,850</u> | <u>\$ 83,526</u> |
| OTHER SOURCES | | |
| Investment revenue | <u>50</u> | <u>50</u> |
| Total Revenue | <u>80,900</u> | <u>83,576</u> |
| Transfers in | <u>15,000</u> | <u>15,000</u> |
| Total Revenue and Transfers in | <u>95,900</u> | <u>98,576</u> |
| EXPENDITURES | | |
| By Program | | |
| Institutional Support | | |
| Contractual Services | <u>95,900</u> | <u>105,600</u> |
| Total Expenditures | <u>\$ 95,900</u> | <u>\$ 105,600</u> |

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|---|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Property taxes | <u>\$890,400</u> | <u>\$934,300</u> |
| OTHER SOURCES | | |
| Investment revenue | <u>100</u> | <u>100</u> |
| Total Revenue | <u>\$890,500</u> | <u>\$934,400</u> |
| EXPENDITURES | | |
| By Program: | | |
| Instruction | | |
| Salaries | - | - |
| Employee benefits | <u>135,000</u> | <u>150,000</u> |
| Total Instruction | <u>135,000</u> | <u>150,000</u> |
| Academic Support | | |
| Employee benefits | <u>16,500</u> | <u>16,900</u> |
| Student Services | | |
| Salaries | - | - |
| Employee benefits | <u>24,500</u> | <u>35,500</u> |
| Total Student Services | <u>24,500</u> | <u>35,500</u> |
| Public Service/Continuing Education | | |
| Employee benefits | <u>8,000</u> | <u>8,500</u> |
| Auxiliary Services | | |
| Employee benefits | <u>4,500</u> | <u>6,000</u> |
| Operations and Maintenance of Plant | | |
| Salaries | - | - |
| Employee benefits | <u>21,000</u> | <u>20,500</u> |
| Total Operation and Maintenance of Plant | <u>21,000</u> | <u>20,500</u> |
| Institutional Support | | |
| Salaries | - | - |
| Employee benefits | 70,000 | 70,000 |
| Contractual services | 206,000 | 210,000 |
| Fixed charges | <u>405,000</u> | <u>417,000</u> |
| Total Institutional Support | <u>681,000</u> | <u>697,000</u> |
| Total Expenditures | <u>\$ 890,500</u> | <u>934,400</u> |

GENERAL OBLIGATION BOND FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|-----------------------------|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Local taxes | <u>\$ 640,850</u> | <u>\$ 660,384</u> |
| OTHER SOURCES | | |
| Investment revenue | <u>100</u> | <u>100</u> |
| Total Revenue | <u>640,950</u> | <u>660,484</u> |
| EXPENDITURES | | |
| By Program: | | |
| Institutional Support | | |
| Fixed charges | <u>640,950</u> | <u>644,450</u> |
| Total Institutional Support | <u>640,950</u> | <u>644,450</u> |
| Total Expenditures | <u>\$ 640,950</u> | <u>\$ 644,450</u> |

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

Year Ended June 30, 2025

| | <u>FY 2024 Budget</u> | <u>FY 2025 Budget</u> |
|--|-----------------------|-----------------------|
| REVENUE | | |
| LOCAL GOVERNMENT | | |
| Bonds | \$ - | \$ - |
| Other - Capital Development Board | 2,810,558 | 2,385,924 |
| Total Revenue | <u>2,810,558</u> | <u>2,385,924</u> |
| Transfers in | 1,720,000 | 2,110,000 |
| Total Revenue and Transfers in | <u>4,530,558</u> | <u>4,495,924</u> |
| EXPENDITURES | | |
| By Program: | | |
| Operations and Maintenance of Plant | | |
| Contractual services Capital outlay | \$500,000 | \$260,000 |
| Capital outlay | 4,030,558 | 5,185,924 |
| Total Operation and Maintenance of Plant | <u>4,530,558</u> | <u>\$5,445,924</u> |
| Total Expenditures | <u>\$ 4,530,558</u> | <u>\$5,445,924</u> |

MORTON COMMUNITY COLLEGE
FISCAL YEAR 2025 BUDGET

Statistical Information

Changes in Net Position

Operating Expenses by Function

Property Tax Levies and Collections

Debt Capacity



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527

FINANCIAL TRENDS (UNAUDITED)

CHANGES IN NET POSITION
LAST EIGHT FISCAL YEARS

| | <u>2023</u> | <u>2022</u> | <u>2021</u> | <u>2020</u> | <u>2019</u> | <u>2018</u> | <u>2017</u> | <u>2016</u> | <u>2015</u> |
|--|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| OPERATING REVENUES | | | | | | | | | |
| Student tuition and fees | 6,038,770 | \$5,770,183 | \$ 6,692,938 | \$ 6,392,476 | \$ 6,133,413 | \$4,982,373 | \$4,684,983 | \$4,596,204 | \$4,040,567 |
| Other | <u>60,794</u> | <u>56,402</u> | <u>112,287</u> | <u>53,378</u> | <u>119,321</u> | <u>1,211,196</u> | <u>1,696,682</u> | <u>1,720,315</u> | <u>1,850,764</u> |
| Total operating revenues | <u>6,099,564</u> | <u>5,826,585</u> | <u>6,805,225</u> | <u>6,445,854</u> | <u>6,252,734</u> | <u>6,193,569</u> | <u>6,381,665</u> | <u>6,316,519</u> | <u>5,891,331</u> |
| OPERATING EXPENSES | | | | | | | | | |
| Instruction | 13,162,559 | 15,263,416 | 19,921,704 | 16,652,880 | 18,077,524 | 17,995,297 | 15,728,370 | 10,517,895 | 12,568,259 |
| Academic support | 2,504,914 | 2,337,708 | 3,101,980 | 3,359,257 | 2,940,227 | 2,563,405 | 2,585,214 | 2,766,990 | 2,364,630 |
| Student services | 5,564,677 | 4,743,964 | 4,823,607 | 4,336,106 | 3,919,084 | 3,668,700 | 3,072,864 | 2,552,963 | 2,552,583 |
| Public services | 794,382 | 936,001 | 1,068,325 | 1,272,212 | 1,185,466 | 1,436,109 | 1,134,636 | 558,055 | 528,553 |
| General institutional | 11,954,332 | 10,235,384 | 9,344,100 | 7,976,278 | 5,808,513 | 6,951,773 | 7,036,574 | 6,589,007 | 4,787,610 |
| Operation and maintenance of plant | 3,452,336 | 6,089,873 | 5,331,449 | 8,676,087 | 6,773,878 | 5,062,853 | 4,607,377 | 7,959,932 | 7,022,773 |
| Depreciation expense | 2,637,448 | 2,787,618 | 2,368,358 | 2,695,030 | 1,071,095 | 2,076,399 | 1,870,339 | 2,068,042 | 2,440,249 |
| Scholarship expense | 5,501,365 | 8,273,607 | 6,159,499 | 4,976,378 | 4,347,856 | 3,624,113 | 3,684,305 | 4,095,799 | 4,391,965 |
| Auxiliary enterprises | 2,125,079 | 1,824,487 | 1,573,353 | 810,214 | 2,094,445 | 2,121,933 | 2,463,156 | 2,482,407 | 1,797,419 |
| Total operating expenses | <u>47,697,092</u> | <u>52,492,058</u> | <u>53,692,375</u> | <u>50,754,442</u> | <u>46,218,088</u> | <u>45,500,582</u> | <u>42,182,835</u> | <u>39,591,090</u> | <u>38,454,041</u> |
| Operating (Loss) | <u>(41,597,528)</u> | <u>(46,665,473)</u> | <u>(46,887,150)</u> | <u>(44,308,588)</u> | <u>(39,965,354)</u> | <u>(39,307,013)</u> | <u>(35,801,170)</u> | <u>(33,274,571)</u> | <u>(32,562,710)</u> |
| NON-OPERATING REVENUES (EXPENSES) | | | | | | | | | |
| Local property taxes | 10,266,956 | 10,123,128 | 10,493,834 | 9,844,059 | 9,861,485 | 9,982,119 | 9,763,900 | 9,128,821 | 9,310,381 |
| State appropriations | 22,036,171 | 23,291,847 | 25,567,161 | 23,570,198 | 20,952,783 | 19,957,533 | 18,480,322 | 15,145,280 | 14,449,848 |
| Federal grants and contracts | 15,006,502 | 15,455,055 | 13,672,200 | 9,621,196 | 8,568,350 | 9,353,438 | 8,651,665 | 8,852,948 | 9,458,611 |
| Non-governmental gifts and grants | 14,695 | 2,010 | 951 | - | 3,783 | 1,848 | 11,625 | 3,300 | 20,710 |
| Investment income | 884,989 | (3,623) | 23,965 | 327,794 | 522,777 | 264,202 | (177,874) | 27,677 | 3,687 |
| Interest on capital asset-related debt | -300,363 | (317,125) | (333,177) | (351,096) | (439,285) | (162,642) | 95,387 | (204,466) | (243,648) |
| Net Non-Operating Revenues (Expenses) | <u>47,908,950</u> | <u>48,551,292</u> | <u>49,424,934</u> | <u>43,012,151</u> | <u>39,469,893</u> | <u>39,396,498</u> | <u>36,825,025</u> | <u>32,953,560</u> | <u>32,999,589</u> |
| Net Income Before Capital Contributions | <u>6,311,422</u> | <u>1,885,819</u> | <u>2,537,784</u> | <u>(1,296,437)</u> | <u>(495,461)</u> | <u>89,485</u> | <u>1,023,855</u> | <u>(321,011)</u> | <u>436,879</u> |
| CHANGE IN NET POSITION | <u>6,311,422</u> | <u>1,885,819</u> | <u>2,537,784</u> | <u>(1,296,437)</u> | <u>\$ (495,461)</u> | <u>\$ 89,485</u> | <u>\$1,023,855</u> | <u>(\$321,011)</u> | <u>\$436,879</u> |

Sources: Morton College Comprehensive Annual Financial Reports and general ledger reports

**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

FINANCIAL TRENDS (UNAUDITED)

**OPERATING EXPENSES BY FUNCTION (*DOLLARS IN THOUSANDS*)
LAST TEN FISCAL YEARS**

| Year | Total | Instruction | Academic Support | Student Services | Institutional Support | Operation and Maintenance of Plant | Scholarships and Fellowships | Public Support | Auxiliary Service |
|-------------|--------------|--------------------|-------------------------|-------------------------|------------------------------|---|-------------------------------------|-----------------------|--------------------------|
| 2023 | \$ 45,060 | \$ 13,163 | \$ 2,505 | \$ 5,565 | \$ 11,955 | \$ 3,452 | \$ 5,501 | \$ 794 | \$ 2,125 |
| 2022 | 49,703 | 15,263 | 2,338 | 4,744 | 10,235 | 6,090 | 8,273 | 936 | 1,824 |
| 2021 | 51,324 | 19,922 | 3,102 | 4,824 | 9,344 | 5,332 | 6,159 | 1,068 | 1,573 |
| 2020 | 48,230 | 16,653 | 3,359 | 4,465 | 7,976 | 8,676 | 5,019 | 1,272 | 810 |
| 2019 | 44,124 | 18,078 | 2,940 | 3,919 | 6,774 | 5,809 | 4,348 | 1,185 | 1,071 |
| 2018 | 43,424 | 17,995 | 2,563 | 3,669 | 6,952 | 5,063 | 3,624 | 1,436 | 2,122 |
| 2017 | 40,312 | 15,728 | 2,585 | 3,073 | 7,037 | 4,607 | 3,684 | 1,135 | 2,463 |
| 2016 | 37,523 | 10,518 | 2,767 | 2,553 | 6,589 | 7,960 | 4,096 | 558 | 2,482 |
| 2015 | 36,658 | 12,769 | 2,365 | 2,553 | 7,023 | 4,788 | 4,392 | 529 | 2,440 |
| 2014 | 34,300 | 13,684 | 2,300 | 2,463 | 5,602 | 2,702 | 4,381 | 518 | 2,650 |

Source: College Records

**MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 527**

REVENUE CAPACITY (UNAUDITED)

**PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN LEVY YEARS**

| Year of Levy | Total Extended Tax Levy | Current Year Collections | Percent of Levy | Delinquent Taxes Collected (refunded) | Total Taxes Collected | Percent of Levy |
|-------------------------|------------------------------------|-------------------------------------|----------------------------|--|--------------------------------------|----------------------------|
| 2022 | \$ 11,790,808 | \$ 4,993,681 | 42.35% | - | \$ 4,993,681 | 42.35% |
| 2021 | 11,154,926 | 11,225,415 | 100.63% | - | 11,225,415 | 100.63% |
| 2020 | 10,836,748 | 10,568,562 | 97.53% | - | 10,568,562 | 97.53% |
| 2019 | 10,570,508 | 10,484,856 | 99.19% | - | 10,484,856 | 99.19% |
| 2018 | 10,278,763 | 10,139,003 | 98.64% | - | 10,139,003 | 98.64% |
| 2017 | 10,038,228 | 9,886,521 | 98.49% | (217,433) | 9,669,088 | 96.32% |
| 2016 | 9,807,465 | 9,674,736 | 98.65% | (248,141) | 9,426,595 | 96.12% |
| 2015 | 9,729,038 | 9,888,151 | 101.64% | (579,296) | 9,308,855 | 95.68% |
| 2014 | 9,613,393 | 9,535,983 | 99.19% | (364,673) | 9,171,310 | 95.40% |
| 2013 | 9,428,970 | 9,403,540 | 99.73% | (350,367) | 9,053,173 | 96.01% |

Source: County tax records.

MORTON COLLEGE COMMUNITY COLLEGE DISTRICT NO. 527

DEBT CAPACITY (UNAUDITED)
 LEGAL DEBT MARGIN INFORMATION
 LAST TEN FISCAL YEARS

| Fiscal Year | Assessed Value | Rate | Limit Rate | Debt Limit | Margin | Percentage |
|-------------|------------------|--------|---------------|--------------|---------------|------------|
| 2023 | \$ 1,920,327,082 | 2.875% | \$ 55,209,404 | \$ 8,356,829 | \$ 46,852,575 | 15.14% |
| 2022 | 1,951,118,436 | 2.875% | 56,094,655 | 8,698,040 | 47,396,615 | 15.51% |
| 2021 | 2,132,706,707 | 2.875% | 61,315,318 | 9,027,489 | 52,287,829 | 14.72% |
| 2020 | 1,640,547,923 | 2.875% | 47,165,753 | 9,340,262 | 37,825,491 | 19.80% |
| 2019 | 1,660,547,053 | 2.875% | 47,740,728 | 9,371,438 | 38,369,290 | 19.63% |
| 2018 | 1,721,823,048 | 2.875% | 49,502,413 | 3,262,578 | 46,239,835 | 6.59% |
| 2017 | 1,442,272,976 | 2.875% | 41,465,348 | 3,769,910 | 37,695,438 | 9.09% |
| 2016 | 1,393,851,949 | 2.875% | 40,073,244 | 4,259,264 | 35,813,980 | 10.63% |
| 2015 | 1,434,851,128 | 2.875% | 41,251,970 | 4,487,376 | 36,764,594 | 10.88% |
| 2014 | 1,538,198,334 | 2.875% | 44,223,202 | 4,745,000 | 39,478,202 | 10.73% |

Source: County tax records: college records

**MORTON COMMUNITY COLLEGE
FISCAL YEAR 2025 BUDGET**

Resolutions

2024 – 2025 Budget Legal Notice



NOTICE
2024-2025 BUDGET
AVAILABLE FOR PUBLIC INSPECTION

NOTICE IS HEREBY GIVEN by the Board of Trustees of Illinois Community College District No. 527, in the County of Cook, State of Illinois, that a Tentative Budget for said District for the fiscal year beginning July 1, 2024 will be on file and conveniently available for public inspection beginning Monday, July 1, 2024, through Monday, August 26, 2024 Monday - Thursday from 8:00 a.m. to 4:30 p.m. in the Business Office Room 203 Building "C" located at 3801 South Central Avenue, Cicero, IL 60804. It will also be posted on our website at <https://www.morton.edu/about/financial-documents/>.

NOTICE IS FURTHER HEREBY GIVEN that a public hearing on said budget will be held at 10:00 a.m. on Wednesday the 28th day of August 2024 in the Centennial Room, 3801 South Central Avenue, Cicero, Illinois.

Dated this 22nd day of May 2024.

Morton College, Community College District No. 527, in the County of Cook, State of Illinois.

Jose A Collazo, Secretary
Board of Trustees
Morton College
Community College District No. 527



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO.527
Minutes for the Regular Board Meeting
Monday, June 24, 2024

1. Call to Order

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 10:12 AM on Monday, June 24, 2024, at the Centennial Room, located at 3801 S. Central Ave., Cicero, IL 60804.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Roll Call

Present:

Leonard Cannata, Trustee
Anthony Martinucci, Trustee
Jose Collazo, Trustee
Frances F. Reitz, Trustee
Susan Grazzini, Trustee
Charles Hernandez, Trustee
Gizelle Beltran, Student Trustee

Absent:

Oscar Montiel, Trustee

Also Present:

Dr. Keith D. McLaughlin, President
Edward Wong Attorney, Del Galdo Law Group, LLC

4. Citizen Comments

None

5. Reports

5.1 ICCTA-ACCT - None

5.2 Student Trustee – Gizelle Beltran

Student Trustee Gizelle Beltran highlighted that the headcount this summer from last summer has increased by 7.4%, and credit enrollment increased by 7.7%. The percentage outcome is due to students who are incoming freshmen looking to start their journey at Morton College. Gizelle also highlighted the Summer Bridge Program, which is where high school students are looking to earn college credit.

6. President's Report

Dr. McLaughlin highlighted the FY24 Grants Summary. Dr. McLaughlin acknowledged the work of Michael Rose, Associate Dean, who took the lead, as well as others, in applying for these grants and submitting a very compelling proposal so that they were successfully awarded. The total for this year was \$864,885.00 in grant funding, so that is exceptional. We are looking forward to next year, and Dean Rose is already preparing proposals for a federal grant, the Student Support Services Grant, in the amount of 1.4 million over 5 years, and a Basic Needs Grant, also a federal grant, in the amount of \$900,000.00 over 3 years.

Trustee Cannata highlighted the great work on these grants.

7. Consent Agenda

Trustee Grazzini made a motion to approve the consent agenda, which includes agenda items 7.1 to 7.20.3, as listed below.

Trustee Martinucci seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, and Reitz

Nays: None

Absent: Trustee Montiel

Motion Carried

- 7.1. Approval of the Minutes of the Regular Board meeting held on May 22, 2024.
- 7.2. Approval and ratification of accounts payable and payroll for the month of May 2024, in the amount of \$2,728,024.00, and budget transfers in the amount of \$112,200.00.
- 7.3. Approval of the Monthly Budget Report for the fiscal year to date ending in May 2024.
- 7.4. Approval of the Treasurer's Report for May 2024.
- 7.5. Approval and ratification of the Fiscal Year 2025 Morton College Student Government Association Budget as submitted.
- 7.6. Approval of the curriculum changes as submitted.
- 7.7. Approval of out-of-state travel to Dr. Keith McLaughlin to attend the NACTC 2024 Summer Symposium in Kansas City, MO, from June 25 – 27, 2024, at the approximate cost of \$900.00.
- 7.8. Approval of out-of-state travel to Dr. Keith McLaughlin to attend the Anthology Strategic Leadership Summit in Orlando, FL, from July 15 – 17, 2024, at the approximate cost of \$1,100.00
- 7.9. Approval of the purchase of Apple MacBook's, in the amount of \$59,600.00, paid with College Bridge Grant.
- 7.10. Approval of the continued contract agreement with AMZ Educational Consulting (AMZEC) LLC, from June 3, 2024 – May 31, 2025, for Institutional Research, not to exceed the total cost of \$77,000.00.
- 7.11. Approval of Lake County Press, Inc. for multiple projects throughout the year, in the total amount not to exceed \$90,000.00.
- 7.12. Approval of the continued use of Game One for athletic apparel and equipment purchases for FY25, in the amount of \$150,000.00.
- 7.13. Approval of the ICCB 2025 RAMP Report to maintain the infrastructure of the Morton College Campus, in the amount of approximately \$1.1 million.

- 7.14. Approval of the independent consultant agreement for physical therapist assistant (PTA) and nursing programs for FY25 with Bohm Consulting LLC, in the amount not to exceed \$50,000.00, paid by the Perkins and PATH grants.
- 7.15. Approval of the renewal of the clinical affiliation agreement between Morton College District 527 and Riveredge Hospital.
- 7.16. Approval of the renewed resolution approving and adopting a master educational affiliation agreement between Morton College District 527 and Symbria Rehab, Inc.
- 7.17. Approval of the renewed resolution approving and adopting a master educational affiliation agreement between Morton College District 527 and Team Rehabilitation.
- 7.18. Approval of Facility Use Permits
 - 7.18.1. Los Traviesos Baseball to use the baseball field to hold practice on Fridays from 5:30 p.m. to 8:00 p.m. June 2024-August 2024.
- 7.19. Approval of Position Changes
 - 7.19.1. Jessica Patterson, Promotion, Dispatch Supervisor, effective July 1, 2024.
 - 7.19.2. Lissette Melgoza, Reclassification, Financial Aid Clerk I, effective July 1, 2024.
 - 7.19.3. Giselle Soto, Reclassification, Receptionist, effective July 1, 2024.
- 7.20. Approval of Full-Time Employment
 - 7.20.1. Clara Martinez, Faculty, Nursing, effective July 1, 2024.
 - 7.20.2. Jose Esparza, Helpdesk Technical Support Specialist, effective July 8, 2024.
 - 7.20.3. Gustavo Rodriguez, Custodian (Temporary), \$15.10 per hour, effective July 1, 2024.

8. Informational Only 8.1 – 8.3.3.

Before a potential closed session Trustee Cannata gave an attaboy to Chief Mike Wolff from the Morton College Police Department. Recently there was a shooting on Cermak and Cicero Avenue and to his understanding is that some of the cameras installed by Morton College were able to assist in apprehending the suspect on 55th and Western and coordinating with the Cicero Police Department. Good work and really Trustee Cannata appreciated that.

Trustee Hernandez asked Chief Wolff what happened to the program that was discussed some time ago to set up more cameras to be installed throughout campus. Trustee Hernandez thinks this has indicated the importance of having these types of cameras throughout our campus and naturally looking at the safety and welfare of our faculty and students.

Chief Wolff responded that the technician from the town of Cicero has not been hired yet.

Trustee Hernandez asked what the holdup was.

Chief Wolff explained the real-time crime center and the installation of license plate readers.

Dr. Keith McLaughlin responded that he would investigate the matter and will get back to the Trustees.

9. Closed Session

Approval to adjourn to Closed Session meeting for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (Consideration of the matter held in closed meeting/executive pursuant to 5ILCS 120/2(c)(1)).

Discussion pursuant to 5ILCS 120 Section 2(11) "to consider when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent."

Trustee Martinucci made a motion to go into Closed Session

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, and Reitz

Nays: None Absent: Trustee Montiel

Motion Carried

10. Approval of the Settlement Agreement for Elisa I. Guerra, in the amount of \$300,000.00.

Trustee Martinucci made a motion to approve the settlement agreement for Elisa I. Guerra, in the amount of \$300,000.00.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, and Reitz

Nays: None Absent: Trustee Montiel

Motion Carried

11. Adjournment

Trustee Grazzini made a motion to adjourn the Regular Board Meeting at 11:07 a.m.

Trustee Collazo seconded the motion.

Ayes: Trustees, Cannata, Collazo, Grazzini, Hernandez, Martinucci, and Reitz

Nays: None Absent: Trustee Montiel

Motion Carried

/s/ Leonard Cannata,
Board Chair

/s/ Jose Collozo
Secretary

Joanna M Martin

From: Mireya Perez
Sent: Thursday, August 22, 2024 8:50 AM
To: Board Materials
Subject: FW: Action Item 8.1 for 08/28/2024 Board Meeting
Attachments: Over 10k JUN 2024.pdf; Board AS Totals 6.30.24.pdf; BT 6.30.24.pdf; Check Register 6.30.24.pdf

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: mireya.perez@morton.edu

www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>

Sent: Thursday, August 22, 2024 8:40 AM

To: Mireya Perez <mireya.perez@morton.edu>

Subject: Action Item 8.1 for 08/28/2024 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF JUNE 2024 IN THE AMOUNT OF \$2,654,397 AND BUDGET TRANSFERS IN THE AMOUNT OF \$28,000 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records



Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305

E: Suzanna.Raigoza@morton.edu

www.morton.edu

**Morton College
Over 10K Report
June 2024**

| Vendor Name | Check Date | Check Number | Board Approved Date | Amount | Item Description Line 1 |
|--------------------------------------|------------|--------------|---------------------|-------------|---------------------------|
| All Pro Truck Driving School LLC | 6/4/2024 | E0025786 | 5/24/2023 | \$11,050.00 | Instructional services |
| Amazon Capital Services | 6/13/2024 | E0025840 | EXEMPT | \$14,663.90 | 3D Printer Nozzles |
| Amazon Capital Services | 6/27/2024 | E0025921 | EXEMPT | \$8,222.08 | Amazon 6/4 |
| Amztec, Llc | 6/13/2024 | E0025841 | 6/24/2024 | \$11,202.95 | Consultation Services |
| Amztec, Llc | 6/27/2024 | E0025922 | 6/24/2024 | \$7,200.00 | Consultation Services |
| Arc One Electric | 6/13/2024 | E0025842 | EXEMPT | \$9,844.30 | Rm 232c&231c new lines |
| Arc One Electric | 6/27/2024 | E0025923 | EXEMPT | \$2,980.00 | Work Order #1319 |
| Blue Cross Blue Shield of Illinois | 6/6/2024 | 0119276 | EXEMPT | \$11,268.70 | May 24: Accident/Critical |
| Clear Channel Outdoor | 6/27/2024 | 0119399 | EXEMPT | \$22,650.00 | Clear Channel Outdoor |
| ComEd | 6/27/2024 | 0119401 | 2/28/2024 | \$24,673.80 | Electricity |
| Cornerstone Government Affairs, Inc. | 6/27/2024 | E0025929 | 3/27/2024 | \$14,000.00 | Consulting Services |
| Del Galdo Law Group, LLC | 6/27/2024 | 0119404 | 8/25/2021 | \$26,764.30 | Attorney Services |
| Follett Higher Education Group, LLC | 6/27/2024 | E0025938 | 8/26/2020 | \$49,165.25 | 2024 Summer Inclusive |
| Freepoint Energy Solutions, LLC. | 6/27/2024 | E0025939 | 3/27/2024 | \$57,912.64 | Energy Charge |
| Heartland Business Systems, LLC | 6/4/2024 | E0025787 | EXEMPT | \$8,208.18 | Telephone Services |
| Heartland Business Systems, LLC | 6/27/2024 | E0025942 | 4/24/2024 | \$16,367.34 | Mitel Support Agreement |
| Kentwood Office Furniture | 6/13/2024 | 0119335 | EXEMPT | \$10,255.29 | Office Furniture |
| Kistner Eddy Executive Services, Inc | 6/13/2024 | E0025860 | 2/28/2024 | \$18,058.00 | KEES - 2nd Installment |
| Konica Minolta Premier Finance | 6/13/2024 | E0025862 | EXEMPT | \$2,604.83 | 500-0617176-000 |
| Konica Minolta Premier Finance | 6/27/2024 | E0025945 | EXEMPT | \$10,102.47 | 500-0592105-000 |
| Krueger International Inc | 6/27/2024 | E0025946 | EXEMPT | \$11,634.08 | Biology Seating |
| Lake County Press | 6/27/2024 | E0025947 | 6/24/2024 | \$40,764.50 | Commencement programs |
| Lo Destro Construction Company | 6/13/2024 | E0025864 | 1/24/2024 | \$33,375.00 | Bio Lab Reno Pay App #3 |
| Mr. Ryan Denson | 6/6/2024 | E0025802 | 11/29/2023 | \$5,400.00 | ACLs Instructor Class |
| Mr. Ryan Denson | 6/13/2024 | E0025834 | 11/29/2023 | \$2,800.00 | Paramedic Director |
| Mr. Ryan Denson | 6/26/2024 | E0025898 | 11/29/2023 | \$4,000.00 | BLS Instructor |
| New Pocket Nurse | 6/13/2024 | 0119338 | 5/22/2024 | \$55,782.18 | Assemble |
| New Pocket Nurse | 6/27/2024 | 0119414 | EXEMPT | \$3,169.90 | Blood Pressure Arm Left |
| NRG Business Marketing LLC | 6/4/2024 | E0025790 | 11/29/2023 | \$6,885.59 | Gas Commodity |
| NRG Business Marketing LLC | 6/13/2024 | E0025867 | 11/29/2023 | \$6,267.01 | Gas Commodity |
| Omni Financial Group, Inc. | 6/13/2024 | E0025830 | 4/28/2021 | \$9,562.79 | Payroll Deductions |
| Omni Financial Group, Inc. | 6/27/2024 | E0025912 | 4/28/2021 | \$11,075.62 | Payroll Deductions |
| Paraqon Micro Inc | 6/13/2024 | E0025869 | 2/28/2024 | \$5,504.62 | Dell IDRAC9 |
| Paraqon Micro Inc | 6/27/2024 | E0025950 | 2/28/2024 | \$5,555.81 | Soccer Field WIFI service |
| Quest Software Inc | 6/13/2024 | 0119342 | 5/22/2024 | \$50,835.35 | License Renewal |
| Reed Construction | 6/13/2024 | E0025873 | 12/14/2022 | \$73,816.00 | Building F Reno Pay Ap 5 |
| State Univ Retirement Systems | 6/13/2024 | E0025833 | EXEMPT | \$82,914.97 | Payroll Deductions |
| State Univ Retirement Systems | 6/27/2024 | E0025915 | EXEMPT | \$87,660.59 | Payroll Deductions |
| Syndaver EDU, Inc | 6/27/2024 | 0119424 | 4/24/2024 | \$57,885.75 | Synthetic Cadaver |

\$ 892,083.79



BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of June 2024, be approved and/or ratified in the amount of \$2,654,397 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

| | | |
|---------------------------------|------------|---------------|
| Cash Disbursements - Monthly | 06/30/2024 | 870,946 |
| Payroll | 06/15/2024 | 808,252 |
| Payroll | 06/30/2024 | 849,221 |
| Student Refunds | 06/30/2024 | <u>49,854</u> |
| | | 2,578,273 |

O&M Restricted Fund (03)

| | | |
|---------------------------------|------------|---------------------------|
| Cash Disbursements - Monthly | 06/30/2024 | <u>76,124</u> |
| TOTAL ALL FUNDS | | <u><u>\$2,654,397</u></u> |

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$28,000 be approved as outlined on the attached Journal No. 1-1 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 28th day of August by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

| | | | | |
|-------------------------|---------------------------|--|---------------|---------------|
| Morton College | | | | |
| Budget Transfers | | | | |
| June 2024 | | | | |
| | | | | |
| | | | | |
| | GL Account | Description | Debit | Credit |
| | 1 06-0000-99212-420900000 | Preschool For All: Other IL Governmental Sources | | 28,000 |
| | 06-4090-99212-510200200 | Preschool For All: Professional Staff-PT | 8,000 | |
| | 06-4090-99212-530900000 | Preschool For All: Other Contract Services | 20,000 | |
| | | | | |
| | | Total Budget Transfers | 28,000 | 28,000 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119268 | 06/04/24 | Recon | 0166965 | Career Step, LLC | V0196759 | 06/04/24 | P0015937 | 3,197.18 | | 3,197.18 |
| | | | | | | | | 3,197.18 | | 3,197.18 |
| 0119269 | 06/04/24 | Recon | 0165266 | CASAS | V0196607 | 05/29/24 | P0015832 | 6,963.30 | | 6,963.30 |
| | | | | | | | | 6,963.30 | | 6,963.30 |
| 0119270 | 06/04/24 | Recon | 0160531 | Cicero Health Department | V0196760 | 06/04/24 | P0015926 | 50.00 | | 50.00 |
| | | | | | | | | 50.00 | | 50.00 |
| 0119271 | 06/04/24 | Recon | 0168196 | Concentra Health Service | V0196761 | 06/04/24 | B0005835 | 117.00 | | 117.00 |
| | | | | | | | | 117.00 | | 117.00 |
| 0119272 | 06/04/24 | Recon | 0001034 | Flinn Scientific Inc | V0196762 | 06/04/24 | P0015567 | 60.98 | | 60.98 |
| | | | | | | | | 60.98 | | 60.98 |
| 0119273 | 06/04/24 | Recon | 0001355 | Pearson Higher Education | V0196766 | 06/04/24 | P0015993 | 6,000.00 | | 6,000.00 |
| | | | | | | | | 6,000.00 | | 6,000.00 |
| 0119274 | 06/04/24 | Recon | 0007922 | RR Donnelley | V0196744 | 06/03/24 | | 1,031.95 | | 1,031.95 |
| | | | | | | | | 1,031.95 | | 1,031.95 |
| 0119275 | 06/04/24 | Recon | 0224540 | United Bus, Inc | V0196797 | 06/04/24 | P0015770 | 2,450.00 | | 2,450.00 |
| | | | | | | | | 2,450.00 | | 2,450.00 |
| 0119300 | 06/12/24 | Recon | 0219749 | Windy City Fieldhouse | V0197003 | 06/12/24 | P0016071 | 6,150.00 | | 6,150.00 |
| | | | | | | | | 6,150.00 | | 6,150.00 |
| 0119314 | 06/13/24 | Recon | 0202280 | 4AllPromos LLC | V0197093 | 06/13/24 | P0016013 | 900.56 | | 900.56 |
| | | | | | | | | 900.56 | | 900.56 |
| 0119315 | 06/13/24 | Recon | 0196815 | Advance Auto Parts | V0196864 | 06/11/24 | B0005843 | 35.30 | | 35.30 |
| | | | | | V0196865 | 06/11/24 | B0005842 | 13.29 | | 13.29 |
| | | | | | | | | 48.59 | | 48.59 |
| 0119316 | 06/13/24 | Recon | 0196815 | Advance Auto Parts | V0196845 | 06/10/24 | | 22.60 | | 22.60 |
| | | | | | | | | 22.60 | | 22.60 |
| 0119317 | 06/13/24 | Recon | 0175113 | Algor Plumbing | V0196867 | 06/11/24 | B0005400 | 18.09 | | 18.09 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197089 | 06/12/24 | B0005400 | 170.08 | | 170.08 |
| | | | | | V0197090 | 06/12/24 | B0005400 | 207.94 | | 207.94 |
| | | | | | | | | 396.11 | | 396.11 |
| 0119318 | 06/13/24 | Recon | 0000971 | American Red Cross | V0197044 | 06/12/24 | P0016054 | 1,634.00 | | 1,634.00 |
| | | | | | | | | 1,634.00 | | 1,634.00 |
| 0119319 | 06/13/24 | Recon | 0001953 | AT&T Mobility | V0197103 | 06/13/24 | B0005812 | 156.86 | | 156.86 |
| | | | | | V0197104 | 06/13/24 | B0005759 | 144.96 | | 144.96 |
| | | | | | | | | 301.82 | | 301.82 |
| 0119320 | 06/13/24 | Recon | 0194139 | Berwyn's Violet Flower S | V0196978 | 06/12/24 | P0015920 | 125.00 | | 125.00 |
| | | | | | V0197040 | 06/12/24 | | 115.00 | | 115.00 |
| | | | | | | | | 240.00 | | 240.00 |
| 0119321 | 06/13/24 | Recon | 0224468 | Coast 2 Coast Assigning | V0196981 | 06/12/24 | P0016009 | 360.00 | | 360.00 |
| | | | | | | | | 360.00 | | 360.00 |
| 0119322 | 06/13/24 | Recon | 0000995 | Bureau Water/Sewer Town | V0196896 | 06/11/24 | B0005801 | 198.10 | | 198.10 |
| | | | | | | | | 198.10 | | 198.10 |
| 0119323 | 06/13/24 | Recon | 0183624 | Chicago White Sox | V0196989 | 06/12/24 | P0016072 | 2,800.00 | | 2,800.00 |
| | | | | | | | | 2,800.00 | | 2,800.00 |
| 0119324 | 06/13/24 | Recon | 0001195 | Cintas Corporation | V0196898 | 06/11/24 | B0005420 | 213.69 | | 213.69 |
| | | | | | V0196905 | 06/11/24 | | 67.72 | | 67.72 |
| | | | | | | | | 281.41 | | 281.41 |
| 0119325 | 06/13/24 | Recon | 0001195 | Cintas Corporation | V0196900 | 06/11/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | V0197099 | 06/13/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | | | | 533.20 | | 533.20 |
| 0119326 | 06/13/24 | Recon | 0177114 | College Central Network | V0196755 | 06/04/24 | | 2,010.14 | | 2,010.14 |
| | | | | | | | | 2,010.14 | | 2,010.14 |
| 0119327 | 06/13/24 | Recon | 0001752 | Comcast | V0196902 | 06/11/24 | B0005421 | 314.30 | | 314.30 |
| | | | | | | | | 314.30 | | 314.30 |
| 0119328 | 06/13/24 | Recon | 0169533 | Digital Pix Composites | V0196988 | 06/12/24 | P0016070 | 40.00 | | 40.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 40.00 | | 40.00 |
| 0119329 | 06/13/24 | Recon | 0217792 | FedEx | V0196917 | 06/11/24 | B0005479 | 47.89 | | 47.89 |
| | | | | | V0197081 | 06/12/24 | B0005479 | 16.76 | | 16.76 |
| | | | | | | | | 64.65 | | 64.65 |
| 0119330 | 06/13/24 | Recon | 0001033 | Fisher Scientific Compan | V0196997 | 06/12/24 | P0015894 | 149.30 | | 149.30 |
| | | | | | V0196998 | 06/12/24 | P0015894 | 334.37 | | 334.37 |
| | | | | | V0196999 | 06/12/24 | P0015877 | 5,922.00 | | 5,922.00 |
| | | | | | V0197045 | 06/12/24 | P0015776 | 544.58 | | 544.58 |
| | | | | | V0197096 | 06/13/24 | P0015841 | 670.30 | | 670.30 |
| | | | | | | | | 7,620.55 | | 7,620.55 |
| 0119331 | 06/13/24 | Recon | 0001034 | Flinn Scientific Inc | V0197000 | 06/12/24 | P0015895 | 121.81 | | 121.81 |
| | | | | | V0197001 | 06/12/24 | P0015870 | 99.90 | | 99.90 |
| | | | | | | | | 221.71 | | 221.71 |
| 0119332 | 06/13/24 | Recon | 0001001 | Got Laundry Chicago?, In | V0197046 | 06/12/24 | P0016055 | 804.80 | | 804.80 |
| | | | | | | | | 804.80 | | 804.80 |
| 0119333 | 06/13/24 | Recon | 0210378 | Hinckley Springs | V0196919 | 06/11/24 | B0005458 | 47.94 | | 47.94 |
| | | | | | | | | 47.94 | | 47.94 |
| 0119334 | 06/13/24 | Recon | 0001381 | Home Depot/GECE | V0196920 | 06/11/24 | B0005388 | 160.86 | | 160.86 |
| | | | | | V0196921 | 06/11/24 | B0005388 | 56.47 | | 56.47 |
| | | | | | V0196922 | 06/11/24 | B0005388 | 379.17 | | 379.17 |
| | | | | | | | | 596.50 | | 596.50 |
| 0119335 | 06/13/24 | Recon | 0197745 | Kentwood Office Furnitur | V0196924 | 06/11/24 | B0005831 | 8,148.14 | | 8,148.14 |
| | | | | | V0196925 | 06/11/24 | B0005831 | 2,107.15 | | 2,107.15 |
| | | | | | | | | 10,255.29 | | 10,255.29 |
| 0119336 | 06/13/24 | Recon | 0187728 | Marquee Event Rentals | V0197097 | 06/13/24 | P0016021 | 2,240.15 | | 2,240.15 |
| | | | | | | | | 2,240.15 | | 2,240.15 |
| 0119337 | 06/13/24 | Recon | 0001289 | Menards | V0196936 | 06/11/24 | B0005387 | 66.60 | | 66.60 |
| | | | | | | | | 66.60 | | 66.60 |
| 0119338 | 06/13/24 | Recon | 0001529 | New Pocket Nurse | V0197007 | 06/12/24 | P0016008 | 730.99 | | 730.99 |
| | | | | | V0197008 | 06/12/24 | P0016031 | 3,536.73 | | 3,536.73 |
| | | | | | V0197050 | 06/12/24 | P0015940 | 1,954.08 | | 1,954.08 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197051 | 06/12/24 | P0015990 | 49,560.38 | | 49,560.38 |
| | | | | | | | | 55,782.18 | | 55,782.18 |
| 0119339 | 06/13/24 | Recon | 0208924 | Nicor Gas | V0197083 | 06/12/24 | B0005481 | 2,643.71 | | 2,643.71 |
| | | | | | | | | 2,643.71 | | 2,643.71 |
| 0119340 | 06/13/24 | Recon | 0002406 | Paisans Pizza | V0197010 | 06/12/24 | P0015969 | 150.00 | | 150.00 |
| | | | | | V0197011 | 06/12/24 | P0015969 | 50.32 | | 50.32 |
| | | | | | V0197012 | 06/12/24 | P0016003 | 214.50 | | 214.50 |
| | | | | | V0197013 | 06/12/24 | P0016010 | 207.71 | | 207.71 |
| | | | | | V0197014 | 06/12/24 | P0015995 | 210.73 | | 210.73 |
| | | | | | V0197053 | 06/12/24 | P0016058 | 1,045.00 | | 1,045.00 |
| | | | | | V0197055 | 06/12/24 | P0016057 | 206.46 | | 206.46 |
| | | | | | V0197056 | 06/12/24 | P0016057 | 206.46 | | 206.46 |
| | | | | | | | | 2,291.18 | | 2,291.18 |
| 0119341 | 06/13/24 | Recon | 0002805 | Pitney Bowes Inc | V0196940 | 06/11/24 | B0005422 | 150.00 | | 150.00 |
| | | | | | | | | 150.00 | | 150.00 |
| 0119342 | 06/13/24 | Recon | 0209068 | Quest Software Inc | V0197022 | 06/12/24 | P0015976 | 50,835.35 | | 50,835.35 |
| | | | | | | | | 50,835.35 | | 50,835.35 |
| 0119343 | 06/13/24 | Recon | 0206685 | Rainmakers Irrigation & | V0196832 | 06/06/24 | | 160.00 | | 160.00 |
| | | | | | | | | 160.00 | | 160.00 |
| 0119344 | 06/13/24 | Recon | 0001835 | Ray O'Herron Co. of Oakb | V0196941 | 06/11/24 | B0005705 | 38.99 | | 38.99 |
| | | | | | | | | 38.99 | | 38.99 |
| 0119345 | 06/13/24 | Recon | 0012403 | Southwestern Illinois Co | V0196972 | 06/12/24 | | 3,000.00 | | 3,000.00 |
| | | | | | | | | 3,000.00 | | 3,000.00 |
| 0119346 | 06/13/24 | Recon | 0225026 | Thunder Hearing & Sound | V0197029 | 06/12/24 | P0016049 | 420.00 | | 420.00 |
| | | | | | | | | 420.00 | | 420.00 |
| 0119347 | 06/13/24 | Recon | 0224678 | Tritech Research, Inc | V0197057 | 06/12/24 | P0015897 | 1,039.00 | | 1,039.00 |
| | | | | | | | | 1,039.00 | | 1,039.00 |
| 0119348 | 06/13/24 | Recon | 0001183 | Ward's Natural Science | V0197031 | 06/12/24 | P0015966 | 76.04 | | 76.04 |
| | | | | | | | | 76.04 | | 76.04 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119379 | 06/27/24 | Void | 0224302 | Treats by Patrice | | | | | | |
| 0119395 | 06/27/24 | Recon | 0175113 | Algor Plumbing | V0197245 | 06/25/24 | B0005400 | 30.24 | | 30.24 |
| | | | | | | | | 30.24 | | 30.24 |
| 0119396 | 06/27/24 | Recon | 0000973 | AT&T | V0197275 | 06/26/24 | B0005375 | 928.02 | | 928.02 |
| | | | | | V0197276 | 06/26/24 | B0005375 | 939.26 | | 939.26 |
| | | | | | | | | 1,867.28 | | 1,867.28 |
| 0119397 | 06/27/24 | Recon | 0194139 | Berwyn's Violet Flower S | V0197383 | 06/26/24 | P0015496 | 766.25 | | 766.25 |
| | | | | | | | | 766.25 | | 766.25 |
| 0119398 | 06/27/24 | Recon | 0001195 | Cintas Corporation | V0197281 | 06/26/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | V0197282 | 06/26/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | V0197284 | 06/26/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | V0197455 | 06/26/24 | B0005790 | 266.60 | | 266.60 |
| | | | | | | | | 1,066.40 | | 1,066.40 |
| 0119399 | 06/27/24 | Recon | 0169016 | Clear Channel Outdoor | V0197443 | 06/26/24 | P0016101 | 1,500.00 | | 1,500.00 |
| | | | | | V0197444 | 06/26/24 | P0016100 | 1,500.00 | | 1,500.00 |
| | | | | | V0197445 | 06/26/24 | P0016093 | 3,916.00 | | 3,916.00 |
| | | | | | V0197446 | 06/26/24 | P0016094 | 7,867.00 | | 7,867.00 |
| | | | | | V0197447 | 06/26/24 | P0016092 | 7,867.00 | | 7,867.00 |
| | | | | | | | | 22,650.00 | | 22,650.00 |
| 0119400 | 06/27/24 | Recon | 0001752 | Comcast | V0197285 | 06/26/24 | B0005429 | 91.40 | | 91.40 |
| | | | | | V0197286 | 06/26/24 | B0005393 | 6.30 | | 6.30 |
| | | | | | V0197288 | 06/26/24 | B0005393 | 312.85 | | 312.85 |
| | | | | | | | | 410.55 | | 410.55 |
| 0119401 | 06/27/24 | Recon | 0001013 | ComEd | V0197289 | 06/26/24 | B0005462 | 24,673.80 | | 24,673.80 |
| | | | | | | | | 24,673.80 | | 24,673.80 |
| 0119402 | 06/27/24 | Recon | 0158565 | Consulab Educatech Inc | V0197386 | 06/26/24 | P0015539 | 3,220.00 | | 3,220.00 |
| | | | | | | | | 3,220.00 | | 3,220.00 |
| 0119403 | 06/27/24 | Recon | 0222089 | Corporate Traditions LLC | V0197102 | 06/13/24 | | 1,000.00 | | 1,000.00 |
| | | | | | | | | 1,000.00 | | 1,000.00 |
| 0119404 | 06/27/24 | Recon | 0001676 | Del Galdo Law Group, LLC | V0197291 | 06/26/24 | B0005509 | 441.80 | | 441.80 |
| | | | | | V0197292 | 06/26/24 | B0005509 | 1,014.00 | | 1,014.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197293 | 06/26/24 | B0005509 | 1,560.00 | | 1,560.00 |
| | | | | | V0197294 | 06/26/24 | B0005509 | 156.00 | | 156.00 |
| | | | | | V0197295 | 06/26/24 | B0005509 | 23,592.50 | | 23,592.50 |
| | | | | | | | | 26,764.30 | | 26,764.30 |
| 0119405 | 06/27/24 | Recon | 0001240 | Enterprise Leasing Compa | V0197174 | 06/18/24 | | 1,029.36 | | 1,029.36 |
| | | | | | V0197176 | 06/18/24 | | 1,029.36 | | 1,029.36 |
| | | | | | V0197186 | 06/20/24 | | 633.33 | | 633.33 |
| | | | | | V0197305 | 06/26/24 | B0005662 | 1,029.36 | | 1,029.36 |
| | | | | | V0197319 | 06/26/24 | B0005662 | 1,029.36 | | 1,029.36 |
| | | | | | V0197320 | 06/26/24 | B0005662 | 1,029.36 | | 1,029.36 |
| | | | | | V0197321 | 06/26/24 | B0005662 | 38.50- | | -38.50 |
| | | | | | V0197322 | 06/26/24 | B0005662 | 44.37- | | -44.37 |
| | | | | | V0197323 | 06/26/24 | B0005662 | 249.34 | | 249.34 |
| | | | | | | | | 5,946.60 | | 5,946.60 |
| 0119406 | 06/27/24 | Recon | 0001240 | Enterprise Leasing Compa | V0197185 | 06/20/24 | | 872.72 | | 872.72 |
| | | | | | | | | 872.72 | | 872.72 |
| 0119407 | 06/27/24 | Recon | 0001033 | Fisher Scientific Compan | V0197405 | 06/26/24 | P0015894 | 51.62 | | 51.62 |
| | | | | | V0197406 | 06/26/24 | P0015560 | 291.18 | | 291.18 |
| | | | | | | | | 342.80 | | 342.80 |
| 0119408 | 06/27/24 | Recon | 0205770 | Henry Schein, Inc. | V0197329 | 06/26/24 | B0005786 | 750.27 | | 750.27 |
| | | | | | | | | 750.27 | | 750.27 |
| 0119409 | 06/27/24 | Recon | 0001381 | Home Depot/GECE | V0197330 | 06/26/24 | B0005388 | 43.68 | | 43.68 |
| | | | | | | | | 43.68 | | 43.68 |
| 0119410 | 06/27/24 | Outst | 0205148 | Lembke & Sons, Inc. | V0197268 | 06/26/24 | | 250.13 | | 250.13 |
| | | | | | V0197440 | 06/26/24 | B0005411 | 103.79 | | 103.79 |
| | | | | | | | | 353.92 | | 353.92 |
| 0119411 | 06/27/24 | Recon | 0182870 | Loyola EMS | V0197189 | 06/20/24 | | 300.00 | | 300.00 |
| | | | | | | | | 300.00 | | 300.00 |
| 0119412 | 06/27/24 | Recon | 0001101 | Music Theatre Int'l | V0197414 | 06/26/24 | P0015694 | 1,020.00 | | 1,020.00 |
| | | | | | | | | 1,020.00 | | 1,020.00 |
| 0119413 | 06/27/24 | Recon | 0219386 | Nazarii Mykhailenko | V0197415 | 06/26/24 | P0015677 | 170.00 | | 170.00 |
| | | | | | | | | 170.00 | | 170.00 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|---------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119414 | 06/27/24 | Recon | 0001529 | New Pocket Nurse | V0197416 | 06/26/24 | P0015744 | 1,584.95 | | 1,584.95 |
| | | | | | V0197417 | 06/26/24 | P0016008 | 1,584.95 | | 1,584.95 |
| | | | | | | | | 3,169.90 | | 3,169.90 |
| 0119415 | 06/27/24 | Recon | 0224406 | NPTE Final Frontier | V0197418 | 06/26/24 | P0015983 | 6,200.00 | | 6,200.00 |
| | | | | | | | | 6,200.00 | | 6,200.00 |
| 0119416 | 06/27/24 | Recon | 0001121 | O'Brien Cleaners | V0196946 | 06/11/24 | | 252.00 | | 252.00 |
| | | | | | V0197061 | 06/12/24 | | 231.00 | | 231.00 |
| | | | | | V0197079 | 06/12/24 | | 21.00 | | 21.00 |
| | | | | | V0197211 | 06/24/24 | | 63.00 | | 63.00 |
| | | | | | V0197419 | 06/26/24 | P0016073 | 18.00 | | 18.00 |
| | | | | | | | | 585.00 | | 585.00 |
| 0119417 | 06/27/24 | Recon | 0002406 | Paisans Pizza | V0196858 | 06/11/24 | | 63.73 | | 63.73 |
| | | | | | V0196874 | 06/11/24 | | 67.73 | | 67.73 |
| | | | | | V0197120 | 06/13/24 | | 87.47 | | 87.47 |
| | | | | | V0197138 | 06/18/24 | | 35.00 | | 35.00 |
| | | | | | V0197235 | 06/25/24 | | 177.00 | | 177.00 |
| | | | | | V0197236 | 06/25/24 | | 361.00 | | 361.00 |
| | | | | | V0197237 | 06/25/24 | | 476.00 | | 476.00 |
| | | | | | V0197238 | 06/25/24 | | 594.94 | | 594.94 |
| | | | | | V0197239 | 06/25/24 | | 378.44 | | 378.44 |
| | | | | | V0197259 | 06/26/24 | | 404.50 | | 404.50 |
| | | | | | V0197260 | 06/26/24 | | 1,117.00 | | 1,117.00 |
| | | | | | V0197267 | 06/26/24 | | 150.20 | | 150.20 |
| | | | | | V0197303 | 06/26/24 | | 887.59 | | 887.59 |
| | | | | | V0197333 | 06/26/24 | | 50.00 | | 50.00 |
| | | | | | V0197335 | 06/26/24 | | 87.47 | | 87.47 |
| | | | | | V0197346 | 06/26/24 | | 117.18 | | 117.18 |
| | | | | | V0197348 | 06/26/24 | | 64.25 | | 64.25 |
| | | | | | V0197452 | 06/26/24 | P0016091 | 297.00 | | 297.00 |
| | | | | | | | | 5,416.50 | | 5,416.50 |
| 0119418 | 06/27/24 | Recon | 0225104 | Perfect Turf LLC | V0197423 | 06/26/24 | P0016104 | 9,450.00 | | 9,450.00 |
| | | | | | | | | 9,450.00 | | 9,450.00 |
| 0119419 | 06/27/24 | Recon | 0200163 | Rave Wireless, Inc. | V0197265 | 06/26/24 | | 7,000.00 | | 7,000.00 |
| | | | | | | | | 7,000.00 | | 7,000.00 |
| 0119420 | 06/27/24 | Recon | 0007922 | RR Donnelley | V0197325 | 06/26/24 | | 191.95 | | 191.95 |
| | | | | | | | | 191.95 | | 191.95 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119421 | 06/27/24 | Recon | 0000965 | Sigma-Aldrich Inc | V0197425 | 06/26/24 | P0015549 | 51.12 | | 51.12 |
| | | | | | | | | 51.12 | | 51.12 |
| 0119422 | 06/27/24 | Recon | 0210814 | Summit Medical Seminars, | V0197225 | 06/25/24 | | 3,000.00 | | 3,000.00 |
| | | | | | | | | 3,000.00 | | 3,000.00 |
| 0119423 | 06/27/24 | Outst | 0001454 | Superior Awards | V0197454 | 06/26/24 | P0016074 | 1,000.00 | | 1,000.00 |
| | | | | | | | | 1,000.00 | | 1,000.00 |
| 0119424 | 06/27/24 | Recon | 0224241 | Syndaver EDU, Inc | V0197461 | 06/27/24 | B0005855 | 54,385.75 | | 54,385.75 |
| | | | | | V0197462 | 06/27/24 | B0005855 | 3,500.00 | | 3,500.00 |
| | | | | | | | | 57,885.75 | | 57,885.75 |
| 0119425 | 06/27/24 | Recon | 0193854 | Thermo Fisher Scientific | V0197404 | 06/26/24 | P0014049 | 86.65 | | 86.65 |
| | | | | | | | | 86.65 | | 86.65 |
| 0119426 | 06/27/24 | Recon | 0179457 | US Coachways | V0197429 | 06/26/24 | P0015665 | 1,996.67 | | 1,996.67 |
| | | | | | | | | 1,996.67 | | 1,996.67 |
| 0119427 | 06/27/24 | Recon | 0206041 | Welding Industrial Suppl | V0197433 | 06/26/24 | P0016078 | 104.10 | | 104.10 |
| | | | | | V0197434 | 06/26/24 | P0016079 | 246.18 | | 246.18 |
| | | | | | V0197435 | 06/26/24 | P0016080 | 80.62 | | 80.62 |
| | | | | | V0197436 | 06/26/24 | P0016081 | 89.15 | | 89.15 |
| | | | | | V0197437 | 06/26/24 | P0016082 | 102.85 | | 102.85 |
| | | | | | | | | 622.90 | | 622.90 |
| E0025784 | 06/04/24 | Outst | 0001485 | Citibank, N.A. | V0196773 | 06/04/24 | P0015558 | 166.77 | | 166.77 |
| | | | | | V0196775 | 06/04/24 | P0015992 | 169.50 | | 169.50 |
| | | | | | V0196776 | 06/04/24 | P0015622 | 108.02 | | 108.02 |
| | | | | | V0196777 | 06/04/24 | P0015625 | 113.25 | | 113.25 |
| | | | | | V0196778 | 06/04/24 | P0015708 | 60.86 | | 60.86 |
| | | | | | V0196779 | 06/04/24 | P0015709 | 72.83 | | 72.83 |
| | | | | | V0196780 | 06/04/24 | P0015731 | 94.89 | | 94.89 |
| | | | | | V0196781 | 06/04/24 | P0015711 | 105.26 | | 105.26 |
| | | | | | V0196782 | 06/04/24 | P0015722 | 107.98 | | 107.98 |
| | | | | | V0196783 | 06/04/24 | P0015745 | 134.12 | | 134.12 |
| | | | | | V0196784 | 06/04/24 | P0015763 | 77.83 | | 77.83 |
| | | | | | V0196785 | 06/04/24 | P0015790 | 55.11 | | 55.11 |
| | | | | | V0196786 | 06/04/24 | P0015807 | 223.92 | | 223.92 |
| | | | | | V0196787 | 06/04/24 | P0015818 | 157.42 | | 157.42 |
| | | | | | V0196788 | 06/04/24 | P0015864 | 194.62 | | 194.62 |
| | | | | | V0196789 | 06/04/24 | P0015822 | 250.55 | | 250.55 |
| | | | | | V0196790 | 06/04/24 | P0015587 | 1,501.04 | | 1,501.04 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0196791 | 06/04/24 | P0015662 | 515.87 | | 515.87 |
| | | | | | V0196792 | 06/04/24 | P0015591 | 43.35 | | 43.35 |
| | | | | | V0196793 | 06/04/24 | P0015597 | 131.29 | | 131.29 |
| | | | | | V0196794 | 06/04/24 | P0015693 | 174.59 | | 174.59 |
| | | | | | V0196795 | 06/04/24 | P0015725 | 99.45 | | 99.45 |
| | | | | | V0196796 | 06/04/24 | P0015909 | 84.37 | | 84.37 |
| | | | | | | | | 4,642.89 | | 4,642.89 |
| E0025785 | 06/04/24 | Outst | 0224906 | Advanced Vehicle Technol | V0196757 | 06/04/24 | P0015991 | 2,995.00 | | 2,995.00 |
| | | | | | | | | 2,995.00 | | 2,995.00 |
| E0025786 | 06/04/24 | Outst | 0206735 | All Pro Truck Driving Sc | V0196758 | 06/04/24 | P0015911 | 11,050.00 | | 11,050.00 |
| | | | | | | | | 11,050.00 | | 11,050.00 |
| E0025787 | 06/04/24 | Outst | 0161549 | Heartland Business Syste | V0196763 | 06/04/24 | B0005834 | 8,208.18 | | 8,208.18 |
| | | | | | | | | 8,208.18 | | 8,208.18 |
| E0025788 | 06/04/24 | Outst | 0001082 | Lakeshore Learning Mater | V0196765 | 06/04/24 | B0005747 | 36.98 | | 36.98 |
| | | | | | | | | 36.98 | | 36.98 |
| E0025789 | 06/04/24 | Outst | 0222666 | Legat Architects, Inc | V0196772 | 06/04/24 | B0005672 | 479.16 | | 479.16 |
| | | | | | | | | 479.16 | | 479.16 |
| E0025790 | 06/04/24 | Outst | 0208992 | NRG Business Marketing L | V0196771 | 06/04/24 | B0005478 | 6,885.59 | | 6,885.59 |
| | | | | | | | | 6,885.59 | | 6,885.59 |
| E0025791 | 06/04/24 | Outst | 0199416 | Promo Direct | V0196767 | 06/04/24 | P0015650 | 5,416.50 | | 5,416.50 |
| | | | | | | | | 5,416.50 | | 5,416.50 |
| E0025792 | 06/04/24 | Outst | 0002889 | Suburban Door Check & Lo | V0196770 | 06/04/24 | B0005833 | 450.00 | | 450.00 |
| | | | | | | | | 450.00 | | 450.00 |
| E0025834 | 06/13/24 | Outst | 0182919 | Mr. Ryan Denson | V0196955 | 06/11/24 | B0005402 | 2,800.00 | | 2,800.00 |
| | | | | | | | | 2,800.00 | | 2,800.00 |
| E0025835 | 06/13/24 | Outst | 0220352 | Lee Golden | V0197005 | 06/12/24 | P0015973 | 750.00 | | 750.00 |
| | | | | | | | | 750.00 | | 750.00 |
| E0025836 | 06/13/24 | Outst | 0190089 | 3OE Solutions | V0196862 | 06/11/24 | B0005418 | 5,000.00 | | 5,000.00 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 5,000.00 | | 5,000.00 |
| E0025837 | 06/13/24 | Outst | 0169531 | A.N.S.I | V0196774 | 06/04/24 | | 2,056.00 | | 2,056.00 |
| | | | | | | | | 2,056.00 | | 2,056.00 |
| E0025838 | 06/13/24 | Outst | 0209709 | Accurate Employment Scre | V0196863 | 06/11/24 | B0005748 | 2,441.56 | | 2,441.56 |
| | | | | | | | | 2,441.56 | | 2,441.56 |
| E0025839 | 06/13/24 | Outst | 0190802 | All-Types Elevators Inc | V0196868 | 06/11/24 | B0005445 | 569.60 | | 569.60 |
| | | | | | | | | 569.60 | | 569.60 |
| E0025840 | 06/13/24 | Outst | 0188188 | Amazon Capital Services | V0196847 | 06/10/24 | | 779.00 | | 779.00 |
| | | | | | V0196870 | 06/11/24 | B0005735 | 450.90 | | 450.90 |
| | | | | | V0196871 | 06/11/24 | B0005521 | 96.00 | | 96.00 |
| | | | | | V0196872 | 06/11/24 | B0005491 | 149.74 | | 149.74 |
| | | | | | V0196873 | 06/11/24 | B0005442 | 15.98 | | 15.98 |
| | | | | | V0196875 | 06/11/24 | B0005404 | 24.90 | | 24.90 |
| | | | | | V0196876 | 06/11/24 | B0005805 | 447.60 | | 447.60 |
| | | | | | V0196878 | 06/11/24 | B0005837 | 149.99 | | 149.99 |
| | | | | | V0196879 | 06/11/24 | B0005404 | 22.98 | | 22.98 |
| | | | | | V0196880 | 06/11/24 | B0005816 | 318.04 | | 318.04 |
| | | | | | V0196881 | 06/11/24 | B0005836 | 296.99 | | 296.99 |
| | | | | | V0196882 | 06/11/24 | B0005836 | 1,307.04 | | 1,307.04 |
| | | | | | V0196883 | 06/11/24 | B0005816 | 16.19 | | 16.19 |
| | | | | | V0196884 | 06/11/24 | B0005807 | 937.90 | | 937.90 |
| | | | | | V0196885 | 06/11/24 | B0005793 | 109.95 | | 109.95 |
| | | | | | V0196886 | 06/11/24 | B0005442 | 353.17 | | 353.17 |
| | | | | | V0196887 | 06/11/24 | B0005442 | 15.74 | | 15.74 |
| | | | | | V0196888 | 06/11/24 | B0005682 | 827.73 | | 827.73 |
| | | | | | V0196958 | 06/12/24 | P0016035 | 88.47 | | 88.47 |
| | | | | | V0196959 | 06/12/24 | P0016012 | 10.99 | | 10.99 |
| | | | | | V0196960 | 06/12/24 | P0016014 | 457.59 | | 457.59 |
| | | | | | V0196961 | 06/12/24 | P0016032 | 277.20 | | 277.20 |
| | | | | | V0196962 | 06/12/24 | P0016043 | 411.89 | | 411.89 |
| | | | | | V0196964 | 06/12/24 | P0015898 | 128.47 | | 128.47 |
| | | | | | V0196965 | 06/12/24 | P0015934 | 369.42 | | 369.42 |
| | | | | | V0196966 | 06/12/24 | P0015934 | 58.14 | | 58.14 |
| | | | | | V0196967 | 06/12/24 | P0015941 | 118.74 | | 118.74 |
| | | | | | V0196968 | 06/12/24 | P0015939 | 126.55 | | 126.55 |
| | | | | | V0196969 | 06/12/24 | P0015986 | 794.11 | | 794.11 |
| | | | | | V0196970 | 06/12/24 | P0015885 | 658.00 | | 658.00 |
| | | | | | V0196971 | 06/12/24 | P0016023 | 1,998.00 | | 1,998.00 |
| | | | | | V0196973 | 06/12/24 | P0016005 | 395.95 | | 395.95 |
| | | | | | V0196974 | 06/12/24 | P0016018 | 57.32 | | 57.32 |
| | | | | | V0196975 | 06/12/24 | P0016019 | 31.99 | | 31.99 |
| | | | | | V0196976 | 06/12/24 | P0016020 | 56.97 | | 56.97 |
| | | | | | V0197043 | 06/12/24 | P0016069 | 679.37 | | 679.37 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197094 | 06/13/24 | P0016037 | 629.24 | | 629.24 |
| | | | | | V0197095 | 06/13/24 | P0016052 | 995.65 | | 995.65 |
| | | | | | | | | 14,663.90 | | 14,663.90 |
| E0025841 | 06/13/24 | Outst | 0221066 | Amzec, Llc | V0196889 | 06/11/24 | B0005737 | 5,400.00 | | 5,400.00 |
| | | | | | V0196890 | 06/11/24 | B0005737 | 3,150.00 | | 3,150.00 |
| | | | | | V0197033 | 06/12/24 | B0005737 | 2,652.95 | | 2,652.95 |
| | | | | | | | | 11,202.95 | | 11,202.95 |
| E0025842 | 06/13/24 | Outst | 0001490 | Arc One Electric | V0196977 | 06/12/24 | P0015948 | 9,844.30 | | 9,844.30 |
| | | | | | | | | 9,844.30 | | 9,844.30 |
| E0025843 | 06/13/24 | Outst | 0198820 | Asure Software | V0197037 | 06/12/24 | B0005512 | 131.99 | | 131.99 |
| | | | | | | | | 131.99 | | 131.99 |
| E0025844 | 06/13/24 | Outst | 0219175 | Awards Network | V0196894 | 06/11/24 | B0005516 | 350.00 | | 350.00 |
| | | | | | V0196895 | 06/11/24 | B0005516 | 25.00 | | 25.00 |
| | | | | | | | | 375.00 | | 375.00 |
| E0025845 | 06/13/24 | Outst | 0194510 | Blades of Glory Inc | V0197106 | 06/13/24 | B0005408 | 700.00 | | 700.00 |
| | | | | | V0197107 | 06/13/24 | B0005408 | 700.00 | | 700.00 |
| | | | | | V0197108 | 06/13/24 | B0005408 | 700.00 | | 700.00 |
| | | | | | | | | 2,100.00 | | 2,100.00 |
| E0025846 | 06/13/24 | Outst | 0213459 | Bohm Consulting LLC | V0196980 | 06/12/24 | P0016002 | 6,200.00 | | 6,200.00 |
| | | | | | | | | 6,200.00 | | 6,200.00 |
| E0025847 | 06/13/24 | Outst | 0000998 | Carolina Biological Supp | V0196983 | 06/12/24 | P0015965 | 277.97 | | 277.97 |
| | | | | | V0196984 | 06/12/24 | P0015963 | 928.04 | | 928.04 |
| | | | | | V0196985 | 06/12/24 | P0015964 | 789.01 | | 789.01 |
| | | | | | | | | 1,995.02 | | 1,995.02 |
| E0025848 | 06/13/24 | Outst | 0201853 | Club Automation, LLC | V0196901 | 06/11/24 | B0005424 | 1,271.02 | | 1,271.02 |
| | | | | | | | | 1,271.02 | | 1,271.02 |
| E0025849 | 06/13/24 | Outst | 0207194 | DD's Operations LLC | V0197098 | 06/13/24 | B0005845 | 717.50 | | 717.50 |
| | | | | | | | | 717.50 | | 717.50 |
| E0025850 | 06/13/24 | Outst | 0212349 | Del's Moving Inc | V0196987 | 06/12/24 | P0015962 | 950.00 | | 950.00 |
| | | | | | | | | 950.00 | | 950.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025851 | 06/13/24 | Outst | 0000989 | Dick Blick | V0196903 | 06/11/24 | B0005821 | 192.64 | | 192.64 |
| | | | | | V0196906 | 06/11/24 | B0005648 | 10.76 | | 10.76 |
| | | | | | V0196907 | 06/11/24 | B0005804 | 633.31 | | 633.31 |
| | | | | | V0196908 | 06/11/24 | B0005819 | 982.63 | | 982.63 |
| | | | | | V0196909 | 06/11/24 | B0005823 | 463.12 | | 463.12 |
| | | | | | V0196910 | 06/11/24 | B0005804 | 777.63 | | 777.63 |
| | | | | | V0196911 | 06/11/24 | B0005822 | 996.28 | | 996.28 |
| | | | | | V0196912 | 06/11/24 | B0005820 | 838.69 | | 838.69 |
| | | | | | V0196913 | 06/11/24 | B0005821 | 795.07 | | 795.07 |
| | | | | | V0196914 | 06/11/24 | B0005820 | 155.68 | | 155.68 |
| | | | | | | | | 5,845.81 | | 5,845.81 |
| E0025852 | 06/13/24 | Outst | 0209578 | DisposAll Waste Services | V0196915 | 06/11/24 | B0005414 | 291.75 | | 291.75 |
| | | | | | V0196916 | 06/11/24 | B0005414 | 1,088.80 | | 1,088.80 |
| | | | | | | | | 1,380.55 | | 1,380.55 |
| E0025853 | 06/13/24 | Outst | 0218528 | ezCater, Inc | V0196990 | 06/12/24 | P0015906 | 846.02 | | 846.02 |
| | | | | | V0196991 | 06/12/24 | P0015942 | 143.45 | | 143.45 |
| | | | | | V0196992 | 06/12/24 | P0015950 | 154.43 | | 154.43 |
| | | | | | V0196993 | 06/12/24 | P0015974 | 422.67 | | 422.67 |
| | | | | | V0196994 | 06/12/24 | P0015905 | 724.34 | | 724.34 |
| | | | | | V0196995 | 06/12/24 | P0015944 | 208.99 | | 208.99 |
| | | | | | V0196996 | 06/12/24 | P0015943 | 235.84 | | 235.84 |
| | | | | | | | | 2,735.74 | | 2,735.74 |
| E0025854 | 06/13/24 | Outst | 0219437 | Farmer's Fridge | V0197034 | 06/12/24 | B0005524 | 1,183.98 | | 1,183.98 |
| | | | | | | | | 1,183.98 | | 1,183.98 |
| E0025855 | 06/13/24 | Outst | 0205565 | Game One | V0196918 | 06/11/24 | B0005811 | 1,403.64 | | 1,403.64 |
| | | | | | V0197002 | 06/12/24 | P0015850 | 3,028.31 | | 3,028.31 |
| | | | | | V0197004 | 06/12/24 | P0015908 | 467.60 | | 467.60 |
| | | | | | V0196836 | 06/06/24 | | 1,179.75 | | 1,179.75 |
| | | | | | | | | 6,079.30 | | 6,079.30 |
| E0025856 | 06/13/24 | Outst | 0205972 | Gas Plus DBA Buddy Bear | V0197082 | 06/12/24 | B0005412 | 113.94 | | 113.94 |
| | | | | | | | | 113.94 | | 113.94 |
| E0025857 | 06/13/24 | Outst | 0001061 | ICCTA | V0197047 | 06/12/24 | P0016066 | 150.00 | | 150.00 |
| | | | | | | | | 150.00 | | 150.00 |
| E0025858 | 06/13/24 | Outst | 0001647 | Iron Mountain | V0196923 | 06/11/24 | B0005390 | 836.96 | | 836.96 |
| | | | | | | | | 836.96 | | 836.96 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025859 | 06/13/24 | Outst | 0001775 | Jostens | V0197100 | 06/13/24 | P0016016 | 3,391.51 | | 3,391.51 |
| | | | | | | | | 3,391.51 | | 3,391.51 |
| E0025860 | 06/13/24 | Outst | 0223772 | Kistner Eddy Executive S | V0197048 | 06/12/24 | P0016064 | 15,000.00 | | 15,000.00 |
| | | | | | V0197049 | 06/12/24 | P0016065 | 3,058.00 | | 3,058.00 |
| | | | | | | | | 18,058.00 | | 18,058.00 |
| E0025861 | 06/13/24 | Outst | 0001890 | Konica Minolta Bus Solut | V0196926 | 06/11/24 | B0005668 | 80.00 | | 80.00 |
| | | | | | V0196927 | 06/11/24 | B0005668 | 90.00 | | 90.00 |
| | | | | | V0196928 | 06/11/24 | B0005668 | 90.00 | | 90.00 |
| | | | | | V0196929 | 06/11/24 | B0005668 | 90.00 | | 90.00 |
| | | | | | V0196930 | 06/11/24 | B0005668 | 90.00 | | 90.00 |
| | | | | | | | | 440.00 | | 440.00 |
| E0025862 | 06/13/24 | Outst | 0002233 | Konica Minolta Premier F | V0196931 | 06/11/24 | B0005417 | 451.00 | | 451.00 |
| | | | | | V0196932 | 06/11/24 | B0005417 | 193.47 | | 193.47 |
| | | | | | V0196933 | 06/11/24 | B0005417 | 1,960.36 | | 1,960.36 |
| | | | | | | | | 2,604.83 | | 2,604.83 |
| E0025863 | 06/13/24 | Outst | 0222666 | Legat Architects, Inc | V0197035 | 06/12/24 | B0005672 | 1,829.18 | | 1,829.18 |
| | | | | | | | | 1,829.18 | | 1,829.18 |
| E0025864 | 06/13/24 | Outst | 0204562 | Lo Destro Construction C | V0196934 | 06/11/24 | B0005760 | 33,375.00 | | 33,375.00 |
| | | | | | | | | 33,375.00 | | 33,375.00 |
| E0025865 | 06/13/24 | Outst | 0001339 | Minuteman Press of Lyons | V0197006 | 06/12/24 | P0016011 | 84.60 | | 84.60 |
| | | | | | | | | 84.60 | | 84.60 |
| E0025866 | 06/13/24 | Outst | 0217543 | NobleTec, LLC | V0196937 | 06/11/24 | B0005828 | 420.00 | | 420.00 |
| | | | | | V0196938 | 06/11/24 | B0005818 | 175.00 | | 175.00 |
| | | | | | | | | 595.00 | | 595.00 |
| E0025867 | 06/13/24 | Outst | 0208992 | NRG Business Marketing L | V0196939 | 06/11/24 | B0005478 | 6,267.01 | | 6,267.01 |
| | | | | | | | | 6,267.01 | | 6,267.01 |
| E0025868 | 06/13/24 | Outst | 0001122 | Office Depot Business So | V0197009 | 06/12/24 | P0015844 | 241.44 | | 241.44 |
| | | | | | V0197084 | 06/12/24 | B0005382 | 49.53 | | 49.53 |
| | | | | | V0197085 | 06/12/24 | B0005382 | 14.33 | | 14.33 |
| | | | | | V0197086 | 06/12/24 | B0005382 | 16.29 | | 16.29 |
| | | | | | | | | 321.59 | | 321.59 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025869 | 06/13/24 | Outst | 0219663 | Paragon Micro Inc | V0197015 | 06/12/24 | P0015914 | 2,544.90 | | 2,544.90 |
| | | | | | V0197016 | 06/12/24 | P0015913 | 2,959.72 | | 2,959.72 |
| | | | | | | | | 5,504.62 | | 5,504.62 |
| E0025870 | 06/13/24 | Outst | 0199416 | Promo Direct | V0197017 | 06/12/24 | P0016050 | 459.00 | | 459.00 |
| | | | | | V0197018 | 06/12/24 | P0015994 | 958.00 | | 958.00 |
| | | | | | | | | 1,417.00 | | 1,417.00 |
| E0025871 | 06/13/24 | Outst | 0214249 | PYT Sports, Inc | V0197019 | 06/12/24 | P0015979 | 1,895.00 | | 1,895.00 |
| | | | | | | | | 1,895.00 | | 1,895.00 |
| E0025872 | 06/13/24 | Outst | 0201778 | Quality Logo Products, I | V0197020 | 06/12/24 | P0015952 | 161.00 | | 161.00 |
| | | | | | V0197021 | 06/12/24 | P0015953 | 243.96 | | 243.96 |
| | | | | | | | | 404.96 | | 404.96 |
| E0025873 | 06/13/24 | Outst | 0218188 | Reed Construction | V0197105 | 06/13/24 | B0005496 | 73,816.00 | | 73,816.00 |
| | | | | | | | | 73,816.00 | | 73,816.00 |
| E0025874 | 06/13/24 | Outst | 0001967 | Shaw Media | V0196947 | 06/11/24 | B0005709 | 87.58 | | 87.58 |
| | | | | | | | | 87.58 | | 87.58 |
| E0025875 | 06/13/24 | Outst | 0001156 | Smithereen Exterminating | V0196942 | 06/11/24 | B0005383 | 186.00 | | 186.00 |
| | | | | | | | | 186.00 | | 186.00 |
| E0025876 | 06/13/24 | Outst | 0001157 | Snap-On Industrial | V0197024 | 06/12/24 | P0015488 | 73.14 | | 73.14 |
| | | | | | V0197087 | 06/12/24 | B0005844 | 176.15 | | 176.15 |
| | | | | | V0197088 | 06/12/24 | B0005844 | 37.71 | | 37.71 |
| | | | | | | | | 287.00 | | 287.00 |
| E0025877 | 06/13/24 | Outst | 0157227 | Staples Advantage | V0196948 | 06/11/24 | B0005840 | 205.18 | | 205.18 |
| | | | | | V0196949 | 06/11/24 | B0005840 | 440.65 | | 440.65 |
| | | | | | V0196950 | 06/11/24 | B0005840 | 119.01 | | 119.01 |
| | | | | | V0196951 | 06/11/24 | B0005839 | 79.71 | | 79.71 |
| | | | | | V0196952 | 06/11/24 | B0005839 | 25.48 | | 25.48 |
| | | | | | V0197025 | 06/12/24 | P0016034 | 119.98 | | 119.98 |
| | | | | | V0197026 | 06/12/24 | P0015959 | 79.86 | | 79.86 |
| | | | | | | | | 1,069.87 | | 1,069.87 |
| E0025878 | 06/13/24 | Outst | 0219500 | Sweets by Liz LLC | V0197027 | 06/12/24 | P0015997 | 342.00 | | 342.00 |
| | | | | | V0197028 | 06/12/24 | P0015997 | 1,062.50 | | 1,062.50 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 1,404.50 | | 1,404.50 |
| E0025879 | 06/13/24 | Outst | 0199533 | Tim's Glass and Mirror | V0196943 | 06/11/24 | B0005841 | 1,840.00 | | 1,840.00 |
| | | | | | | | | 1,840.00 | | 1,840.00 |
| E0025880 | 06/13/24 | Outst | 0002095 | TruGreen LP | V0196953 | 06/11/24 | B0005394 | 399.37 | | 399.37 |
| | | | | | V0196982 | 06/12/24 | | 758.28 | | 758.28 |
| | | | | | | | | 1,157.65 | | 1,157.65 |
| E0025881 | 06/13/24 | Outst | 0164582 | TruTech Tools, LTD. | V0197058 | 06/12/24 | P0015869 | 420.05 | | 420.05 |
| | | | | | V0197059 | 06/12/24 | P0015869 | 147.80 | | 147.80 |
| | | | | | | | | 567.85 | | 567.85 |
| E0025882 | 06/13/24 | Outst | 0001703 | Vernier Science Educatio | V0197030 | 06/12/24 | P0015901 | 3,131.38 | | 3,131.38 |
| | | | | | | | | 3,131.38 | | 3,131.38 |
| E0025892 | 06/24/24 | Outst | 0188213 | Old National Bank | V0197196 | 06/24/24 | P0016029 | 100.00 | | 100.00 |
| | | | | | V0197197 | 06/24/24 | B0005444 | 150.00 | | 150.00 |
| | | | | | V0197198 | 06/24/24 | P0015817 | 63.21 | | 63.21 |
| | | | | | V0197199 | 06/24/24 | B0005664 | 40.00 | | 40.00 |
| | | | | | V0197200 | 06/24/24 | P0015858 | 626.75 | | 626.75 |
| | | | | | V0197201 | 06/24/24 | P0015884 | 675.00 | | 675.00 |
| | | | | | V0197202 | 06/24/24 | P0015982 | 99.00 | | 99.00 |
| | | | | | V0197203 | 06/24/24 | P0015916 | 36.00 | | 36.00 |
| | | | | | V0197204 | 06/24/24 | P0015915 | 200.96 | | 200.96 |
| | | | | | V0197205 | 06/24/24 | P0015981 | 44.80 | | 44.80 |
| | | | | | V0196859 | 06/11/24 | | 1,785.23 | | 1,785.23 |
| | | | | | V0196860 | 06/11/24 | | 1,683.00 | | 1,683.00 |
| | | | | | V0197091 | 06/12/24 | | 60.00 | | 60.00 |
| | | | | | V0197163 | 06/18/24 | | 2,781.77 | | 2,781.77 |
| | | | | | | | | 8,345.72 | | 8,345.72 |
| E0025916 | 06/27/24 | Outst | 0213970 | Osbaldo Gomez | V0197421 | 06/26/24 | P0016098 | 833.00 | | 833.00 |
| | | | | | | | | 833.00 | | 833.00 |
| E0025917 | 06/27/24 | Outst | 0000803 | Dr. Frances M. Wedge | V0197457 | 06/27/24 | | 900.00 | | 900.00 |
| | | | | | | | | 900.00 | | 900.00 |
| E0025918 | 06/27/24 | Outst | 0202280 | 4AllPromos LLC | V0197366 | 06/26/24 | P0016042 | 2,273.53 | | 2,273.53 |
| | | | | | V0197367 | 06/26/24 | P0016024 | 1,617.99 | | 1,617.99 |
| | | | | | | | | 3,891.52 | | 3,891.52 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|-------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025919 | 06/27/24 | Outst | 0013221 | 4IMPRINT | V0197368 | 06/26/24 | P0015618 | 826.23 | | 826.23 |
| | | | | | V0197369 | 06/26/24 | P0015853 | 981.49 | | 981.49 |
| | | | | | | | | 1,807.72 | | 1,807.72 |
| E0025920 | 06/27/24 | Outst | 0190802 | All-Types Elevators Inc | V0197271 | 06/26/24 | B0005445 | 374.00 | | 374.00 |
| | | | | | | | | 374.00 | | 374.00 |
| E0025921 | 06/27/24 | Outst | 0188188 | Amazon Capital Services | V0197246 | 06/25/24 | B0005442 | 260.68 | | 260.68 |
| | | | | | V0197247 | 06/25/24 | B0005491 | 94.99 | | 94.99 |
| | | | | | V0197248 | 06/25/24 | B0005847 | 1,566.33 | | 1,566.33 |
| | | | | | V0197249 | 06/25/24 | B0005847 | 20.55 | | 20.55 |
| | | | | | V0197250 | 06/25/24 | B0005846 | 681.04 | | 681.04 |
| | | | | | V0197251 | 06/25/24 | B0005682 | 140.08 | | 140.08 |
| | | | | | V0197252 | 06/25/24 | B0005770 | 79.90 | | 79.90 |
| | | | | | V0197253 | 06/25/24 | B0005770 | 52.38 | | 52.38 |
| | | | | | V0197326 | 06/26/24 | | 170.99 | | 170.99 |
| | | | | | V0197371 | 06/26/24 | P0016053 | 65.94 | | 65.94 |
| | | | | | V0197372 | 06/26/24 | P0016075 | 51.29 | | 51.29 |
| | | | | | V0197374 | 06/26/24 | P0016077 | 589.37 | | 589.37 |
| | | | | | V0197375 | 06/26/24 | P0016088 | 278.16 | | 278.16 |
| | | | | | V0197377 | 06/26/24 | P0015570 | 681.68 | | 681.68 |
| | | | | | V0197378 | 06/26/24 | P0016039 | 83.96 | | 83.96 |
| | | | | | V0197380 | 06/26/24 | P0016086 | 744.46 | | 744.46 |
| | | | | | V0197439 | 06/26/24 | P0016107 | 453.38 | | 453.38 |
| | | | | | V0197441 | 06/26/24 | P0016097 | 952.69 | | 952.69 |
| | | | | | V0197442 | 06/26/24 | P0016102 | 106.80 | | 106.80 |
| | | | | | V0197459 | 06/27/24 | B0005853 | 1,147.41 | | 1,147.41 |
| | | | | | | | | 8,222.08 | | 8,222.08 |
| E0025922 | 06/27/24 | Outst | 0221066 | Amzec, Llc | V0197254 | 06/25/24 | B0005737 | 3,150.00 | | 3,150.00 |
| | | | | | V0197255 | 06/25/24 | B0005737 | 4,050.00 | | 4,050.00 |
| | | | | | | | | 7,200.00 | | 7,200.00 |
| E0025923 | 06/27/24 | Outst | 0001490 | Arc One Electric | V0197273 | 06/26/24 | B0005851 | 1,240.00 | | 1,240.00 |
| | | | | | V0197274 | 06/26/24 | B0005852 | 1,740.00 | | 1,740.00 |
| | | | | | | | | 2,980.00 | | 2,980.00 |
| E0025924 | 06/27/24 | Outst | 0219175 | Awards Network | V0197277 | 06/26/24 | B0005516 | 100.00 | | 100.00 |
| | | | | | | | | 100.00 | | 100.00 |
| E0025925 | 06/27/24 | Outst | 0196421 | Balloons by Tommy | V0197381 | 06/26/24 | P0015668 | 1,053.00 | | 1,053.00 |
| | | | | | | | | 1,053.00 | | 1,053.00 |

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GL Account No: 01-0000-00000-110000000

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|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025926 | 06/27/24 | Outst | 0213459 | Bohm Consulting LLC | V0197278 | 06/26/24 | B0005576 | 3,600.00 | | 3,600.00 |
| | | | | | | | | 3,600.00 | | 3,600.00 |
| E0025927 | 06/27/24 | Outst | 0166207 | BSA | V0197280 | 06/26/24 | B0005707 | 5,523.61 | | 5,523.61 |
| | | | | | | | | 5,523.61 | | 5,523.61 |
| E0025928 | 06/27/24 | Outst | 0211877 | City Wide Facility Solut | V0197171 | 06/18/24 | | 200.00 | | 200.00 |
| | | | | | V0197385 | 06/26/24 | P0016017 | 3,984.75 | | 3,984.75 |
| | | | | | | | | 4,184.75 | | 4,184.75 |
| E0025929 | 06/27/24 | Outst | 0209459 | Cornerstone Government A | V0197290 | 06/26/24 | B0005457 | 14,000.00 | | 14,000.00 |
| | | | | | | | | 14,000.00 | | 14,000.00 |
| E0025930 | 06/27/24 | Outst | 0161721 | Crestline Specialties In | V0197389 | 06/26/24 | P0015735 | 601.58 | | 601.58 |
| | | | | | V0197390 | 06/26/24 | P0015697 | 538.23 | | 538.23 |
| | | | | | V0197448 | 06/26/24 | P0015999 | 666.92 | | 666.92 |
| | | | | | | | | 1,806.73 | | 1,806.73 |
| E0025931 | 06/27/24 | Outst | 0212349 | Del's Moving Inc | V0197391 | 06/26/24 | P0016063 | 950.00 | | 950.00 |
| | | | | | | | | 950.00 | | 950.00 |
| E0025932 | 06/27/24 | Outst | 0000989 | Dick Blick | V0197297 | 06/26/24 | B0005819 | 14.35 | | 14.35 |
| | | | | | V0197298 | 06/26/24 | B0005819 | 2.05 | | 2.05 |
| | | | | | V0197299 | 06/26/24 | B0005821 | 8.26 | | 8.26 |
| | | | | | | | | 24.66 | | 24.66 |
| E0025933 | 06/27/24 | Outst | 0209578 | DisposAll Waste Services | V0197301 | 06/26/24 | B0005414 | 487.89 | | 487.89 |
| | | | | | | | | 487.89 | | 487.89 |
| E0025934 | 06/27/24 | Outst | 0002185 | Ellucian Inc. | V0197302 | 06/26/24 | B0005848 | 448.00 | | 448.00 |
| | | | | | V0197304 | 06/26/24 | B0005848 | 224.00 | | 224.00 |
| | | | | | | | | 672.00 | | 672.00 |
| E0025935 | 06/27/24 | Outst | 0198694 | ePromos Promotional Prod | V0197395 | 06/26/24 | P0015958 | 260.54 | | 260.54 |
| | | | | | | | | 260.54 | | 260.54 |
| E0025936 | 06/27/24 | Outst | 0218528 | ezCater, Inc | V0197397 | 06/26/24 | P0016036 | 289.07 | | 289.07 |
| | | | | | V0197398 | 06/26/24 | P0016015 | 166.74 | | 166.74 |
| | | | | | V0197399 | 06/26/24 | P0016068 | 299.17 | | 299.17 |
| | | | | | V0197400 | 06/26/24 | P0016083 | 479.15 | | 479.15 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197402 | 06/26/24 | P0016085 | 361.07 | | 361.07 |
| | | | | | | | | 1,595.20 | | 1,595.20 |
| E0025937 | 06/27/24 | Outst | 0219326 | Ferrilli | V0197207 | 06/24/24 | | 562.50 | | 562.50 |
| | | | | | V0197324 | 06/26/24 | B0005441 | 4,200.00 | | 4,200.00 |
| | | | | | V0197403 | 06/26/24 | P0016084 | 1,068.75 | | 1,068.75 |
| | | | | | | | | 5,831.25 | | 5,831.25 |
| E0025938 | 06/27/24 | Outst | 0196370 | Follett Higher Education | V0197220 | 06/25/24 | | 49,165.25 | | 49,165.25 |
| | | | | | | | | 49,165.25 | | 49,165.25 |
| E0025939 | 06/27/24 | Outst | 0202852 | Freepoint Energy Solutio | V0197327 | 06/26/24 | B0005484 | 30,374.31 | | 30,374.31 |
| | | | | | V0197458 | 06/27/24 | B0005484 | 27,538.33 | | 27,538.33 |
| | | | | | | | | 57,912.64 | | 57,912.64 |
| E0025940 | 06/27/24 | Outst | 0205565 | Game One | V0197408 | 06/26/24 | P0015498 | 919.10 | | 919.10 |
| | | | | | V0197460 | 06/27/24 | B0005854 | 1,202.25 | | 1,202.25 |
| | | | | | | | | 2,121.35 | | 2,121.35 |
| E0025941 | 06/27/24 | Outst | 0201760 | Garvey's Office Products | V0197409 | 06/26/24 | P0015577 | 5,348.64 | | 5,348.64 |
| | | | | | V0197410 | 06/26/24 | P0015657 | 2,650.83 | | 2,650.83 |
| | | | | | | | | 7,999.47 | | 7,999.47 |
| E0025942 | 06/27/24 | Outst | 0161549 | Heartland Business Syste | V0197328 | 06/26/24 | B0005779 | 16,367.34 | | 16,367.34 |
| | | | | | | | | 16,367.34 | | 16,367.34 |
| E0025943 | 06/27/24 | Outst | 0001775 | Jostens | V0197331 | 06/26/24 | B0005711 | 9.81 | | 9.81 |
| | | | | | V0197332 | 06/26/24 | B0005711 | 9.81 | | 9.81 |
| | | | | | | | | 19.62 | | 19.62 |
| E0025944 | 06/27/24 | Outst | 0001890 | Konica Minolta Bus Solut | V0197334 | 06/26/24 | B0005668 | 521.48 | | 521.48 |
| | | | | | V0197336 | 06/26/24 | B0005668 | 80.00 | | 80.00 |
| | | | | | | | | 601.48 | | 601.48 |
| E0025945 | 06/27/24 | Outst | 0002233 | Konica Minolta Premier F | V0197340 | 06/26/24 | B0005417 | 332.61 | | 332.61 |
| | | | | | V0197341 | 06/26/24 | B0005417 | 654.91 | | 654.91 |
| | | | | | V0197342 | 06/26/24 | B0005417 | 777.63 | | 777.63 |
| | | | | | V0197343 | 06/26/24 | B0005417 | 193.47 | | 193.47 |
| | | | | | V0197463 | 06/27/24 | B0005417 | 8,143.85 | | 8,143.85 |
| | | | | | | | | 10,102.47 | | 10,102.47 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0025946 | 06/27/24 | Outst | 0001559 | Krueger International In | V0197411 | 06/26/24 | P0015612 | 4,596.08 | | 4,596.08 |
| | | | | | V0197449 | 06/26/24 | P0015882 | 7,038.00 | | 7,038.00 |
| | | | | | | | | 11,634.08 | | 11,634.08 |
| E0025947 | 06/27/24 | Outst | 0188162 | Lake County Press | V0197450 | 06/26/24 | P0016096 | 8,852.00 | | 8,852.00 |
| | | | | | V0197451 | 06/26/24 | P0016095 | 31,912.50 | | 31,912.50 |
| | | | | | | | | 40,764.50 | | 40,764.50 |
| E0025948 | 06/27/24 | Outst | 0001339 | Minuteman Press of Lyons | V0197412 | 06/26/24 | P0016028 | 823.76 | | 823.76 |
| | | | | | V0197413 | 06/26/24 | P0016027 | 976.19 | | 976.19 |
| | | | | | | | | 1,799.95 | | 1,799.95 |
| E0025949 | 06/27/24 | Outst | 0217543 | NobleTec, LLC | V0197344 | 06/26/24 | B0005440 | 7,256.00 | | 7,256.00 |
| | | | | | | | | | | |
| E0025950 | 06/27/24 | Outst | 0219663 | Paragon Micro Inc | V0197422 | 06/26/24 | P0016007 | 5,555.81 | | 5,555.81 |
| | | | | | | | | | | |
| E0025951 | 06/27/24 | Outst | 0224297 | Pass With PASS, LLC | V0197177 | 06/18/24 | | 1,190.00 | | 1,190.00 |
| | | | | | | | | | | |
| E0025952 | 06/27/24 | Outst | 0214536 | The Poetry Center | V0197384 | 06/26/24 | P0015678 | 500.00 | | 500.00 |
| | | | | | | | | | | |
| E0025953 | 06/27/24 | Outst | 0214249 | PYT Sports, Inc | V0197347 | 06/26/24 | B0005849 | 972.00 | | 972.00 |
| | | | | | | | | | | |
| E0025954 | 06/27/24 | Outst | 0208071 | Signature Transportation | V0197060 | 06/12/24 | | 4,500.00 | | 4,500.00 |
| | | | | | V0197240 | 06/25/24 | | 1,089.13 | | 1,089.13 |
| | | | | | | | | 5,589.13 | | 5,589.13 |
| E0025955 | 06/27/24 | Outst | 0188908 | Signco | V0197453 | 06/26/24 | P0016089 | 1,200.00 | | 1,200.00 |
| | | | | | | | | | | |
| E0025956 | 06/27/24 | Outst | 0001157 | Snap-On Industrial | V0197349 | 06/26/24 | B0005844 | 5.63 | | 5.63 |
| | | | | | V0197426 | 06/26/24 | P0015517 | 1,515.97 | | 1,515.97 |
| | | | | | | | | 1,521.60 | | 1,521.60 |
| E0025957 | 06/27/24 | Outst | 0164582 | TruTech Tools, LTD. | V0197428 | 06/26/24 | P0015785 | 960.44 | | 960.44 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197466 | 06/27/24 | P0015660 | 949.04 | | 949.04 |
| | | | | | | | | 1,909.48 | | 1,909.48 |
| E0025958 | 06/27/24 | Outst | 0001703 | Vernier Science Educatio | V0197430 | 06/26/24 | P0015860 | 610.00 | | 610.00 |
| | | | | | V0197431 | 06/26/24 | P0015854 | 760.56 | | 760.56 |
| | | | | | | | | 1,370.56 | | 1,370.56 |
| E0025959 | 06/27/24 | Outst | 0001406 | Wex Bank | V0197357 | 06/26/24 | B0005467 | 979.23 | | 979.23 |
| | | | | | V0197359 | 06/26/24 | B0005791 | 964.57 | | 964.57 |
| | | | | | | | | 1,943.80 | | 1,943.80 |
| E0025960 | 06/27/24 | Outst | 0177607 | YBP Library Services | V0197038 | 06/12/24 | | 120.82 | | 120.82 |
| | | | | | V0197039 | 06/12/24 | | 89.54 | | 89.54 |
| | | | | | V0197217 | 06/24/24 | | 30.63 | | 30.63 |
| | | | | | V0197218 | 06/24/24 | | 31.76 | | 31.76 |
| | | | | | | | | 272.75 | | 272.75 |
| | | | | | | | | 947,069.63 | | 947,069.63 |

| Bank Code | Account Number | Description | Debit | Credit |
|---------------------|-------------------------|----------------------------|------------|------------|
| 01 General Checking | 01-0000-00000-230000000 | General : Accounts Payable | 947,069.63 | 0.00 |
| | 01-0000-00000-110000000 | General : Cash | 0.00 | 947,069.63 |
| | | | 947,069.63 | 947,069.63 |

Joanna M Martin

From: Mireya Perez
Sent: Thursday, August 22, 2024 8:50 AM
To: Board Materials
Subject: FW: Action Item 8.1 for 08/28/2024 Board Meeting
Attachments: Over 10k JUL 2024.pdf; Board AS Totals 7.31.24.pdf; Check Register 7.31.24.pdf

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: mireya.perez@morton.edu

www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Thursday, August 22, 2024 8:46 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 08/28/2024 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF JULY 2024 IN THE AMOUNT OF \$3,233,944 AND BUDGET TRANSFERS IN THE AMOUNT OF \$0 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records



Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305

E: Suzanna.Raigoza@morton.edu

www.morton.edu

**Morton College
Over 10K Report
July 2024**

| Vendor Name | Check Date | Check Number | Board Approved Date | Amount | Item Description Line 1 |
|--------------------------------------|------------|--------------|---------------------|--------------|---------------------------|
| All Pro Truck Driving School LLC | 7/15/2024 | E0026257 | 5/24/2023 | \$14,450.00 | instructional services |
| Alliant Insurance Services, Inc | 7/10/2024 | E0026229 | 5/22/2024 | \$130,025.00 | Cyber Liability |
| Alliant Insurance Services, Inc | 7/15/2024 | E0026259 | 12/14/2022 | \$12,500.00 | July Quarterly Installmen |
| Amazon Capital Services | 7/15/2024 | E0026260 | EXEMPT | \$5,988.23 | Amazon 4/3 |
| Amazon Capital Services | 7/31/2024 | E0026349 | EXEMPT | \$6,162.54 | Amazon 7/23 |
| Apple, Inc. | 7/31/2024 | 0119757 | 6/24/2024 | \$59,600.00 | Jam F Pro MacBook's |
| Blue Cross Blue Shield of Illinois | 7/11/2024 | 0119626 | EXEMPT | \$11,280.06 | June24: Accident/Critical |
| Citibank, N.A. | 7/3/2024 | E0026209 | EXEMPT | \$7,564.65 | Costco-OE Webinar |
| Citibank, N.A. | 7/25/2024 | E0026337 | EXEMPT | \$3,224.43 | Costco Meeting Supplies |
| ComEd | 7/31/2024 | 0119768 | 2/28/2024 | \$26,413.23 | Electricity |
| Cornerstone Government Affairs, Inc. | 7/31/2024 | E0026356 | 3/27/2024 | \$14,000.00 | Consulting Services |
| Del Galdo Law Group, LLC | 7/31/2024 | 0119769 | 8/25/2021 | \$14,945.15 | Attorney Services |
| Ellucian Inc. | 7/31/2024 | E0026383 | 4/24/2024 | \$529,004.00 | Ellucian Apply |
| Forvis, LLP | 7/15/2024 | E0026274 | 5/22/2024 | \$10,000.00 | Auditing Services |
| Freepoint Energy Solutions, LLC. | 7/31/2024 | E0026363 | 3/27/2024 | \$33,002.79 | Energy Charge |
| HDS Inc | 7/31/2024 | 0119771 | EXEMPT | \$16,500.00 | Painting Services |
| Illinois Public Risk Fund | 7/3/2024 | 0119445 | 5/22/2024 | \$62,514.00 | |
| Joliet Junior College | 7/3/2024 | 0119446 | EXEMPT | \$10,000.00 | IGEN Membership Renewal |
| Nikon Instruments Inc. | 7/15/2024 | 0119696 | EXEMPT | \$12,666.25 | For PO: P0015996 |
| Lo Destro Construction Company | 7/31/2024 | E0026370 | 1/24/2024 | \$147,048.00 | Bio Lab Reno App 4 |
| Old National Bank | 7/16/2024 | E0026298 | EXEMPT | \$16,008.79 | ICCTA 2024 Awards Banquet |
| Omni Financial Group, Inc. | 7/15/2024 | E0026250 | 4/28/2021 | \$9,979.94 | Payroll Deductions |
| Omni Financial Group, Inc. | 7/31/2024 | E0026342 | 4/28/2021 | \$9,708.51 | Payroll Deductions |
| Paisans Pizza | 7/15/2024 | 0119698 | EXEMPT | \$11,224.90 | 18" cheese |
| Paisans Pizza | 7/31/2024 | 0119780 | EXEMPT | \$1,761.38 | Bootcamp lunch |
| Paragon Micro Inc | 7/31/2024 | E0026374 | 2/28/2024 | \$18,597.38 | Kemp Load Renewal |
| State Univ Retirement Systems | 7/15/2024 | E0026253 | EXEMPT | \$82,236.74 | Payroll Deductions |
| State Univ Retirement Systems | 7/31/2024 | E0026345 | EXEMPT | \$84,956.22 | Payroll Deductions |
| Turnitin, LLC | 7/31/2024 | 0119789 | EXEMPT | \$17,115.00 | Turnitin renewal |

\$ 1,378,477.19

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of July 2024, be approved and/or ratified in the amount of \$3,233,944 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

| | | |
|---------------------------------|------------|----------------|
| Cash Disbursements - Monthly | 07/31/2024 | 1,260,887 |
| Payroll | 07/15/2024 | 816,299 |
| Payroll | 07/31/2024 | 819,385 |
| Student Refunds | 07/31/2024 | <u>333,535</u> |
| | | 3,230,106 |

O&M Restricted Fund (03)

| | | |
|---------------------------------|------------|---------------------------|
| Cash Disbursements - Monthly | 07/31/2024 | <u>3,838</u> |
| TOTAL ALL FUNDS | | <u><u>\$3,233,944</u></u> |

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$0 be approved as outlined on the attached Journal No. 0 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 28th day of August by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119645 | 07/11/24 | Recon | 0224302 | Sweets by Patrice | V0197456 | 06/27/24 | P0016048 | 640.00 | | 640.00 |
| | | | | | | | | 640.00 | | 640.00 |
| 0119673 | 07/15/24 | Outst | 0209512 | The Art Institute of Chi | V0198291 | 06/30/24 | P0016108 | 500.00 | | 500.00 |
| | | | | | | | | 500.00 | | 500.00 |
| 0119674 | 07/15/24 | Recon | 0000973 | AT&T | V0198363 | 07/15/24 | B0005910 | 928.02 | | 928.02 |
| | | | | | V0198364 | 07/15/24 | B0005910 | 964.98 | | 964.98 |
| | | | | | | | | 1,893.00 | | 1,893.00 |
| 0119675 | 07/15/24 | Recon | 0001953 | AT&T Mobility | V0198237 | 06/30/24 | B0005812 | 156.86 | | 156.86 |
| | | | | | V0198238 | 06/30/24 | B0005759 | 144.96 | | 144.96 |
| | | | | | | | | 301.82 | | 301.82 |
| 0119676 | 07/15/24 | Recon | 0209888 | Vallene Becketel | V0198325 | 07/11/24 | P0016130 | 725.00 | | 725.00 |
| | | | | | | | | 725.00 | | 725.00 |
| 0119677 | 07/15/24 | Recon | 0002652 | Berwyn Park District | V0198367 | 07/15/24 | P0016149 | 50.00 | | 50.00 |
| | | | | | | | | 50.00 | | 50.00 |
| 0119678 | 07/15/24 | Recon | 0000995 | Bureau Water/Sewer Town | V0198240 | 06/30/24 | B0005801 | 529.28 | | 529.28 |
| | | | | | | | | 529.28 | | 529.28 |
| 0119679 | 07/15/24 | Recon | 0225472 | Chicago Federation of La | V0198214 | 07/10/24 | | 1,000.00 | | 1,000.00 |
| | | | | | | | | 1,000.00 | | 1,000.00 |
| 0119680 | 07/15/24 | Recon | 0001195 | Cintas Corporation | V0198310 | 07/11/24 | B0005873 | 156.55 | | 156.55 |
| | | | | | | | | 156.55 | | 156.55 |
| 0119681 | 07/15/24 | Recon | 0001195 | Cintas Corporation | V0198308 | 07/11/24 | B0005872 | 266.60 | | 266.60 |
| | | | | | V0198309 | 07/11/24 | B0005872 | 266.60 | | 266.60 |
| | | | | | | | | 533.20 | | 533.20 |
| 0119682 | 07/15/24 | Outst | 0203674 | ClassCalc | V0198218 | 07/10/24 | | 2,500.00 | | 2,500.00 |
| | | | | | | | | 2,500.00 | | 2,500.00 |
| 0119683 | 07/15/24 | Recon | 0217091 | CoAEMSP | V0198379 | 07/15/24 | | 1,700.00 | | 1,700.00 |
| | | | | | | | | 1,700.00 | | 1,700.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119684 | 07/15/24 | Recon | 0205064 | Correct Digital Displays | V0198010 | 06/30/24 | | 435.00 | | 435.00 |
| | | | | | V0198011 | 06/30/24 | | 535.00 | | 535.00 |
| | | | | | | | | 970.00 | | 970.00 |
| 0119685 | 07/15/24 | Outst | 0155859 | Everything But the Mime, | V0198292 | 06/30/24 | P0016124 | 3,350.00 | | 3,350.00 |
| | | | | | | | | 3,350.00 | | 3,350.00 |
| 0119686 | 07/15/24 | Recon | 0217792 | FedEx | V0198232 | 06/30/24 | B0005479 | 42.13 | | 42.13 |
| | | | | | V0198246 | 06/30/24 | B0005479 | 94.32 | | 94.32 |
| | | | | | | | | 136.45 | | 136.45 |
| 0119687 | 07/15/24 | Recon | 0209160 | Flowers for Dreams | V0198376 | 07/15/24 | P0016136 | 1,685.00 | | 1,685.00 |
| | | | | | | | | 1,685.00 | | 1,685.00 |
| 0119688 | 07/15/24 | Recon | 0007936 | Ford Motor Company | V0197175 | 06/18/24 | | 2,400.00 | | 2,400.00 |
| | | | | | | | | 2,400.00 | | 2,400.00 |
| 0119689 | 07/15/24 | Recon | 0011159 | Heartland Community Coll | V0197887 | 07/01/24 | | 900.00 | | 900.00 |
| | | | | | | | | 900.00 | | 900.00 |
| 0119690 | 07/15/24 | Recon | 0210378 | Hinckley Springs | V0198248 | 06/30/24 | B0005458 | 47.94 | | 47.94 |
| | | | | | | | | 47.94 | | 47.94 |
| 0119691 | 07/15/24 | Recon | 0001381 | Home Depot/GECF | V0198249 | 06/30/24 | B0005832 | 152.42 | | 152.42 |
| | | | | | V0198250 | 06/30/24 | B0005832 | 326.92 | | 326.92 |
| | | | | | | | | 479.34 | | 479.34 |
| 0119692 | 07/15/24 | Recon | 0001289 | Menards | V0198253 | 06/30/24 | B0005387 | 3.49 | | 3.49 |
| | | | | | V0198254 | 06/30/24 | B0005387 | 86.47 | | 86.47 |
| | | | | | V0198319 | 07/11/24 | B0005877 | 76.89 | | 76.89 |
| | | | | | | | | 166.85 | | 166.85 |
| 0119693 | 07/15/24 | Recon | 0219386 | Nazarii Mykhailenko | V0198328 | 07/11/24 | P0016132 | 510.00 | | 510.00 |
| | | | | | | | | 510.00 | | 510.00 |
| 0119694 | 07/15/24 | Outst | 0177459 | Neil Estrick Gallery, Ll | V0198123 | 06/30/24 | | 322.00 | | 322.00 |
| | | | | | | | | 322.00 | | 322.00 |
| 0119695 | 07/15/24 | Recon | 0208924 | Nicor Gas | V0198296 | 06/30/24 | B0005481 | 2,166.37 | | 2,166.37 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 2,166.37 | | 2,166.37 |
| 0119696 | 07/15/24 | Recon | 0209110 | Nikon Instruments Inc. | V0198178 | 07/09/24 | | 12,666.25 | | 12,666.25 |
| | | | | | | | | 12,666.25 | | 12,666.25 |
| 0119697 | 07/15/24 | Recon | 0001338 | Oak Hall Industries L.P. | V0198124 | 07/08/24 | | 1,337.70 | | 1,337.70 |
| | | | | | | | | 1,337.70 | | 1,337.70 |
| 0119698 | 07/15/24 | Outst | 0002406 | Paisans Pizza | V0197468 | 06/27/24 | | 788.21 | | 788.21 |
| | | | | | V0197508 | 06/30/24 | | 359.75 | | 359.75 |
| | | | | | V0197509 | 06/30/24 | | 700.00 | | 700.00 |
| | | | | | V0197883 | 06/30/24 | | 55.99 | | 55.99 |
| | | | | | V0197983 | 06/30/24 | | 50.00 | | 50.00 |
| | | | | | V0197984 | 06/30/24 | | 619.00 | | 619.00 |
| | | | | | V0197990 | 06/30/24 | | 1,634.00 | | 1,634.00 |
| | | | | | V0198018 | 07/02/24 | | 112.72 | | 112.72 |
| | | | | | V0198054 | 07/03/24 | | 152.20 | | 152.20 |
| | | | | | V0198063 | 03/14/24 | | 194.19 | | 194.19 |
| | | | | | V0198082 | 06/30/24 | | 49.48 | | 49.48 |
| | | | | | V0198087 | 06/30/24 | | 370.70 | | 370.70 |
| | | | | | V0198126 | 07/08/24 | | 179.99 | | 179.99 |
| | | | | | V0198127 | 06/30/24 | | 355.00 | | 355.00 |
| | | | | | V0198128 | 06/30/24 | | 194.19 | | 194.19 |
| | | | | | V0198224 | 06/30/24 | | 4,800.00 | | 4,800.00 |
| | | | | | V0198273 | 06/30/24 | P0016123 | 543.75 | | 543.75 |
| | | | | | V0198285 | 07/11/24 | | 65.73 | | 65.73 |
| | | | | | | | | 11,224.90 | | 11,224.90 |
| 0119699 | 07/15/24 | Recon | 0002805 | Pitney Bowes Inc | V0197464 | 06/27/24 | | 9,751.67 | | 9,751.67 |
| | | | | | | | | 9,751.67 | | 9,751.67 |
| 0119700 | 07/15/24 | Outst | 0182899 | Sherwin Williams | V0198320 | 07/11/24 | B0005894 | 64.24 | | 64.24 |
| | | | | | | | | 64.24 | | 64.24 |
| 0119701 | 07/15/24 | Outst | 0001454 | Superior Awards | V0198213 | 06/30/24 | | 140.00 | | 140.00 |
| | | | | | | | | 140.00 | | 140.00 |
| 0119702 | 07/15/24 | Recon | 0155715 | Technology Management Re | V0198352 | 06/30/24 | B0005771 | 2,241.05 | | 2,241.05 |
| | | | | | | | | 2,241.05 | | 2,241.05 |
| 0119703 | 07/15/24 | Recon | 0224992 | Kourtnee Thompson | V0197472 | 06/27/24 | | 980.00 | | 980.00 |
| | | | | | | | | 980.00 | | 980.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119704 | 07/15/24 | Recon | 0225026 | Thunder Hearing & Sound | V0198117 | 06/30/24 | | 825.00 | | 825.00 |
| | | | | | | | | 825.00 | | 825.00 |
| 0119705 | 07/15/24 | Recon | 0202319 | Toad Code, Inc. | V0198284 | 06/30/24 | P0016121 | 5,000.00 | | 5,000.00 |
| | | | | | | | | 5,000.00 | | 5,000.00 |
| 0119706 | 07/15/24 | Void | 0002594 | Training Concepts, Inc. | | | | | | |
| 0119707 | 07/15/24 | Recon | 0211532 | Tri-Electronics, Inc. | V0198222 | 07/10/24 | | 300.00 | | 300.00 |
| | | | | | | | | 300.00 | | 300.00 |
| 0119708 | 07/17/24 | Recon | 0001752 | Comcast | V0198437 | 07/17/24 | B0005927 | 314.31 | | 314.31 |
| | | | | | | | | 314.31 | | 314.31 |
| 0119709 | 07/17/24 | Recon | 0101053 | Qualtrics LLC | V0198438 | 06/30/24 | P0015501 | 3,675.00 | | 3,675.00 |
| | | | | | | | | 3,675.00 | | 3,675.00 |
| 0119755 | 07/31/24 | Outst | 0169985 | Alcove Insights, LLC | V0198375 | 06/30/24 | | 405.00 | | 405.00 |
| | | | | | | | | 405.00 | | 405.00 |
| 0119756 | 07/31/24 | Outst | 0208384 | Altorfer Industries Inc. | V0198533 | 07/29/24 | | 1,064.11 | | 1,064.11 |
| | | | | | | | | 1,064.11 | | 1,064.11 |
| 0119757 | 07/31/24 | Outst | 0000977 | Apple, Inc. | V0198549 | 06/30/24 | B0005859 | 2,700.00 | | 2,700.00 |
| | | | | | V0198550 | 06/30/24 | B0005859 | 56,900.00 | | 56,900.00 |
| | | | | | | | | 59,600.00 | | 59,600.00 |
| 0119758 | 07/31/24 | Outst | 0001953 | AT&T Mobility | V0198543 | 06/30/24 | | 72.48 | | 72.48 |
| | | | | | V0198544 | 06/30/24 | | 72.48 | | 72.48 |
| | | | | | | | | 144.96 | | 144.96 |
| 0119759 | 07/31/24 | Outst | 0211963 | Beat the Streets Chicago | V0198463 | 06/30/24 | | 1,000.00 | | 1,000.00 |
| | | | | | V0198464 | 06/30/24 | | 1,000.00 | | 1,000.00 |
| | | | | | V0198486 | 06/30/24 | | 1,000.00 | | 1,000.00 |
| | | | | | V0198487 | 06/30/24 | | 1,000.00 | | 1,000.00 |
| | | | | | V0198488 | 06/30/24 | | 1,000.00 | | 1,000.00 |
| | | | | | | | | 5,000.00 | | 5,000.00 |
| 0119760 | 07/31/24 | Outst | 0000986 | Berwyn Development Corp | V0199020 | 07/30/24 | P0016155 | 70.00 | | 70.00 |
| | | | | | | | | 70.00 | | 70.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119761 | 07/31/24 | Outst | 0001923 | CARLI | V0198493 | 07/23/24 | | 1,100.00 | | 1,100.00 |
| | | | | | V0198495 | 07/23/24 | | 3,917.89 | | 3,917.89 |
| | | | | | | | | 5,017.89 | | 5,017.89 |
| 0119762 | 07/31/24 | Outst | 0209352 | Certified Laboratories | V0198505 | 07/24/24 | | 2,039.40 | | 2,039.40 |
| | | | | | | | | 2,039.40 | | 2,039.40 |
| 0119763 | 07/31/24 | Outst | 0158538 | Cicero Mexican Cultural | V0199019 | 07/30/24 | P0016159 | 150.00 | | 150.00 |
| | | | | | | | | 150.00 | | 150.00 |
| 0119764 | 07/31/24 | Outst | 0001195 | Cintas Corporation | V0198971 | 07/30/24 | B0005922 | 183.54 | | 183.54 |
| | | | | | V0199081 | 07/30/24 | B0005922 | 181.03 | | 181.03 |
| | | | | | | | | 364.57 | | 364.57 |
| 0119765 | 07/31/24 | Outst | 0001195 | Cintas Corporation | V0198981 | 07/30/24 | B0005872 | 266.60 | | 266.60 |
| | | | | | V0198992 | 07/30/24 | B0005872 | 266.60 | | 266.60 |
| | | | | | | | | 533.20 | | 533.20 |
| 0119766 | 07/31/24 | Outst | 0169016 | Clear Channel Outdoor | V0198287 | 07/11/24 | | 375.00 | | 375.00 |
| | | | | | V0198288 | 07/11/24 | | 1,966.75 | | 1,966.75 |
| | | | | | | | | 2,341.75 | | 2,341.75 |
| 0119767 | 07/31/24 | Outst | 0001752 | Comcast | V0198969 | 07/30/24 | B0005948 | 6.30 | | 6.30 |
| | | | | | V0199080 | 07/30/24 | B0005949 | 91.41 | | 91.41 |
| | | | | | | | | 97.71 | | 97.71 |
| 0119768 | 07/31/24 | Outst | 0001013 | ComEd | V0199041 | 06/30/24 | B0005462 | 11,445.73 | | 11,445.73 |
| | | | | | V0199042 | 07/30/24 | B0005911 | 14,967.50 | | 14,967.50 |
| | | | | | | | | 26,413.23 | | 26,413.23 |
| 0119769 | 07/31/24 | Outst | 0001676 | Del Galdo Law Group, LLC | V0199063 | 06/30/24 | B0005509 | 1,490.15 | | 1,490.15 |
| | | | | | V0199064 | 06/30/24 | B0005509 | 13,455.00 | | 13,455.00 |
| | | | | | | | | 14,945.15 | | 14,945.15 |
| 0119770 | 07/31/24 | Outst | 0200308 | Grant Development & Mana | V0198427 | 07/16/24 | | 5,000.00 | | 5,000.00 |
| | | | | | | | | 5,000.00 | | 5,000.00 |
| 0119771 | 07/31/24 | Outst | 0225608 | HDS Inc | V0199008 | 07/30/24 | B0005946 | 16,500.00 | | 16,500.00 |
| | | | | | | | | 16,500.00 | | 16,500.00 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119772 | 07/31/24 | Outst | 0218623 | Howies Athletic Tape | V0199018 | 07/30/24 | P0016135 | 2,952.28 | | 2,952.28 |
| | | | | | | | | 2,952.28 | | 2,952.28 |
| 0119773 | 07/31/24 | Outst | 0001068 | ILLCO, Inc. | V0198975 | 07/30/24 | B0005867 | 96.08 | | 96.08 |
| | | | | | | | | 96.08 | | 96.08 |
| 0119774 | 07/31/24 | Outst | 0002445 | ITHAKA | V0198497 | 07/23/24 | | 875.00 | | 875.00 |
| | | | | | | | | 875.00 | | 875.00 |
| 0119775 | 07/31/24 | Outst | 0197706 | Johnson Controls Securit | V0199086 | 07/31/24 | B0005950 | 341.07 | | 341.07 |
| | | | | | V0199087 | 06/30/24 | B0005476 | 26.68 | | -26.68 |
| | | | | | | | | 314.39 | | 314.39 |
| 0119776 | 07/31/24 | Outst | 0003320 | Matco Tools | V0198548 | 06/30/24 | P0015740 | 416.43 | | 416.43 |
| | | | | | | | | 416.43 | | 416.43 |
| 0119777 | 07/31/24 | Outst | 0001117 | North East Multi-Regiona | V0198482 | 06/30/24 | | 525.00 | | 525.00 |
| | | | | | | | | 525.00 | | 525.00 |
| 0119778 | 07/31/24 | Outst | 0001121 | O'Brien Cleaners | V0198442 | 06/30/24 | | 21.00 | | 21.00 |
| | | | | | V0198489 | 07/23/24 | | 162.00 | | 162.00 |
| | | | | | V0198490 | 07/23/24 | | 18.00 | | 18.00 |
| | | | | | | | | 201.00 | | 201.00 |
| 0119779 | 07/31/24 | Outst | 0220780 | Oreilly Auto Parts | V0198984 | 07/30/24 | B0005925 | 153.38 | | 153.38 |
| | | | | | V0198985 | 07/30/24 | B0005925 | 9.99 | | 9.99 |
| | | | | | | | | 163.37 | | 163.37 |
| 0119780 | 07/31/24 | Outst | 0002406 | Paisans Pizza | V0197212 | 06/24/24 | | 314.25 | | 314.25 |
| | | | | | V0197498 | 07/01/24 | | 110.42 | | 110.42 |
| | | | | | V0198286 | 07/11/24 | | 620.16 | | 620.16 |
| | | | | | V0198499 | 07/23/24 | | 429.00 | | 429.00 |
| | | | | | V0198506 | 07/24/24 | | 20.30 | | 20.30 |
| | | | | | V0198515 | 07/25/24 | | 267.25 | | 267.25 |
| | | | | | | | | 1,761.38 | | 1,761.38 |
| 0119781 | 07/31/24 | Outst | 0217317 | Panera, LLC | V0199016 | 07/30/24 | P0016167 | 81.65 | | 81.65 |
| | | | | | V0199017 | 07/30/24 | P0016168 | 95.43 | | 95.43 |
| | | | | | | | | 177.08 | | 177.08 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| 0119782 | 07/31/24 | Outst | 0001131 | Phi Theta Kappa | V0198459 | 04/29/24 | | 17.93 | | 17.93 |
| | | | | | | | | 17.93 | | 17.93 |
| 0119783 | 07/31/24 | Outst | 0001835 | Ray O'Herron Co. of Oakb | V0199005 | 07/30/24 | B0005942 | 2,662.58 | | 2,662.58 |
| | | | | | V0199006 | 07/30/24 | B0005943 | 3,538.00 | | 3,538.00 |
| | | | | | | | | 6,200.58 | | 6,200.58 |
| 0119784 | 07/31/24 | Outst | 0182899 | Sherwin Williams | V0198970 | 07/30/24 | B0005894 | 167.04 | | 167.04 |
| | | | | | | | | 167.04 | | 167.04 |
| 0119785 | 07/31/24 | Outst | 0001514 | Specialty Floors Inc | V0198467 | 07/22/24 | | 2,450.00 | | 2,450.00 |
| | | | | | | | | 2,450.00 | | 2,450.00 |
| 0119786 | 07/31/24 | Outst | 0155715 | Technology Management Re | V0198551 | 06/30/24 | B0005771 | 2,241.05 | | 2,241.05 |
| | | | | | | | | 2,241.05 | | 2,241.05 |
| 0119787 | 07/31/24 | Outst | 0002594 | Training Concepts, Inc. | V0198155 | 07/08/24 | | 250.00 | | 250.00 |
| | | | | | V0198431 | 06/30/24 | | 1,760.00 | | 1,760.00 |
| | | | | | | | | 2,010.00 | | 2,010.00 |
| 0119788 | 07/31/24 | Outst | 0211532 | Tri-Electronics, Inc. | V0198503 | 06/30/24 | | 6,905.00 | | 6,905.00 |
| | | | | | V0198525 | 06/30/24 | | 462.50 | | 462.50 |
| | | | | | | | | 7,367.50 | | 7,367.50 |
| 0119789 | 07/31/24 | Outst | 0177074 | Turnitin, LLC | V0198494 | 07/23/24 | | 17,115.00 | | 17,115.00 |
| | | | | | | | | 17,115.00 | | 17,115.00 |
| 0119790 | 07/31/24 | Outst | 0155718 | Twin Supplies, LTD. | V0198485 | 07/23/24 | | 998.22 | | 998.22 |
| | | | | | | | | 998.22 | | 998.22 |
| E0026209 | 07/03/24 | Outst | 0001485 | Citibank, N.A. | V0196481 | 05/23/24 | | 296.47 | | 296.47 |
| | | | | | V0197128 | 06/17/24 | | 47.55 | | 47.55 |
| | | | | | V0197998 | 06/30/24 | | 370.73 | | 370.73 |
| | | | | | V0197999 | 06/30/24 | | 58.89 | | 58.89 |
| | | | | | V0198068 | 06/30/24 | P0015880 | 181.22 | | 181.22 |
| | | | | | V0198069 | 06/30/24 | P0015891 | 406.95 | | 406.95 |
| | | | | | V0198070 | 06/30/24 | P0015917 | 116.95 | | 116.95 |
| | | | | | V0198071 | 06/30/24 | P0015918 | 133.77 | | 133.77 |
| | | | | | V0198072 | 06/30/24 | P0015927 | 131.50 | | 131.50 |
| | | | | | V0198073 | 06/30/24 | P0015925 | 379.87 | | 379.87 |
| | | | | | V0198074 | 06/30/24 | P0015968 | 162.18 | | 162.18 |

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|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0198075 | 06/30/24 | P0016022 | 217.96 | | 217.96 |
| | | | | | V0198076 | 06/30/24 | P0016056 | 165.44 | | 165.44 |
| | | | | | V0198077 | 06/30/24 | P0015904 | 3,652.05 | | 3,652.05 |
| | | | | | V0198078 | 06/30/24 | P0015910 | 456.76 | | 456.76 |
| | | | | | V0198079 | 06/30/24 | P0016038 | 786.36 | | 786.36 |
| | | | | | | | | 7,564.65 | | 7,564.65 |
| E0026254 | 07/15/24 | Outst | 0182919 | Mr. Ryan Denson | V0198241 | 06/30/24 | B0005402 | 2,800.00 | | 2,800.00 |
| | | | | | | | | 2,800.00 | | 2,800.00 |
| E0026255 | 07/15/24 | Outst | 0219063 | Accurate Biometrics, Inc | V0197889 | 06/30/24 | | 1,181.25 | | 1,181.25 |
| | | | | | V0197980 | 06/30/24 | | 225.00 | | 225.00 |
| | | | | | | | | 1,406.25 | | 1,406.25 |
| E0026256 | 07/15/24 | Outst | 0209709 | Accurate Employment Scre | V0198234 | 06/30/24 | B0005600 | 1,957.22 | | 1,957.22 |
| | | | | | | | | 1,957.22 | | 1,957.22 |
| E0026257 | 07/15/24 | Outst | 0206735 | All Pro Truck Driving Sc | V0197263 | 06/26/24 | | 14,450.00 | | 14,450.00 |
| | | | | | | | | 14,450.00 | | 14,450.00 |
| E0026258 | 07/15/24 | Outst | 0190802 | All-Types Elevators Inc | V0198233 | 06/30/24 | B0005445 | 569.60 | | 569.60 |
| | | | | | | | | 569.60 | | 569.60 |
| E0026259 | 07/15/24 | Outst | 0182207 | Alliant Insurance Servic | V0198306 | 07/11/24 | B0005893 | 12,500.00 | | 12,500.00 |
| | | | | | | | | 12,500.00 | | 12,500.00 |
| E0026260 | 07/15/24 | Outst | 0188188 | Amazon Capital Services | V0197261 | 06/26/24 | | 20.99 | | 20.99 |
| | | | | | V0198003 | 06/30/24 | | 146.94 | | 146.94 |
| | | | | | V0198080 | 07/03/24 | | 841.56 | | 841.56 |
| | | | | | V0198081 | 07/03/24 | | 66.99 | | 66.99 |
| | | | | | V0198235 | 06/30/24 | B0005838 | 618.94 | | 618.94 |
| | | | | | V0198236 | 06/30/24 | B0005861 | 671.26 | | 671.26 |
| | | | | | V0198262 | 06/30/24 | P0016106 | 370.03 | | 370.03 |
| | | | | | V0198263 | 06/30/24 | P0016076 | 29.70 | | 29.70 |
| | | | | | V0198307 | 07/11/24 | B0005904 | 1,463.40 | | 1,463.40 |
| | | | | | V0198322 | 07/11/24 | P0016139 | 203.24 | | 203.24 |
| | | | | | V0198323 | 07/11/24 | P0016140 | 961.96 | | 961.96 |
| | | | | | V0198362 | 07/15/24 | B0005904 | 376.87 | | 376.87 |
| | | | | | V0198365 | 07/15/24 | B0005912 | 36.52 | | 36.52 |
| | | | | | V0198366 | 07/15/24 | B0005912 | 59.69 | | 59.69 |
| | | | | | V0198385 | 07/15/24 | B0005919 | 120.14 | | 120.14 |
| | | | | | | | | 5,988.23 | | 5,988.23 |

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|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026261 | 07/15/24 | Outst | 0198820 | Asure Software | V0198386 | 06/30/24 | B0005512 | 131.99 | | 131.99 |
| | | | | | | | | 131.99 | | 131.99 |
| E0026262 | 07/15/24 | Outst | 0219175 | Awards Network | V0198239 | 06/30/24 | B0005516 | 50.00 | | 50.00 |
| | | | | | | | | 50.00 | | 50.00 |
| E0026263 | 07/15/24 | Outst | 0001272 | Batteries Plus LLC | V0197891 | 07/01/24 | | 180.72 | | 180.72 |
| | | | | | | | | 180.72 | | 180.72 |
| E0026264 | 07/15/24 | Outst | 0211877 | City Wide Facility Solut | V0198299 | 06/30/24 | | 200.00 | | 200.00 |
| | | | | | | | | 200.00 | | 200.00 |
| E0026265 | 07/15/24 | Outst | 0201853 | Club Automation, LLC | V0198311 | 07/11/24 | B0005909 | 1,271.02 | | 1,271.02 |
| | | | | | | | | 1,271.02 | | 1,271.02 |
| E0026266 | 07/15/24 | Outst | 0222089 | Corporate Traditions LLC | V0198019 | 06/30/24 | | 50.00 | | 50.00 |
| | | | | | | | | 50.00 | | 50.00 |
| E0026267 | 07/15/24 | Outst | 0161721 | Crestline Specialties In | V0198264 | 06/30/24 | P0015998 | 278.46 | | 278.46 |
| | | | | | V0198265 | 06/30/24 | P0016000 | 743.45 | | 743.45 |
| | | | | | V0198266 | 06/30/24 | P0016001 | 1,564.08 | | 1,564.08 |
| | | | | | V0198267 | 06/30/24 | P0016041 | 2,434.97 | | 2,434.97 |
| | | | | | | | | 5,020.96 | | 5,020.96 |
| E0026268 | 07/15/24 | Outst | 0207194 | DD's Operations LLC | V0198289 | 06/30/24 | | 306.25 | | 306.25 |
| | | | | | | | | 306.25 | | 306.25 |
| E0026269 | 07/15/24 | Outst | 0205020 | DiaMedical USA Equipment | V0198242 | 06/30/24 | B0005860 | 233.79 | | 233.79 |
| | | | | | V0198243 | 06/30/24 | B0005860 | 2,098.71 | | 2,098.71 |
| | | | | | V0198244 | 06/30/24 | B0005860 | 140.49 | | 140.49 |
| | | | | | | | | 2,472.99 | | 2,472.99 |
| E0026270 | 07/15/24 | Outst | 0209578 | DisposAll Waste Services | V0198245 | 06/30/24 | B0005414 | 486.61 | | 486.61 |
| | | | | | V0198312 | 07/11/24 | B0005900 | 291.75 | | 291.75 |
| | | | | | | | | 778.36 | | 778.36 |
| E0026271 | 07/15/24 | Outst | 0224567 | Enflux | V0198217 | 07/10/24 | | 5,000.00 | | 5,000.00 |
| | | | | | | | | 5,000.00 | | 5,000.00 |

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| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026272 | 07/15/24 | Outst | 0218528 | ezCater, Inc | V0197979 | 06/30/24 | | 192.64 | | 192.64 |
| | | | | | V0198268 | 06/30/24 | P0016099 | 127.50 | | 127.50 |
| | | | | | V0198269 | 06/30/24 | P0016090 | 115.75 | | 115.75 |
| | | | | | | | | 435.89 | | 435.89 |
| E0026273 | 07/15/24 | Outst | 0196370 | Follett Higher Education | V0198119 | 06/30/24 | | 3,901.14 | | 3,901.14 |
| | | | | | V0198207 | 06/30/24 | | 5,275.25 | | 5,275.25 |
| | | | | | V0198208 | 06/30/24 | | 167.49 | | 167.49 |
| | | | | | | | | 9,343.88 | | 9,343.88 |
| E0026274 | 07/15/24 | Outst | 0183673 | Forvis, LLP | V0198313 | 07/11/24 | B0005905 | 10,000.00 | | 10,000.00 |
| | | | | | | | | 10,000.00 | | 10,000.00 |
| E0026275 | 07/15/24 | Outst | 0205565 | Game One | V0198270 | 06/30/24 | P0016146 | 2,748.00 | | 2,748.00 |
| | | | | | | | | 2,748.00 | | 2,748.00 |
| E0026276 | 07/15/24 | Outst | 0205972 | Gas Plus DBA Buddy Bear | V0198247 | 06/30/24 | B0005412 | 113.94 | | 113.94 |
| | | | | | | | | 113.94 | | 113.94 |
| E0026277 | 07/15/24 | Outst | 0001647 | Iron Mountain | V0198251 | 06/30/24 | B0005390 | 711.87 | | 711.87 |
| | | | | | | | | 711.87 | | 711.87 |
| E0026278 | 07/15/24 | Outst | 0001775 | Jostens | V0198293 | 06/30/24 | B0005711 | 19.62 | | 19.62 |
| | | | | | | | | 19.62 | | 19.62 |
| E0026279 | 07/15/24 | Outst | 0001890 | Konica Minolta Bus Solut | V0198252 | 06/30/24 | B0005768 | 8,446.85 | | 8,446.85 |
| | | | | | V0198314 | 07/11/24 | B0005902 | 90.00 | | 90.00 |
| | | | | | V0198315 | 07/11/24 | B0005902 | 90.00 | | 90.00 |
| | | | | | V0198316 | 07/11/24 | B0005902 | 90.00 | | 90.00 |
| | | | | | V0198317 | 07/11/24 | B0005902 | 80.00 | | 80.00 |
| | | | | | V0198318 | 07/11/24 | B0005902 | 90.00 | | 90.00 |
| | | | | | V0198357 | 06/30/24 | B0005668 | 57.00 | | 57.00 |
| | | | | | V0198358 | 06/30/24 | B0005668 | 57.00 | | 57.00 |
| | | | | | V0198359 | 06/30/24 | B0005668 | 53.90 | | 53.90 |
| | | | | | V0198360 | 06/30/24 | B0005668 | 57.00 | | 57.00 |
| | | | | | V0198361 | 06/30/24 | B0005668 | 57.00 | | 57.00 |
| | | | | | | | | 9,168.75 | | 9,168.75 |
| E0026280 | 07/15/24 | Outst | 0222666 | Legat Architects, Inc | V0198389 | 06/30/24 | B0005672 | 287.88 | | 287.88 |
| | | | | | | | | 287.88 | | 287.88 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026281 | 07/15/24 | Outst | 0198942 | Midwest ASTC, LLC | V0198226 | 07/10/24 | | 650.00 | | 650.00 |
| | | | | | | | | 650.00 | | 650.00 |
| E0026282 | 07/15/24 | Outst | 0208992 | NRG Business Marketing L | V0198297 | 06/30/24 | B0005478 | 4,653.97 | | 4,653.97 |
| | | | | | | | | 4,653.97 | | 4,653.97 |
| E0026283 | 07/15/24 | Outst | 0214798 | Paleteria Azteca #2 | V0198118 | 07/08/24 | | 2,471.00 | | 2,471.00 |
| | | | | | | | | 2,471.00 | | 2,471.00 |
| E0026284 | 07/15/24 | Outst | 0225104 | Perfect Turf LLC | V0198294 | 06/25/24 | | 9,450.00 | | 9,450.00 |
| | | | | | | | | 9,450.00 | | 9,450.00 |
| E0026285 | 07/15/24 | Outst | 0214536 | The Poetry Center | V0198327 | 07/11/24 | P0016131 | 1,500.00 | | 1,500.00 |
| | | | | | | | | 1,500.00 | | 1,500.00 |
| E0026286 | 07/15/24 | Outst | 0214249 | PYT Sports, Inc | V0198220 | 07/10/24 | | 64.00 | | 64.00 |
| | | | | | | | | 64.00 | | 64.00 |
| E0026287 | 07/15/24 | Outst | 0201778 | Quality Logo Products, I | V0198275 | 06/30/24 | P0016025 | 194.55 | | 194.55 |
| | | | | | V0198276 | 06/30/24 | P0016025 | 294.84 | | 294.84 |
| | | | | | V0198277 | 06/30/24 | P0016025 | 156.04 | | 156.04 |
| | | | | | V0198278 | 06/30/24 | P0016025 | 229.67 | | 229.67 |
| | | | | | V0198279 | 06/30/24 | P0016025 | 267.33 | | 267.33 |
| | | | | | | | | 1,142.43 | | 1,142.43 |
| E0026288 | 07/15/24 | Outst | 0205863 | Respondus, Inc. | V0198120 | 07/08/24 | | 8,995.00 | | 8,995.00 |
| | | | | | | | | 8,995.00 | | 8,995.00 |
| E0026289 | 07/15/24 | Outst | 0196722 | Sense Media LLC | V0198280 | 06/30/24 | P0016125 | 1,753.75 | | 1,753.75 |
| | | | | | V0198281 | 06/30/24 | P0016126 | 2,643.75 | | 2,643.75 |
| | | | | | V0198282 | 06/30/24 | P0016127 | 2,918.75 | | 2,918.75 |
| | | | | | V0198283 | 06/30/24 | P0016128 | 2,030.00 | | 2,030.00 |
| | | | | | | | | 9,346.25 | | 9,346.25 |
| E0026290 | 07/15/24 | Outst | 0001967 | Shaw Media | V0198259 | 06/30/24 | B0005709 | 94.38 | | 94.38 |
| | | | | | | | | 94.38 | | 94.38 |
| E0026291 | 07/15/24 | Outst | 0208071 | Signature Transportation | V0198329 | 07/11/24 | P0016129 | 1,847.50 | | 1,847.50 |
| | | | | | | | | 1,847.50 | | 1,847.50 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026292 | 07/15/24 | Outst | 0188908 | Signco | V0198083 | 06/30/24 | | 4,000.00 | | 4,000.00 |
| | | | | | V0198298 | 06/25/24 | | 1,200.00 | | 1,200.00 |
| | | | | | | | 5,200.00 | | 5,200.00 | |
| E0026293 | 07/15/24 | Outst | 0001156 | Smithereen Exterminating | V0198321 | 07/11/24 | B0005870 | 186.00 | | 186.00 |
| | | | | | | | 186.00 | | 186.00 | |
| E0026294 | 07/15/24 | Outst | 0164582 | TruTech Tools, LTD. | V0198295 | 06/30/24 | P0016040 | 934.25 | | 934.25 |
| | | | | | | | 934.25 | | 934.25 | |
| E0026295 | 07/15/24 | Outst | 0001824 | Waukegan Roofing Co., In | V0198260 | 06/30/24 | B0005470 | 1,325.00 | | 1,325.00 |
| | | | | | | | 1,325.00 | | 1,325.00 | |
| E0026296 | 07/15/24 | Outst | 0177607 | YBP Library Services | V0198086 | 06/30/24 | | 16.38 | | 16.38 |
| | | | | | | | 16.38 | | 16.38 | |
| E0026297 | 07/15/24 | Outst | 0201761 | Zoom Video Communication | V0197300 | 06/26/24 | | 29.76 | | 29.76 |
| | | | | | | | 29.76 | | 29.76 | |
| E0026298 | 07/16/24 | Outst | 0188213 | Old National Bank | V0197339 | 06/26/24 | | 3,001.59 | | 3,001.59 |
| | | | | | V0198404 | 06/30/24 | B0005407 | 20.00 | | 20.00 |
| | | | | | V0198405 | 06/30/24 | B0005444 | 150.00 | | 150.00 |
| | | | | | V0198406 | 06/30/24 | P0016033 | 1,575.00 | | 1,575.00 |
| | | | | | V0198407 | 06/30/24 | P0016062 | 884.33 | | 884.33 |
| | | | | | V0198408 | 06/30/24 | P0016061 | 325.00 | | 325.00 |
| | | | | | V0198409 | 06/30/24 | P0016060 | 3,111.44 | | 3,111.44 |
| | | | | | V0198410 | 06/30/24 | P0016067 | 702.43 | | 702.43 |
| | | | | | V0197345 | 06/26/24 | | 6,000.00 | | 6,000.00 |
| | | | | | V0198216 | 06/30/24 | | 140.00 | | 140.00 |
| V0198221 | 06/30/24 | | 99.00 | | 99.00 | | | | | |
| | | 16,008.79 | | 16,008.79 | | | | | | |
| E0026299 | 07/16/24 | Outst | 0190089 | 3OE Solutions | V0198423 | 07/16/24 | B0005914 | 5,000.00 | | 5,000.00 |
| | | | | | | | 5,000.00 | | 5,000.00 | |
| E0026327 | 07/17/24 | Outst | 0182919 | Mr. Ryan Denson | V0198435 | 06/30/24 | B0005402 | 1,750.00 | | 1,750.00 |
| | | | | | V0198436 | 07/17/24 | B0005928 | 1,050.00 | | 1,050.00 |
| | | 2,800.00 | | 2,800.00 | | | | | | |
| E0026337 | 07/25/24 | Outst | 0001485 | Citibank, N.A. | V0197132 | 06/17/24 | | 1,009.86 | | 1,009.86 |
| | | | | | V0197209 | 06/24/24 | | 432.10 | | 432.10 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|-------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | V0197226 | 06/25/24 | | 998.25 | | 998.25 |
| | | | | | V0198088 | 06/30/24 | | 784.22 | | 784.22 |
| | | | | | | | | 3,224.43 | | 3,224.43 |
| E0026346 | 07/31/24 | Outst | 0182919 | Mr. Ryan Denson | V0198982 | 07/30/24 | B0005928 | 2,887.50 | | 2,887.50 |
| | | | | | | | | 2,887.50 | | 2,887.50 |
| E0026347 | 07/31/24 | Outst | 0169531 | A.N.S.I | V0198522 | 07/25/24 | | 91.00 | | 91.00 |
| | | | | | | | | 91.00 | | 91.00 |
| E0026348 | 07/31/24 | Outst | 0190802 | All-Types Elevators Inc | V0198474 | 06/30/24 | | 257.00 | | 257.00 |
| | | | | | | | | 257.00 | | 257.00 |
| E0026349 | 07/31/24 | Outst | 0188188 | Amazon Capital Services | V0198345 | 07/15/24 | | 75.98 | | 75.98 |
| | | | | | V0198462 | 07/22/24 | | 88.38 | | 88.38 |
| | | | | | V0198972 | 07/30/24 | B0005923 | 685.92 | | 685.92 |
| | | | | | V0198973 | 07/30/24 | B0005923 | 153.25 | | 153.25 |
| | | | | | V0198998 | 07/30/24 | B0005921 | 595.80 | | 595.80 |
| | | | | | V0198999 | 07/30/24 | B0005908 | 464.12 | | 464.12 |
| | | | | | V0199000 | 07/30/24 | B0005931 | 393.31 | | 393.31 |
| | | | | | V0199001 | 07/30/24 | B0005930 | 383.39 | | 383.39 |
| | | | | | V0199002 | 07/30/24 | B0005929 | 412.73 | | 412.73 |
| | | | | | V0199003 | 07/30/24 | B0005912 | 64.98 | | 64.98 |
| | | | | | V0199004 | 07/30/24 | B0005912 | 64.98 | | -64.98 |
| | | | | | V0199012 | 07/30/24 | B0005857 | 49.62 | | 49.62 |
| | | | | | V0199013 | 07/30/24 | B0005930 | 2,069.22 | | 2,069.22 |
| | | | | | V0199014 | 07/30/24 | B0005944 | 63.58 | | 63.58 |
| | | | | | V0199022 | 07/30/24 | P0016150 | 130.08 | | 130.08 |
| | | | | | V0199023 | 07/30/24 | P0016164 | 23.54 | | 23.54 |
| | | | | | V0199024 | 07/30/24 | P0016179 | 79.99 | | 79.99 |
| | | | | | V0199025 | 07/30/24 | P0016151 | 78.26 | | 78.26 |
| | | | | | V0199026 | 07/30/24 | P0016160 | 132.20 | | 132.20 |
| | | | | | V0199027 | 07/30/24 | P0016175 | 149.99 | | 149.99 |
| | | | | | V0199082 | 06/30/24 | | 133.18 | | 133.18 |
| | | | | | | | | 6,162.54 | | 6,162.54 |
| E0026350 | 07/31/24 | Outst | 0221066 | Amzec, Llc | V0199011 | 07/30/24 | B0005926 | 1,350.00 | | 1,350.00 |
| | | | | | V0199055 | 06/30/24 | B0005737 | 1,350.00 | | 1,350.00 |
| | | | | | V0199056 | 07/30/24 | B0005926 | 1,800.00 | | 1,800.00 |
| | | | | | | | | 4,500.00 | | 4,500.00 |
| E0026351 | 07/31/24 | Outst | 0196421 | Balloons by Tommy | V0199021 | 07/30/24 | P0016153 | 481.00 | | 481.00 |
| | | | | | | | | 481.00 | | 481.00 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026352 | 07/31/24 | Outst | 0194510 | Blades of Glory Inc | V0198428 | 06/30/24 | | 700.00 | | 700.00 |
| | | | | | V0198429 | 06/30/24 | | 700.00 | | 700.00 |
| | | | | | V0198965 | 07/30/24 | B0005897 | 700.00 | | 700.00 |
| | | | | | V0198966 | 07/30/24 | B0005897 | 700.00 | | 700.00 |
| | | | | | V0198967 | 07/30/24 | B0005897 | 700.00 | | 700.00 |
| | | | | | V0198977 | 07/30/24 | B0005897 | 700.00 | | 700.00 |
| | | | | | | | | 4,200.00 | | 4,200.00 |
| E0026353 | 07/31/24 | Outst | 0166207 | BSA | V0199010 | 07/30/24 | B0005890 | 3,932.50 | | 3,932.50 |
| | | | | | | | | 3,932.50 | | 3,932.50 |
| E0026354 | 07/31/24 | Outst | 0211877 | City Wide Facility Solut | V0198303 | 07/11/24 | | 3,984.75 | | 3,984.75 |
| | | | | | | | | 3,984.75 | | 3,984.75 |
| E0026355 | 07/31/24 | Outst | 0211951 | Concord Theatricals Corp | V0198513 | 07/25/24 | B0005932 | 437.50 | | 437.50 |
| | | | | | V0198514 | 07/25/24 | B0005932 | 2,314.92 | | 2,314.92 |
| | | | | | V0198516 | 07/25/24 | B0005933 | 400.00 | | 400.00 |
| | | | | | V0198517 | 07/25/24 | B0005933 | 2,036.18 | | 2,036.18 |
| | | | | | V0198518 | 07/25/24 | B0005934 | 1,040.00 | | 1,040.00 |
| | | | | | | | | 6,228.60 | | 6,228.60 |
| E0026356 | 07/31/24 | Outst | 0209459 | Cornerstone Government A | V0198993 | 07/30/24 | B0005918 | 14,000.00 | | 14,000.00 |
| | | | | | | | | 14,000.00 | | 14,000.00 |
| E0026357 | 07/31/24 | Outst | 0161721 | Crestline Specialties In | V0198552 | 06/30/24 | P0016051 | 2,424.67 | | 2,424.67 |
| | | | | | | | | 2,424.67 | | 2,424.67 |
| E0026358 | 07/31/24 | Outst | 0212349 | Del's Moving Inc | V0198472 | 07/22/24 | | 950.00 | | 950.00 |
| | | | | | | | | 950.00 | | 950.00 |
| E0026359 | 07/31/24 | Outst | 0209578 | DisposAll Waste Services | V0198979 | 07/30/24 | B0005900 | 553.04 | | 553.04 |
| | | | | | V0198980 | 07/30/24 | B0005900 | 487.89 | | 487.89 |
| | | | | | | | | 1,040.93 | | 1,040.93 |
| E0026360 | 07/31/24 | Outst | 0198694 | ePromos Promotional Prod | V0199036 | 07/30/24 | P0016141 | 826.73 | | 826.73 |
| | | | | | | | | 826.73 | | 826.73 |
| E0026361 | 07/31/24 | Outst | 0218528 | ezCater, Inc | V0197180 | 06/20/24 | | 1,319.82 | | 1,319.82 |
| | | | | | | | | 1,319.82 | | 1,319.82 |

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| E0026362 | 07/31/24 | Outst | 0219326 | Ferrilli | V0198986 | 07/30/24 | B0005924 | 4,200.00 | | 4,200.00 |
| | | | | | | | | 4,200.00 | | 4,200.00 |
| E0026363 | 07/31/24 | Outst | 0202852 | Freepoint Energy Solutio | V0199061 | 06/30/24 | B0005484 | 14,301.21 | | 14,301.21 |
| | | | | | V0199062 | 07/30/24 | B0005915 | 18,701.58 | | 18,701.58 |
| | | | | | | | | 33,002.79 | | 33,002.79 |
| E0026364 | 07/31/24 | Outst | 0205565 | Game One | V0199029 | 07/30/24 | P0016142 | 2,157.36 | | 2,157.36 |
| | | | | | V0199035 | 07/30/24 | P0016154 | 3,999.22 | | 3,999.22 |
| | | | | | | | | 6,156.58 | | 6,156.58 |
| E0026365 | 07/31/24 | Outst | 0201760 | Garvey's Office Products | V0198553 | 06/30/24 | P0015845 | 5,609.44 | | 5,609.44 |
| | | | | | | | | 5,609.44 | | 5,609.44 |
| E0026366 | 07/31/24 | Outst | 0001890 | Konica Minolta Bus Solut | V0198978 | 07/30/24 | B0005902 | 80.00 | | 80.00 |
| | | | | | V0199050 | 06/30/24 | B0005668 | 185.01 | | 185.01 |
| | | | | | V0199052 | 07/30/24 | B0005902 | 319.57 | | 319.57 |
| | | | | | | | | 584.58 | | 584.58 |
| E0026367 | 07/31/24 | Outst | 0002233 | Konica Minolta Premier F | V0198988 | 07/30/24 | B0005941 | 654.91 | | 654.91 |
| | | | | | V0198989 | 07/30/24 | B0005941 | 332.61 | | 332.61 |
| | | | | | V0198990 | 07/30/24 | B0005941 | 1,960.36 | | 1,960.36 |
| | | | | | V0198991 | 07/30/24 | B0005941 | 777.63 | | 777.63 |
| | | | | | V0199043 | 06/30/24 | B0005417 | 58.94 | | 58.94 |
| | | | | | V0199045 | 07/30/24 | B0005941 | 392.06 | | 392.06 |
| | | | | | V0199047 | 06/30/24 | B0005417 | 1,203.13 | | 1,203.13 |
| | | | | | V0199048 | 07/30/24 | B0005941 | 3,347.13 | | 3,347.13 |
| | | | | | | | | 8,726.77 | | 8,726.77 |
| E0026368 | 07/31/24 | Outst | 0001559 | Krueger International In | V0198507 | 07/24/24 | | 1,780.70 | | 1,780.70 |
| | | | | | | | | 1,780.70 | | 1,780.70 |
| E0026369 | 07/31/24 | Outst | 0001082 | Lakeshore Learning Mater | V0198534 | 06/30/24 | | 1,333.77 | | 1,333.77 |
| | | | | | | | | 1,333.77 | | 1,333.77 |
| E0026370 | 07/31/24 | Outst | 0204562 | Lo Destro Construction C | V0198545 | 06/30/24 | B0005760 | 143,498.00 | | 143,498.00 |
| | | | | | V0198547 | 06/30/24 | | 3,550.00 | | 3,550.00 |
| | | | | | | | | 147,048.00 | | 147,048.00 |
| E0026371 | 07/31/24 | Outst | 0001339 | Minuteman Press of Lyons | V0198441 | 07/17/24 | | 274.96 | | 274.96 |
| | | | | | V0198555 | 07/29/24 | | 132.00 | | 132.00 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|--------------------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 406.96 | | 406.96 |
| E0026372 | 07/31/24 | Outst | 0217543 | NobleTec, LLC | V0198987 | 07/30/24 | B0005906 | 7,256.00 | | 7,256.00 |
| | | | | | | | | 7,256.00 | | 7,256.00 |
| E0026373 | 07/31/24 | Outst | 0206004 | OverDrive, Inc. | V0198500 | 07/23/24 | | 1,575.00 | | 1,575.00 |
| | | | | | V0198501 | 07/23/24 | | 803.57 | | 803.57 |
| | | | | | | | | 2,378.57 | | 2,378.57 |
| E0026374 | 07/31/24 | Outst | 0219663 | Paragon Micro Inc | V0199037 | 07/30/24 | P0016196 | 10,334.00 | | 10,334.00 |
| | | | | | V0199038 | 07/30/24 | P0016178 | 8,263.38 | | 8,263.38 |
| | | | | | | | | 18,597.38 | | 18,597.38 |
| E0026375 | 07/31/24 | Outst | 0201778 | Quality Logo Products, I | V0199028 | 07/30/24 | P0016138 | 1,145.42 | | 1,145.42 |
| | | | | | | | | 1,145.42 | | 1,145.42 |
| E0026376 | 07/31/24 | Outst | 0200163 | Rave Wireless, Inc. | V0199007 | 07/30/24 | B0005945 | 9,445.43 | | 9,445.43 |
| | | | | | | | | 9,445.43 | | 9,445.43 |
| E0026377 | 07/31/24 | Outst | 0208071 | Signature Transportation | V0198353 | 07/15/24 | | 1,475.00 | | 1,475.00 |
| | | | | | V0198512 | 07/25/24 | | 798.80 | | 798.80 |
| | | | | | | | | 2,273.80 | | 2,273.80 |
| E0026378 | 07/31/24 | Outst | 0001156 | Smithereen Exterminating | V0198968 | 07/30/24 | B0005870 | 186.00 | | 186.00 |
| | | | | | | | | 186.00 | | 186.00 |
| E0026379 | 07/31/24 | Outst | 0002889 | Suburban Door Check & Lo | V0198974 | 07/30/24 | B0005887 | 200.00 | | 200.00 |
| | | | | | V0199009 | 07/30/24 | B0005887 | 115.30 | | 115.30 |
| | | | | | | | | 315.30 | | 315.30 |
| E0026380 | 07/31/24 | Outst | 0002095 | TruGreen LP | V0199039 | 06/30/24 | B0005762 | 758.28 | | 758.28 |
| | | | | | V0199040 | 06/30/24 | B0005762 | 399.37 | | 399.37 |
| | | | | | | | | 1,157.65 | | 1,157.65 |
| E0026381 | 07/31/24 | Outst | 0001824 | Waukegan Roofing Co., In | V0198983 | 07/30/24 | B0005885 | 698.22 | | 698.22 |
| | | | | | | | | 698.22 | | 698.22 |
| E0026382 | 07/31/24 | Outst | 0001406 | Wex Bank | V0199058 | 07/30/24 | B0005920 | 803.49 | | 803.49 |
| | | | | | V0199059 | 06/30/24 | B0005791 | 531.49 | | 531.49 |
| | | | | | V0199060 | 06/30/24 | B0005467 | 409.17 | | 409.17 |

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GL Account No: 01-0000-00000-110000000

| Check Number | Check Date | Check Status | Vendor ID | Payee Name | Voucher ID | Voucher Date | PO/BPO Number | Voucher Amount | Cash Disc Amount | Check Amount |
|--------------|------------|--------------|-----------|---------------|------------|--------------|---------------|----------------|------------------|--------------|
| | | | | | | | | 1,744.15 | | 1,744.15 |
| E0026383 | 07/31/24 | Outst | 0002185 | Ellucian Inc. | V0198996 | 07/30/24 | B0005939 | 30,958.00 | | 30,958.00 |
| | | | | | V0199030 | 07/30/24 | P0016174 | 80,561.00 | | 80,561.00 |
| | | | | | V0199031 | 07/30/24 | P0016174 | 16,500.00 | | 16,500.00 |
| | | | | | V0199032 | 07/30/24 | P0016173 | 375,985.00 | | 375,985.00 |
| | | | | | V0199033 | 07/30/24 | P0016173 | 19,088.00 | | 19,088.00 |
| | | | | | V0199034 | 07/30/24 | P0016173 | 3,000.00 | | 3,000.00 |
| | | | | | V0198390 | 06/30/24 | | 2,912.00 | | 2,912.00 |
| | | | | | | | | 529,004.00 | | 529,004.00 |
| | | | | | | | | ===== | ===== | ===== |
| | | | | | | | | 1,264,724.98 | | 1,264,724.98 |

| Bank Code | Account Number | Description | Debit | Credit |
|---------------------|-------------------------|----------------------------|--------------|--------------|
| 01 General Checking | 01-0000-00000-230000000 | General : Accounts Payable | 1,264,724.98 | 0.00 |
| | 01-0000-00000-110000000 | General : Cash | 0.00 | 1,264,724.98 |
| | | | 1,264,724.98 | 1,264,724.98 |

Joanna M Martin

From: Mireya Perez
Sent: Monday, August 12, 2024 7:53 PM
To: Board Materials
Subject: Board action - Monthly Budget Report for month ending June 2024
Attachments: MC- JUNE 2024 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JUNE 2024 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Morton Community College
FY24 Budget Report
Month Ending June 30, 2024



**Morton Community College
Budget Report Summary
June 30, 2024**

100%

| Funds | Actual | Budget | % | Budget Remaining |
|---|---------------|---------------|--------|---------------------|
| <u>Education Fund</u> | | | | |
| Revenue | \$ 29,766,392 | \$ 31,529,250 | 94.4% | \$ 1,762,858 |
| Expenditures | (27,476,058) | (31,529,250) | 87.1% | (4,053,192) |
| Net | \$ 2,290,334 | \$ - | | \$ (2,290,334) |
| <u>Operations & Maintenance Fund</u> | | | | |
| Revenue | \$ 3,196,040 | \$ 3,300,631 | 96.8% | \$ 104,591 |
| Expenditures | (3,016,661) | (3,300,631) | 91.4% | (283,970) |
| Net | \$ 179,379 | \$ - | | \$ (179,379) |
| <u>Restricted Purpose Fund</u> | | | | |
| Revenue | \$ 11,313,756 | \$ 24,670,280 | 45.9% | \$ 13,356,524 |
| Expenditures | (11,313,701) | (24,670,280) | 45.9% | (13,356,579) |
| Net | \$ 55 | \$ - | | \$ (55) |
| <u>Audit Fund</u> | | | | |
| Revenue | \$ 125,034 | \$ 95,900 | 130.4% | \$ (29,134) |
| Expenditures | (115,315) | (95,900) | 120.2% | 19,415 |
| Net | \$ 9,719 | \$ - | | \$ (9,719) |
| <u>Liability, Protection & Settlement Fund</u> | | | | |
| Revenue | \$ 865,600 | \$ 890,500 | 97.2% | \$ 24,900 |
| Expenditures | (886,589) | (890,500) | 99.6% | (3,911) |
| Net | \$ (20,989) | \$ - | | \$ 20,989 |
| <u>General Bond Obligation Fund</u> | | | | |
| Revenue | \$ 659,976 | \$ 640,950 | 103.0% | \$ (19,026) |
| Expenditures | (602,886) | (640,950) | 94.1% | (38,064) |
| Net | \$ 57,090 | \$ - | | \$ (57,090) |
| <u>Operations & Maintenance (Restricted) Fund</u> | | | | |
| Revenue | \$ 1,401,950 | \$ 4,530,558 | 30.9% | \$ 3,128,608 |
| Expenditures | (1,430,227) | (4,530,558) | 31.6% | (3,100,331) |
| Net | \$ (28,277) | \$ - | | \$ 28,277 |
| <u>All Funds</u> | | | | |
| Revenue | \$ 47,328,748 | \$ 65,658,069 | 72.1% | \$ 18,329,321 |
| Expenditures | (44,841,437) | (65,658,069) | 68.3% | \$ (20,816,632) |
| Net | \$ 2,487,311 | \$ - | | \$ (2,487,311) |

EDUCATION FUND REVENUE
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|----------------------|----------------------|--------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 8,382,126 | \$ 8,392,145 | 99.9% | \$ 10,019 |
| Total Local Government | <u>\$ 8,382,126</u> | <u>\$ 8,392,145</u> | | <u>\$ 10,019</u> |
| CORPORATE PERSONAL PROPERTY TAXES | \$ 1,635,925 | \$ 2,550,000 | 64.2% | \$ 914,075 |
| SURS HEALTH - ON BEHALF PAYMENTS | \$ - | \$ - | 0.0% | \$ - |
| STATE GOVERNMENT | | | | |
| ICCB credit hour grants | \$ 2,675,787 | \$ 2,659,801 | 100.6% | \$ (15,986) |
| ICCB equalization grants | 3,771,230 | 3,645,280 | 103.5% | (125,950) |
| CTE formula grant | 218,786 | 225,000 | 97.2% | 6,214 |
| Total State Government | <u>\$ 6,665,803</u> | <u>\$ 6,530,081</u> | | <u>\$ (135,722)</u> |
| STUDENT TUITION AND FEES | | | | |
| Tuition | \$ 9,666,375 | \$ 11,330,112 | 85.3% | \$ 1,663,737 |
| Fees | 1,835,197 | 1,909,712 | 96.1% | 74,515 |
| Total Tuition and Fees | <u>\$ 11,501,572</u> | <u>\$ 13,239,824</u> | | <u>\$ 1,738,252</u> |
| MISCELLANEOUS | | | | |
| Sales and service fees | \$ 203,761 | \$ 215,700 | 94.5% | \$ 11,939 |
| Investment revenue | 1,376,443 | 600,000 | 229.4% | (776,443) |
| Nongovernmental gifts & scholarships | - | 1,500 | 0.0% | 1,500 |
| Total Other Sources | <u>\$ 1,580,204</u> | <u>\$ 817,200</u> | | <u>\$ (763,004)</u> |
| Total Revenue | <u>\$ 29,765,630</u> | <u>\$ 31,529,250</u> | <u>94.4%</u> | <u>\$ 1,763,620</u> |
| Transfers in | <u>\$ 760</u> | <u>\$ -</u> | <u>0.0%</u> | <u>\$ (760)</u> |
| Total Revenue and Transfers in | <u>\$ 29,766,390</u> | <u>\$ 31,529,250</u> | <u>94.4%</u> | <u>\$ 1,762,860</u> |

EDUCATION FUND EXPENDITURES

June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|-------------------|-------------------|--------------|-----------------------------|
| EXPENDITURES | | | | |
| By Program: | | | | |
| Instruction | | | | |
| Salaries | \$ 9,718,697 | \$ 9,261,974 | 104.9% | \$ (456,723) |
| Employee benefits | 921,494 | 969,888 | 95.0% | 48,394 |
| Contractual services | 349,659 | 528,000 | 66.2% | 178,341 |
| Material and supplies | 523,767 | 788,527 | 66.4% | 264,760 |
| Conferences and meetings | 43,887 | 81,182 | 54.1% | 37,295 |
| Other expenditures | 39,351 | 42,851 | 91.8% | 3,500 |
| Total Instruction | <u>11,596,855</u> | <u>11,672,422</u> | <u>99.4%</u> | <u>75,567</u> |
| Academic Support | | | | |
| Salaries | 1,294,907 | 1,373,721 | 94.3% | 78,814 |
| Employee benefits | 196,703 | 210,838 | 93.3% | 14,135 |
| Contractual services | 283,342 | 422,000 | 67.1% | 138,658 |
| Material and supplies | 238,914 | 341,280 | 70.0% | 102,366 |
| Conferences and meetings | 33,577 | 40,850 | 82.2% | 7,273 |
| Fixed charges | 36,098 | 100,000 | 36.1% | 63,902 |
| Other Expenditures | 122,932 | 1,000 | 12293.2% | -121,932 |
| Total Academic Support | <u>2,206,473</u> | <u>2,489,689</u> | <u>88.6%</u> | <u>283,216</u> |
| Student Services | | | | |
| Salaries | 2,411,933 | 2,786,411 | 86.6% | 374,478 |
| Employee benefits | 377,905 | 369,844 | 102.2% | (8,061) |
| Contractual services | 201,537 | 352,000 | 57.3% | 150,463 |
| Material and supplies | 117,256 | 219,690 | 53.4% | 102,434 |
| Conferences and meetings | 120,878 | 145,500 | 83.1% | 24,622 |
| Fixed charges | 23,812 | 26,500 | 89.9% | 2,688 |
| Total Student Services | <u>3,253,321</u> | <u>3,899,945</u> | <u>83.4%</u> | <u>646,624</u> |
| Public Service/Continuing Education | | | | |
| Salaries | 281,431 | 209,471 | 134.4% | (71,960) |
| Employee benefits | 28,216 | 31,235 | 90.3% | 3,019 |
| Contractual services | 113,311 | 158,000 | 71.7% | 44,689 |
| Material and supplies | 11,629 | 21,700 | 53.6% | 10,071 |
| Conferences and meetings | 5,338 | 20,350 | 26.2% | 15,012 |
| Other tuition/fee waiver | 390 | 10,000 | 3.9% | 9,610 |
| Total Public Service/Continuing Education | <u>440,315</u> | <u>450,756</u> | <u>97.7%</u> | <u>10,441</u> |
| Auxiliary Services | | | | |
| Salaries | 205,045 | 245,524 | 83.5% | 40,479 |
| Employee benefits | 39,975 | 51,199 | 78.1% | 11,224 |
| Contractual services | 606,761 | 630,000 | 96.3% | 23,239 |
| Material and supplies | 266,930 | 346,000 | 77.1% | 79,070 |
| Conferences and meetings | 297,969 | 334,000 | 89.2% | 36,031 |
| Fixed charges | 65,128 | 85,000 | 76.6% | 19,872 |
| Total Auxiliary Services | <u>1,481,808</u> | <u>1,691,723</u> | <u>87.6%</u> | <u>209,915</u> |

EDUCATION FUND EXPENDITURES
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---|----------------------|----------------------|---------------|-----------------------------|
| EXPENDITURES | | | | |
| Institutional Support | | | | |
| Salaries | \$ 2,164,428 | \$ 2,642,596 | 81.9% | \$ 478,168 |
| Employee benefits | 497,009 | 572,669 | 86.8% | 75,660 |
| Contractual services | 1,349,652 | 1,994,000 | 67.7% | 644,348 |
| Material and supplies | 298,439 | 745,550 | 40.0% | 447,111 |
| Conferences and meetings | 111,648 | 233,400 | 47.8% | 121,752 |
| Fixed charges | - | 1,500 | 0.0% | 1,500 |
| Other | 139,448 | 200,000 | 69.7% | 60,552 |
| Total Institutional Support | <u>4,560,624</u> | <u>6,389,715</u> | <u>71.4%</u> | <u>1,829,091</u> |
| Scholarships, Student Grants & Waivers | | | | |
| Student grants and scholarships | 2,651,423 | 2,000,000 | 132.6% | (651,423) |
| Total Scholarships, Student Grants & Waivers | <u>2,651,423</u> | <u>2,000,000</u> | <u>132.6%</u> | <u>(651,423)</u> |
| Contingencies | | | | |
| | - | 1,200,000 | 0.0% | 1,200,000 |
| Total Expenditures | <u>\$ 26,190,819</u> | <u>\$ 29,794,250</u> | <u>87.9%</u> | <u>\$ 3,603,431</u> |
| Transfers out | 1,285,240.00 | 1,735,000 | 0.0% | 449,760 |
| Total Expenditures and Transfers out | <u>\$27,476,059</u> | <u>\$ 31,529,250</u> | <u>87.1%</u> | <u>\$ 4,053,191</u> |

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|---------------------|---------------------|---------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 1,638,903 | \$ 1,621,631 | 101.1% | \$ (17,272) |
| CORPORATE PERSONAL PROPERTY TAXES | <u>905,593</u> | <u>1,000,000</u> | <u>90.6%</u> | <u>94,407</u> |
| STATE GOVERNMENT | | | | |
| ICCB equalization grants | <u>650,000</u> | <u>650,000</u> | <u>100.0%</u> | <u>-</u> |
| MISCELLANEOUS | | | | |
| Sales and service fees | 50 | 5,000 | 1.0% | 4,950 |
| Facilities | - | 14,000 | 0.0% | 14,000 |
| Investment revenue | 1,494 | 10,000 | 14.9% | 8,506 |
| Total Miscellaneous | <u>1,544</u> | <u>29,000</u> | <u>5.3%</u> | <u>27,456</u> |
| Transfers in | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |
| Total Revenue | <u>\$ 3,196,040</u> | <u>\$ 2,650,631</u> | <u>120.6%</u> | <u>\$ 104,591</u> |
| EXPENDITURES | | | | |
| By Program: | | | | |
| Operations and Maintenance of Plant | | | | |
| Salaries | \$1,296,860 | \$1,366,920 | 94.9% | \$70,060 |
| Employee benefits | 168,154 | 211,711 | 79.4% | 43,557 |
| Contractual services | 538,325 | 635,000 | 84.8% | 96,675 |
| Material and supplies | 121,714 | 176,500 | 69.0% | 54,786 |
| Conferences and meetings | 1,360 | 6,500 | 20.9% | 5,140 |
| Utilities | 830,248 | 844,000 | 98.4% | 13,752 |
| Capital outlay | 60,000 | 60,000 | 0.0% | - |
| Other | - | - | 0.0% | - |
| Total Operations and Maintenance of Plant | <u>3,016,661</u> | <u>3,300,631</u> | <u>91.4%</u> | <u>283,970</u> |
| Total Expenditures | <u>\$ 3,016,661</u> | <u>\$ 3,300,631</u> | <u>91.4%</u> | <u>\$ 283,970</u> |

RESTRICTED PURPOSE FUND REVENUE
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---------------------------|----------------------|----------------------|--------------|-----------------------------|
| REVENUE | | | | |
| STATE GOVERNMENT | | | | |
| ICCB | 1,365,576 | \$1,954,892 | 69.9% | 589,316 |
| ISBE grant revenue- other | 303,075 | 292,701 | 103.5% | (10,374) |
| Other Sources | 128,295 | 9,136,780 | 1.4% | 9,008,485 |
| Total State Government | <u>1,796,946.00</u> | <u>11,384,373</u> | <u>15.8%</u> | <u>9,587,427</u> |
| FEDERAL GOVERNMENT | | | | |
| ICCB | 1,133,440 | 1,229,357 | 92.2% | 95,917 |
| Department of education | 8,372,553 | 12,037,088 | 69.6% | 3,664,535 |
| Other | 10,816 | 19,462 | 0.0% | 8,646 |
| Total Federal Government | <u>9,516,809</u> | <u>13,285,907</u> | <u>71.6%</u> | <u>3,673,181</u> |
| | | | | |
| Total Revenue | <u>\$ 11,313,755</u> | <u>\$ 24,670,280</u> | <u>45.9%</u> | <u>\$ 13,260,608</u> |

RESTRICTED PURPOSE FUND EXPENDITURES
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|------------------|------------------|--------------|-----------------------------|
| EXPENDITURES | | | | |
| By Program: | | | | |
| Instruction | | | | |
| Salaries | \$ 1,479,428 | \$ 1,552,711 | 95.3% | \$ 73,283 |
| Employee benefits | 316,857 | 5,311,282 | 6.0% | 4,994,425 |
| Contractual services | 117,277 | 159,328 | 73.6% | 42,051 |
| Material and supplies | 318,764 | 599,867 | 53.1% | 281,103 |
| Conferences and meetings | 27,869 | 45,792 | 60.9% | 17,923 |
| Student grants and scholarships | 366,987 | 627,048 | 58.5% | 260,061 |
| Total Instruction | <u>2,627,182</u> | <u>8,296,028</u> | <u>31.7%</u> | <u>5,668,846</u> |
| Academic Support | | | | |
| Salaries | 920 | 17,500 | 0.0% | 16,580 |
| Employee benefits | - | 600,000 | 0.0% | 600,000 |
| Material and supplies | 1,091 | 2,000 | 0.0% | 909 |
| Conferences and meetings | - | 2,000 | 0.0% | 2,000 |
| Other Fixed Charges | 161 | 1,720 | 0.0% | 1,559 |
| Total Academic Support | <u>2,172</u> | <u>623,220</u> | <u>0.3%</u> | <u>621,048</u> |
| Student Services | | | | |
| Salaries | 293,862 | 298,169 | 98.6% | 4,307 |
| Employee benefits | 86,485 | 1,107,075 | 7.8% | 1,020,590 |
| Other Contract Services | 192,733 | 268,471 | 71.8% | 75,738 |
| Material and supplies | 310,162 | 581,218 | 53.4% | 271,056 |
| Conferences and meetings | 46,106 | 58,457 | 78.9% | 12,351 |
| Fixed charges | 100 | 100 | 0.0% | 0 |
| Total Student Services | <u>929,448</u> | <u>2,313,490</u> | <u>40.2%</u> | <u>1,384,042</u> |
| Public Service/Continuing Education | | | | |
| Salaries | 227,254 | 205,709 | 110.5% | -21,545 |
| Employee benefits | 43,386 | 295,400 | 14.7% | 252,014 |
| Contractual services | 21,024 | 22,592 | 93.1% | 1,568 |
| Material and supplies | 5,675 | 3,700 | 153.4% | -1,975 |
| Conferences and meetings | 9,963 | 15,300 | 65.1% | 5,337 |
| Total Public Service/Continuing Education | <u>307,302</u> | <u>542,701</u> | <u>56.6%</u> | <u>235,399</u> |

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES

June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---|----------------------|----------------------|--------------|-----------------------------|
| Auxiliary Services | | | | |
| Employee benefits | \$ - | \$ 125,000 | 0.0% | \$ 125,000 |
| Total Auxiliary Services | <u>-</u> | <u>125,000</u> | <u>0.0%</u> | <u>125,000</u> |
| Operations and Maintenance of Plant | | | | |
| Employee benefits | - | 750,000 | 0.0% | 750,000 |
| Total Operation and Maintenance of Plant | <u>-</u> | <u>750,000</u> | <u>0.0%</u> | <u>750,000</u> |
| Institutional Support | | | | |
| Employee benefits | - | 1,300,000 | 0.0% | 1,300,000 |
| Materials and supplies | 110,700 | 336,517 | 32.9% | 225,817 |
| Conferences and meetings | 49,185 | 50,000 | 98.4% | 815 |
| Total Institutional Support | <u>159,885</u> | <u>1,686,517</u> | <u>9.5%</u> | <u>1,526,632</u> |
| Scholarships, Student Grants & Waivers | | | | |
| Salaries | 130,205 | 123,003 | 105.9% | -7,202 |
| Student grants and scholarships | 7,157,508 | 10,202,321 | 70.2% | 3,044,813 |
| <u>Total Scholarships, Student Grants & Waivers</u> | <u>7,287,713</u> | <u>10,325,324</u> | <u>70.6%</u> | <u>3,037,611</u> |
| <u>Total Expenditures</u> | <u>\$ 11,313,702</u> | <u>\$ 24,662,280</u> | <u>45.9%</u> | <u>\$ 13,348,578</u> |

AUDIT FUND REVENUE AND EXPENDITURES
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|-------------------|------------------|---------------|-----------------------------|
| <u>REVENUE</u> | | | | |
| <u>LOCAL GOVERNMENT</u> | | | | |
| Property taxes | \$ 109,926 | \$ 80,850 | 136.0% | \$ (29,076) |
| <u>MISCELLANEOUS</u> | | | | |
| Investment revenue | 107 | 50 | 214.0% | (57) |
| <u>Total Revenue</u> | \$ 110,033 | \$ 80,900 | 136.0% | \$ (29,133) |
| <u>Transfers in</u> | 15,000.00 | 15,000 | 0.0% | - |
| <u>Total Revenue and Transfers in</u> | \$ 125,033 | \$ 95,900 | 130.4% | \$ (29,133) |
| <u>EXPENDITURES</u> | | | | |
| <u>By Program:</u> | | | | |
| <u>Institutional Support</u> | | | | |
| Contractual services | 115,315 | 95,900 | 120.2% | (19,415) |
| <u>Total Expenditures</u> | \$ 115,315 | \$ 95,900 | 120.2% | \$ (19,415) |

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|-------------------|-------------------|--------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 864,853 | \$ 890,400 | 97.1% | \$ 25,547 |
| MISCELLANEOUS | | | | |
| Investment revenue | 747 | 100 | 747.0% | (647) |
| Total Revenue | \$ 865,600 | \$ 890,500 | 97.2% | \$ 24,900 |
| EXPENDITURES | | | | |
| <u>By Program:</u> | | | | |
| Instruction | | | | |
| Employee benefits | 143,292 | 135,000 | 106.1% | (8,292) |
| Academic Support | | | | |
| Employee benefits | 18,020 | 16,500 | 109.2% | (1,520) |
| Student Services | | | | |
| Employee benefits | 35,009 | 24,500 | 142.9% | (10,509) |
| Public Service/Continuing Education | | | | |
| Employee benefits | 5,475 | 8,000 | 68.4% | 2,525 |
| Auxiliary Services | | | | |
| Employee benefits | 2,898 | 4,500 | 64.4% | 1,602 |
| Operations and Maintenance of Plant | | | | |
| Employee benefits | 19,082 | 21,000 | 90.9% | 1,918 |
| Institutional Support | | | | |
| Employee benefits | 42,485 | 70,000 | 60.7% | 27,515 |
| Contractual services | 267,781 | 206,000 | 130.0% | -61,781 |
| Other Fixed Charges | 352,548 | 405,000 | 87.0% | 52,452 |
| Total Institutional Support | 662,814 | 681,000 | 97.3% | 18,186 |
| Total Expenditures | \$ 886,590 | \$ 890,500 | 99.6% | \$ 3,910 |

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES
June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--------------------------------|-------------------|-------------------|---------------|-----------------------------|
| <u>REVENUE</u> | | | | |
| <u>LOCAL GOVERNMENT</u> | | | | |
| Property taxes | \$ 659,335 | \$ 640,850 | 102.9% | \$ (18,485) |
| <u>MISCELLANEOUS</u> | | | | |
| Investment revenue | 640 | 100 | 640.0% | (540) |
| Total Revenue | 659,975 | 640,950 | 103.0% | (19,025) |
| <u>EXPENDITURES</u> | | | | |
| By Program: | | | | |
| Institutional Support | | | | |
| Fixed charges | 602,886 | 640,950 | 94.1% | 38,064 |
| <u>TRANSFERS OUT</u> | - | - | 0.0% | - |
| Total Expenditures | \$ 602,886 | \$ 640,950 | 94.1% | \$ 38,064 |

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

June 30, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|---------------|---------------|----------|-----------------------------|
| <u>REVENUE</u> | | | | |
| STATE GOVERNMENT | | | | |
| Capital Development Board | - | 2,810,558 | 0.0% | 2,810,558 |
| Total | - | 2,810,558 | 0.0% | 2,810,558 |
| OTHER SOURCES | | | | |
| Bonds | | - | 0.0% | - |
| Investment Interest | 116,710 | - | 0.0% | (116,710) |
| Total | 116,710 | - | 0.0% | (116,710) |
| TRANSFERS IN | | | | |
| | \$ 1,285,240 | \$ 1,720,000 | 74.7% | \$ 434,760 |
| <u>Total Revenue and Transfers in</u> | | | | |
| | \$ 1,401,950 | \$ 4,530,558 | 30.9% | \$ 3,128,608 |
| <u>EXPENDITURES</u> | | | | |
| By Program: | | | | |
| Operations and Maintenance of Plant | | | | |
| Contractual services | 659,967 | 500,000 | 132.0% | (159,967) |
| Capital outlay | 770,261 | 4,030,558 | 19.1% | 3,260,297 |
| Total Operation and Maintenance of Plant | 1,430,228 | 4,530,558 | 31.6% | 3,100,330 |
| Total Expenditures | | | | |
| | \$ 1,430,228 | \$ 4,530,558 | 31.6% | \$ 3,100,330 |

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, August 14, 2024 3:40 PM
To: Board Materials
Subject: Board action - Monthly Budget Report for Month End July 2024
Attachments: MC- JULY 2024 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING JULY 2024 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

P: (708) 656-8000, Ext. 2289

E: mireya.perez@morton.edu

www.morton.edu

Morton Community College
FY25 Budget Report
Month Ending July 31, 2024



**Morton Community College
Budget Report Summary
July 31, 2024**

8%

| Funds | Actual | Budget | % | Budget Remaining |
|---|--------------|---------------|-------|---------------------|
| <u>Education Fund</u> | | | | |
| Revenue | \$ 4,907,164 | \$ 31,524,455 | 15.6% | \$ 26,617,291 |
| Expenditures | (2,055,660) | (31,549,455) | 6.5% | (29,493,795) |
| Net | \$ 2,851,504 | \$ (25,000) | | \$ (2,876,504) |
| <u>Operations & Maintenance Fund</u> | | | | |
| Revenue | \$ 142,133 | \$ 3,536,119 | 4.0% | \$ 3,393,986 |
| Expenditures | (238,098) | (3,536,789) | 6.7% | (3,298,691) |
| Net | \$ (95,965) | \$ (670) | | \$ 95,295 |
| <u>Restricted Purpose Fund</u> | | | | |
| Revenue | \$ 516,679 | \$ 23,655,752 | 2.2% | \$ 23,139,073 |
| Expenditures | (219,439) | (23,655,752) | 0.9% | (23,436,313) |
| Net | \$ 297,240 | \$ - | | \$ (297,240) |
| <u>Audit Fund</u> | | | | |
| Revenue | \$ 7,107 | \$ 98,576 | 7.2% | \$ 91,469 |
| Expenditures | (10,000) | (105,600) | 9.5% | (95,600) |
| Net | \$ (2,893) | \$ (7,024) | | \$ (4,131) |
| <u>Liability, Protection & Settlement Fund</u> | | | | |
| Revenue | \$ 80,600 | \$ 934,400 | 8.6% | \$ 853,800 |
| Expenditures | (190,113) | (934,400) | 20.3% | (744,287) |
| Net | \$ (109,513) | \$ - | | \$ 109,513 |
| <u>General Bond Obligation Fund</u> | | | | |
| Revenue | \$ 56,589 | \$ 660,484 | 8.6% | \$ 603,895 |
| Expenditures | - | (644,450) | 0.0% | (644,450) |
| Net | \$ 56,589 | \$ 16,034 | | \$ (40,555) |
| <u>Operations & Maintenance (Restricted) Fund</u> | | | | |
| Revenue | \$ 11,105 | \$ 3,945,924 | 0.3% | \$ 3,934,819 |
| Expenditures | - | (3,945,924) | 0.0% | (3,945,924) |
| Net | \$ 11,105 | \$ - | | \$ (11,105) |
| <u>All Funds</u> | | | | |
| Revenue | \$ 5,721,377 | \$ 64,355,710 | 8.9% | \$ 58,634,333 |
| Expenditures | (2,713,310) | (64,372,370) | 4.2% | \$ (61,659,060) |
| Net | \$ 3,008,067 | \$ (16,660) | | \$ (3,024,727) |

EDUCATION FUND REVENUE
July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|---------------------|----------------------|--------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 718,900 | \$ 8,563,745 | 8.4% | \$ 7,844,845 |
| Total Local Government | <u>\$ 718,900</u> | <u>\$ 8,563,745</u> | | <u>\$ 7,844,845</u> |
| CORPORATE PERSONAL PROPERTY TAXES | \$ - | \$ 2,021,819 | 0.0% | \$ 2,021,819 |
| SURS HEALTH - ON BEHALF PAYMENTS | \$ - | \$ - | 0.0% | \$ - |
| STATE GOVERNMENT | | | | |
| ICCB credit hour grants | \$ - | \$ 2,710,211 | 0.0% | \$ 2,710,211 |
| ICCB equalization grants | - | 4,051,970 | 0.0% | 4,051,970 |
| CTE formula grant | - | 225,000 | 0.0% | 225,000 |
| Total State Government | <u>\$ -</u> | <u>\$ 6,987,181</u> | | <u>\$ 6,987,181</u> |
| STUDENT TUITION AND FEES | | | | |
| Tuition | \$ 3,397,412 | \$ 10,915,000 | 31.1% | \$ 7,517,588 |
| Fees | 666,951 | 1,934,660 | 34.5% | 1,267,709 |
| Total Tuition and Fees | <u>\$ 4,064,363</u> | <u>\$ 12,849,660</u> | | <u>\$ 8,785,297</u> |
| MISCELLANEOUS | | | | |
| Sales and service fees | \$ 4,315 | \$ 200,550 | 2.2% | \$ 196,235 |
| Investment revenue | 119,586 | 900,000 | 13.3% | 780,414 |
| Nongovernmental gifts & scholarships | - | 1,500 | 0.0% | 1,500 |
| Total Other Sources | <u>\$ 123,901</u> | <u>\$ 1,102,050</u> | | <u>\$ 978,149</u> |
| Total Revenue | <u>\$ 4,907,164</u> | <u>\$ 31,524,455</u> | <u>15.6%</u> | \$ 26,617,291 |
| Transfers in | <u>\$ -</u> | <u>\$ -</u> | <u>0.0%</u> | <u>\$ -</u> |
| Total Revenue and Transfers in | <u>\$ 4,907,164</u> | <u>\$ 31,524,455</u> | 15.6% | <u>\$ 26,617,291</u> |

EDUCATION FUND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|----------------|-------------------|--------------|-----------------------------|
| EXPENDITURES | | | | |
| By Program: | | | | |
| Instruction | | | | |
| Salaries | \$ 199,330 | \$ 9,359,734 | 2.1% | \$ 9,160,404 |
| Employee benefits | 96,923 | 1,150,731 | 8.4% | 1,053,808 |
| Contractual services | 27,485 | 453,550 | 6.1% | 426,065 |
| Material and supplies | 23,419 | 948,736 | 2.5% | 925,317 |
| Conferences and meetings | 1,127 | 90,200 | 1.2% | 89,073 |
| Other expenditures | 3,500 | - | 0.0% | (3,500) |
| Total Instruction | <u>351,784</u> | <u>12,002,951</u> | <u>2.9%</u> | <u>11,651,167</u> |
| Academic Support | | | | |
| Salaries | 58,334 | 1,404,376 | 4.2% | 1,346,042 |
| Employee benefits | 15,483 | 245,492 | 6.3% | 230,009 |
| Contractual services | 150,124 | 391,000 | 38.4% | 240,876 |
| Material and supplies | 49,440 | 370,700 | 13.3% | 321,260 |
| Conferences and meetings | 749 | 45,850 | 1.6% | 45,101 |
| Fixed charges | 8,304 | 115,000 | 7.2% | 106,696 |
| Total Academic Support | <u>282,434</u> | <u>2,572,418</u> | <u>11.0%</u> | <u>2,289,984</u> |
| Student Services | | | | |
| Salaries | 127,057 | 2,818,226 | 4.5% | 2,691,169 |
| Employee benefits | 38,939 | 487,561 | 8.0% | 448,622 |
| Contractual services | 45,288 | 436,000 | 10.4% | 390,712 |
| Material and supplies | 16,795 | 287,825 | 5.8% | 271,030 |
| Conferences and meetings | 6,612 | 206,100 | 3.2% | 199,488 |
| Fixed charges | - | 26,500 | 0.0% | 26,500 |
| Total Student Services | <u>234,691</u> | <u>4,262,212</u> | <u>5.5%</u> | <u>4,027,521</u> |
| Public Service/Continuing Education | | | | |
| Salaries | 56,324 | 300,903 | 18.7% | 244,579 |
| Employee benefits | 5,161 | 33,263 | 15.5% | 28,102 |
| Contractual services | 16,335 | 140,000 | 11.7% | 123,665 |
| Material and supplies | 211 | 29,200 | 0.7% | 28,989 |
| Conferences and meetings | 2,851 | 17,850 | 16.0% | 14,999 |
| Other tuition/fee waiver | - | 10,500 | 0.0% | 10,500 |
| Total Public Service/Continuing Education | <u>80,882</u> | <u>531,716</u> | <u>15.2%</u> | <u>450,834</u> |
| Auxiliary Services | | | | |
| Salaries | 6,525 | 227,000 | 2.9% | 220,475 |
| Employee benefits | 914 | 44,950 | 2.0% | 44,036 |
| Contractual services | 99,350 | 580,000 | 17.1% | 480,650 |
| Material and supplies | 16,338 | 206,000 | 7.9% | 189,662 |
| Conferences and meetings | 392 | 314,000 | 0.1% | 313,608 |
| Fixed charges | - | 60,000 | 0.0% | 60,000 |
| Total Auxiliary Services | <u>123,519</u> | <u>1,431,950</u> | <u>8.6%</u> | <u>1,308,431</u> |

EDUCATION FUND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---|---------------------|----------------------|--------------|-----------------------------|
| EXPENDITURES | | | | |
| Institutional Support | | | | |
| Salaries | \$ 69,530 | \$ 2,605,719 | 2.7% | \$ 2,536,189 |
| Employee benefits | 45,509 | 655,939 | 6.9% | 610,430 |
| Contractual services | 661,477 | 1,835,500 | 36.0% | 1,174,023 |
| Material and supplies | 61,889 | 697,550 | 8.9% | 635,661 |
| Conferences and meetings | 8,886 | 292,000 | 3.0% | 283,114 |
| Fixed charges | - | 1,500 | 0.0% | 1,500 |
| Other | 50 | 185,000 | 0.0% | 184,950 |
| Total Institutional Support | <u>847,341</u> | <u>6,273,208</u> | <u>13.5%</u> | <u>5,425,867</u> |
| | | | | |
| Scholarships, Student Grants & Waivers | | | | |
| Student grants and scholarships | 135,005 | 2,000,000 | 6.8% | 1,864,995 |
| Total Scholarships, Student Grants & Waivers | <u>135,005</u> | <u>2,000,000</u> | <u>6.8%</u> | <u>1,864,995</u> |
| | | | | |
| Contingencies | | | | |
| | - | 900,000 | 0.0% | 900,000 |
| | | | | |
| Total Expenditures | <u>\$ 2,055,656</u> | <u>\$ 29,974,455</u> | <u>6.9%</u> | <u>\$ 27,918,799</u> |
| | | | | |
| Transfers out | - | 1,575,000 | 0.0% | 1,575,000 |
| | | | | |
| Total Expenditures and Transfers out | <u>\$2,055,656</u> | <u>\$ 31,549,455</u> | <u>6.5%</u> | <u>\$ 29,493,799</u> |

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|-------------------|---------------------|-------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 142,133 | \$ 1,674,119 | 8.5% | \$ 1,531,986 |
| CORPORATE PERSONAL PROPERTY TAXES | | | | |
| | - | 1,040,000 | 0.0% | 1,040,000 |
| STATE GOVERNMENT | | | | |
| ICCB equalization grants | - | 791,000 | 0.0% | 791,000 |
| MISCELLANEOUS | | | | |
| Sales and service fees | - | 5,000 | 0.0% | 5,000 |
| Facilities | - | 16,000 | 0.0% | 16,000 |
| Investment revenue | - | 10,000 | 0.0% | 10,000 |
| Total Miscellaneous | - | 31,000 | 0.0% | 31,000 |
| Transfers in | - | - | - | - |
| Total Revenue | \$ 142,133 | \$ 2,745,119 | 5.2% | \$ 2,602,986 |
| EXPENDITURES | | | | |
| By Program: | | | | |
| Operations and Maintenance of Plant | | | | |
| Salaries | \$89,325 | \$1,486,817 | 6.0% | \$1,397,492 |
| Employee benefits | 15,961 | 188,472 | 8.5% | 172,511 |
| Contractual services | 56,691 | 707,000 | 8.0% | 650,309 |
| Material and supplies | 14,652 | 215,000 | 6.8% | 200,348 |
| Conferences and meetings | - | 6,500 | 0.0% | 6,500 |
| Utilities | 61,470 | 863,000 | 7.1% | 801,530 |
| Capital outlay | - | 60,000 | 0.0% | 60,000 |
| Other | - | 10,000.00 | 0.0% | 10,000 |
| Total Operations and Maintenance of Plant | 238,099 | 3,536,789 | 6.7% | 3,298,690 |
| Total Expenditures | \$ 238,099 | \$ 3,536,789 | 6.7% | \$ 3,298,690 |

RESTRICTED PURPOSE FUND REVENUE
July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---------------------------|-------------------|----------------------|-------------|-----------------------------|
| REVENUE | | | | |
| STATE GOVERNMENT | | | | |
| ICCB | 516,679 | \$1,815,039 | 28.5% | 1,298,360 |
| ISBE grant revenue- other | - | 262,764 | 0.0% | 262,764 |
| Other Sources | - | 9,128,486 | 0.0% | 9,128,486 |
| Total State Government | <u>516,679</u> | <u>11,206,289</u> | <u>4.6%</u> | <u>10,689,610</u> |
| FEDERAL GOVERNMENT | | | | |
| ICCB | - | 985,731 | 0.0% | 985,731 |
| Department of education | - | 11,441,109 | 0.0% | 11,441,109 |
| Other | - | 22,623 | 0.0% | 22,623 |
| Total Federal Government | <u>-</u> | <u>12,449,463</u> | <u>0.0%</u> | <u>11,463,732</u> |
| | | | | |
| Total Revenue | <u>\$ 516,679</u> | <u>\$ 23,655,752</u> | <u>2.2%</u> | <u>\$ 22,153,342</u> |

RESTRICTED PURPOSE FUND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|----------------|------------------|-------------|-----------------------------|
| EXPENDITURES | | | | |
| By Program: | | | | |
| Instruction | | | | |
| Salaries | \$ 77,757 | \$ 1,429,403 | 5.4% | \$ 1,351,646 |
| Employee benefits | 21,606 | 5,217,053 | 0.4% | 5,195,447 |
| Contractual services | 8,417 | 122,754 | 6.9% | 114,337 |
| Material and supplies | 1,992 | 379,910 | 0.5% | 377,918 |
| Conferences and meetings | 534 | 34,075 | 1.6% | 33,541 |
| Student grants and scholarships | 383 | 396,061 | 0.1% | 395,678 |
| Total Instruction | <u>110,689</u> | <u>7,579,256</u> | <u>1.5%</u> | <u>7,468,567</u> |
| Academic Support | | | | |
| Salaries | - | 17,500 | 0.0% | 17,500 |
| Employee benefits | - | 600,000 | 0.0% | 600,000 |
| Material and supplies | - | 2,000 | 0.0% | 2,000 |
| Conferences and meetings | - | 2,000 | 0.0% | 2,000 |
| Other Fixed Charges | - | 1,720 | 0.0% | 1,720 |
| Total Academic Support | <u>-</u> | <u>623,220</u> | <u>0.0%</u> | <u>623,220</u> |
| Student Services | | | | |
| Salaries | 11,604 | 258,128 | 4.5% | 246,524 |
| Employee benefits | 2,944 | 1,021,799 | 0.3% | 1,018,855 |
| Other Contract Services | 2,332 | 297,255 | 0.8% | 294,923 |
| Material and supplies | - | 666,024 | 0.0% | 666,024 |
| Conferences and meetings | 2,274 | 95,586 | 2.4% | 93,312 |
| Fixed charges | (282) | 100 | 0.0% | 382 |
| Total Student Services | <u>18,872</u> | <u>2,338,892</u> | <u>0.8%</u> | <u>2,320,020</u> |
| Public Service/Continuing Education | | | | |
| Salaries | 29,390 | 214,164 | 13.7% | 184,774 |
| Employee benefits | 5,604 | 276,200 | 2.0% | 270,596 |
| Contractual services | - | 8,850 | 0.0% | 8,850 |
| Material and supplies | - | 98,050 | 0.0% | 98,050 |
| Conferences and meetings | - | 25,500 | 0.0% | 25,500 |
| Total Public Service/Continuing Education | <u>34,994</u> | <u>622,764</u> | <u>5.6%</u> | <u>587,770</u> |

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---|-------------------|----------------------|--------------|-----------------------------|
| Auxiliary Services | | | | |
| Employee benefits | \$ - | \$ 125,000 | 0.0% | \$ 125,000 |
| Total Auxiliary Services | <u>-</u> | <u>125,000</u> | <u>0.0%</u> | <u>125,000</u> |
| Operations and Maintenance of Plant | | | | |
| Employee benefits | - | 750,000 | 0.0% | 750,000 |
| Total Operation and Maintenance of Plant | <u>-</u> | <u>750,000</u> | <u>0.0%</u> | <u>750,000</u> |
| Institutional Support | | | | |
| Employee benefits | - | 1,300,000 | 0.0% | 1,300,000 |
| Materials and supplies | - | - | 0.0% | - |
| Conferences and meetings | (1,415) | - | 0.0% | 1,415 |
| Total Institutional Support | <u>(1,415)</u> | <u>1,300,000</u> | <u>-0.1%</u> | <u>1,301,415</u> |
| Scholarships, Student Grants & Waivers | | | | |
| Salaries | - | 139,370 | 0.0% | 139,370 |
| Student grants and scholarships | 56,300 | 10,177,250 | 0.6% | 10,120,950 |
| Total Scholarships, Student Grants & Waivers | <u>56,300</u> | <u>10,316,620</u> | <u>0.5%</u> | <u>10,260,320</u> |
| Total Expenditures | <u>\$ 219,440</u> | <u>\$ 23,655,752</u> | <u>0.9%</u> | <u>\$ 23,436,312</u> |

AUDIT FUND REVENUE AND EXPENDITURES
July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---------------------------------------|------------------|-------------------|-------------|-----------------------------|
| REVENUE | | | | |
| LOCAL GOVERNMENT | | | | |
| Property taxes | \$ 7,107 | \$ 83,526 | 8.5% | \$ 76,419 |
| MISCELLANEOUS | | | | |
| Investment revenue | - | 50 | 0.0% | 50 |
| Total Revenue | \$ 7,107 | \$ 83,576 | 8.5% | \$ 76,469 |
| <u>Transfers in</u> | - | 15,000 | 0.0% | 15,000 |
| Total Revenue and Transfers in | \$ 7,107 | \$ 98,576 | 7.2% | \$ 91,469 |
| EXPENDITURES | | | | |
| <u>By Program:</u> | | | | |
| Institutional Support | | | | |
| Contractual services | 10,000 | 105,600 | 9.5% | 95,600 |
| Total Expenditures | \$ 10,000 | \$ 105,600 | 9.5% | \$ 95,600 |

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|---|-------------------|-------------------|--------------|-----------------------------|
| <u>REVENUE</u> | | | | |
| <u>LOCAL GOVERNMENT</u> | | | | |
| Property taxes | \$ 80,600 | \$ 934,300 | 8.6% | \$ 853,700 |
| MISCELLANEOUS | | | | |
| Investment revenue | - | 100 | 0.0% | 100 |
| Total Revenue | \$ 80,600 | \$ 934,400 | 8.6% | \$ 853,800 |
| <u>EXPENDITURES</u> | | | | |
| <u>By Program:</u> | | | | |
| <u>Instruction</u> | | | | |
| Employee benefits | - | 150,000 | 0.0% | 150,000 |
| <u>Academic Support</u> | | | | |
| Employee benefits | - | 16,900 | 0.0% | 16,900 |
| <u>Student Services</u> | | | | |
| Employee benefits | - | 35,500 | 0.0% | 35,500 |
| <u>Public Service/Continuing Education</u> | | | | |
| Employee benefits | - | 8,500 | 0.0% | 8,500 |
| <u>Auxiliary Services</u> | | | | |
| Employee benefits | - | 6,000 | 0.0% | 6,000 |
| <u>Operations and Maintenance of Plant</u> | | | | |
| Employee benefits | - | 20,500 | 0.0% | 20,500 |
| <u>Institutional Support</u> | | | | |
| Employee benefits | - | 70,000 | 0.0% | 70,000 |
| Contractual services | - | 210,000 | 0.0% | 210,000 |
| Other Fixed Charges | 190,113 | 417,000 | 45.6% | 226,887 |
| Total Institutional Support | 190,113 | 697,000 | 27.3% | 506,887 |
| Total Expenditures | \$ 190,113 | \$ 934,400 | 20.3% | \$ 744,287 |

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--------------------------------|---------------|---------------|----------|-----------------------------|
| <u>REVENUE</u> | | | | |
| <u>LOCAL GOVERNMENT</u> | | | | |
| Property taxes | \$ 56,589 | \$ 660,384 | 8.6% | \$ 603,795 |
| <u>MISCELLANEOUS</u> | | | | |
| Investment revenue | - | 100 | 0.0% | 100 |
| Total Revenue | 56,589 | 660,484 | 8.6% | 603,895 |
| <u>EXPENDITURES</u> | | | | |
| By Program: | | | | |
| Institutional Support | | | | |
| Fixed charges | - | 644,450 | 0.0% | 644,450 |
| <u>TRANSFERS OUT</u> | - | - | 0.0% | - |
| Total Expenditures | \$ - | \$ 644,450 | 0.0% | \$ 644,450 |

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

July 31, 2024

| | <u>Actual</u> | <u>Budget</u> | <u>%</u> | <u>Budget Remaining</u> |
|--|------------------|---------------------|-------------|-----------------------------|
| <u>REVENUE</u> | | | | |
| STATE GOVERNMENT | | | | |
| Capital Development Board | - | 2,385,924 | 0.0% | 2,385,924 |
| Total | - | 2,385,924 | 0.0% | 2,385,924 |
| OTHER SOURCES | | | | |
| Bonds | | - | 0.0% | - |
| Investment Interest | 11,105 | - | 0.0% | (11,105) |
| Total | 11,105 | - | 0.0% | (11,105) |
| TRANSFERS IN | | | | |
| | \$ - | \$ 1,560,000 | 0.0% | \$ 1,560,000 |
| <u>Total Revenue and Transfers in</u> | <u>\$ 11,105</u> | <u>\$ 3,945,924</u> | <u>0.3%</u> | <u>\$ 3,934,819</u> |
| <u>EXPENDITURES</u> | | | | |
| By Program: | | | | |
| Operations and Maintenance of Plant | | | | |
| Contractual services | - | 260,000 | 0.0% | 260,000 |
| Capital outlay | - | 3,685,924 | 0.0% | 3,685,924 |
| Total Operation and Maintenance of Plant | - | 3,945,924 | 0.0% | 3,945,924 |
| Total Expenditures | <u>\$ -</u> | <u>\$ 3,945,924</u> | <u>0.0%</u> | <u>\$ 3,945,924</u> |

Joanna M Martin

From: Mireya Perez
Sent: Thursday, August 22, 2024 8:48 AM
To: Board Materials
Subject: FW: Action Item 8.3 for 08/28/2024 Board Meeting
Attachments: TR 6.30.24.pdf

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

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From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Thursday, August 22, 2024 8:42 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 08/28/2024 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR JUNE 2024 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports



Suzanna Raigoza

Senior Accountant

P: (708) 656-8000, Ext. 2305

E: Suzanna.Raigoza@morton.edu

www.morton.edu

Morton College Treasurer's Report

Month Ending: June 2024

| <i>Institution</i> | <i>Purchased</i> | <i>Principal</i> | <i>Rate</i> | <i>Type</i> | <i>Maturity</i> |
|--|------------------|-------------------------|-------------|----------------|-----------------|
| <i>The Illinois Funds, Springfield</i> | 1-May-06 | \$11,698,857.32 | 0.0100% | TIF Prime Fund | 30-Jun-24 |
| | Sum | <u>\$11,698,857.32</u> | | | |
| Grand Total | | \$ 11,698,857.32 | | | |

Joanna M Martin

From: Mireya Perez
Sent: Thursday, August 22, 2024 8:48 AM
To: Board Materials
Subject: FW: Action Item 8.3 for 08/28/2024 Board Meeting
Attachments: TR 7.31.24.pdf

Thank you,



Mireya Perez, CPA

Chief Financial Officer/Treasurer

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From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Thursday, August 22, 2024 8:47 AM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 08/28/2024 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR JULY 2024 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports



Suzanna Raigoza

Senior Accountant

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Morton College Treasurer's Report

Month Ending: July 2024

| <i>Institution</i> | <i>Purchased</i> | <i>Principal</i> | <i>Rate</i> | <i>Type</i> | <i>Maturity</i> |
|--|-------------------------|-------------------------|--------------------|--------------------|------------------------|
| <i>The Illinois Funds, Springfield</i> | 1-May-06 | \$11,752,331.03 | 0.0100% | TIF Prime Fund | 31-Jul-24 |
| | Sum | <u>\$11,752,331.03</u> | | | |
| Grand Total | | \$ 11,752,331.03 | | | |

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: That the Board approve College closure schedule for winter break as follow: December 23, 2024, through January 3, 2025.

RATIONALE: The College will be closed from December 23, 2024, through January 3, 2025. The College will re-open on January 6, 2025.

COST ANALYSIS: N/A

ATTACHMENT:

PROPOSED ACTION: THAT THE BOARD APPROVE THE DIFFERENTIAL PAY REPORT AND CBA REPORT FOR FACULTY IN THE AMOUNT OF \$8,812.16 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, Board Union Agreements, and Chapter 110, Act 805, Section 3-26 of the Illinois Compiled Statutes] Includes full-time and adjunct faculty.

COST ANALYSIS: \$8,812.16 – Full-Time & Part-Time Faculty

ATTACHMENT: DIFFERENTIAL/CBA PAY STIPEND REPORT –
SUMMER 2024

2024 Summer Course by Arrangements/Independent Study

| Faculty ID | Person Full Name | Section Name | Section Title | Enrollment | Credits | Load | Minimum Load | Rate | Assignment Paid Amount | Assignment Instructional Method | Section Start Date | Section End Date |
|--------------|------------------|--------------|--------------------------------|------------|---------|------|--------------|---------|------------------------|---------------------------------|--------------------|------------------|
| 0197414 | Balek, Ludwig | CIS-104-01 | CIS Fundamentals | 1 | 3 | 0.30 | 0.33 | 1384 | \$456.72 | CBA | 6/10/2024 | 7/30/2024 |
| 0000828 | Fabiyi, Edith | OMT-131-NR | Introduction to Windows | 2 | 1 | 0.20 | 0.33 | 1431 | \$472.23 | CBA | 5/28/2024 | 5/30/2024 |
| 0000828 | Fabiyi, Edith | OMT-206-NR | Presentation Software Fundamen | 2 | 1 | 0.20 | 0.33 | 1431 | \$472.23 | CBA | 6/10/2024 | 6/13/2024 |
| 0000828 | Fabiyi, Edith | OMT-210-NR | Word Processing Fundamentals | 2 | 1 | 0.20 | 0.33 | 1431 | \$472.23 | CBA | 6/3/2024 | 6/6/2024 |
| 0003118 | Hayward, James | CIS-159-NR | Adobe Photoshop | 4 | 3 | 1.20 | | 1025.70 | \$1,230.84 | CBA | 6/10/2024 | 8/1/2024 |
| 0000820 | Pencheva, Tsonka | ECE-202-01 | Math for Early Childhood | 1 | 3 | 0.30 | 0.33 | 1431 | \$472.23 | CBA | 6/11/2024 | 8/30/2024 |
| 0000820 | Pencheva, Tsonka | ECE-203-01 | Emerging Literacy in Children | 3 | 3 | 0.90 | 0.90 | 1431.00 | \$1,287.90 | CBA | 6/10/2024 | 8/30/2024 |
| 0000820 | Pencheva, Tsonka | ECE-260-01 | Ece Internship | 1 | 3 | 0.30 | 0.33 | 1431 | \$472.23 | CBA | 6/10/2024 | 8/30/2024 |
| 0000797 | Ruiz, Ruben | OMT-223-NR | Spreadsheet Software Advanced | 1 | 2 | 0.20 | 0.33 | 1077.98 | \$355.73 | CBA | 6/24/2024 | 7/3/2024 |
| 0000907 | Sanchez, Luis | CAD-203-01 | Electronics Drafting | 1 | 3 | 0.30 | 0.33 | 1431 | \$472.23 | CBA | 6/10/2024 | 8/1/2024 |
| 0000907 | Sanchez, Luis | CAD-205-01 | Mechanical Design | 1 | 3 | 0.30 | 0.33 | 1431 | \$472.23 | CBA | 6/10/2024 | 8/1/2024 |
| Total | | | | | | | | | \$6,636.80 | | | |

2024 Summer Instructor's Differential Pay Stipend Report

| Faculty ID | Person Full Name | Section Name | Section Title | Enrollment | Students Over | Rate | Differential Pay | Assignment Instructional Method | Section Start Date | Section End Date | Section Minimum Credits |
|------------|--------------------|--------------|------------------------|------------|---------------|---------|------------------|---------------------------------|--------------------|------------------|-------------------------|
| 0000924 | Casey, Craig | PHY-101-NR | General Physics I | 33 | 5 | 1431 | \$ 414.99 | LAB | 5/28/2024 | 6/27/2024 | 5 |
| 0000924 | Casey, Craig | PHY-101-NR | General Physics I | 33 | 5 | 1431 | \$ 558.09 | LEC | 5/28/2024 | 6/27/2024 | 5 |
| 0215007 | Chesters, Samantha | ENG-102-NR | Rhetoric II | 26 | 2 | 1384 | \$ 249.12 | LEC | 6/10/2024 | 8/1/2024 | 3 |
| 0000805 | Halmon, Jamie | PEH-101-NR | PERS-COMM HEALTH | 25 | 1 | 1431 | \$ 128.79 | LEC | 6/10/2024 | 8/1/2024 | 3 |
| 0003136 | Jenkins, Anthony | BIO-203-21 | Anatomy & Physiology I | 22 | 1 | 1132.55 | \$ 101.93 | LEC | 6/10/2024 | 7/31/2024 | 4 |
| 0000943 | Spaniol, Scott | MAT-201-NR | Calculus I | 32 | 2 | 1485 | \$ 445.50 | LEC | 6/10/2024 | 8/1/2024 | 5 |
| 0156444 | Talwar, Sundeep | PEH-103-NR | Nutrition | 27 | 3 | 1025.7 | \$ 276.94 | LEC | 6/10/2024 | 8/1/2024 | 3 |
| | | | | | | | Total | \$ 2,175.36 | | | |

Grand Total \$8,812.16

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THE BOARD APPROVES THE ADJUNCT FACULTY ASSIGNMENT/EMPLOYMENT REPORT FOR SUMMER SEMESTER 2024 AT TOTAL AMOUNT OF \$127,955.83 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$127,955.83 Adjunct Faculty Report for SUMMER 2024

ATTACHMENTS: Adjunct Faculty Employment Report – SUMMER 2024

2024 Summer Adjunct Stipend Report

| Faculty ID | Person Full Name | Section Name | Section Title | Enrollment | Faculty Assignment Load | Assignment Paid Amount | Credits | Assignment Instructional Method | Section Start Date | Section End Date |
|------------|----------------------|--------------|--------------------------------|------------|-------------------------|------------------------|---------|---------------------------------|--------------------|------------------|
| 0212243 | Batie-Howard, Denise | NUR-105-EC | Basic Nursing Assistant Traini | 9 | 3 | \$2,939.79 | 7 | CLN | 6/23/2024 | 7/14/2024 |
| 0204227 | Bostic, Josephine | NUR-105-EC | Basic Nursing Assistant Traini | 9 | 3 | \$3,077.10 | 7 | CLN | 6/22/2024 | 7/13/2024 |
| 0204227 | Bostic, Josephine | NUR-105-H1 | Basic Nursing Assistant Traini | 14 | 3 | \$3,077.10 | 7 | CLN | 6/20/2024 | 7/18/2024 |
| 0156441 | Campbell, Dana | CHM-100-2K | Fundamentals of Chemistry | 8 | 3 | \$6,467.88 | 4 | LEC/LAB | 6/11/2024 | 8/1/2024 |
| 0184403 | Campbell, Elbert | CHM-100-1B | Fundamentals of Chemistry | 17 | 6 | \$5,929.98 | 4 | LEC/LAB | 6/10/2024 | 7/31/2024 |
| 0007800 | Corral, Iris | ECE-105-1J | Health & Nutrition for Child | 6 | 3 | \$3,233.94 | 3 | LEC | 6/11/2024 | 8/1/2024 |
| 0003179 | Eshafi, Nouri | ECE-101-NR | Observ & Assessment / Children | 9 | 3 | \$3,314.76 | 3 | LEC | 6/10/2024 | 8/1/2024 |
| 0003179 | Eshafi, Nouri | ECE-110-NR | Intro to Early Childhood Ed | 7 | 3 | \$3,314.76 | 3 | LEC | 6/10/2024 | 8/1/2024 |
| 0003210 | Farina, Peter | BIO-203-1C | Anatomy & Physiology I | 22 | 3 | \$3,233.94 | 4 | LEC | 6/11/2024 | 8/1/2024 |
| 0003210 | Farina, Peter | BIO-203-3C | Anatomy & Physiology I | 22 | 3 | \$3,233.94 | 4 | LEC | 6/10/2024 | 7/31/2024 |
| 0162452 | Foltz, Chris | FIR-190-H1 | Occupational Safety and Health | 5 | 3 | \$3,233.94 | 3 | LEC | 6/11/2024 | 7/30/2024 |
| 0000938 | Gan, Xiaoling | CIS-144-NR | Introduction to Python | 6 | 5 | \$5,389.90 | 3 | LEC/LAB | 6/10/2024 | 8/1/2024 |
| 0003110 | Halm, James | SOC-100-1G | Intro to Sociology | 13 | 3 | \$3,397.65 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0003110 | Halm, James | SOC-101-1D | The Family | 8 | 3 | \$3,397.65 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0000841 | Herrera, Michelle | CSS-100-EC2 | College Study Seminar | 15 | 3 | \$2,939.79 | 3 | LEC | 6/11/2024 | 7/30/2024 |
| 0003136 | Jenkins, Anthony | BIO-203-21 | Anatomy & Physiology I | 22 | 3 | \$3,397.65 | 4 | LEC | 6/10/2024 | 7/31/2024 |
| 0003136 | Jenkins, Anthony | BIO-102-9C | Introduction to Biology | 13 | 7 | \$6,795.30 | 4 | LEC/LAB | 6/11/2024 | 8/1/2024 |
| 0003176 | Leven, Robert | BIO-204-2L | Anatomy & Physiology II | 19 | 3 | \$3,397.65 | 4 | LEC | 6/11/2024 | 8/1/2024 |
| 0002037 | LoPresti, Joseph | ART-120-NR | Art Appreciation | 10 | 3 | \$3,397.65 | 3 | LEC | 6/10/2024 | 8/1/2024 |
| 0003100 | Lyons, Kenneth | LAW-101-1B | Intro to Law Enforcement | 4 | 3 | \$3,233.94 | 3 | LEC | 6/11/2024 | 8/1/2024 |
| 0173996 | Mallett, Klaudia | PSY-101-EC | Intro to Psychology | 16 | 3 | \$3,233.94 | 3 | LEC | 6/12/2024 | 7/31/2024 |
| 0173996 | Mallett, Klaudia | PSY-101-22 | Intro to Psychology | 6 | 3 | \$3,233.94 | 3 | LEC | 5/28/2024 | 6/27/2024 |
| 0215013 | Marcello, Frank | BUS-230-11 | Business Law and Contracts | 4 | 3 | \$3,088.65 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0076708 | Moreno, Berta | BUS-208-11 | Principles of Management | 9 | 3 | \$3,077.10 | 3 | LEC | 6/11/2024 | 8/1/2024 |
| 0215054 | Pearson, Lauren | CHM-105-1B | General Chemistry I | 19 | 7 | \$6,584.97 | 5 | LEC/LAB | 6/10/2024 | 7/31/2024 |
| 0215248 | Pinto, Lincoln | BUS-111-1B | Principles of Business | 13 | 3 | \$2,939.79 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0003149 | Sassetti, James | LAW-201-11 | Traffic Enforcement and Crash | 11 | 3 | \$3,233.94 | 3 | LEC | 7/2/2024 | 8/1/2024 |
| 0220391 | Silva, Josue | SPE-101-H1 | Principles of Public Speaking | 7 | 3 | \$2,822.13 | 3 | LEC | 6/11/2024 | 7/30/2024 |
| 0194372 | Skov, Erik | MUS-134-1R | Private Applied Guitar Music M | 1 | 0 | \$0.00 | 2 | LEC | 6/13/2024 | 8/1/2024 |
| 0189488 | Swint, Ashley | BUS-107-NR | Principles of Marketing | 11 | 3 | \$3,233.94 | 3 | LEC | 6/10/2024 | 8/1/2024 |
| 0156444 | Talwary, Sundeep | PEH-103-NR | Nutrition | 26 | 3 | \$3,077.10 | 3 | LEC | 6/10/2024 | 8/1/2024 |
| 0159232 | Thelemaque, Cristina | BIO-203-4C | Anatomy & Physiology I | 10 | 3 | \$3,397.65 | 4 | LEC | 6/10/2024 | 8/1/2024 |
| 0159232 | Thelemaque, Cristina | BIO-204-1C | Anatomy & Physiology II | 20 | 3 | \$3,397.65 | 4 | LEC | 6/10/2024 | 7/31/2024 |
| 0160493 | Traver, David | PHI-126-1C | Introduction to Ethics | 8 | 3 | \$3,233.94 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0003107 | Vacek, Sarah | ECE-200-11 | Play & Guidance of Children | 6 | 3 | \$3,233.94 | 3 | LEC | 6/10/2024 | 7/31/2024 |
| 0209956 | Viar, David | WEL-141-1L | Gas Tungsten Arc Welding I | 6 | 4 | \$3,762.84 | 3 | LEC/LAB | 6/11/2024 | 8/1/2024 |
| | | | | | Total | \$127,955.83 | | | | |

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVES THE OVERLOAD EMPLOYMENT REPORT FOR SUMMER SEMESTER 2024 IN THE AMOUNT OF \$656,096.57 AS SUBMITTED, PENDING ADDITIONAL CLASS CANCELLATIONS AND/OR ADDITIONS.

RATIONALE: [Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: \$656,096.57 pending additional class cancellations and/or additions, which would subsequently be submitted for approval.

ATTACHMENTS: Full-Time Faculty Overload Employment Report – SUMMER 2024

2024 Summer Overload Overall Report

| Faculty ID | Person Full Name | Section Name | Section Title | Faculty Assignment Load | Assignment Paid Amount | Additional Special Projects, etc. | Section Minimum Credits | Assignment Instructional Method | Section Start Date | Section End Date | Enrollment |
|------------|--------------------|--------------|--------------------------------|-------------------------|------------------------|-----------------------------------|-------------------------|---------------------------------|--------------------|------------------|------------|
| 0000770 | Abrahamson, Maura | CSS-100-NR | College Study Seminar | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 8 |
| 0000770 | Abrahamson, Maura | GEG-105-NR | World Regional Geography | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 20 |
| 0000770 | Abrahamson, Maura | PHI-125-NR | Wrld Religions in Global Conte | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 16 |
| 0000770 | Abrahamson, Maura | | Department Chiar | 1 | | \$1,485.00 | | OVL | 6/3/2024 | 8/30/2024 | |
| | | | | 10 | \$13,365.00 | \$1,485.00 | | | | | |
| 0192221 | Andrade, Jorge | BIO-102-1C | Introduction to Biology | 3 | \$3,990.00 | | 4 | LAB | 6/10/2024 | 7/31/2024 | 19 |
| 0192221 | Andrade, Jorge | BIO-102-1C | Introduction to Biology | 3 | \$3,990.00 | | 4 | LEC | 6/10/2024 | 7/31/2024 | 19 |
| 0192221 | Andrade, Jorge | BIO-102-21 | Introduction to Biology | 3 | \$3,990.00 | | 4 | LAB | 6/10/2024 | 8/1/2024 | 12 |
| 0192221 | Andrade, Jorge | BIO-102-21 | Introduction to Biology | 3 | \$3,990.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 12 |
| 0192221 | Andrade, Jorge | | Lab Prep | 2 | \$2,660.00 | | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 14 | \$18,620.00 | | | | | | |
| 0200290 | Ashraf, Asiyya | BIO-202-NR | Environmental Biology | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 16 |
| 0200290 | Ashraf, Asiyya | BIO-212-2L | Microbiology | 3 | \$3,990.00 | | 4 | LAB | 6/11/2024 | 8/1/2024 | 18 |
| 0200290 | Ashraf, Asiyya | BIO-212-2L | Microbiology | 3 | \$3,990.00 | | 4 | LEC | 6/11/2024 | 8/1/2024 | 18 |
| 0200290 | Ashraf, Asiyya | BIO-212-H1 | Microbiology | 3 | \$3,990.00 | | 4 | LAB | 6/11/2024 | 8/1/2024 | 16 |
| 0200290 | Ashraf, Asiyya | BIO-212-H1 | Microbiology | 3 | \$3,990.00 | | 4 | LEC | 6/11/2024 | 8/1/2024 | 16 |
| 0200290 | Ashraf, Asiyya | | Lab Prep | 2 | \$2,660.00 | | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 17 | \$22,610.00 | | | | | | |
| 0197414 | Balek, Ludwig | CIS-165-NR | Fundamentals of Information SE | 3 | \$4,152.00 | | 3 | LAB | 6/10/2024 | 8/1/2024 | 7 |
| 0197414 | Balek, Ludwig | CIS-165-NR | Fundamentals of Information SE | 2 | \$2,768.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 7 |
| | | | | 5 | \$6,920.00 | | | | | | |
| 0000924 | Casey, Craig | CPS-200-NR | C++ Programming | 3 | \$4,293.00 | | 3 | LAB | 6/10/2024 | 8/1/2024 | 7 |
| 0000924 | Casey, Craig | CPS-200-NR | C++ Programming | 2 | \$2,862.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 7 |
| 0000924 | Casey, Craig | EGR-120-1B | Statics | 3 | \$4,293.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 18 |
| 0000924 | Casey, Craig | EGR-121-1E | Dynamics | 3 | \$4,293.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 18 |
| 0000924 | Casey, Craig | PHS-103-NR | Physical Science I | 2 | \$2,862.00 | | 4 | LAB | 6/10/2024 | 8/1/2024 | 11 |
| 0000924 | Casey, Craig | PHS-103-NR | Physical Science I | 3 | \$4,293.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 11 |
| 0000924 | Casey, Craig | PHY-101-NR | General Physics I | 3 | \$4,293.00 | | 5 | LAB | 5/28/2024 | 6/27/2024 | 33 |
| 0000924 | Casey, Craig | PHY-101-NR | General Physics I | 4 | \$5,724.00 | | 5 | LEC | 5/28/2024 | 6/27/2024 | 33 |
| 0000924 | Casey, Craig | PHY-102-NR | General Physics II | 3 | \$4,293.00 | | 5 | LAB | 7/1/2024 | 8/1/2024 | 20 |
| 0000924 | Casey, Craig | PHY-102-NR | General Physics II | 4 | \$5,724.00 | | 5 | LEC | 7/1/2024 | 8/1/2024 | 20 |
| 0000924 | Casey, Craig | PHY-105-H1 | Physics I | 7 | \$10,017.00 | | 5 | LEC/LAB | 6/11/2024 | 8/1/2024 | 13 |
| 0000924 | Casey, Craig | PHY-205-H1 | Physics II | 7 | \$10,017.00 | | 5 | LEC/LAB | 6/10/2024 | 7/31/2024 | 12 |
| 0000924 | Casey, Craig | | Department Chair | 1 | | \$1,431.00 | | OVL | 6/6/2024 | 8/1/2024 | |
| 0000924 | Casey, Craig | | Lab Prep | 2 | \$2,862.00 | | | OVL | 6/6/2024 | 8/1/2024 | |
| | | | | 47 | \$65,826.00 | \$1,431.00 | | | | | |
| 0000829 | Casey, Robert | MAT-110-NR | College Trig | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 20 |
| 0000829 | Casey, Robert | MAT-203-1H | Calculus III | 4 | \$5,724.00 | | 4 | LEC | 6/11/2024 | 8/1/2024 | 7 |
| 0000829 | Casey, Robert | MAT-215-1E | Differ Equations | 3 | \$4,293.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 13 |
| | | | | 10 | \$14,310.00 | | | | | | |
| 0215007 | Chesters, Samantha | ENG-102-1E | Rhetoric II | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 21 |
| 0215007 | Chesters, Samantha | ENG-102-NR | Rhetoric II | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 25 |
| 0215007 | Chesters, Samantha | | Summer Bridge Program | 1 | | \$1,384.00 | | OVL | 6/3/2024 | 8/1/2024 | |
| | | | | 7 | \$8,304.00 | \$1,384.00 | | | | | |
| 0000794 | Crockett, Janet | CHM-205-1D | Organic Chemistry I | 9 | \$12,879.00 | | 5 | LEC/LAB | 6/11/2024 | 8/1/2024 | 7 |
| 0000794 | Crockett, Janet | | Lab Prep | 2 | \$2,862.00 | | | OVL | 6/17/2024 | 8/30/2024 | |

2024 Summer Overload Overall Report

| Faculty ID | Person Full Name | Section Name | Section Title | Faculty Assignment Load | Assignment Paid Amount | Additional Special Projects, etc. | Section Minimum Credits | Assignment Instructional Method | Section Start Date | Section End Date | Enrollment |
|------------|-------------------|--------------|--------------------------------|-------------------------|------------------------|-----------------------------------|-------------------------|---------------------------------|--------------------|------------------|------------|
| | | | | 11 | \$15,741.00 | | | | | | |
| 0000917 | Dominguez, Carlos | MAT-080-E2 | Mathematics Fundamentals | 0 | \$0.00 | | 3 | X-listed | 6/11/2024 | 8/1/2024 | 3 |
| 0000917 | Dominguez, Carlos | MAT-093-E2 | Intensive Elementary Algebra | 4 | \$5,724.00 | | 4 | LEC | 6/11/2024 | 8/1/2024 | 2 |
| 0000917 | Dominguez, Carlos | MAT-124-NR | Finite Mathematics | 4 | \$5,724.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 21 |
| 0000917 | Dominguez, Carlos | MAT-141-NR | Statistics | 4 | \$5,724.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 21 |
| | | | | 12 | \$17,172.00 | | | | | | |
| 0195025 | Edgar, Jason | SPE-101-1D | Principles of Public Speaking | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 7 |
| 0195025 | Edgar, Jason | SPE-101-NR | Principles of Public Speaking | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 23 |
| 0195025 | Edgar, Jason | SPE-101-NR3 | Principles of Public Speaking | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 9 |
| | | | | 9 | \$12,879.00 | | | | | | |
| 0219905 | Finke, Ashley | | Special Project - ACCE - PHT | 3 | | \$4,293.00 | | OVL | 6/17/2024 | 8/1/2024 | |
| | | | | 3 | \$0.00 | \$4,293.00 | | | | | |
| 0000935 | Gatyas, Kenton | HIS-103-NR | Early Western Civilization | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 17 |
| 0000935 | Gatyas, Kenton | PHI-126-NR | Introduction to Ethics | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 26 |
| 0000935 | Gatyas, Kenton | PHI-201-NR | Philosophy | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 10 |
| 0000935 | Gatyas, Kenton | POL-201-NR | US Natl Government | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 10 |
| | | | | 12 | \$17,820.00 | | | | | | |
| 0000724 | Gilligan, Brian | BUS-102-11 | Managerial Accounting | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 11 |
| 0000724 | Gilligan, Brian | | Department Chair | 1 | | \$1,431.00 | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 4 | \$4,293.00 | \$1,431.00 | | | | | |
| 0040272 | Gilmartin, Beth | PHT-101-NR | Medical Terminology/Clinicians | 2 | \$2,660.00 | | 2 | LEC | 6/10/2024 | 8/1/2024 | 8 |
| 0040272 | Gilmartin, Beth | | Career Program Coordinator | 1 | | \$1,330.00 | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 2 | \$2,660.00 | \$1,330.00 | | | | | |
| 0157185 | Grady, Myeisha | SPE-101-2K | Principles of Public Speaking | 3 | \$3,990.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 12 |
| 0157185 | Grady, Myeisha | SPE-101-NR2 | Principles of Public Speaking | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 23 |
| | | | | 6 | \$7,980.00 | | | | | | |
| 0189759 | Green, Amy | NUR-201-G1 | LPN to ADN Transition Bridge | 0.50 | \$715.50 | | 8 | LAB | 5/28/2024 | 7/25/2024 | 5 |
| 0189759 | Green, Amy | NUR-201-G1 | LPN to ADN Transition Bridge | 1.25 | \$1,788.75 | | 8 | LEC | 5/28/2024 | 7/25/2024 | 5 |
| 0189759 | Green, Amy | | Department Chair | 1 | | \$1,431.00 | | OVL | 6/17/2024 | 8/1/2024 | |
| | | | | 2.75 | \$2,504.25 | \$1,431.00 | | | | | |
| 0000805 | Halmon, Jamie | PEC-171-NR | Physical Fitness | 2 | \$2,862.00 | | 1 | LAB | 6/10/2024 | 8/1/2024 | 8 |
| 0000805 | Halmon, Jamie | PEH-101-NR | PERS-COMM HEALTH | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 24 |
| | | | | 5 | \$7,155.00 | | | | | | |
| 0165694 | Helmus, Sara | CHM-106-1E | General Chemistry II | 3 | \$4,293.00 | | 5 | LAB | 6/11/2024 | 8/1/2024 | 19 |
| 0165694 | Helmus, Sara | CHM-106-1E | General Chemistry II | 4 | \$5,724.00 | | 5 | LEC | 6/11/2024 | 8/1/2024 | 19 |
| 0165694 | Helmus, Sara | | Lab Prep | 2 | \$2,862.00 | | | OVL | 6/17/2024 | 8/30/2024 | |
| 0165694 | Helmus, Sara | | Special Project | 10 | | \$14,310.00 | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 19 | \$12,879.00 | \$14,310.00 | | | | | |
| 0002912 | Imburgia, Joseph | PSY-101-1B | Intro to Psychology | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 27 |
| 0002912 | Imburgia, Joseph | PSY-215-1E | Life Span: Survey of Human Dev | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 8 |
| | | | | 6 | \$8,910.00 | | | | | | |
| 0060105 | Jonas, David | HVA-201-11 | Commercial Refrigeration | 3 | \$4,152.00 | | 3 | LAB | 6/10/2024 | 7/31/2024 | 4 |
| 0060105 | Jonas, David | HVA-201-11 | Commercial Refrigeration | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 4 |
| 0060105 | Jonas, David | HVA-203-11 | Commercial AC & Refrig | 2 | \$2,768.00 | | 3 | LAB | 6/11/2024 | 8/1/2024 | 4 |
| 0060105 | Jonas, David | HVA-203-11 | Commercial AC & Refrig | 3 | \$4,152.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 4 |
| | | | | 11 | \$15,224.00 | | | | | | |

2024 Summer Overload Overall Report

| Faculty ID | Person Full Name | Section Name | Section Title | Faculty Assignment Load | Assignment Paid Amount | Additional Special Projects, etc. | Section Minimum Credits | Assignment Instructional Method | Section Start Date | Section End Date | Enrollment |
|------------|--------------------|--------------|--------------------------------|-------------------------|------------------------|-----------------------------------|-------------------------|---------------------------------|--------------------|------------------|------------|
| 0003157 | Kelikian, Toula | NUR-105-H1 | Basic Nursing Assistant Traini | 2.50 | \$3,712.50 | | 7 | LAB | 6/4/2024 | 7/23/2024 | 14 |
| 0003157 | Kelikian, Toula | NUR-201-G1 | LPN to ADN Transition Bridge | 0.50 | \$742.50 | | 8 | LAB | 5/28/2024 | 7/25/2024 | 5 |
| 0003157 | Kelikian, Toula | NUR-201-G1 | LPN to ADN Transition Bridge | 1.25 | \$1,856.25 | | 8 | LEC | 5/28/2024 | 7/25/2024 | 5 |
| | | | | 4.25 | \$6,311.25 | | | | | | |
| 0215115 | Loudon, Nicholas | PHY-100-1K | Fundamentals of Physics | 3 | \$4,152.00 | | 3 | LAB | 6/11/2024 | 8/1/2024 | 6 |
| 0215115 | Loudon, Nicholas | PHY-100-1K | Fundamentals of Physics | 2 | \$2,768.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 6 |
| 0215115 | Loudon, Nicholas | | Lab Prep | 2 | \$2,768.00 | | | OVL | 6/10/2024 | 8/1/2024 | |
| | | | | 7 | \$9,688.00 | | | | | | |
| 0162050 | Markussen, Prairie | ENG-088-NR | Basic Composition | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 25 |
| 0162050 | Markussen, Prairie | ENG-101-NR | Rhetoric I | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 25 |
| 0162050 | Markussen, Prairie | ENG-101-EC | Rhetoric I | 3 | \$4,152.00 | | 3 | LEC | 6/12/2024 | 7/24/2024 | 7 |
| | | | | 9 | \$12,456.00 | | | | | | |
| 0214034 | Martinez, Clara | NUR-201-G1 | LPN to ADN Transition Bridge | 2.5 | \$3,460.00 | | | LEC | 7/1/2024 | 7/24/2024 | 5 |
| 0214034 | Martinez, Clara | | Special Project | 4 | | \$5,536.00 | | OVL | 7/1/2024 | 8/1/2024 | |
| | | | | 6.5 | \$3,460.00 | \$5,536.00 | | | | | |
| 0002467 | Montgomery, Jered | HUM-150-1C | Humanities Through the Arts | 3 | \$3,990.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 25 |
| 0002467 | Montgomery, Jered | HUM-150-EC | Humanities Through the Arts | 3 | \$3,990.00 | | 3 | LEC | 6/12/2024 | 7/31/2024 | 18 |
| 0002467 | Montgomery, Jered | HUM-150-H1 | Humanities Through the Arts | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 14 |
| 0002467 | Montgomery, Jered | MUS-100-1C | Music Appreciation | 3 | \$3,990.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 15 |
| 0002467 | Montgomery, Jered | MUS-100-NR | Music Appreciation | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 25 |
| 0002467 | Montgomery, Jered | MUS-108-EC | World Music Survey | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 7/29/2024 | 24 |
| 0002467 | Montgomery, Jered | MUS-108-NR | World Music Survey | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 24 |
| | | | | 21 | \$27,930.00 | | | | | | |
| 0192112 | Mulvey, Irene | NUR-105-EC | Basic Nursing Assistant Traini | 5 | \$7,155.00 | | 7 | LEC | 6/3/2024 | 7/24/2024 | 9 |
| 0192112 | Mulvey, Irene | NUR-105-EC | Basic Nursing Assistant Traini | 2.50 | \$3,577.50 | | 7 | LAB | 6/3/2024 | 7/24/2024 | 9 |
| 0192112 | Mulvey, Irene | NUR-105-H1 | Basic Nursing Assistant Traini | 5 | \$7,155.00 | | 7 | LEC | 6/3/2024 | 7/24/2024 | 14 |
| 0192112 | Mulvey, Irene | NUR-105-H1 | Basic Nursing Assistant Traini | 3 | \$4,293.00 | | 7 | CLN | 6/20/2024 | 7/18/2024 | 14 |
| | | | | 15.50 | \$22,180.50 | | | | | | |
| 0000747 | Paez, Elizabeth | MAT-080-E1 | Mathematics Fundamentals | 0 | \$0.00 | | 3 | X-listed | 6/10/2024 | 8/1/2024 | 1 |
| 0000747 | Paez, Elizabeth | MAT-093-E1 | Intensive Elementary Algebra | 4 | \$5,724.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 4 |
| 0000747 | Paez, Elizabeth | MAT-097-CR1 | Intermediate Algebra Support | 3 | \$4,293.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 5 |
| 0000747 | Paez, Elizabeth | MAT-105-CR1 | College Algebra | 4 | \$5,724.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 5 |
| | | | | 11 | \$15,741.00 | | | | | | |
| 0002913 | Pearson, Dennis | | Lap Prep | 2 | \$2,862.00 | | | OVL | 6/17/2024 | 8/30/2024 | |
| 0002913 | Pearson, Dennis | | BIO Lab Instructor | 9.60 | \$13,737.60 | | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 11.60 | \$16,599.60 | | | | | | |
| 0000820 | Pencheva, Tsonka | | Special Project | 12.87 | | \$18,416.97 | | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 12.87 | \$0.00 | \$18,416.97 | | | | | |
| 0177526 | Pierce, Tom | ENG-086-1E | Reading & Writing III | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 19 |
| 0177526 | Pierce, Tom | ENG-102-22 | Rhetoric II | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 9 |
| | | | | 6 | \$8,910.00 | | | | | | |
| 0194866 | Ploszaj, Randi | ENG-101-1E | Rhetoric I | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 12 |
| 0194866 | Ploszaj, Randi | | Department Chair | 1 | | \$1,384.00 | | OVL | 6/3/2024 | 8/1/2024 | |
| | | | | 4 | \$4,152.00 | \$1,384.00 | | | | | |
| 0160605 | Primm, Rebecca | | Department Chair | 1 | FT Salary | | | | 6/17/2024 | 8/30/2024 | |
| | | | | 1 | \$0.00 | | | | | | |

2024 Summer Overload Overall Report

| Faculty ID | Person Full Name | Section Name | Section Title | Faculty Assignment Load | Assignment Paid Amount | Additional Special Projects, etc. | Section Minimum Credits | Assignment Instructional Method | Section Start Date | Section End Date | Enrollment |
|------------|---------------------|--------------|---|-------------------------|------------------------|-----------------------------------|-------------------------|---------------------------------|--------------------|------------------|------------|
| 0195558 | Pulaski, Andrew | | Department Chair | 1 | | \$1,485.00 | | OVL | 6/3/2024 | 8/1/2024 | |
| | | | | 1 | \$0.00 | \$1,485.00 | | | | | |
| 0217584 | Reasner, Jenna | ENG-102-32 | Rhetoric II | 3 | FT Salary | | 3 | LEC | 6/11/2024 | 8/1/2024 | 6 |
| | | | | 3 | \$0.00 | | | | | | |
| 0215046 | Riemer, Nathan | SOC-100-H1 | Intro to Sociology | 3 | \$3,990.00 | | 3 | LEC | 6/12/2024 | 7/31/2024 | 9 |
| 0215046 | Riemer, Nathan | SOC-100-NR | Intro to Sociology | 3 | \$3,990.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 34 |
| | | | | 6 | \$7,980.00 | | | | | | |
| 0056628 | Roman, Daniel | ART-101-11 | 2-D Fundamentals | 6 | \$0.00 | | 3 | LAB | 6/11/2024 | 8/1/2024 | 1 |
| 0056628 | Roman, Daniel | ART-104-11 | Drawing II | 6 | \$8,586.00 | | 3 | X-listed | 6/11/2024 | 8/1/2024 | 6 |
| | | | | 12 | \$8,586.00 | | | | | | |
| 0165693 | Romero Yuste, Maria | HUM-154-NR | Latin American Culture | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 27 |
| 0165693 | Romero Yuste, Maria | SPN-130-NR | Spanish for Heritage Speakers | 4 | \$5,940.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 13 |
| | | | | 7 | \$10,395.00 | | | | | | |
| 0197705 | Russo, Trisha | MAT-102-NR | General Education Mathematics | 4 | \$5,320.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 20 |
| 0197705 | Russo, Trisha | MAT-105-NR | College Algebra | 4 | \$5,320.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 21 |
| 0197705 | Russo, Trisha | CMP-010-01 | Math Boot Camp 1 | 0.75 | \$997.50 | | 0 | LEC | 6/17/2024 | 7/3/2024 | 6 |
| 0197705 | Russo, Trisha | CMP-020-01 | Math Boot Camp 2 | 0.75 | \$997.50 | | 0 | LEC | 7/8/2024 | 7/24/2024 | 7 |
| 0197705 | Russo, Trisha | | Special Project - Summer Bridge Program | 9 | | \$11,970.00 | | OVL | 6/10/2024 | 8/1/2024 | |
| 0197705 | Russo, Trisha | | Special Project - ILC | 6 | | \$7,980.00 | | OVL | 6/3/2024 | 8/1/2024 | |
| | | | | 24.50 | \$12,635.00 | \$19,950.00 | | | | | |
| 0197693 | Sanchez, Alejandro | MAT-141-2L | Statistics | 4 | \$5,320.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 6 |
| 0197693 | Sanchez, Alejandro | MAT-224-1H | Calculus for Business & Soc Sc | 4 | \$5,320.00 | | 4 | LEC | 6/10/2024 | 8/1/2024 | 6 |
| | | | | 8 | \$10,640.00 | | | | | | |
| 0000907 | Sanchez, Luis | CAD-215-12 | 3D Modeling | 3 | \$4,293.00 | | 3 | LAB | 6/11/2024 | 8/1/2024 | 14 |
| 0000907 | Sanchez, Luis | CAD-215-12 | 3D Modeling | 2 | \$2,862.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 14 |
| 0000907 | Sanchez, Luis | CAD-220-11 | Autodesk Inventor | 3 | \$4,293.00 | | 3 | LAB | 6/10/2024 | 7/31/2024 | 14 |
| 0000907 | Sanchez, Luis | CAD-220-11 | Autodesk Inventor | 2 | \$2,862.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 14 |
| | | | | 10 | \$14,310.00 | | | | | | |
| 0002668 | Sedaie, Behrooz | ECO-101-1E | Principles of Economics I | 3 | \$4,455.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 10 |
| 0002668 | Sedaie, Behrooz | ECO-102-1K | Principles of Economics II | 3 | \$4,455.00 | | 3 | LEC | 6/11/2024 | 8/1/2024 | 12 |
| | | | | 6 | \$8,910.00 | | | | | | |
| 0000731 | Seo, Kymberly | BIO-100-H2 | Introducing Biology | 3 | \$4,455.00 | | 3 | LEC | 6/11/2024 | 7/30/2024 | 22 |
| 0000731 | Seo, Kymberly | | BIO Lab Instructor | 7.20 | \$10,692.00 | | 3 | OVL | 6/17/2024 | 8/30/2024 | |
| 0000731 | Seo, Kymberly | | Lab Prep | 2 | \$2,970.00 | | 3 | OVL | 6/17/2024 | 8/30/2024 | |
| | | | | 12.20 | \$18,117.00 | | | | | | |
| 0003089 | Sleeth, Bradley | GEL-101-H1 | Physical Geology | 4 | \$5,536.00 | | 4 | LAB | 6/10/2024 | 7/31/2024 | 5 |
| 0003089 | Sleeth, Bradley | GEL-101-H1 | Physical Geology | 2 | \$2,768.00 | | 4 | LEC | 6/10/2024 | 7/31/2024 | 5 |
| 0003089 | Sleeth, Bradley | PHS-101-EC | Astronomy | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 7/29/2024 | 25 |
| 0003089 | Sleeth, Bradley | PHS-101-NR | Astronomy | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 29 |
| 0003089 | Sleeth, Bradley | | Lab Prep | 2 | \$2,768.00 | | | OVL | 6/10/2024 | 8/1/2024 | |
| | | | | 14 | \$19,376.00 | | | | | | |
| 0000943 | Spaniol, Scott | MAT-201-NR | Calculus I | 5 | \$7,425.00 | | 5 | LEC | 6/10/2024 | 8/1/2024 | 30 |
| 0000943 | Spaniol, Scott | MAT-202-NR | Calculus II | 5 | \$7,425.00 | | 5 | LEC | 6/10/2024 | 8/1/2024 | 23 |
| 0000943 | Spaniol, Scott | | Department Chair | 1 | | \$1,485.00 | | OVL | | | |
| 0000943 | Spaniol, Scott | CMP-020-01 | | | \$1,995.00 | | | OVL | 7/8/2024 | 7/24/2024 | |

2024 Summer Overload Overall Report

| Faculty ID | Person Full Name | Section Name | Section Title | Faculty Assignment Load | Assignment Paid Amount | Additional Special Projects, etc. | Section Minimum Credits | Assignment Instructional Method | Section Start Date | Section End Date | Enrollment |
|------------|--------------------|--------------|--------------------------------|-------------------------|------------------------|-----------------------------------|-------------------------|---------------------------------|--------------------|------------------|------------|
| | | | | 11 | \$16,845.00 | \$1,485.00 | | | | | |
| 0000761 | Styer, Audrey | CPS-111-NR | Business Computer Systems | 3 | \$4,455.00 | | 3 | LAB | 6/10/2024 | 8/1/2024 | 22 |
| 0000761 | Styer, Audrey | CPS-111-NR | Business Computer Systems | 2 | \$2,970.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 22 |
| | | | | 5 | \$7,425.00 | | | | | | |
| 0000897 | Sykora, Donald | ATM-120-1G | Intro to Automotive Tech | 3 | \$4,293.00 | | 3 | LAB | 6/10/2024 | 7/31/2024 | 15 |
| 0000897 | Sykora, Donald | ATM-120-1G | Intro to Automotive Tech | 2 | \$2,862.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 15 |
| 0000897 | Sykora, Donald | ATM-122-1C | Automotive Air Conditioning | 3 | \$4,293.00 | | 3 | LAB | 6/10/2024 | 7/31/2024 | 13 |
| 0000897 | Sykora, Donald | ATM-122-1C | Automotive Air Conditioning | 2 | \$2,862.00 | | 3 | LEC | 6/10/2024 | 7/31/2024 | 13 |
| | | | | 10 | \$14,310.00 | | | | | | |
| 0005802 | Thompson, Juhelia | PSY-101-NR | Intro to Psychology | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 31 |
| 0005802 | Thompson, Juhelia | PSY-215-NR | Life Span: Survey of Human Dev | 3 | \$4,152.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 31 |
| | | | | 6 | \$8,304.00 | | | | | | |
| 0000868 | Walley, Cynthia | CIS-220-NR | Systems Analysis | 3 | \$4,293.00 | | 3 | LAB | 6/10/2024 | 8/1/2024 | 8 |
| 0000868 | Walley, Cynthia | CIS-220-NR | Systems Analysis | 2 | \$2,862.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 8 |
| 0000868 | Walley, Cynthia | CPS-101-NR | Informational Technologies | 2 | \$2,862.00 | | 2 | LEC | 6/10/2024 | 8/1/2024 | 6 |
| | | | | 7 | \$10,017.00 | | | | | | |
| 0200289 | Young, Amanda | WEL-101-NR | Welding and Cutting Safety | 1 | \$1,384.00 | | 1 | LEC | 6/10/2024 | 8/1/2024 | 5 |
| | | | | 1 | \$1,384.00 | | | | | | |
| 0170839 | Young, Cynthia | NUR-201-G1 | LPN to AND Transition Bridge | 9.50 | FT Salary | | 8 | LEC | 5/23/2024 | 7/25/2024 | 5 |
| | | | | 9.50 | \$0.00 | | | | | | |
| 0000813 | Zukauskas, Karolis | ENG-102-NR1 | Rhetoric II | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 24 |
| 0000813 | Zukauskas, Karolis | HUM-153-NR | Survey of Film History | 3 | \$4,455.00 | | 3 | LEC | 6/10/2024 | 8/1/2024 | 11 |
| | | | | 6 | \$8,910.00 | | | | | | |
| | | | | Total | \$580,744.60 | \$75,351.97 | | | | | |
| | | | | | Grand Total | \$656,096.57 | | | | | |

DATE: 7-29-24

PROPOSED ACTION: For the board to approve LoDestro Construction Company for the completion of the glass boards in the Tutoring Center

RATIONALE: Change from white boards to glass boards in the Tutoring Center Renovation.

COST ANALYSIS: \$15,000.00

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

Renewing the yearly agreement for contracted services for maintenance at Hawthorne Athletic Complex for Hector Munoz.

RATIONALE:

To maintain the grounds at Hawthorne Athletic Complex.

COST ANALYSIS:

\$2,500 per month

\$30,000 a year.

ATTACHMENT:

Contract

**MORTON COLLEGE
PART-TIME AND TEMPORARY
PERSONAL SERVICES AGREEMENT
(Athletics' Department)**

THIS PERSONAL SERVICES AGREEMENT ("Agreement") is made and effective as of this 1st day of **July, 2024** (the "Effective Date") by and between Morton College, Community College District No. 527, an Illinois Community College District ("Morton College" or "Morton" or the "College"), and **Hector Munoz**, an individual residing in Illinois ("Independent Contractor"), (collectively, Morton College and Independent Contractor may, for convenience only, be hereinafter referred to as the "Parties" and each individually as a "Party").

W I T N E S S E T H:

WHEREAS, the Independent Contractor's Personal Information is as follows:

Name: Hector Munoz

Address: 2232 Scoville Ave. **City:** Berwyn **Zip:** 60402

Home Phone Number: _____

Mobile Phone Number: 773-680-8232

Date of Birth: 10-18-89

Drivers License Number: M520-3328-9297

Full-Time Employer: NA

Business Address: NA

Business Phone Number: _____

WHEREAS, Independent Contractor desires to serve as the **Field Maintenance at Hawthorne Fields** of Morton for the 2024-2025 season under the terms and conditions set forth herein; and

WHEREAS, the Administration of the College has determined that it is in the best interest of Morton to secure the part-time and temporary services of Independent Contractor based on the terms and conditions set forth herein; and

NOW, THEREFORE, in consideration of the foregoing, the mutual promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties, intending to be legally bound, hereby agree as follows:

1. ENGAGEMENT.

1.1 Personal Services. Independent Contractor shall provide the personal services of field maintenance at Hawthorne Fields on a part-time and temporary basis as described herein.

1.2 Status. Nothing herein shall be construed to create an employee / employer relationship between the Parties. Nothing herein shall be construed to create a joint venture / partnership between the Parties. Independent Contractor shall in no way be considered an employee or agent of Morton. Independent Contractor is not entitled to any fringe benefits normally afforded to employees of Morton. Independent Contractor is retained by Morton for a specific purpose. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

1.2 Duties. Independent Contractor shall perform the duties, undertake the responsibilities and exercise the authority as specifically set forth in the description for Field Maintenance at Hawthorne Fields & duties assigned by the athletic director attached hereto and as governed by the Board's Policies and Procedures, as well as any applicable employee manual and past practices and all applicable bylaws, rules, policies, and statements of the National Junior College Athletic Association ("NJCAA"), as the same may be updated from time to time. The Independent Contractor shall do mandatory institutional training, including but not limited to Title IX training, as designated by Morton. Independent Contractor shall perform such other duties as are assigned to him/her by the Board, the President of Morton or their respective designees in the Independent Contractor's capacity as a Coach.

1.3 Best Efforts. Independent Contractor agrees that at all times he/she will faithfully, efficiently and to the best of his/her abilities and talents perform all of the duties which may be required of and from him/her, pursuant to the terms hereof and to the reasonable satisfaction of the Board or its designee. Independent Contractor shall abide by all policies and decisions made by Morton, as well as all applicable federal, state and local laws, statutes, ordinances, orders, rules and regulations, including those bylaws, rules, policies, and statements of the NJCAA, in addition to the Board's Policies and Procedures. Independent Contractor shall act in the best interests of Morton at all times.

2. **TERM.** The term of Independent Contractor's personal services Agreement shall commence on the **July 1, 2024** (the "Commencement Date") and shall continue until the **June 30, 2025** ("Expiration Date"), unless terminated earlier as provided for herein. Independent Contractor acknowledges that this Agreement for part-time temporary personal services is not a commitment on the part of Morton for future assignment; as such commitment can only be made at a later date based on student participation, exceptional needs, budget considerations and the Independent Contractor's past performance, among other factors.
3. **RESTRICTIVE COVENANTS.** To the fullest extent of Independent Contractor's knowledge, Independent Contractor represents and warrants to Morton that Independent Contractor is not bound by any restrictive covenant of another entity or employer and has no prior or other obligations or commitments that would, in any way, prevent, restrict, hinder or interfere with Independent Contractor's acceptance of this personal services Agreement with Morton or the performance of the duties and services hereunder. Independent Contractor shall defend, indemnify and hold harmless Morton for any liability Morton may incur as the result of the existence of any such covenants, obligations or commitments.
4. **REMUNERATION.** Independent Contractor shall receive the following as his/her total remuneration for the Term of the Agreement (stipend): **\$ 30,000** Said stipend is payable as follows:

| | |
|----------------|-----------------------|
| 1. \$5,000.00 | on August 30, 2024 |
| 2. \$2,500.00 | on September 27, 2024 |
| 3. \$2,500.00 | on October 25, 2024 |
| 4. \$2,500.00 | on November 26, 2024 |
| 5. \$2,500.00 | on December 18, 2024 |
| 6. \$2,500.00 | on January 31, 2025 |
| 7. \$2,500.00 | on February 28, 2025 |
| 8. \$2,500.00 | on March 28, 2025 |
| 9. \$2,500.00 | on April 25, 2025 |
| 10. \$2,500.00 | on May 30, 2025 |
| 11. \$2,500.00 | on June 27, 2025 |
| 12. | |

The stipend shall be prorated if the Termination Date is earlier than the Expiration Date.

4.1 **Taxes.** No federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including but not limited to, Social Security, FICA or otherwise, shall be withheld by Morton from payments to Independent Contractor. Independent Contractor understands

Morton College Personal Services Agreement

he/she is responsible for the payment of any and all applicable federal, state and/or local taxes, deductions, pensions, contributions, insurance or other costs, payments, taxes or otherwise, including, but not limited to, Social Security, FICA or otherwise, and any other fees which may be levied against him/her in fulfillment of the services requested by the College.

5. TERMINATION.

5.1 Termination by the College. This Agreement may be terminated at any time and for any reason by the President of the College. In such event, the Board shall give the Independent Contractor seven (7) calendar days notice prior to the effective date of the early termination ("Termination Date"). Morton shall only be responsible for paying Independent Contractor his/her prorated stipend through the effective date of the early termination.

5.2 Termination by Independent Contractor for Good Reason. Independent Contractor may terminate his/her personal services Agreement with Good Reason at any time by giving written notice thereof to the President of the College and describing in reasonable detail the event constituting Good Reason. For purposes of this Agreement, "Good Reason" means any of the following events, unless Independent Contractor specifically agrees in writing that such event shall not be Good Reason:

- (a) Any material breach of this Agreement by Morton;
- (b) Any material adverse change in the status, title, authority, reporting line, responsibilities or prerequisites of Independent Contractor;
- (c) A reduction in Independent Contractor's total cash compensation from those required to be provided under this Agreement or a material delay in payment; or
- (d) Any failure to assign this Agreement to the successor of Morton, unless Independent Contractor and such successor enter into a successor agreement.

Good Reason shall not exist if, within sixty (60) calendar days following the receipt by the President of the College of written notice from Independent Contractor describing in detail the event constituting Good Reason, Morton cures the event constituting Good Reason.

5.3 Termination due to Death. In the event of Independent Contractor's death during the term of this Agreement and while Independent Contractor is providing personal services hereunder, this Agreement shall terminate immediately at the time of Independent Contractor's death and Morton shall pay to Independent Contractor's estate his/her salary and vacation pay accrued up to the date of his/her

death, which amount shall be payable within fourteen (14) calendar days from the date of Independent Contractor's death.

6. RETURN OF MORTON'S PROPERTY. At any time upon Morton's request and/or upon termination of Independent Contractor's Agreement with Morton, Independent Contractor shall immediately deliver to Morton all personal property owned by, belonging to or concerning any part of Morton's activities or concerning any part of Independent Contractor's activities relating to Independent Contractor's provision of services to Morton (collectively, the "Property"). The Property is acknowledged by Independent Contractor to be Morton's property, which is only entrusted to Independent Contractor on a temporary basis in his/her capacity as a Coach of Morton.
7. NOTICE. Any notice, request, demand or other communication, provided for by this Agreement, shall be in writing and shall be deemed to have been duly received upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by overnight courier; (c) receipt as indicated by the electronic transmission confirmation when sent via telecopy or facsimile transmission; or (d) three (3) calendar days after the sender posts notice with the U.S. Post Office when sent by certified or registered mail, return receipt requested. Notice shall be sent to the addresses set forth below, or to such other address as either Party may specify in writing.

If to Morton College:

Morton College
Community College District No. 527
Attn: President
3801 S. Central Avenue
Cicero, IL 60804

If to Independent Contractor:

Hector Munoz
2232 Scoville Ave.
Berwyn, IL. 60402 _____

8. FERPA. Independent Contractor shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding Morton's students.

9. MISCELLANEOUS.

- 9.1 Construction and Governing Law. Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. Independent Contractor acknowledges that he/she has had an opportunity to review and revise this Agreement and have it reviewed by legal counsel, if desired, and, therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting Party, shall not be employed in the interpretation of this Agreement.
- 9.2 Severability. The provisions of this Agreement shall be deemed severable, and the invalidity or unenforceability of any one or more of the provisions hereof shall not affect the validity and enforceability of the other provisions hereof.
- 9.3 Entire Agreement. This Agreement contains the entire agreement and understanding by and between the Parties. No representations, promises, agreements or understandings, written or oral, not herein contained shall be of any force or effect. No change or modification hereof shall be valid or binding unless the same is in writing and signed by Independent Contractor and Morton or authorized representatives thereof.
- 9.4 Modification. No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by each Party. No waiver by either Party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either Party which is not expressly set forth in this Agreement.
- 9.5 Headings. The headings used herein form no substantive part of this Agreement, are for the convenience of the Parties only, and shall not be used to define, enlarge or limit any term of this Agreement.
- 9.6 No Conflict of Interest. During the term of Independent Contractor's Agreement with Morton and during any period that Independent Contractor is receiving payments from Morton, Independent Contractor must not engage in any work, paid or unpaid, that creates an actual or potential conflict of interest with Morton, as may be determined by the Board in its sole discretion. Independent Contractor shall not provide, arrange for, or be involved with the

housing of student-athletes in any way except for providing housing contact information to current and prospective student-athletes. If the Board believes a conflict exists during the term of this Agreement, the Board or its designee may ask Independent Contractor to choose to discontinue the other work or cease providing personal services to Morton.

9.7 Right to Counsel. Independent Contractor acknowledges that he/she was informed that he/she has the right to consult with an attorney before signing this Agreement and that this paragraph shall constitute written notice of the right to be advised by legal counsel. Additionally, Independent Contractor acknowledges that he/she had an opportunity to and did negotiate over the terms of this Agreement. The Parties acknowledge that they have been given a reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate.

9.8 Signing in Counterparts. This Agreement may be executed in counterpart originals, each of which shall be deemed to be an original with the same effect as if the signatures thereto were on the same instrument. A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature.

9.9 Assignment. This Agreement is personal in character and neither Morton nor Independent Contractor shall assign their respective interests in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

The remainder of this page is intentionally left blank.

Morton College Personal Services Agreement

THE PARTIES TO THIS AGREEMENT HAVE READ THE FOREGOING AGREEMENT IN ITS ENTIRETY AND FULLY UNDERSTAND EACH AND EVERY PROVISION CONTAINED HEREIN.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as of this 1st day of July, 2024 _____.

Executed:

| | |
|---|--|
| _____ President of Morton College | _____ Date |
|  _____ Independent Contractor |  08/10/2024 Date |

Updated: 7/2/2024

DATE: 7-29-24

PROPOSED ACTION: For the board to approve Michael Kautz Carpeting to install carpeting for current and upcoming projects

RATIONALE: Replace old worn-out carpeting on campus.

COST ANALYSIS: \$40,000.00

ATTACHMENT:

DATE: 7-11-24

PROPOSED ACTION: For the board to approve Nicor Gas Services for fiscal year 2025 not to exceed \$45,000.00

RATIONALE: Gas Provider Sole Source

COST ANALYSIS: \$45,000.00

ATTACHMENT:

PROPOSED ACTION:

THAT THE BOARD APPROVE \$ 59,490.00 FOR ATI FOR FISCAL YEAR 2025

RATIONALE:

This Product provides a variety of the instructional pdf to students for product access. It helps prepare them for the NCLEX and the Nursing Program.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

59,490.00

ATTACHMENT:

QUOTE ATTACHED



Morton
College-S-C006771-0



Morton
College-S-C002806-0

Invoice



| | |
|-------------|----------------|
| Invoice | S-C006771-C01 |
| Date | 8/1/2024 |
| Customer ID | 8042 |
| Total | \$16,785.00 |
| Installment | Payment 1 of 4 |
| Description | 0526 |
| Page | 1/1 |

You can find your cohort Product ID by going to www.atitesting.com
 On the left menu choose Product > Cohort > Apply > Far Right (key) - Generate Memo
 Provide the instructional pdf to students for product_access

| Bill To: |
|--|
| Morton College Cynthia Young 3801 South Central Ave Cicero IL 60804 |

| Ship To: |
|--|
| Morton College 3801 South Central Avenue Office located in the C bldg Cicero IL 60804 |

| Purchase Order No. | Customer ID | Shipping Method | Payment Terms |
|--|-------------|-----------------|---------------|
| NANCY JEFFRIES | 8042 | FEDEX GROUND | Net 30 |
| Product | Quantity | Price | Ext. Price |
| Supreme Bundle - RN --ATI Enhanced or Remote Proctoring --ATI Essentials - Assessment Module Proctored --ATI Essentials RN - Module A --ATI Essentials RN - Module B --ATI Essentials RN- Assessment Module --Engage Maternal Newborn RN --Engage Pediatrics RN --Multi Pay Option --RN BoardVitals --RN e-books --RN EHR Tutor --RN Review Modules --Setup Fee --Virtual-ATI Tax Group Summary | 36 | \$466.25 | \$16,785.00 |
| | | | \$270.00 |
| Education Services | | | \$1,845.00 |
| Online Solutions | | | \$14,670.00 |

| | |
|-----------------------|-------------|
| Subtotal | \$16,785.00 |
| Misc | \$0.00 |
| Tax | \$0.00 |
| Freight | \$0.00 |
| Trade Discount | \$0.00 |
| Total | \$16,785.00 |

Please reference your quote or contract for a full list of products and/or services included in your bundle.

For ACH Payments
 Bank of America ph: (888)-715-1000
 Checking Account #4427152142
 Routing/ABA 111000012

Remittance Only Address for Check Payments
 Assessment Technologies Institute, LLC
 62277 Collection Center Drive
 Chicago, IL 60693-0622

Please include invoice number(s) on remittance
 Please send remittance advice for all ACH payments to: Accounts.Receivable@AscendLearning.com

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: aticredit@ascendlearning.com



Invoice

| | |
|-------------|----------------|
| Invoice | S-C002806-C03 |
| Date | 8/19/2024 |
| Customer ID | 8042 |
| Total | \$12,960.00 |
| Installment | Payment 3 of 4 |
| Description | 0525 |
| Page | 1/1 |

You can find your cohort Product ID by going to www.atitesting.com
 On the left menu choose Product > Cohort > Apply > Far Right (key) - Generate Memo
 Provide the instructional pdf to students for product_access

| Bill To: |
|--|
| Morton College Cynthia Young 3801 South Central Ave Cicero IL 60804 |

| Ship To: |
|--|
| Morton College 3801 South Central Avenue Office located in the C bldg Cicero IL 60804 |

| Purchase Order No. | Customer ID | Shipping Method | Payment Terms |
|--|-------------|-----------------|---------------|
| NANCY JEFFRIES | 8042 | FEDEX GROUND | Net 30 |
| Product | Quantity | Price | Ext. Price |
| Supreme Bundle - RN --ATI Enhanced or Remote Proctoring --ATI Essentials - Assessment Module Proctored --ATI Essentials RN - Module A --ATI Essentials RN - Module B --ATI Essentials RN- Assessment Module --Engage Adult Medical Surgical RN --Multi Pay Option --RN BoardVitals --RN e-books --RN EHR Tutor --RN Review Modules --Rounding Error Discrepancy --Setup Fee --Virtual-ATI Tax Group Summary | 30 | \$432.00 | \$12,960.00 |
| | | | \$202.50 |
| Education Services | | | \$1,237.50 |
| Online Solutions | | | \$11,520.00 |

| | |
|-----------------------|-------------|
| Subtotal | \$12,960.00 |
| Misc | \$0.00 |
| Tax | \$0.00 |
| Freight | \$0.00 |
| Trade Discount | \$0.00 |
| Total | \$12,960.00 |

Please reference your quote or contract for a full list of products and/or services included in your bundle.

For ACH Payments
 Bank of America ph: (888)-715-1000
 Checking Account #4427152142
 Routing/ABA 111000012

Remittance Only Address for Check Payments
 Assessment Technologies Institute, LLC
 62277 Collection Center Drive
 Chicago, IL 60693-0622

Please include invoice number(s) on remittance
 Please send remittance advice for all ACH payments to: Accounts.Receivable@AscendLearning.com

Phone: (800) 667-7531 Fax: (913) 685-2381

EIN: 32-0222868 | GST#: 802290502 RT0001

For questions or invoice copies: aticredit@ascendlearning.com

DATE: 7-11-24

PROPOSED ACTION: For the board to approve Gas Provider - Direct Energy for fiscal year 2025 not to exceed \$68,000.00

RATIONALE: Gas Provider Sole Source

COST ANALYSIS: \$68,000.00

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE the purchase of new Mac computers from Apple FOR THE Art Department Digital Art Computer Lab. .

RATIONALE

This update will replace aging Mac computers that no longer meet the industry standard software requirements. The old Mac computers will be repurposed to the music department.

COST ANALYSIS:

\$73,300.00



Apple Inc. Education Price Quote

Customer:

Ruben Ruiz
MORTON COLLEGE
Phone: 708-656-8000
Email: ruben.ruiz@morton.edu

Apple Inc:

Jessica Jones
Email: jessicajones@apple.com

Apple Quote:

2212709277

Quote Date:

April 05, 2024

Quote Valid Until:

May 03, 2024

Quote Comments:

| Item # | Details | Qty | Unit List Price | Disc. Per Unit | Unit Disc. Price | Extended Disc. Price |
|--------|--|-----|-----------------|----------------|------------------|----------------------|
| 1 | Jamf Pro macOS (EDU) Subscription License (3 Year) (100-9,999 licenses) Part Number: HLX12LL/A | 25 | \$54.00 | \$0.00 | \$54.00 | \$1,350.00 |
| 2 | 16-inch MacBook Pro: Apple M3 Pro chip with 12-core CPU and 18-core GPU, 36GB, 512GB SSD - Space Black Part Number: MRW23LL/A Configuration: 065-CG4V : Apple M3 Pro with 12-core CPU, 18-core GPU and 16-core Neural Engine 065-CG51 : 36GB unified memory 065-CG56 : 512GB SSD storage 065-CG5D : 140W USB-C Power Adapter 065-CG5G : Three Thunderbolt 4 ports, HDMI port, SDXC card slot, MagSafe 3 port 065-CG5J : 16-inch Liquid Retina XDR display 065-CG7K : None 065-CG7C : Backlit Magic Keyboard with Touch ID - US English 065-CG7F : Accessory Kit | 25 | \$2,699.00 | \$100.00 | \$2,599.00 | \$64,975.00 |
| 3 | AppleCare for Enterprise 16-inch MacBook Pro Apple Silicon 36M Tier 1 Part Number: SDTW2LL/A | 25 | \$279.00 | \$0.00 | \$279.00 | \$6,975.00 |

| | |
|--|--------------------|
| Extended Education List Price Total | \$75,800.00 |
| Total Discount | \$2,500.00 |
| Extended Discounted Price Subtotal | \$73,300.00 |
| Additional Tax | \$0.00 |

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

Estimated Tax \$0.00

Total Tax \$0.00

Extended Discounted Total Price* \$73,300.00

**In most cases Extended Discounted Total Price does not include Sales Tax*

**If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary.*

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

Disclosure

This document has been created for you as Apple Quote ID **2212709277**.

Your institution's Authorized Purchaser may submit an order online at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

- A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.
 - If you do not have a purchase agreement in effect with Apple, please contact csteam.edu@apple.com.
- B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.
- C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

PROPOSED ACTION: That the board approve Citibank for FY25, in an amount not to exceed \$80,000 as submitted.

RATIONALE: Purchases made throughout the fiscal year using Citibank credit card.

COST ANALYSIS: \$80,000

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THE BOARD APPROVES THE INCREASE TO \$95,000 PURCHASE FUNDS FOR LICENSES AND EQUIPMENT FROM PARAGONMICRO FOR FISCAL YEAR 2024/25 AS SUBMITTED.

RATIONALE:

[Required by Board Policy 5.2.2 and 105 ILCS 5/10-20.21)
Sec. 10-20.21. Contracts of the *Illinois Compiled Statutes*]

(vii) purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services.

COST ANALYSIS:

N/A

ATTACHMENTS:

N/A

PROPOSED ACTION: That the board approve Amazon Business for FY25, in an amount not to exceed \$250,000 as submitted.

RATIONALE: Purchases made throughout the fiscal year, office products such as supplies, equipment, furniture, etc. Amazon is under a OMNIA partners purchasing agreement.

COST ANALYSIS: \$250,000

ATTACHMENT:

PROPOSED ACTION: That the board approve Del Galdo Law Group, LLC for legal services, in an amount not to exceed \$250,000 as submitted.

RATIONALE: Legal services for FY25

COST ANALYSIS: \$250,000

ATTACHMENT:

DATE: 7-11-24

PROPOSED ACTION: For the board to approve Com Ed for electric services for fiscal year 2025 not to exceed \$290,000.00

RATIONALE: Electric Services Sole Source

COST ANALYSIS: \$290,000.00

ATTACHMENT:

PROPOSED ACTION: That the board approve Old National Bank credit card services for FY25, in an amount not to exceed \$300,000 as submitted.

RATIONALE: Purchases made throughout the fiscal year using Old National Bank credit card services.

COST ANALYSIS: \$300,000

ATTACHMENT:

DATE: 7-11-24

PROPOSED ACTION: For the board to approve FreePoint Energy – Electrical Energy Services for fiscal year 2025 not to exceed \$330,000.00

RATIONALE: Electrical Provider Sole Source

COST ANALYSIS: \$330,000.00

ATTACHMENT:

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE NANCY JEFFRIES TO RECEIVE A ONE-TIME STIPEND.

RATIONALE: Additional work performed to assist the CNA Program Coordinator from Fall 2022 to July 29, 2024.

COST ANALYSIS: \$1,800.00 (Total 60 hours, hourly rate: \$30)

PROPOSED ACTION: THAT THE BOARD APPROVE ASIIYYA ASHRAF FOR A LANE CHANGE IN THE BIOLOGY DEPARTMENT WITH AN EFFECTIVE START DATE OF 8/16/2024.

RATIONALE: Per the Faculty CBA – Section 4.9.3

COST ANALYSIS: New Salary per the CBA \$57,169

PROPOSED ACTION:

THAT THE BOARD APPROVE THE CORRECTION OF DR. BRIAN GILLIGAN'S EMPLOYMENT STEP.

RATIONALE:

Per Board Union Agreement Section 4.4: Initial Placement on Salary Schedule Based on Prior Experience (Consistent in both the current CBA and the 2009-2014 CBA, in effect at Dr. Gilligan's time of hire.)

Dr. Gilligan's work experience at the time of hire should have placed him at a Step 10, which is the maximum credit given for related work experience.

COST ANALYSIS: Per CBA

Salary correction to become effective August 16, 2024.

ATTACHMENT: EMPLOYMENT STATUS CHANGE FORM

PROPOSED ACTION: THAT THE BOARD APPROVE THE PARTNERSHIP AGREEMENT WITH THE COUNCIL OF SUPPLY CHAIN MANAGEMENT PROFESSIONALS (CSCMP).

RATIONALE: [Required by Board Policy 5.3.1 and *Chapter 110, Act 805, Section 3.27.1 of the Illinois Compiled Statutes*]

Based on the Noncredit Training Grant, Morton College faculty developed the Supply Chain Management certification course. This agreement is to prepare individuals to take and to deliver/proctor SCPro™ Fundamentals Certificate Exams. CSCMP will provide the instructor license and students test endorsements for this course.

COST ANALYSIS: \$1,000 for one faculty license. For students, \$150 for the first course for SCPro™ Fundamentals. The retake rate for SCPro™ Fundamentals is \$25 USD. CSCMP Membership (\$40) fee. The total cost will not exceed \$6,000 paid from the Noncredit Training Grant.

ATTACHMENT: MOU

**Memorandum of Understanding
Supply Chain Educational Program**

This Memorandum of Understanding (“**MOU**”), dated August 9th, 2024, is by and between the Council of Supply Chain Management Professionals (“**CSCMP**”), located in Lombard, Illinois, and Morton College (“**College**”), located at 3801 S Central Ave., Cicero Illinois 60804 (For convenience, CSCMP and the College may hereinafter sometimes be referred to individually as a “**Party**” and collectively as the “**Parties.**”)

The purpose of this MOU is to permit the College to prepare individuals to take and to deliver/proctor SCPro™ Fundamentals Certificate Exams (“**Program**”).

There are no minimum eligibility criteria to sit for the SCPro™ Fundamentals exams. There are no prerequisites for the SCPro™ Fundamentals exams.

- A. This MOU is valid for one year, through September 31st, 2025 (“**Term**”). A month extension has been given to the College for marketing and preparation. CSCMP and the College agree to discuss the results of the Program at the conclusion of the Term and decide whether to negotiate the terms for a successor MOU.
- B. This is a non-exclusive MOU, and both Parties are free to contract with other entities to provide and receive similar services.
- C. By signing this MOU, the College agrees to the provisions in the Approved SCPro™ Exam Preparation Provider (“**AEPP**”) program guidelines. AEPP provisions include but are not limited to the following:
 - 1. College curriculum aligns with the learning block objectives of the SCPro™ Fundamentals exams.
 - 2. College’s education Program uses instructional strategies that engage students to help ensure the learning objectives are met.
 - 3. Student learning is assessed and evaluated by the participating students. The College uses feedback to improve the Program.
 - 4. College faculty members administering the related program will be current CSCMP members and have/or are seeking SCPro™ Fundamentals certificates. Other Program coordinators are to be current CSCMP members also.
 - 5. College agrees to submit the proposed Program curriculum to CSCMP for review and approval prior to administering it.
 - 6. The Program name will be identified as a College program and will be in accordance with the provisions for being an AEPP.
- D. The College will issue a certificate of completion to students who attend the College-administered education Program. CSCMP will issue certifications to eligible candidates who receive passing score on the SCPro™ Fundamentals.
- E. College students will be allowed to retake an exam, if necessary. The retake rate for SCPro™ Fundamentals is Twenty-Five & 00/100 U.S Dollars (\$25.00).

- F. The College agrees to pay One Hundred Fifty & 00/100 U.S. Dollars (\$150.00) per student for the first course for SCPro™ Fundamentals. This registration fee includes the content and the exam per student for the CSCMP products. A Forty & 00/100 U.S. Dollar (\$40.00) CSCMP Membership fee is available and optional for students enrolled in the Program. Each additional SCPro™ Fundamentals course will be priced at One Hundred Fifty & 00/100 US Dollars (\$150.00) per course. There is a \$10 remote proctor fee for all first attempts of the exam; in-person proctored first attempts are free of charge. The first twenty (20) students enrolled in the Program will receive a free course voucher, which includes the course materials and exam, but not the membership fee.
- G. The will provide to CSCMP the names and emails of the students to be enrolled in the Program to allow CSCMP to administer International CSCMP Membership, administer access to appropriate study materials and register the students for the SCPro™ exams.
- H. **CSCMP Membership** – Students participating in the Program for the SCPro™ certificate must be CSCMP members. The CSCMP Membership team will administer the memberships for the students and others. Students will be required to set up a CSCMP profile in order to access other products to be assigned to the students under this MOU.
- I. College faculty members, coordinators and other staff who interact with CSCMP must be current CSCMP members. College faculty administering the review course and proctoring the exam must possess a current SCPro™ Fundamentals Certificate.
- J. The College shall be allowed the ability to set the testing windows to coincide with their teaching sessions. To facilitate this process, College shall be responsible for the following:
1. Providing and paying for an onsite instructor to proctor the exam. The proctor shall be currently SCPro™ Fundamentals certified.
 2. Establishing a secure test environment that conforms to CSCMP defined standards.
 3. College will ensure that a stable internet connection is provided so as to not compromise the test administration process.
 4. College will ensure that the candidates have access to a laptop computer and the CSCMP approved testing technology is functional prior to the exam being administered.

K. The College shall submit payment to CSCMP as outlined below:

The College staff supporting the education programs and additional students related to this agreement and pursuing SCPro™ Fundamental are entitled to the same reduced fees per candidate as listed above.

Licensing Fees for the College will be waived.

| | MORTON COLLEGE Price | Quantity | Total due to CSCMP |
|--|-------------------------|----------|--------------------|
| Annual License Fee – SCPro Fundamentals | \$1,000 USD | 1 | \$1000 USD |

Note: The stand license fee of \$3,500.00 is reduced for 501(c)(3) and State Funded Institutions.

L. ROLES AND RESPONSIBILITIES OF PARTIES

The Parties agree to collaborate as needed to fulfill their roles and operate the Program to meet the Parties’ professional standards.

CSCMP’s role is to:

- a. Develop the content for the Program and deliver the Program to the Participants as per Schedule. The duration and schedule of the Program shall not be changed for the Participants already enrolled.
- b. On receiving confirmation from the College about enrollment of the Participants, CSCMP to send the login details and content access to the College within two (2) working days of receiving the participant information from the College.
- c. CSCMP will create a separate landing page for the College’s registrations for SCPro™ Fundamentals Course access (Process as indicated in Annexure 1, below).
- d. Annexure 1:
 - i. CSCMP will create a custom landing page for College students on the SCPro™ Fundamentals website. (The College will provide logo and graphics as per CSCMP specifications.) The branded landing page link will be given to the college students so they can enroll and begin their course.
 - ii. The College will forward a roster of the student names, emails, and certification tracks purchased. CSCMP will forward a voucher code to be given to the student. The code will reduce the cost to zero for the student.
- e. Provide Technology Infrastructure (Learning Management System) for online delivery of the Program on the Participant’s device.
- f. The final certification test for the Program must be proctored by a CSCMP-approved provider; a virtual service is available, and the exam can be conducted online on the Participant’s device.
- g. To assign a program manager to actively and responsively support the Program.
- h. Provide access to the enrolled Participants for attending the Program through a login ID and password.
- i. Provide ongoing technical and services support to all Participants.

- j. Provide exam windows for Participants to take the course exam. The exam schedule will be established by CSCMP. Virtual proctoring fees of Twenty-Five & 00/100 U.S. Dollars (\$25) USD per exam will be paid by candidates when they schedule their exam appointment through the SCPro™ Fundamentals site. Virtual proctor fees are not subject to negotiation, nor are they eligible for the revenue share covered in this MOU. is free to proctor at their learning centers at a fee to be determined by the College.
- k. To issue a Completion Certificate to the Participant upon passing an examination.
- l. Review advertising and promotional materials for the Program when sought by the College.

The College's role is to:

- a. Front end the process of marketing the SCPro™ certificate programs, either independently or as a part of any of its other programs.
- b. The promotion of Program would be through a combination digital marketing, print promotions, local centers and various other MORTON COLLEGE networks and partnerships.
- c. Manage payment administration of Participants, and be responsible for collecting Program Fees from the Participants.
- d. To assign a program manager to actively and responsively work with CSCMP's administrators of the Program.
- e. Provide Participant information (name, email and other details as applicable) to CSCMP for online registration within two (2) working days of receiving the Program fee from the Participants.

M. TERM AND TERMINATION

This MOU shall become effective upon signature by the authorized officials of both Parties and will remain in effect for one year (“**Term**”), or until terminated by any one of the Parties with thirty (30) days’ written notice. In the event of termination, CSCMP will ensure completion of the Program for the Participants already enrolled by the College prior to termination of the MOU.

N. SEAMLESS CUSTOMER EXPERIENCE

Both Parties understand the need for the customer experience to be as seamless as possible und will work during the implementation phase to ensure that purchase and access methods are made as user friendly as possible, within the limits of systems and technology.

O. FEES

- a. The College is responsible for collecting the Program and virtual proctoring fees from each Participant. (Proctoring fees are not required if the exam is proctored onsite.)
- b. The College will receive an invoice for payment prior to the start of the course or to the CSCMP virtually proctored exam.

P. USE OF CSCMP LOGO AND BRAND

- a. That the College shall not make any alterations to the CSCMP logo or adapt the logo as part of another symbol or mark.
- b. That the College shall adhere to specifications set forth in the CSCMP Logo Style Guide.
- c. The College shall use the logo in accordance with the specifications and purpose set out in this formal request for use.
- d. That the College shall not use the logo for any commercial purposes, including clothing and memorabilia, unless specifically authorized by CSCMP with a separately signed licensing agreement.
- e. If CSCMP's logo is being utilized for the College's website, the CSCMP logo must link back to the CSCMP website: **www.cscmp.org**
- f. This MOU and the rights granted by the licensor to the College hereunder are not transferable, assignable or sub-licensable by the College to any other person, organization, or entity.
- g. Prior to publication, the College agrees to send CSCMP copies of all materials for approval (print, video, web links, *etc.*) where the CSCMP logo is used.
- h. The College acknowledges that CSCMP assumes no liability with respect to the College's use of the CSCMP logo.
- i. If the College requires additional logo usage not mentioned herein, the College may request an Addendum to this MOU.
- j. Any breach of the terms of this Section P of the MOU will result in an immediate suspension of the MOU. At CSCMP's sole discretion, the MOU may be restored if the College cures the breach of this Section P of the MOU within a reasonable time from notification of the breach.

P. REPORTING

Depending on the agreed upon sales process, both Parties agree to provide each other quarterly sales reports to reconcile revenue and commissions to mutual satisfaction in a timely manner.

Q. INDEMNIFICATION

The parties shall each indemnify and hold harmless the other from and against any and all liabilities, losses, damages, costs, and expenses (including reasonable attorneys' fees) which one Party may incur, suffer or be required to pay, resulting from, arising out of or in connection with or otherwise attributable to (a) a breach by the other Party of any representation, warranty, covenant or other obligation contained herein; (b) any non-compliance by the other Party with any applicable laws or regulations; or (c) any act of negligence or intentional misconduct by the other Party or its respective employees, officers, directors and/or agents. Neither Party shall be liable for any loss of profit, indirect, incidental or consequential losses. The terms of this Section R of the MOU shall survive the cancellation, termination, or expiration of the MOU.

R. DATA SECURITY

All Parties acknowledge and agree that personal data about the Program Participants, including but not limited to their first name, last name and email address (“**Personal Data**”), will be collected, transmitted, processed, and stored by them. The Personal Data is confidential and both Party’s data security measures shall fully comply with applicable federal, state and local laws and regulations. Neither Party shall use the personal data of the Participants for any purpose other than delivering the Program.

S. CONFIDENTIALITY

The Parties acknowledge that in the course of performing their responsibilities under this MOU, they will be exposed to or acquire information that is proprietary to or confidential to the other Party (“**Confidential Information**”). Any and all non-public Confidential Information of any form obtained by either Party in the performance of this MOU shall be deemed to be confidential and proprietary information of the respective Party. The Parties each agree to hold such information in strict confidence and not to disclose such information to third parties except as required by law. The terms of this Section T of the MOU shall survive the cancellation, termination or expiration of the MOU.

T. APPLICABLE LAW; JURISDICTION; VENUE

This MOU shall be governed by the laws of the State of Illinois, regardless of choice of law principles. Any suit, action or other legal proceeding arising out of or relating to this Agreement shall be brought exclusively in federal or state courts located in Cook County, Illinois and Parties hereby submit to personal jurisdiction in the State of Illinois and to venue in such courts.

U. REPRESENTATION AND WARRANTIES

Each Party hereby represents and warrants that:

- a. It is a company duly organized and validly existing under the laws of the jurisdiction of its incorporation and has the corporate power and authority to enter into and perform all of its obligations under this Agreement.
- b. It has taken all corporate action necessary for the authorization, execution and delivery of this Agreement and for the performance of all of its obligations hereunder.
- c. Each Party has and shall maintain all necessary government licenses, authorizations, approvals, qualifications, bonds, or other government filings necessary under relevant law to perform their respective obligations hereunder, and that it is not prohibited in any way from entering into or performing this MOU by any other agreement, commitment, law, or regulation.

V. MISCELLANEOUS

- a. **Notice:** All notices hereunder shall be in writing and shall be sent by hand delivery, overnight courier, email with confirmation, or by certified mail, return receipt requested, to the Parties at the addresses set forth below:

If to College: Morton College
 Attn: Irina Cline
 [Director of Community and Continuing Education]

If To CSCMP: CSCMP
 [333 East Butterfield Road, Suite 140 Lombard, Illinois 60148

Delisa Smith, Manager of Certification and Education
dsmith@cscmp.org 630-645-3453]

- b. **Compliance with Laws:** The Parties acknowledge and agree that each Party shall comply with the laws and regulations that are applicable to such Party in the jurisdiction in which it is located, including, without limitation, export control, non-discrimination, data privacy, student records privacy, immigration and sanctioned parties or transactions.
- c. **Entire Agreement; Modification:** This MOU constitutes the entire agreement between the Parties. All terms and conditions contained in any other previous oral agreements or writings previously executed by the Parties regarding the matters contemplated herein shall be deemed to be merged herein and superseded hereby. No modifications of this MOU shall be deemed effective unless in writing and signed by authorized agents of the Parties hereto.
- d. **Assignment:** Neither this MOU nor any interest in this MOU nor any claim arising under or in connection with or relating to this MOU may be assigned by either Party without the other Party’s prior written consent, and any attempted assignment without such consent will be void and shall

be cause for immediate termination of this MOU.

- e. **Headings:** The headings and captions of this MOU are included for convenience of reference only and do not control the meaning or interpretation of any provision of this MOU.
- f. **Waiver of Breach:** The waiver by a Party of a breach of any provision of this MOU by the other Party shall not operate or be construed as a waiver of any subsequent breach by such Party.
- g. **Severability:** If any provision of this MOU shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this MOU is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, constructed, and enforced as so limited.

In WITNESS WHEREOF, the Parties hereto have entered into this MOU as of August 9th, 2024

Signed:

Morton College Signature

Printed Name and Title

Date



CSCMP Signature

Mark S. Baxa, CSCMP President & CEO

Printed Name and Title

August 9th, 2024

Date

PROPOSED ACTION:

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL AFFILIATION AGREEMENT WITH NORWOOD CROSSING FOR NURSING STUDENT CLINICALS

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENT: SIGNED RENEWAL BY CLINICAL SITE AND RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COMMUNITY COLLEGE DISTRICT 527
AND
NORWOOD CROSSING**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, Norwood Crossing (“Norwood”) may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Norwood operates a senior living facility and is able to provide students a clinical setting at that facility to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with Norwood to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “Agreement”); and

WHEREAS, Norwood desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as **Exhibit A** to allow its students to do required clinical work with the Agency.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Norwood, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any

and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force July 24, 2024.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 24th day of July 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

Nursing

(Revised) February 2022

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

**AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
NORWOOD CROSSING**

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 17th day of June 2024 by, and between **NORWOOD CROSSING** (“the **Facility**”) and **MORTON COLLEGE** (“the **School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**”) and collectively as the “**Parties**”).

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (**Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) in connection with students of the School; and

WHEREAS, the Facility is a duly licensed and accredited medical facility established under the laws of the State of Illinois; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the program(s) set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.

2. **Student professional liability insurance.**

(i) **State Colleges and Universities**

If the School is a state college or university, the School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the program at the Facility.

(a) **General Liability:** Subject to applicable state law, neither party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other party.

(b) Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.

(c) Provided further, in the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

(ii) Other Colleges and Universities

Unless otherwise specified in **Exhibit C**, the School shall require students participating in the practicum to maintain, and the School shall provide proof to the Facility of, a personal student professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate; and general liability coverage of at least One Million Dollars (\$1,000,000) per occurrence or claim and Two Million Dollars (\$2,000,000) in the aggregate covering the acts of such student while participating in the program. Such insurance coverage must be placed with an insurance carrier acceptable to the facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the program. The School shall require students participating in the program to maintain comprehensive health insurance. In the event required insurance coverage is not provided or is canceled, the Facility may terminate the placement of the student.

3. Designation of liaison to Facility; communications relating to clinical placements.

The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

4. Evidence of student certifications, vaccinations, etc. Where applicable, the School shall provide evidence that student has met all requirements of CPR certification, hepatitis B and influenza vaccinations, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.

5. Criminal background check and drug screen compliance. Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by policy.

6. School notices to students. The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:

- (a) Follow the administrative policies, standards, and practices of the Facility.
- (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
- (c) Provide his/her own transportation and living arrangements.
- (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.

(e) Conform to the standards and practices established by the School while functioning at the Facility.

(f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.

(g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of JCAHO and/or other relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. Provision of facilities for supervised clinical experiences. Subject to the provisions of Section C of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures.

2. Facility rules applicable to students during clinical assignments. Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.

3. Patient care. While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.

4. Emergency treatment of students. Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.

5. Designation of liaison to School; communications relating to clinical placements. The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the clinical program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.

6. Identity and credentials of Facility supervising personnel. The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.

7. School tour of Facility. The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by

representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.

8. Provision of relevant Facility policies. The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.

9. FERPA compliance. The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, 20 USC 1232 (g), otherwise known as FERPA or the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this agreement.

C. OTHER RESPONSIBILITIES:

1. Compliance with patient privacy laws. The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act ("HIPAA"). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed by the parties, abide by the conditions and requirements as stated in **Exhibit D** through the remainder of the term of this Agreement.

2. Determination of instructional period. The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.

3. Determination of number of participating students. The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, Facility may reduce the number of students eligible to participate in the clinical education program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.

4. Evaluation of students' clinical experiences. Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility.

Appropriate School and the Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.

5. Removal of students.

(a) The School has the right to remove a student from a clinical education program. The School shall notify the Facility of such removal in writing.

(b) The Facility may immediately remove any student participating in a clinical education program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for three (3) years, to commence on 12/01/2024 and terminate on 11/30/27 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other Party. In the event that this Agreement is not renewed for a subsequent term, students who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions herein set forth.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Indemnification.** Each Party will indemnify and hold the other harmless from and against all claims, demands, costs, expenses, liabilities and losses, including reasonable attorneys' fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents, students or contractors, or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive expiration, cancellation or termination of this Agreement.
3. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the parties in Exhibit C to this agreement.
4. **Qualifications of School faculty.** The School represents and warrants that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures.

5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of Executive Order 11246, 42 U.S.C. Section 2000d and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, ancestry, military status, sexual orientation, physical or mental disability, order of protection status, marital status or other legally protected category in the placement/removal, employment, training, or promotion of students or personnel engaged in the performance of this Agreement.
10. **Employment status.** No assigned student or School faculty member under this Agreement shall in any way be considered an employee or agent of the Facility nor shall any such student or faculty member be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of: (a) the date actually received by the party in question, by whatever means and however addressed; or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Norwood Crossing
6016 N. Nina Ave.
Chicago, IL 60631
Attention: Administrator

With a Copy to:

Facility Legal Counsel:

[FILL IN, IF NECESSARY]

If to the School:

Keith
McLaughlin, President
Morton College
3801 S. Central Avenue
Attention: Stanley Fields
Phone: (708) 656-8000

With a Copy to:

The School Legal Counsel at:
DelGaldo Law Group, LLC
1441 S. Harlem Ave.
Berwyn, IL 60402
(708) 222-7000

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.

15. **Agreement binding on parties' successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.

16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

17. **Force Majeure.** Either Party shall be excused from any delay or failure in performance hereunder caused by reason of any occurrence or contingency beyond its reasonable control, including but not limited to, acts of God, acts of war, fire, insurrection, labor disputes, riots, civil disorder, earthquakes, pandemics, or other acts of nature, curtailment of transportation services, or other emergency beyond such Party's reasonable control. The obligations and rights of the Party so excused shall be extended on a day-to-day basis for the time period equal to the period of such excusable interruption. In the event the interruption of a Party's performance hereunder continues for a period in excess of thirty (30) calendar days, the other Party shall have the right to terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party.

18. **After-enacted laws.** If, prior to the cancellation, termination or expiration of this Agreement, any federal, state or local authority or regulatory body including, but not limited to, the Centers for Medicare and Medicaid, Department of Health and Human Services, or the Internal Revenue Service, determines that this Agreement is illegal or jeopardizes either Party's tax exempt status or otherwise materially affects either Party's business, then the affected Party shall give the other Party such notice as is reasonable in the circumstances and shall make available a reasonable period within which to cure. If the Parties initiate no acceptable cure or remedy, then the affected Party may terminate this Agreement upon ten (10) calendar days' prior written notice to the other Party

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

For and on behalf of:

[FILL IN]

Jaunta McLee

[FILL IN TITLE]

Title: Administrator

Date: 06-19-2024

MORTON COLLEGE

President

Title: _____

Date: _____

EXHIBIT A

Location Of Facility Sites

Norwood Crossing
6016 N. Nina Ave.
Chicago, IL 60631

EXHIBIT B

List of Programs

Nursing
Basic Nurse Assistant Training

Morton College
3801 S. Central Avenue
Cicero, IL 60804

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility:
 School: Morton College
 Program: Nursing

Facility Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|--|-----|----|
| 1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer. | | |
| 2. Verification that student/s have met the requirements for the Rubella, Rubeola and Mumps vaccination with proof of titer. | | |
| 3. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer. | | |
| 4. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer. | | |
| 5. Verification that the student/s have an annual TB screening with a QuantiFERON test. | | |
| 6. Verification that the student/s have a flu shot for the current flu season. | | |
| 7. Verification that students have an annual Physical Examination | | |
| 8. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination Other: or proof of weekly testing, which is responsibility of the student. | | |
| 9. OSHA compliance for prevention of transmission of bloodborne pathogens and TB | | |
| 10. Current American Heart Association Healthcare Provider CPR card | | |
| 11. Proof of student professional and general liability (paragraph A.2) | | |
| 12. Proof of comprehensive health insurance (paragraph A.2) | | |
| 13. Additional insurance coverage If yes, type of insurance and coverage required: | | |
| 14. Evidence of relevant faculties' certifications or licensures (paragraph E.2) | | |
| 15. Other: | | |

School Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|---|-----|----|
| 1. Copy of relevant facility policies (paragraph B.8) | x | |
| 2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6) | x | |
| 3. Other | | x |

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply to this Exhibit to the Agreement.

- a. Business Associate. "Business Associate" shall mean ("The School").
- b. Facility. "Facility" shall mean
- c. Individual. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in 45 CFR §164.501 and shall include a person who qualifies as a personal representative in accordance with 45 CFR §164.502(g).
- d. Privacy Rule. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at 45 CFR Part 160 and Part 164, Subparts A and E.
- e. Protected Health Information. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in 45 CFR §164.501, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. Required By Law. "Required By Law" shall have the same meaning as the term "required by law" in 45 CFR §164.501.
- g. Secretary. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. Capital Terms. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required By Law.
- b. Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to Business Associate of a use or disclosure of PHI by Business Associate in violation of the requirements of the Agreement.
- d. Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to Business Associate with respect to such information.
- f. If Business Associate obtains PHI in a Designated Record Set, Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under 45 CFR §164.524.

g. If Business Associate obtains PHI in a Designated Record Set, Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to 45 CFR §164.526 at the request of the Facility or an Individual, and in the mutually agreed time and manner.

h. Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.

i. Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

j. Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with 45 CFR §164.528.

3. **Permitted Uses and Disclosures by Business Associate** Except as otherwise limited in the Agreement, Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.

4. **Obligations of the Facility and Provisions for the Facility to Inform Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**

a. The Facility shall notify Business Associate of any limitation(s) in its notice of privacy practices of Facility in accordance with 45 CFR §164.520, to the extent that such limitation may affect Business Associate's use or disclosure of PHI.

b. The Facility shall notify Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect Business Associate's use or disclosure of PHI.

c. The Facility shall notify Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with 45 CFR §164.522, to the extent that such restriction may affect Business Associate's use or disclosure of PHI.

5. **Permissible Requests by the Facility**. The Facility shall not request Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.

6. **Term and Termination**

a. **Term**. The obligations of this Attachment shall be effective upon the same date as the Effective date of the Agreement and shall continue until all PHI provided by Facility to Business Associate, or created or received by Business Associate on behalf of the Facility, is destroyed or returned to Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

b. **Termination for Cause**. Upon the Facility's knowledge of a material breach of this Attachment by Business Associate, the Facility shall either:

(i) Provide an opportunity for Business Associate to cure the breach or end the violation and terminate the Agreement if Business Associate does not cure the breach or end the violation within the time specified by and to the satisfaction of the Facility;

(ii) Immediately terminate the Agreement if Business Associate has breached a material term of this Agreement and cure is not possible; or

(iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.

c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, Business Associate shall return or destroy all PHI received from the Facility, or created or received by Business Associate on behalf of the Facility. If Business Associate destroys all or some of the PHI, Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of Business Associate

d. In the event that Business Associate determines that returning or destroying the PHI is infeasible, Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between Business Associate and the Facility, that return or destruction of PHI is infeasible, Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as Business Associate maintains such PHI.

7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION:

THAT THE BOARD APPROVE A RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE DISTRICT 527 AND RELIVE PHYSICAL THERAPY

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours. In order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

AFFILIATION AGREEMENT
RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
RELIVE PHYSICAL THERAPY**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton has a program of study leading to a physical therapy assistant degree (the “Program”); and

WHEREAS, the Program has a clinical educational experience component; and

WHEREAS, each student enrolled in the Program must complete the clinical educational experience component in order to graduate from the Program; and

WHEREAS, ReLive Physical Therapy (“ReLive”) has available facilities able to provide a clinical educational experience; and

WHEREAS, Morton desires to enter into the Affiliation Agreement with ReLive (“Agreement”), a copy of which is attached hereto and incorporated herein as **Exhibit A**, to provide Morton with a site for the purpose of providing its students a clinical educational experience; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with ReLive.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community

College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with ReLive, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the

expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 24th day of July 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM

(Revised March 2023)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT

**BETWEEN
MORTON COLLEGE
AND
ReLive Physical Therapy**

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 1st day of August, 2024, by and between **ReLive Physical Therapy** (“**Facility**”) and Morton Community College District No. 527 (“**School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**” and collectively as the “**Parties**”.)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (“**Clinical Program**”) (see **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker’s Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken by the students participating in the educational program will be mutually arranged and

a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate (“Business Associate”), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students’ clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility’s premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for five (5) years, to commence on August 1st, 2024 and terminate on July 31st, 2029 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Preferred Therapy Solutions
19070 Everett Blvd Suite #250
Mokena, IL 60448

With a Copy to:

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: PTA Program Director
Program Director
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.

13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

ReLive Physical Therapy

MORTON COLLEGE:

Cassie Shingler PTA, Education Director

Printed Name: Cassie Shingler

Title: Education Director

Date: 6/28/2024

Printed Name: Keith McLaughlin

Title: President

Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

ReLive Physical Therapy Oak Lawn 5141 W 95th Street Oak Lawn, IL 60453
ReLive Physical Therapy Chicago (Hyde park) 5206 S Harper Ave Chicago, IL 60615
Relive Physical Therapy Mokena 10140 W 191st St Mokena, IL 60448
ReLive Physical Therapy Bloomingdale 158 E Lake St Suite B Bloomingdale, IL 60108
ReLive Physical Therapy Elmhurst 729 N York Street Elmhurst, IL 60126

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: ReLive Physical Therapy
 School: Morton College
 Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|---|-----|----|
| 1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer. | | x |
| 2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer. | | x |
| 3. A criminal background check with acceptable results as indicated by the facility: | | x |
| 4. A 10-panel drug screening with negative results. | | x |
| 5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer. | | x |
| 6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer. | | x |
| 7. Verification that the student/s have an annual TB screening with a QuantiFERON test. | | x |
| 8. Verification that the student/s have a flu shot for the current flu season. | | x |
| 9. Verification that students have an annual Physical Examination | | x |
| 10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination: State and site dependent | | x |
| 11. Additional insurance coverage If yes, type of insurance and coverage required: | | x |
| 12. Other: | | x |

School Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|---|-----|----|
| 1. Copy of relevant facility policies (paragraph B.8) | x | |
| 2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6) | x | |
| 3. Other | | |

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").
- b. **Facility.** "Facility" shall mean ReLive Physical Therapy ("Facility").
- c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.

- g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.
 - h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
 - i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
 - j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**
- a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
 - b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.
 - c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with *45 CFR §164.522*, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.
5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
6. **Term and Termination**
- a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

- b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
- (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
- c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
- d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.
7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION: THAT THE BOARD APPROVE THE UPDATED GLOBAL ARTICULATION AGREEMENT BETWEEN MORTON COLLEGE AND NATIONAL LOUIS UNIVERSITY.

RATIONALE: To provide a seamless process for Morton College students, who meet the admission criteria, to transfer into any related baccalaureate degree program at National Louis University.

COST ANALYSIS: N/A



Global Articulation Agreement

between

Morton College and National Louis University

I. PURPOSE

This articulation agreement is designed to coordinate transfer policies, enhance advising, and promote the acceptance of the transfer of associate degrees from Morton College to National Louis University (NLU).

II. ELEMENTS OF THE AGREEMENT

A. Admissions Practices

1. NLU will accept applications from students who wish to transfer from Morton College into any related baccalaureate degree program at NLU as noted on the transfer guides accompanying this agreement. Transferring Morton College applicants must meet the same admissions criteria as other students applying for transfer to NLU.
2. Morton College graduates applying to a related degree program at NLU who have a Morton College cumulative GPA of at least 2.0 are guaranteed admission to National Louis University. Once admitted, students are subject to all other policies and procedures, including residency requirement of NLU, as outlined in the NLU catalog. Students who have questions may consult a counselor and/or advisor at either institution for assistance.
3. National Louis University will not charge an application fee.

B. Acceptance and Application of Credits

1. A total of 180 QH is required for completion of the bachelor's degree at National Louis University. The maximum number of transfer credits accepted from Morton College will be equal to 120 quarter hours or 80 semester hours. Under this agreement, all courses required to complete the specific related associate's degree program will be transferred into the bachelor's program in their entirety, subject to each NLU program's grade and residency restrictions. All education

programs require a grade of C or higher; some other NLU programs may also require transferring in C or higher

2. This agreement covers all related programs as specified in the attached appendixes. Additional programs might be added at the later date at the discretion of both institutions.
3. Academic plans included in the attached appendixes will be moved to and maintained via the NLU Online Transfer Articulations Guides at <https://www.nl.edu/transferinfo/transferarticulationguide/>.
4. Any revisions to the related programs will be processed and reflected in the NLU online transfer guides.
5. NLU will evaluate courses/credits earned through Advanced Placement (AP), College-Level Examination Program (CLEP), or other testing programs. NLU also will evaluate courses/credits earned at other institutions. Students seeking credit for these courses must provide the university with official transcripts for evaluation.
6. Prior Learning Activity and other life experiences credits already evaluated as part of the Morton program will be brought in with the degree, subject to each NLU program's restrictions PLA credit is not accepted by education programs.

C. Implementation of the Agreement

1. National Louis University and Morton College agree to review this agreement annually. Morton College and NLU will designate an individual to serve as liaison for the purposes of monitoring this agreement. Each institution will provide updated catalogs to the other immediately upon their availability. Upon request, NLU agrees to provide Morton College reports on enrolled Morton College transfer students, their majors and academic performance to the extent permitted by law.
2. NLU and Morton College agree to assist each other in promoting this agreement appropriately in their respective promotional materials, events, web sites, and reports.
3. NLU, in collaboration with Morton College will provide Morton College with student-friendly transfer guides that illustrate transferability of coursework and detail application and admission procedures.
4. This agreement may be amended, as necessary, for specific program articulation without affecting the global agreement.
5. This agreement will remain in effect until terminated by either party on ninety (90) days prior written notice. In the event that this agreement is terminated, the terms of the agreement contained herein will remain in effect for the maximum transitional period of two (2) years to accommodate students already enrolled under the agreement.

D. Programs Included in the Initial Agreement

- APPENDIX A: Morton College and National Louis University Associate in Applied Science, Computer Information Systems to the Bachelor of Science, Computer Science and Information Systems
- APPENDIX B: Morton College and National Louis University Associate in Applied Science, Computer Network Security to the Bachelor of Science, Computer Science and Information Systems, Cybersecurity Concentration
- APPENDIX C: Morton College and National Louis University Associate in Applied Science, Web Design to the Bachelor of Science, Computer Science and Information Systems, Web Development Concentration
- APPENDIX D: Morton College and National Louis University Associate in Arts with Early Childhood Education Electives to the Bachelor of Arts in Early Childhood Education
- Appendix E: Morton College and National Louis University Associate in Applied Science in Accounting to the Bachelor of Science in Business Administration
- Appendix F: Morton College and National Louis University Associate in Arts with Business Electives to the Bachelor of Science in Business Administration, Leadership Concentration
- Appendix G: Morton College and National Louis University Associate of Applied Science in Business Management to the Bachelor of Science in Business Administration, Leadership Concentration

III. SIGNATURES

NATIONAL LOUIS UNIVERISTY

Dr. Eddie Phillips

Provost and Vice President of Academic Affairs



Date:

08/22/2024

MORTON COLLEGE

Dr. Sheldon Walcher

Vice President of Academic
Affairs

Date

Dr. Sara Piraino
Vice Provost of Advising
And University Registrar

Sara Piraino

Date:

08/22/2024

Laurie Cashman

Dean of Adult,
Career and
Technical Education

Date:

**APPENDIX A: Morton College and National Louis University
Associate in Applied Science, Computer Information Systems
to the Bachelor of Science, Computer Science and Information Systems**

Step I: Associate Degree

| B.S. Computer Science and Information Systems | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|---|--|-----------------------|----------------------|
| GENERAL EDUCATION | | 25 | 37.5 |
| Communications | | | |
| Academic Writing | ENG 101 Rhetoric I | 3 | 4.5 |
| Oral Communication | SPE 101 Principles of Public Speaking | 3 | 4.5 |
| ENG 201 Intermediate English Composition | ENG 102 Rhetoric II (Minimum grade of C required) | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| One course - min 4 QH | Fine Arts: ART 120, 125, 126, 127, 217, 220; HUM 153; MUS 100, 101, 102, 103, 105, 106, 108; THR 108, 110; Humanities: ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201; SPN 202, 215, 216 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| One course – min 4 QH | MAT 105 College Algebra | 4 | 6 |
| Social and Behavioral Sciences | | | |
| Two courses - min 8 QH | ANT 101, 102; ECO 101, 102; GEG 105, 125; HIS 105, 106; POL 201, 202; PSY 101, 201, 210, 211, 215; SOC 100, 101, 102, 201 | 6 | 9 |
| Additional General Education Electives | | | |
| Additional Gen Ed - min 4 QH | MAT 181 Discrete Mathematics | 3 | 4.5 |
| COMPUTER SCIENCE AND INFORMATION SYSTEMS (All courses must be completed with min grade of C) | | 18 | 27 |
| Computer Science Elective (CSS 100 Comp Thinking & Tech Writing recommended) | CPS 111 Business Computer Systems | 3 | 4.5 |
| CSS 200 Introduction to Information Systems | CIS 104 CIS Fundamentals | 3 | 4.5 |
| CSS 225 Introduction to Applied Programming | CIS 105 Introduction to Programming | 3 | 4.5 |
| CSS 301 Applied Object-Oriented Programming | CIS 170 Introduction to Java | 3 | 4.5 |
| CSS 315 Introduction to Systems Analysis | CIS 220 Systems Analysis | 3 | 4.5 |
| CSS 433 Developing and Managing Databases | CIS 121 Data Base Management | 3 | 4.5 |
| PROGRAM ELECTIVES | | 17 | 25.5 |
| Free Electives | BUS 111 Principles of Business | 3 | 4.5 |
| | CIS 102 Career Essentials for CIS | 3 | 4.5 |
| | CIS 132 Introduction to Networking | 3 | 4.5 |
| | CIS 144 Introduction to Python Coding | 3 | 4.5 |
| | CIS 253 Successful Career and Life Strategies | 2 | 3 |
| CSS 424 Managing and Developing Websites | *CIS 116 Intro to HTML Programming | 3 | 4.5 |
| TOTAL TRANSFER: | | 60 | 90 |

*Course can be used toward the Web Development Concentration at NLU if selected

**APPENDIX A: Morton College and National Louis University
Associate in Applied Science, Computer Information Systems
to the Bachelor of Science, Computer Science and Information Systems**

Step II: Morton College or another Higher Education Institution

| NLU Requirements | College courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|---|----------------|---------------|
| Please take 12 SH/18 QH of any college level coursework; courses listed below are recommended but not required. | | 12 | 18 |
| CSS 205 Operating Systems <i>(CSIS Major requirement)</i> CSS 401 Systems for Cloud Computing <i>(Analytics Concentration requirement)</i> CSS 400 Cybersecurity Essentials <i>(Cybersecurity Concentration or Network/Info Security Concentration requirement)</i> CSS 406 Network Security <i>(Cybersecurity Concentration requirement)</i> CSS 407 CyberOps <i>(Cybersecurity Concentration requirement)</i> CSS 303 User Interface Development <i>(App/Software Dev Concentration or Web Development Concentration requirement)</i> | CIS 133 Open Source Operating Systems CIS 175 Cloud Computing CIS 165 Fundamentals of Information Security CIS 233 Infosec Defenses & Incident Response CIS 265 Cybersec: Red Teaming CIS 103 Introduction to Web Design | | |
| TOTAL | | 12 | 18 |

**APPENDIX A: Morton College and National Louis University
Associate in Applied Science, Computer Information Systems
to the Bachelor of Science, Computer Science and Information Systems**

Step III: National Louis University: B.S. Computer Science and Information Systems

| NLU Requirements | Semester Hours | Quarter Hours |
|---|-----------------------|----------------------|
| General Education Requirement GEN 203 Student Success Seminar - this course will be waived for any student who transfers a minimum of 60SH/90QH One from the following: PHI 107 Intro to Ethics & Social Critique; HIS 103 History Across Globe; ART 105 Race, Identity & Experience in American Art (5) MTH 102 Statistical Foundations (5) One from the following: SCI 101 Physical Science, SCI 105 Environmental Biology with Lab (5) One additional General Education course (5) BRV 200 Braven Accelerator or CAR 214 Creating and Communicating the Professional Brand or CAR 202 Creating Professional Identity and CAR 203 You the Professional (5) | 17 | 25 |
| Computer Science and Information Systems Major CSS 205 Operating Systems (5) <i>If not taken in Step II</i> CSS 300 Data Analysis (5) CSS 320 Discrete Structures (5) CSS 492 Internship in CSIS (5) Must be taken at NLU | 13 | 20 |
| Required Concentration and Electives Students must choose one concentration below and complete any courses missing for the selected concentration that were not completed at Morton College. <ul style="list-style-type: none"> • Analytics • Application and Software Development • Cybersecurity • Network and Information Security • Web Development In addition, students must complete additional electives, or select another concentration, to meet total hours required for the degree. | 18 | 27 |
| TOTAL | 48 | 72 |

| SUMMARY | | SH | QH |
|---------------------------|---|------------|------------|
| Morton College | Associate Degree | 60 | 90 |
| Morton College | Courses to be taken beyond the AAS degree | 12 | 18 |
| National Louis University | Courses to be taken at NLU | 48 | 72 |
| TOTAL | | 120 | 180 |

APPENDIX B: Morton College and National Louis University
Associate in Applied Science, Computer Network Security
to the Bachelor of Science, Computer Science and Information Systems, Cybersecurity Concentration

Step I: Associate Degree

| B.S. Computer Science and Information Systems | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|---|--|-----------------------|----------------------|
| GENERAL EDUCATION | | 16 | 24 |
| Communications | | | |
| Academic Writing - min 4 QH | ENG 101 Rhetoric I | 3 | 4.5 |
| ENG 201 Intermediate English Composition | ENG 102 Rhetoric II (Minimum grade of C required) | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| Humanities/Fine Arts - min 4 QH | Fine Arts: ART 120, 125, 126, 127, 217, 220; HUM 153; MUS 100, 101, 102, 103, 105, 106, 108; THR 108, 110; Humanities: ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201; SPN 202, 215, 216 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| Mathematics/Natural Science - min 4 QH | MAT 105 College Algebra | 4 | 6 |
| Social and Behavioral Sciences | | | |
| Social/Behavioral Science - min 4 QH | ANT 101, 102; ECO 101, 102; GEG 105, 125; HIS 105, 106; POL 201, 202; PSY 101, 201, 210, 211, 215; SOC 100, 101, 102, 201 | 3 | 4.5 |
| COMPUTER SCIENCE AND INFORMATION SYSTEMS (All courses must be completed with min grade of C) | | 12 | 18 |
| Computer Science Elective (CSS 100 Comp Thinking & Tech Writing recommended) | CPS 111 Business Computer Systems | 3 | 4.5 |
| CSS 200 Introduction to Information Systems | CIS 104 CIS Fundamentals | 3 | 4.5 |
| CSS 205 Operating Systems | CIS 133 Open Source Operating Systems | 3 | 4.5 |
| CSS 210 Intro to Networking & Info Security | CIS 132 Introduction to Networking | 3 | 4.5 |
| CYBERSECURITY CONCENTRATION (All courses must be completed with min grade of C) | | 10 | 15 |
| CSS 400 Cybersecurity Essentials | CIS 165 Fundamentals of Information Security | 3 | 4.5 |
| CSS 406 Network Security | CIS 233 Infosec Defenses & Incident Response | 3 | 4.5 |
| CSS 407 CyberOps | CIS 265 Cybersec: Red Teaming | 4 | 6 |
| PROGRAM ELECTIVES | | 24 | 36 |
| Free Electives | BUS 111 Principles of Business | 3 | 4.5 |
| | CIS 102 Career Essentials for CIS | 3 | 4.5 |
| | CIS 136 Identity Management | 4 | 6 |
| | CIS 144 Introduction to Python Coding | 3 | 4.5 |
| CSS 401 Systems for Cloud Computing | *CIS 175 Cloud Computing | 3 | 4.5 |
| | CIS 180 Computer Servicing-Hardware | 3 | 4.5 |
| | CIS 181 Computer Servicing-Operating Systems | 3 | 4.5 |
| | CIS 253 Successful Career and Life Strategies | 2 | 3 |
| TOTAL TRANSFER: | | 62 | 93 |

*Course can be used toward the Analytics Concentration at NLU if selected

**APPENDIX B: Morton College and National Louis University
Associate in Applied Science, Computer Network Security
to the Bachelor of Science, Computer Science and Information Systems, Cybersecurity Concentration**

Step II: Morton College or another Higher Education Institution

| NLU Requirements | College courses which fulfill NLU requirements | Semester | Quarter |
|--|--|-----------|-----------|
| Please take 12 SH/18 QH of any college level coursework; courses listed below are recommended but not required. | | 12 | 18 |
| CSS 225 Introduction to Applied Programming <i>(CSIS Major requirement)</i> | CIS 105 Introduction to Programming | | |
| CSS 315 Introduction to Systems Analysis <i>(CSIS Major requirement)</i> | CIS 220 Systems Analysis | | |
| CSS 433 Developing and Managing Databases <i>(CSIS Major requirement)</i> | CIS 121 Data Base Management | | |
| CSS 303 User Interface Development <i>(App/Software Dev Concentration or Web Development Concentration requirement)</i> | CIS 103 Introduction to Web Design | | |
| CSS 424 Managing and Developing Websites <i>(Web Development Concentration requirement)</i> | CIS 116 Intro to HTML Programming | | |
| TOTAL | | 12 | 18 |

**APPENDIX B: Morton College and National Louis University
Associate in Applied Science, Computer Network Security
to the Bachelor of Science, Computer Science and Information Systems, Cybersecurity Concentration**

Step III: National Louis University: B.S. Computer Science and Information Systems

| NLU Requirements | Semester Hours | Quarter Hours |
|--|-----------------------|----------------------|
| General Education Requirement GEN 203 Student Success Seminar - this course will be waived for any student who transfers a minimum of 60SH/90QH ENG 203 Effective Speaking Undergrad (5) One from the following: PHI 107 Intro to Ethics & Social Critique; HIS 103 History Across Globe; ART 105 Race, Identity & Experience in American Art (5) MTH 102 Statistical Foundations (5) One from the following: SCI 101 Physical Science, SCI 105 Environmental Biology with Lab (5) One Social and Behavioral Sciences course (5) Two additional General Education courses (10) BRV 200 Braven Accelerator or CAR 214 Creating and Communicating the Professional Brand or CAR 202 Creating Professional Identity and CAR 203 You the Professional (5) | 27 | 40 |
| Computer Science and Information Systems Major CSS 315 Introduction to Systems Analysis (5) <i>If not taken in Step II</i> CSS 320 Discrete Structures (5) CSS 225 Introduction to Applied Programming (5) <i>If not taken in Step II</i> CSS 300 Data Analysis (5) CSS 433 Developing and Managing Databases (5) <i>If not taken in Step II</i> CSS 492 Internship in CSIS (5) <i>Must be taken at NLU</i> | 20 | 30 |
| TOTAL | 47 | 70 |

| SUMMARY | | SH | QH |
|---------------------------|---|------------|------------|
| Morton College | Associate Degree | 62 | 93 |
| Morton College | Courses to be taken beyond the AAS degree | 12 | 18 |
| National Louis University | Courses to be taken at NLU | 47 | 70 |
| TOTAL | | 121 | 181 |

APPENDIX C: Morton College and National Louis University
Associate in Applied Science, Web Design
to the Bachelor of Science, Computer Science and Information Systems, Web Development Concentration

Step I: Associate Degree

| B.S. Computer Science and Information Systems | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|---|---|-----------------------|----------------------|
| GENERAL EDUCATION | | 22 | 33 |
| Communications | | | |
| Academic Writing - min 4 QH | ENG 101 Rhetoric I | 3 | 4.5 |
| ENG 201 Intermediate English Composition | ENG 102 Rhetoric II (Minimum grade of C required) | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| One course - min 4 QH | ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201; SPN 202, 215, 216 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| Mathematics/Natural Science - min 4 QH | MAT 105 College Algebra | 4 | 6 |
| Social and Behavioral Sciences | | | |
| Two courses - min 8 QH | ANT 101, 102; ECO 101, 102; GEG 105, 125; HIS 105, 106; POL 201, 202; PSY 101, 201, 210, 211, 215; SOC 100, 101, 102, 201 | 6 | 9 |
| Additional General Education Electives | | | |
| Additional Gen Ed - min 4 QH | MAT 181 Discrete Mathematics | 3 | 4.5 |
| COMPUTER SCIENCE AND INFORMATION SYSTEMS (All courses must be completed with min grade of C) | | 15 | 22.5 |
| Computer Science Elective (CSS 100 Comp Thinking & Tech Writing recommended) | CPS 111 Business Computer Systems | 3 | 4.5 |
| CSS 200 Introduction to Information Systems | CIS 105 Introduction to Programming | 3 | 4.5 |
| CSS 301 Applied Object-Oriented Programming | CIS 170 Introduction to Java | 3 | 4.5 |
| CSS 225 Introduction to Applied Programming | CIS 144 Introduction to Python Coding | 3 | 4.5 |
| CSS 433 Developing and Managing Databases | CIS 121 Data Base Management | 3 | 4.5 |
| WEB DEVELOPMENT CONCENTRATION (All courses must be completed with min grade of C) | | 6 | 9 |
| CSS 303 User Interface Development | CIS 103 Introduction to Web Design | 3 | 4.5 |
| CSS 424 Managing and Developing Websites | CIS 116 Intro to HTML Programming | 3 | 4.5 |
| PROGRAM ELECTIVES | | 17 | 25.5 |
| Free Electives | BUS 111 Principles of Business | 3 | 4.5 |
| | CIS 102 Career Essentials for CIS | 3 | 4.5 |
| | CIS 253 Successful Career and Life Strategies | 2 | 3 |
| | CIS 159 Adobe Photoshop | 3 | 4.5 |
| | CPS 122 Multimedia Applications | 3 | 4.5 |
| | GSP 111 Game Development Essentials | 3 | 4.5 |
| TOTAL TRANSFER: | | 60 | 90 |

APPENDIX C: Morton College and National Louis University
Associate in Applied Science, Web Design
to the Bachelor of Science, Computer Science and Information Systems, Web Development Concentration

Step II: Morton College or another Higher Education Institution

| NLU Requirements | College courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|--|----------------|---------------|
| Please take 12 SH/18 QH of any college level coursework; courses listed below are recommended but not | | 12 | 18 |
| CSS 205 Operating Systems | CIS 133 Open Source Operating Systems | | |
| <i>(CSIS Major requirement)</i> | | | |
| CSS 315 Introduction to Systems Analysis | CIS 220 Systems Analysis | | |
| <i>(CSIS Major requirement)</i> | | | |
| CSS 401 Systems for Cloud Computing | CIS 175 Cloud Computing | | |
| <i>(Analytics Concentration requirement)</i> | | | |
| CSS 400 Cybersecurity Essentials | CIS 165 Fundamentals of Information Security | | |
| <i>(Cybersecurity Concentration or Network/Info Security Concentration requirement)</i> | | | |
| CSS 406 Network Security | CIS 233 Infosec Defenses & Incident Response | | |
| <i>(Cybersecurity Concentration requirement)</i> | | | |
| CSS 407 CyberOps | CIS 265 Cybersec: Red Teaming | | |
| <i>(Cybersecurity Concentration requirement)</i> | | | |
| TOTAL | | 12 | 18 |

APPENDIX C: Morton College and National Louis University
Associate in Applied Science, Web Design
to the Bachelor of Science, Computer Science and Information Systems, Web Development Concentration

Step II: National Louis University: B.S. Computer Science and Information Systems

| NLU Requirements | Semester Hours | Quarter Hours |
|---|-----------------------|----------------------|
| General Education Requirement GEN 203 Student Success Seminar - this course will be waived for any student who transfers a minimum of 60SH/90QH ENG 203 Effective Speaking Undergrad (5) One from the following: PHI 107 Intro to Ethics & Social Critique; HIS 103 History Across Globe; ART 105 Race, Identity & Experience in American Art (5) MTH 102 Statistical Foundations (5) One from the following: SCI 101 Physical Science, SCI 105 Environmental Biology with Lab (5) One additional General Education course (5) BRV 200 Braven Accelerator or CAR 214 Creating and Communicating the Professional Brand or CAR 202 Creating Professional Identity and CAR 203 You the Professional (5) | 20 | 30 |
| Computer Science and Information Systems Major CSS 205 Operating Systems (5) <i>If not taken in Step II</i> CSS 315 Introduction to Systems Analysis (5) <i>If not taken in Step II</i> CSS 320 Discrete Structures (5) CSS 300 Data Analysis (5) CSS 492 Internship in CSIS (5) <i>Must be taken at NLU</i> | 17 | 25 |
| Web Development Concentration CSS 404 Back End Web Development (5) | 3 | 5 |
| Electives or Additional Concentration Students can choose to complete additional electives to meet total hours required for the degree, or select an additional concentration below and complete any courses missing for the selected concentration that were not completed at Morton College. <ul style="list-style-type: none"> • Analytics • Application and Software Development • Cybersecurity • Network and Information Security | 8 | 12 |
| TOTAL | 48 | 72 |

| SUMMARY | | SH | QH |
|---------------------------|---|------------|------------|
| Morton College | Associate Degree | 60 | 90 |
| Morton College | Courses to be taken beyond the AAS degree | 12 | 18 |
| National Louis University | Courses to be taken at NLU | 48 | 72 |
| TOTAL | | 120 | 180 |

APPENDIX D: Morton College and National Louis University

Associate in Arts with Early Childhood Education Electives to the Bachelor of Arts in Early Childhood Education

Step I: Associate Degree

| B.A. Early Childhood Education | Associate degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|--|-----------------------|----------------------|
| GENERAL EDUCATION | | 32 | 48 |
| Communications | | | |
| Academic Writing - min 4 QH | ENG 101 Rhetoric I | 3 | 4.5 |
| Oral Communication - min 4 QH | SPE 101 Principles of Public Speaking | 3 | 4.5 |
| Communication Elective - min 4 QH | ENG 102 Rhetoric II | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| Fine Arts - min 4 QH | Select one: ART 120, 125, 126, 217, 220; HUM 150, 153; MUS 100, 101, 102, 106, 108; THR 108, 110 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| Mathematics - min 4 QH | MAT 102 General Education Mathematics or MAT 120* Math for Elem School Teachers I | 4 | 6 |
| Mathematics - min 4 QH | Select one: MAT 121*, 124, 141, 181, 201, 202, 203, 224 (AA Elective) | 3 | 4.5 |
| Natural Science - min 4 QH | Select one: CHM 105; GEG 101; GEL 101; PHS 101, 103; PHY 101 | 4 | 6 |
| Social and Behavioral Sciences | | | |
| Social/Behavioral Science - min 8 QH | Select two courses from two disciplines: ANT 101, 102; ECO 101, 102; GEG 105, 125; HIS 105, 106; POL 201, 202; PSY 101, 201, 211, 215; SOC 100, 101, 102, 201 | 6 | 9 |
| Additional General Education | | | |
| Additional Gen Ed - min 4 QH | Select one: BIO 100, 102, 110, 150, 160, 202 | 3 | 4.5 |
| EDUCATOR PREPARATION CORE | | 12 | 18 |
| ECE 334 Language & Early Literacy Development | ECE 203 Emerging Literacy in Children (AA Elective) | 3 | 4.5 |
| EDU 210 Educational Phil: A Historical Account | EDU 100 Intro to American Education (AA Elective) | 3 | 4.5 |
| EDU 290 Prof & Ethical Eng Child, Fam & Comm | ECE 115 Family, School and Community (AA Elective) | 3 | 4.5 |
| EDU 299 Child Development | PSY 210 Child Growth and Development | 3 | 4.5 |
| EARLY CHILDHOOD EDUCATION MAJOR | | 6 | 9 |
| ECE 324 Integrtd Preprim Methodology in ECE | ECE 120 Language Arts for Children (AA Elective) and ECE 202 Math for Early Childhood (AA Elective) | 6 | 9 |
| ELECTIVES | | 10 | 15 |
| Free Electives | Select two additional non-duplicative Humanities courses: ART 120, 125, 126, 217, 220; HUM 150, 153; MUS 100, 101, 102, 106, 108; THR 108, 110; ENG 211, 215, 216, 218; HIS 103, 104; HUM 151, 154; PHI 125, 126, 180, 201, 202; SPN 202, 215, 216 | 6 | 9 |
| | One course from Health, Technology and College Readiness Electives | 2 | 3 |
| | One additional Elective course | 2 | 3 |
| TOTAL TRANSFER: | | 60 | 90 |

*Recommended course

APPENDIX D: Morton College and National Louis University

Associate in Arts with Early Childhood Education Electives to the Bachelor of Arts in Early Childhood Education

Step II: Courses to be taken at National Louis University: B.A. Early Childhood Education

| | SH | QH |
|--|-----------|----------------------|
| General Education Requirements | 10 | 15 |
| GEN 203 You & NLU: Tools and Strategies of Student Success - This course will be waived for any student who transfers a minimum of 60SH/90QH | | |
| EDU 220 Children’s Literature for Educators (5) | | |
| EDU 200 Applied Educational Psychology (5) | | |
| BRV 200 Braven Accelerator or CAR 214 Creating/Communication the Professional Brand or CAR 202 Creating Professional Identity and CAR 203 You the Professional (5) | | |
| Educator Preparation Core | 10 | 15 |
| EAL 300 Educational Foundations for Learning English as Addl Lang (5) | | |
| EAL 331 Cross Cultural Studies for Working with English Lang Learners (5) | | |
| EDU 305 Equity in Education (5) | | |
| Early Childhood Education Major Requirements | 34 | 50 |
| EAL 312 Ling Consider Learn Read New Lang (5) | | Must be taken at NLU |
| EDU 350 Teacher Prep Curriculum & Assessment (5) | | |
| EDU 420A Prac: Prof Prc/Clstrm Cntxt, Field Exp (0) | | Must be taken at NLU |
| EDU 420B Prac: Prof Prc/Clstrm Cntxt, Seminar (5) | | Must be taken at NLU |
| EDU 477 Literacy Teaching Methods (5) | | Must be taken at NLU |
| EDU 480 Methods of Teaching Mathematics (5) | | Must be taken at NLU |
| EDU 483 Inq Bsd Tchng Mthds: Sci & Soc Stud (5) | | Must be taken at NLU |
| SPE 401 Intro SPE & Methods Tchng Students (5) | | |
| SPE 440 Equity/Advocacy/Collaboration in SPE (5) | | |
| ECE 470A ECE Student Teaching Field Exp (5) | | Must be taken at NLU |
| ECE 470B ECE Student Teaching Seminar (5) | | Must be taken at NLU |
| Electives or Optional Concentration | 6 | 10 |
| Students can choose to complete additional electives to meet total hours required for the degree, or select an optional concentration below. | | |
| • ESL/Bilingual Education | | |
| • Special Education | | |
| • Early Care and Education Administration | | |
| TOTAL | 60 | 90 |

| SUMMARY | | SH | QH |
|---------------------------|--------------------------------|------------|------------|
| Morton College | Associate Degree | 60 | 90 |
| National Louis University | Courses to be completed at NLU | 60 | 90 |
| TOTAL | | 120 | 180 |

Appendix E: Morton College and National Louis University
Associate in Applied Science in Accounting to the Bachelor of Science in Business Administration

Step I: Associate Degree

| B.S. Business Administration | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|---|-----------------------|----------------------|
| GENERAL EDUCATION | | 23 | 34.5 |
| Communications | | | |
| Academic Writing - min 4 QH | ENG 101 Rhetoric I | 3 | 4.5 |
| Oral Communication - min 4 QH | SPE 101 Principles of Public Speaking | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| Humanities/Fine Arts - min 4 QH | Fine Arts: ART 120, 125, 126, 127, 217, 220; HUM 153; MUS 100, 101, 102, 103, 106, 108; THR 108, 110 Humanities: ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201, 180, 202; SPN 202, 215, 216 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| MTH 102 Statistical Foundations | MAT 141 Statistics (min grade C) | 4 | 6 |
| Mathematics/Natural Science - min 4 QH | MAT 105 College Algebra | 4 | 6 |
| Social and Behavioral Sciences | | | |
| ECO 200 Macroeconomics Today's Prof | ECO 101 Macroeconomics - Prin of Economics I | 3 | 4.5 |
| Social/Behavioral Science - min 4 QH | PSY 101 Intro to Psychology | 3 | 4.5 |
| BUSINESS ADMINISTRATION MAJOR | | 21 | 31.5 |
| ACC 201 Principles of Financial Accounting | BUS 101 Financial Accounting | 3 | 4.5 |
| ACC 202 Principles of Managerial Accounting | BUS 102 Managerial Accounting | 3 | 4.5 |
| BUS 101 Principles of Business OR BUS 430 Management and Leadership | BUS 111 Intro to Business | 3 | 4.5 |
| COM 206 Professional Writing | BUS 242 Business Communication | 3 | 4.5 |
| FIN 444 Fin & Acc Concepts for Managers | BUS 106 Principles of Finance | 3 | 4.5 |
| HRM 400 Human Resource Management | BUS 215 Human Resource Mgmt (AAS Elective) | 3 | 4.5 |
| MKT 300 Principles of Marketing | BUS 107 Prin of Marketing (AAS Elective) | 3 | 4.5 |
| PROGRAM ELECTIVES | | 18 | 27 |
| Free Electives | | | |
| | BUS 253 Successful Career & Life Strategies | 2 | 3 |
| | CPS 111 Business Computer Systems | 3 | 4.5 |
| | BUS 201 Cost Accounting | 3 | 4.5 |
| | BUS 230 Business Law and Contracts or BUS 231 Business Law/Commercial Transaction | 3 | 4.5 |
| | BUS 202 Intermediate Accounting I | 3 | 4.5 |
| | BUS 203 Intermediate Accounting II | 3 | 4.5 |
| | AAS Accounting Elective | 1 | 1.5 |
| TOTAL TRANSFER: | | 62 | 93 |

Appendix E: Morton College and National Louis University
Associate in Applied Science in Accounting to the Bachelor of Science in Business Administration

Step II: National Louis University: B.S. Business Administration

| | SH | QH |
|---|-----------|-----------|
| General Education Requirement GEN 203 NLU & You: Tools & Strategies for Student Success - This course will be waived for any student who transfers a minimum of 60SH/90QH ENG 201 Intermediate English (5) One from the following courses: PHI 107 Intro to Ethics and Social Critique, HIS 103 History Across Globe, ART 105 Race, Identity and Experience in American Art (5) One from the following courses: SCI 101 Physical Science, SCI 105 Environmental Biology (5) Two additional General Education courses (10) CAR 202 Creating Professional Identity and CAR 203 You The Professional (5 QH) | 20 | 30 |
| Business Administration Major BUS 350 Legal & Ethcl Dec Making in Bus (5) BUS 400 Operations Management (5) BUS 450 Data Analysis for Managers (5) BUS 499 Strategic Management (5) Must be taken at NLU PJM 454 Project Management (5) CAR 490 Internship Practicum (5) Must be taken at NLU | 20 | 30 |
| Undergraduate Concentration in Leadership OBD 487 Leadership in Organizations (5) OBD 488 Leadership and Change (5) OBD 489 Contemporary Issues in Ldrshp (5) | 10 | 15 |
| Electives Students will complete electives of their choice to meet the total hours required for the degree | 8 | 12 |
| TOTAL | 58 | 87 |

| SUMMARY | SH | QH |
|---|------------|------------|
| Morton College Associate Degree | 62 | 93 |
| National Louis University Courses to be taken at NLU | 58 | 87 |
| TOTAL | 120 | 180 |

Appendix F: Morton College and National Louis University
Associate in Arts with Business Electives
to the Bachelor of Science in Business Administration, Leadership Concentration

Step I: Associate Degree

| B.S. Business Administration | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|--|-------------------------------------|---|
| GENERAL EDUCATION | | 39 | 58.5 |
| Communications Academic Writing - min 4 QH Oral Communication - min 4 QH Communications Elective - min 4 QH | ENG 101 Rhetoric I SPE 101 Principles of Public Speaking ENG 102 Rhetoric II | 3 3 3 | 4.5 4.5 4.5 |
| Humanities and Fine Arts Humanities/Fine Arts - min 8 QH | Fine Arts: ART 120, 125, 126, 127, 217, 220; HUM 153; MUS 100, 101, 102, 103, 106, 108; THR 108, 110 Humanities: ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201, 180, 202; SPN 202, 215, 216 | 6 | 9 |
| Mathematics and Natural Sciences MTH 102 Statistical Foundations Natural Science - min 4 QH Mathematics/Natural Science - min 4 QH | MAT 141 Statistics (min grade C) BIO 100, 102, 110, 150, 160, 161, 202; CHM 105; GEG 101; GEL 101; PHS 101, 103; PHY 101 Math: MAT 102, 121, 124, 181, 201, 202, 203, 224 Science: BIO 100, 102, 110, 150, 160, 161, 202; CHM 105; GEG 101; GEL 101; PHS 101, 103; PHY 101 | 4 4 4 | 6 6 6 |
| Social and Behavioral Sciences ECO 200 Macroeconomics Today's Prof Social/Behavioral Science - min 4 QH | ECO 101 Macroeconomics - Prin of Economics I ANT 101, 102; ECO 102; GEG 105, 125; HIS 105, 106; POL 201, 202; PSY 101, 201, 210, 211, 215; SOC 100, 101, 102, 201 | 3 3 | 4.5 4.5 |
| Additional General Education Requirements Additional General Education Courses - min 8 QH | Any IAI-Approved Social Science or Behavioral Science Course Any IAI-Approved Humanities or Fine Arts Course | 6 | 9 |
| BUSINESS ADMINISTRATION MAJOR | | 21 | 31.5 |
| ACC 201 Principles of Financial Accounting ACC 202 Prin of Managerial Accounting BUS 101 Principles of Business OR BUS 430 Management and Leadership COM 206 Professional Writing FIN 444 Fin & Acc Concepts for Managers HRM 400 Human Resource Management MKT 300 Principles of Marketing | BUS 101 Financial Accounting (AA Elective) BUS 102 Managerial Accounting (AA Elective) BUS 111 Principles of Business (AA Elective) BUS 242 Business Communications (AA Elective) BUS 106 Principles of Finance (AA Elective) BUS 215 Human Resources Mngmnt (AA Elective) BUS 107 Principles of Marketing (AA Elective) | 3 3 3 3 3 3 3 | 4.5 4.5 4.5 4.5 4.5 4.5 4.5 |
| TOTAL TRANSFER: | | 60 | 90 |

**Appendix F: Morton College and National Louis University
Associate in Arts with Business Electives
to the Bachelor of Science in Business Administration, Leadership Concentration**

Step II: National Louis University: B.S. Business Administration

| | SH | QH |
|---|-----------|-----------|
| General Education Requirement | 3 | 5 |
| GEN 203 NLU & You: Tools & Strategies for Student Success - This course will be waived for any student who transfers a minimum of 60SH/90QH CAR 202 Creating Professional Identity and CAR 203 You The Professional (5) | | |
| Business Administration Major | 20 | 30 |
| BUS 350 Legal & Ethicl Dec Making in Bus (5) BUS 400 Operations Management (5) BUS 450 Data Analysis for Managers (5) BUS 499 Strategic Management (5) Must be taken at NLU PJM 454 Project Management (5) CAR 490 Internship Practicum (5) Must be taken at NLU | | |
| Undergraduate Concentration in Leadership | 10 | 15 |
| OBD 487 Leadership in Organizations (5) OBD 488 Leadership and Change (5) OBD 489 Contemporary Issues in Ldrshp (5) | | |
| Electives | 27 | 40 |
| Students will complete electives of their choice to meet the total hours required for the degree | | |
| TOTAL | 60 | 90 |

| SUMMARY | SH | QH |
|---|------------|------------|
| Morton College Associate Degree | 60 | 90 |
| National Louis University Courses to be taken at NLU | 60 | 90 |
| TOTAL | 120 | 180 |

Appendix G: Morton College and National Louis University
Associate of Applied Science in Business Management
to the Bachelor of Science in Business Administration, Leadership Concentration

Step I: Associate Degree

| B.S. Business Administration | Associate Degree courses which fulfill NLU requirements | Semester Hours | Quarter Hours |
|--|---|-----------------------|----------------------|
| GENERAL EDUCATION | | 27 | 40.5 |
| Communications | | | |
| Academic Writing - min 4 QH | ENG 101 Rhetoric I | 3 | 4.5 |
| Oral Communication - min 4 QH | SPE 101 Principles of Public Speaking | 3 | 4.5 |
| Humanities and Fine Arts | | | |
| Humanities/Fine Arts - min 4 QH | Fine Arts: ART 120, 125, 126, 127, 217, 220; HUM 153; MUS 100, 101, 102, 103, 106, 108; THR 108, 110 Humanities: ENG 211, 215, 216, 218; HIS 103, 104; HUM 150, 151, 154; PHI 125, 126, 201, 180, 202; SPN 202, 215, 216 | 3 | 4.5 |
| Mathematics and Natural Sciences | | | |
| MTH 102 Statistical Foundations | MAT 141 Statistics (min grade C) | 4 | 6 |
| Mathematics/Natural Science - min 4 QH | MAT 105 College Algebra | 4 | 6 |
| Social and Behavioral Sciences | | | |
| ECO 200 Macroeconomics Today's Prof | ECO 101 Macroeconomics - Prin of Economics I | 3 | 4.5 |
| Social/Behavioral Science - min 4 QH | ECO 102 Microeconomics - Prin of Economics II | 3 | 4.5 |
| Additional General Education Requirements | | | |
| Additional General Education Courses - min 4 QH | General Education Elective | 4 | 6 |
| BUSINESS ADMINISTRATION MAJOR | | 21 | 31.5 |
| ACC 201 Principles of Financial Accounting | BUS 101 Financial Accounting | 3 | 4.5 |
| ACC 202 Prin of Managerial Accounting | BUS 102 Managerial Accounting | 3 | 4.5 |
| BUS 101 Principles of Business OR | BUS 111 Principles of Business | 3 | 4.5 |
| BUS 430 Management and Leadership | | | |
| COM 206 Professional Writing | BUS 242 Business Communications | 3 | 4.5 |
| FIN 444 Fin & Acc Concepts for Managers | BUS 106 Principles of Finance | 3 | 4.5 |
| HRM 400 Human Resource Management | BUS 215 Human Resources Management | 3 | 4.5 |
| MKT 300 Principles of Marketing | BUS 107 Principles of Marketing | 3 | 4.5 |
| PROGRAM ELECTIVES | | 14 | 21 |
| Free Electives | | | |
| | BUS 208 Principles of Management | 3 | 4.5 |
| | BUS 230 Business Law and Contracts or | 3 | 4.5 |
| | BUS 231 Business Law and Commerical Trans | | |
| | BUS 253 Successful Career & Life Strategies | 2 | 3 |
| | CPS 111 Business Computer Systems | 3 | 4.5 |
| | AAS Business Management Elective | 3 | 4.5 |
| TOTAL TRANSFER: | | 62 | 93 |

**Appendix G: Morton College and National Louis University
Associate of Applied Science in Business Management
to the Bachelor of Science in Business Administration, Leadership Concentration**

Step II: National Louis University: B.S. Business Administration

| | SH | QH |
|--|-----------|-----------|
| General Education Requirement GEN 203 NLU & You: Tools & Strategies for Student Success - This course will be waived for any student who transfers a minimum of 60SH/90QH ENG 201 Intermediate English (5) One from the following courses: PHI 107 Intro to Ethics and Social Critique, HIS 103 History Across Globe, ART 105 Race, Identity and Experience in American Art (5) One from the following courses: SCI 101 Physical Science, SCI 105 Environmental Biology (5) One additional General Education course (5) CAR 202 Creating Professional Identity and CAR 203 You The Professional (5) | 17 | 25 |
| Business Administration Major BUS 350 Legal & Ethcl Dec Making in Bus (5) BUS 400 Operations Management (5) BUS 450 Data Analysis for Managers (5) BUS 499 Strategic Management (5) Must be taken at NLU PJM 454 Project Management (5) CAR 490 Internship Practicum (5) Must be taken at NLU | 20 | 30 |
| Undergraduate Concentration in Leadership OBD 487 Leadership in Organizations (5) OBD 488 Leadership and Change (5) OBD 489 Contemporary Issues in Ldrshp (5) | 10 | 15 |
| Electives Students will complete electives of their choice to meet the total hours required for the degree | 11 | 17 |
| TOTAL | 58 | 87 |

| SUMMARY | SH | QH |
|---|------------|------------|
| Morton College Associate Degree | 62 | 93 |
| National Louis University Courses to be taken at NLU | 58 | 87 |
| TOTAL | 120 | 180 |

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE THE MEMORANDUM OF UNDERSTANDING BETWEEN MORTON COLLEGE AND UNIVERSITY OF ILLINOIS AT CHICAGO AS SUBMITTED

RATIONALE: [Required by Board Policy #5.6, 5.8]

This agreement stands to provide a seamless transfer process for Morton College students to the University of Illinois at Chicago in various fields of study.

COST ANALYSIS: None

ATTACHMENTS: University of Illinois at Chicago Transfer Agreement

**A RESOLUTION APPROVING AND ADOPTING
A TRANSFER ADMISSION GUARANTEE PROGRAM AGREEMENT
BETWEEN
MORTON COLLEGE
AND
UNIVERSITY OF ILLINOIS**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton has various programs of study leading to an Associate Degree (the “Programs”); and

WHEREAS, the University of Illinois (“UI”) offers Bachelor of Science and Bachelor of Arts degrees in various corresponding disciplines; and

WHEREAS, Morton desires to enter into a Transfer Admission Guarantee Program Agreement with UI (the “Agreement”), a copy of which is attached hereto and incorporated herein as **Exhibit A**, to promote the transfer of credits earned through Programs at Morton to UI; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with UI.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution

are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with UI, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

[INTENTIONALLY BLANK]

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 28th day of August, 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A



**Transfer Admission Guarantee Program Agreement
between
The Board of Trustees of the University of Illinois
And
the Board of Trustees of Illinois Community College District No.
527, County of Cook and State of Illinois,
Morton College**

This Transfer Admission Guarantee (“TAG”) Program Agreement (“Agreement”) is entered into and shall become effective as of the last signature date appearing below (“Effective Date”), by and between The Board of Trustees of the University of Illinois, a public body, corporate and politic of the State of Illinois (“University”) and the Board of Trustees of Community College District No. 527, County of Cook and State of Illinois, a(n) institution of higher education and Illinois Community College, Morton College located at 3801 South Central Avenue, Cicero, IL 60804 at (hereinafter “MC”). University and MC may also be collectively referred to herein as “the Parties” and individually as “a Party.”

RECITALS

Whereas, the University of Illinois Chicago (“UIC”) offers a cooperative relationship with community colleges through the TAG program to better serve students, facilitate student transfers from the community colleges to UIC, minimize duplication of instruction, and build upon college and university learning experiences; and

Whereas, the TAG program guarantees admission to UIC in a participating UIC baccalaureate degree program for MC students who successfully transfer from the MC under the terms of this Agreement (“TAG Student(s)").

Now Therefore, in consideration of the mutual promises and covenants contained herein, the Parties agree as follows:

1. ACADEMIC REQUIREMENTS

- A. TAG Students must meet all the requirements outlined in this Agreement to guarantee their admission to UIC.
- B. As a condition to guaranteed admission, TAG Students are required to successfully complete the required courses identified in the UIC TAG Major Preparation Selection Criteria, found at <http://tag.uic.edu> under Programs. MC courses equivalent to those listed may be identified using the Transferology, a web-based tool to view program requirements and transfer equivalencies, offered by College Source Inc. at <https://www.transferology.com/>
- C. UIC may modify the list of participating baccalaureate programs covered under this Agreement as necessary, and update or modify required courses for guaranteed admission into any of the baccalaureate programs covered under this Agreement at any time in its sole discretion. UIC will use reasonable efforts to notify MC of any such updates and modifications. Notwithstanding the foregoing, it is the responsibility of each TAG

Student, with assistance from the MC advisor/representative, to confirm that the required courses to be completed at MC are the same (or meet relevant equivalency standards as determined through use of Transferology) as those set forth in the official UIC course catalog for the academic year in which the TAG Student notifies MC of the intent to participate in the TAG program in accordance with sub-section "G" below.

- D. TAG Students must earn at least a grade of "C" in all courses listed under the Participating Program Requirements. Some programs have additional grade requirements as noted on their program page.
- E. TAG Students are required to maintain a minimum cumulative grade point average of 3.0 on a 4.0 grading scale on all transferrable course work.
- F. TAG Students enrolling at University of Illinois Chicago who achieve a transferrable GPA of 3.8 and apply to the UIC Honors College will be guaranteed admission to the Honors College.
- G. To ensure UIC at least one year of contact with the TAG Student before transferring to UIC, each TAG Student is required to inform the MC advisor/representative of the TAG Student's election to participate in the TAG program by signing a TAG Participation Form as found at <https://tag.uic.edu/participation-form/> no later than the last day of the second week in the first semester of the final year of enrollment at MC.
- H. The notification of intent to participate in TAG establishes the TAG Student's Participating Program Required Courses. If TAG Program Requirements change, UIC will use reasonable efforts to accommodate existing TAG Students, using the program requirements in effect at the time the TAG Student submits the TAG Participation Form.

Upon enrollment at UIC, if degree requirements have changed since the degree requirements in effect at the time of submission of the TAG Program Participation Form, a curriculum is eliminated in its entirety, or if required courses are eliminated from a particular curriculum, the department, school, or college reserves the right to offer substitute courses as deemed appropriate by the unit's faculty. TAG Students may have to fulfill new requirements when external accrediting or certifying agencies change their professional requirements.

- I. A TAG Student must complete all requirements and transfer into UIC within three years of the date of signing the TAG Participation Form and may only participate one time.
- J. It is highly recommended that the TAG Student use the required courses to achieve an appropriate degree at MC. However, completion of an associate degree is not a requirement for transfer under the terms of this Agreement.
- K. To encourage the completion of degree requirements at MC, at the request of MC, UIC may facilitate the transfer of credits earned at UIC back to MC if a TAG Student transfers to UIC before completing an associate degree. The reverse transfer of credit is intended to enable MC to award degrees following a TAG Student transfer.
- L. The Parties acknowledge that additional enrollment policies and administrative tasks will be required to successfully administer the TAG program and agree to provide such further reasonable assistance and cooperation to each other as needed to carry out the intent and purpose of this Agreement subject in all cases to all laws, rules, policies and budgetary and other approvals to be followed by each Party.

2. ADDITIONAL REQUIREMENTS FOR TAG PARTICIPATION

- A. TAG Students are required to enroll and complete general education and coursework required for admission into their UIC degree program within three years of initial election to

participate in the TAG program with a maximum of 60 credits that will be applied to their baccalaureate degree.

- B. As a requirement for participation in the TAG program, TAG Students must grant appropriate written authorizations to MC and UIC to disclose between the Parties their educational records, including but not limited to, academics, admission, financial aid, and advising information as appropriate. By signing the TAG Participation Form, TAG Students agree to allow the two institutions to share information for these reasons and to allow the TAG Student to take advantage of the reverse credit transfer process.
- C. TAG Students will track their degree progress by creating a Transferology account, to view program requirements and transfer equivalencies, and to add their courses to Transferology at the completion of each term.
- D. TAG Students must meet all general transfer admission, matriculation, and enrollment requirements for UIC, including but not limited to payment of applicable tuition and fees at UIC, disclosure of prior discipline at a previous school, and in accordance with applicable law, disclosure of any criminal background matters, which in certain cases, and subject to applicable law and UIC policies, could preclude admission.
- E. TAG Students shall apply for housing and financial aid services through standard UIC processes.
- F. Prior to transferring to UIC, TAG Students are strongly encouraged to attend TAG-sponsored activities and events that will be held on both the MC and UIC campuses.
- G. TAG Students who seek readmission or a second bachelor's degree do not qualify for the TAG program although TAG Students with previous college coursework from other institutions of higher learning may still participate if they have not completed a bachelor's degree or higher.

3. UIC OBLIGATIONS

- A. UIC will provide training as needed for designated TAG advisors on the use of Transferology for advising TAG Students.
- B. During participation in the TAG program, UIC will provide information to MC and to TAG Students regarding UIC academic program requirements and transfer credit policies.
- C. In accordance with applicable law, UIC and MC will share de-identified data to measure effectiveness of the TAG program in achieving the goal of increasing the number of TAG Students who complete their associate and bachelor's degrees.
- D. The UIC Transfer Assistance Center will serve as lead contact for questions related to the TAG program throughout the pre-application and application process.

4. MC OBLIGATIONS

- A. MC will assign each TAG Student an advisor/representative who will work with the TAG Student until a successful transfer to UIC is achieved. The advisor/representative will assist TAG Students with course selection, registration, and provide TAG Student with information regarding admissions under the terms of this Agreement.
- B. MC will provide UIC with the name and contact information of one staff member with whom we can share information and communicate with directly regarding the TAG program.
- C. MC advisors/rep. will work closely with UIC on a regular basis to further the purposes of

this Agreement.

5. **ADDITIONAL TERMS AND REQUIREMENTS FOR BOTH PARTIES**

- A. If a TAG Student elects to participate in the TAG program and subsequent fails to meet the requirements of this Agreement for guaranteed admission, this does not preclude the T A G Student from applying and being considered for admission to UIC using the traditional admission or transfer process.
- B. During the term of this Agreement, MC shall link to the TAG Participation Form on its website so that the details of this Agreement are available to prospective TAG Students.
- C. All marketing and recruiting materials prepared by MC for the TAG program are subject to pre-approval by UIC and shall follow the logo standards for UIC as set out at <http://logos.uic.edu>.
- D. In the event that either Party desires to propose changes to the TAG program other than modifications by UIC to the listing of required courses (for the avoidance of doubt course changes will be handled in accordance with Section 1.b. above), the Party initiating the change agrees to notify the other Party in writing no later than June 1 of the preceding the academic year in which the change will be implemented. Any program changes that are mutually agreed and which alter or modify the terms of this Agreement shall be set forth in a written amendment to this Agreement signed by both Parties. If the Parties are unable to agree on proposed changes, either Party may then elect to terminate this Agreement in accordance with Section 6.b. below.
- E. TAG program participation form must be submitted at least 1 year before a TAG Student intends to transfer. These deadlines are:
 - UIC Fall Enrollment
September 1 – of the final year
 - UIC Spring Enrollment
February 1 – of the final year

Missing the deadline to submit the TAG program participation form does not preclude the student from applying and being considered for admission to UIC using the traditional admission or transfer process.
- F. The TAG application deadline will coincide with transfer application deadlines.

6. **TERM AND TERMINATION**

- A. This Agreement shall commence upon both Parties signing and will remain effective for 5 years from the date of signing.
- B. Either Party may terminate this Agreement in the Party's sole discretion and without cause upon providing at least one (1) year's prior written notice to the other Party.

- C. TAG Students who have signed and submitted the TAG Participation Form to UIC prior to the date on which a Party gives notice of termination under Section 6.b. will continue to be guaranteed admission to UIC provided that they satisfy all program requirements, including but not limited to cumulative grade point average and participation in TAG-sponsored activities on the campus at UIC.

7. **NOTICES**

All notices required or permitted herein shall be in writing and shall be sent via registered or certified mail return receipt requested or by an overnight delivery service to the persons listed below. A notice shall be deemed to have been given when received by the Party at the address set forth below.

If to University, notice shall be given to:

Office of the Vice Provost for Academic Programs and Effectiveness
601 S. Morgan St.
Chicago, IL 60607
Email address: vpape@uic.edu

With a copy to:

Office of University Counsel
University of Illinois at Chicago
Suite 405, Administrative Office Bldg.
737 West Polk Street
Chicago, Illinois 60612-7228
Attn: Associate General Counsel

If to MC, notice shall be given to:

Morton College
Michelle Herrera, Associate Dean of Academic Services
3801 South Central Avenue
Cicero, IL 60804
Email address: michelle.herrera@morton.edu

With a copy to:

Morton College
Courtney O'Brien, Director of Admissions/Registrar
3801 South Central Avenue
Cicero, IL 60804
Email address: courtney.obrien@morton.edu

8. **FAMILY AND EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

University and MC acknowledge that certain information about TAG Students is contained in records maintained by University and/or MC and that this information is confidential by reason of University and/or MC policies and the Family and Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S. C.

1232g). Both Parties agree to protect these records in accordance with FERPA and their respective student record policies. To the extent permitted by law, nothing contained herein shall be construed as precluding either Party from releasing such information to the other so that each can perform its respective responsibilities.

9. MISCELLANEOUS

- A. This Agreement is to be governed and construed in accordance with the laws of the State of Illinois. Both Parties agree that jurisdiction and venue for the formal resolution of any disputes relating to this Agreement shall lie exclusively in the Illinois Court of Claims for claims against either University or MC.
- B. This Agreement may not be assigned by either Party without the prior written consent of the other Party.
- C. This Agreement, attachments, and incorporated references shall constitute the entire Agreement between the Parties with respect to the subject matter herein and supersedes all prior communications and writings with respect to the content of said Agreement. No modification, extension, or waiver of this Agreement or any provision thereof shall be binding upon either MC or the University unless reduced to writing and duly executed by both Parties.
- D. By entering into this Agreement, there is no intention by the Parties, express or implied, to create any third-party beneficiary rights in favor of any student who participates in a program offered under this Agreement.
- E. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one instrument. A signature delivered by facsimile or electronic means by a Party shall be considered binding as to that Party.

Approval and Effective Date

This Agreement shall not be binding until signed by both Parties. The persons signing this Agreement represent that they have authority to bind their respective Parties.

**THE BOARD OF TRUSTEES OF THE
UNIVERSITY OF ILLINOIS**

**Board of Trustees of Community College District
No. 527, County of Cook and State of Illinois:**

By: _____
Paul N. Ellinger, Comptroller

By: _____
Dr. Keith McLaughlin, President

Date: _____

Date: _____

PROPOSED ACTION:

THAT THE BOARD APPROVE A RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE DISTRICT 527 AND OASIS THERAPY SERVICES

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours. In order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

AFFILIATION AGREEMENT
RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
OASIS THERAPY SERVICES, LLC**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton has a program of study leading to a physical therapy assistant degree (the “Program”); and

WHEREAS, the Program has a clinical educational experience component; and

WHEREAS, each student enrolled in the Program must complete the clinical educational experience component in order to graduate from the Program; and

WHEREAS, Oasis Therapy Services, LLC (“Oasis”) has available facilities able to provide a clinical educational experience; and

WHEREAS, Morton desires to enter into the Affiliation Agreement with Oasis (“Agreement”), a copy of which is attached hereto and incorporated herein as **Exhibit A**, to provide Morton with a site for the purpose of providing its students a clinical educational experience; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with Oasis.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community

College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Oasis, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the

expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 28th day of August 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM

(Revised March 2023)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
OASIS THERAPY SERVICES, LLC

THIS AFFILIATION AGREEMENT (the "**Agreement**") is entered into this 1st day of September 2024, by and between **Oasis Therapy Services, LLC** ("**Facility**") and Morton Community College District No. 527 ("**School**"). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a "**Party**" and collectively as the "**Parties**".)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences ("**Clinical Program**") (see **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken

by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's **responsibility to ensure that the background check and drug screening have been completed** and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the **student's responsibility** to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. **That person shall maintain contact with the School's designated liaison person** to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the **Facility's** administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the **School's students who train at** the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the **Facility's policies and procedures regarding the confidentiality of**

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("**Business Associate**"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program **from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations.** In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for five (5) years, to commence on September 1, 2024 and terminate on August 31, 2029 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, **including reasonable attorney's fees**, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Facility with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, **Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.**
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Oasis Therapy Services, LLC
8170 McCormick Blvd, Suite 112
Skokie, IL 60076

With a Copy to:

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: PTA Program Director
Program Director
Facsimile: (708) 656-8031

With a Copy to:

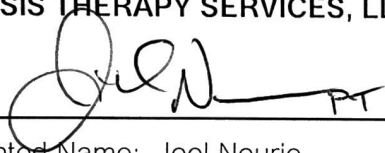
The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

OASIS THERAPY SERVICES, LLC



Printed Name: Joel Nourie

Title: Vice President of Therapy Services

Date: 8/9/24

MORTON COLLEGE:



Printed Name: Keith McLaughlin

Title: President

Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

Eden Vista Burr Ridge
6801 High Grove Blvd
Burr Ridge, IL 60527

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Oasis Therapy Services, LLC
 School: Morton College
 Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|---|-----|----|
| 1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer. (Vaccination or signed declination) | x | |
| 2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer. (Titer not required) | x | |
| 3. A criminal background check with acceptable results as indicated by the facility: | x | |
| 4. A 10-panel drug screening with negative results. | | x |
| 5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer. (no titer required) | x | |
| 6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer. (No titer required) | x | |
| 7. Verification that the student/s have an annual TB screening with a QuantiFERON test. (Need a 2-step or QuantiFERON) | x | |
| 8. Verification that the student/s have a flu shot for the current flu season. (or signed declination form) | x | |
| 9. Verification that students have an annual Physical Examination. | x | |
| 10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination: State and site dependent (or signed declination) | x | |
| 11. Additional insurance coverage If yes, type of insurance and coverage required: | | x |
| 12. Other: | | x |

School Requires: Please put a check in the box to indicate requirements.

| Requirement | Yes | No |
|---|-----|----|
| 1. Copy of relevant facility policies (paragraph B.8) | x | |
| 2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6) | x | |
| 3. Other | | |

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. **Business Associate**. "Business Associate" shall mean Morton College ("The School").
- b. **Facility**. "Facility" shall mean Oasis Therapy Services, LLC ("Facility").
- c. **Individual**. "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule**. "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information**. Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law**. "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary**. "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms**. All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.

- g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.
 - h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
 - i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
 - j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**
 - a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
 - b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.
 - c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with *45 CFR §164.522*, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.
5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
6. **Term and Termination**
 - a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

- b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
 - (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
 - c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
 - d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.
7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

PROPOSED ACTION:

THAT THE BOARD APPROVE A RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COMMUNITY COLLEGE DISTRICT 527 AND **ORTHOPEDIC AND BALANCE THERAPY SPECIALISTS**

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours. In order to to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

AFFILIATION AGREEMENT
RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
ORTHOPEDIC AND BALANCE THERAPY SPECIALISTS**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton has a program of study leading to a physical therapy assistant degree (the “Program”); and

WHEREAS, the Program has a clinical educational experience component; and

WHEREAS, each student enrolled in the Program must complete the clinical educational experience component in order to graduate from the Program; and

WHEREAS, Orthopedic and Balance Therapy Specialists (“OBTS”) has available facilities able to provide a clinical educational experience; and

WHEREAS, Morton desires to enter into the Affiliation Agreement with OBTS (“Agreement”), a copy of which is attached hereto and incorporated herein as **Exhibit A**, to provide Morton with a site for the purpose of providing its students a clinical educational experience; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with OBTS.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community

College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with OBTS, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the

expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 28th day of August 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A



Morton College Job Description

| | |
|-------------------------------------|---|
| Job Title: | Senior Human Resources Specialist |
| Range: | Classified Excluded |
| Grant-Funded: | N/A |
| Reports to and Evaluated by: | Executive Director, Human Resources |
| Required Qualifications: | <p>Bachelor's degree and two years of higher education administrative office experience, including working with confidential information. Perform duties with a high degree of accuracy and attention to detail. Strong interpersonal, communication and organizational skills. Ability to prioritize job responsibilities; ability to make decisions in accordance with college policy, rules, regulations, and departmental policies; Proficiency in Microsoft Office products, particularly Excel.</p> <p>Must be able to demonstrate Morton College core values of truth, compassion, fairness, responsibility, tolerance, and respect.</p> |
| Desirable Qualifications: | <p>Bachelor's degree. Bilingual Spanish/English. Experience with Ellucian/Colleague. Exercise sound judgment, discretion, initiative, and the ability to work well with others in a multicultural environment. Ability to respond to difficult situations with a courteous and professional manner, and to work independently with little or no supervision.</p> |
| Job Summary: | <p>The Senior HR Specialist is responsible for the administration of our pension, State University Retirement System (SURS). The Senior HR Specialist will be responsible for staying current on all compliance regulations, the duties and responsibilities may change as the need of the College arises. The Senior HR Specialist manages the recruitment and pre-employment screening of student aides and preparation of various reports.</p> |
| Essential Job Functions | <ul style="list-style-type: none">• Process all terminations, retirements, and other request for information from SURS and provide documentation as needed.• Assist with analyzing and administering healthcare plans and wellness programs |

- Track leave requests such as ADA, LOA and FML.
- Process employee benefit change requests, life event changes, termination, COBRA and leaves of absence, LTD, LML and worker's compensation.
- Assist with onboarding and offboarding processes.
- Manage personnel files and ensures they are up to date.
- Complete routine word processing and administrative assistant duties such as preparing correspondence, reports, and general office responsibilities.
- Assist with submitting reports to various state and federal educational agencies, including ICCB and ACA reporting
- Manage the recruitment and pre-employment screening of student aides, enter all new student aides into Colleague system and manage their files.
- Preparation of various reports including 1095 process.
- Coordinate retirement plan and tuition reimbursement.
- Automate and enhance all HR documents and procedures
- Provide customer service to students, faculty, staff or guests in the Human Resources Office.
- Maintain up-to-date functional department documentation and standard operating procedures.
- Complete verification of employment requests.
- Assist the Director of HR with processing request for information under the Freedom of Information Act (FOIA).
- Processes inquiries from external stakeholders (e.i.SURS).
- Maintain the strictest standards of confidentiality as it relates to personnel actions and activities occurring in Human Resources.
- Coordinate with the Dean's office in processing faculty salary adjustments, lane advancement and step placement and all other processes
- Assist with all special events and special projects hosted by the office of Human Resources
- Maintain HR webpages updated.
- Assist with recruitment and retention efforts and employee relations.
- Stay familiar with Union Contracts.
- Participate in student recognition events and welcome week.
- Track metrics for the HR department.
- Assist with the performance evaluation process.
- Track and ensure compliance with all mandatory training.

- Assist with managing and coordination of platforms used within the department (e.i. Maxient, Franklin Covey, People Admin and ATIXA).

Other Duties: Perform other duties as assigned by supervisor

Work Environment: Work is generally performed within an office environment, with standard office equipment available.

Physical Demands: Position requires prolonged sitting, with occasional walking, bending and/or stooping. Some lifting of approximately 15-20 lbs.

- Position Unit:**
- Administration - Exempt
 - Professional Staff - Exempt
 - Faculty, Local 1600, A.F.T.
 - Adjunct Faculty, IEA-NEA
 - Classified Staff - Excluded
 - Classified Staff, Local 1600, A.F.T.
 - Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
 - Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
 - Classified Staff - Part-Time, Local 1600, A.F.T
 - Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____

PROPOSED ACTION: THAT THE BOARD APPROVED THE SALARY INCREASE OF ONE STAFF EMPLOYEES EFFECTIVE JULY 1, 2024, AS SUBMITTED.

RATIONALE:

The Classified Union has requested 3 positions be reclassified due to changes and expansion of duties per CBA Article XVII Position Classifications, Section 17.1,17.2, & 17.3. The College requested the 1 position to be reclassified. Administrative Reclassification Committee reviewed and is making the following recommendations:

Information Support Specialist – Remains in the same Range and to only receive salary increase across two fiscal years (FY25 and FY26) for the update job description.

COST ANALYSIS: FY25 2.5% and FY26 2.5%

ATTACHMENT: UPDATED JOB DESCRIPTION

PROPOSED ACTION: THAT THE BOARD APPROVE REINSTATEMENT OF HECTOR JAIMES WITHIN THE CAMPUS POLICE DEPARTMENT EFFECTIVE 8/12/2024.

RATIONALE:

Arbitration results.

COST ANALYSIS:

ATTACHMENT: NONE

PROPOSED ACTION: THAT THE BOARD APPROVE ANGELICA ALVARADO TRANSITION TO HER PREVIOUS ROLE AS ADMISSIONS AND RECORDS CLERK I EFFECTIVE AUGUST 21, 2024.

RATIONALE:

Operational needs during probationary period.

COST ANALYSIS: \$44,283.51

ATTACHMENT: NONE

PROPOSED ACTION: THAT THE BOARD APPROVE JESSICA PATTERSON TRANSITION TO HER PREVIOUS ROLE AS A FULL-TIME DISPATCHER EFFECTIVE SEPTEMBER 3, 2024.

RATIONALE:

Operational needs of a FT Dispatcher.

COST ANALYSIS: \$19.06 per hour.

ATTACHMENT: NONE

MORTON COLLEGE
BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the hire of Sheldon Walcher for the Vice President of Academic Affairs position.

RATIONALE:

To fill the vacancy of the Provost position effective August 1, 2024.

COST ANALYSIS:

Annual Salary \$175,000.00.

PROPOSED ACTION: TO HIRE JOHN DREW FOR THE POSITION OF FULL-TIME FACULTY IN THE COMPUTER INFORMATION SYSTEMS (CIS) PROGRAM.

RATIONALE: Mr. Drew will fill the vacancy created when Audrey Styer retired from her full-time faculty position. Mr. Drew worked for Morton College as an adjunct instructor who contributed to the program for several years and is qualified for the position.

COST ANALYSIS: Salary: \$64,223 per the CBA, effective August 15, 2024.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

THAT THE BOARD APPROVE Efren Alonso AS A NEW HEALTH CAREERS RECRUITER FOR THE OFFICE OF ADMISSIONS AND RECORDS/REGISTRAR WITH AN EFFECTIVE START DATE OF 09.03.24.

RATIONALE

The purpose of this position is to support the college with Recruitment initiatives and to provide support to our Health Career Programs and initiatives.

COST ANALYSIS:

\$64,392.53

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

That the board approve Jesse Galeana as the Athletic Trainer for the Athletic Department with an effective start date of September 3, 2024.

RATIONALE:

To have an athletic trainer as a full time employee to provide prevention, assessment, treatment and rehabilitation for our athletes.

COST ANALYSIS:

\$66,000

MORTON COLLEGE
BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION:

That the Board approve the hire of Jamar Orr for the Dean of Student Services position.

RATIONALE:

To fill the vacancy of the Dean of Student Services position effective September 3, 2024.

COST ANALYSIS:

Annual Salary \$110,000.00.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

That the board approve Michael Traversa as a new Fitness and Nutrition Center Manager for the Athletic Department with an effective start date of September 3, 2024.

RATIONALE:

To fill the vacant spot in the fitness center in order manage the daily operations and the staff working in the center.

COST ANALYSIS:

\$60,000

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

That the board approve Vanessa Nisbet as a new Athletic Success Coordinator for the Athletic Department with an effective start date of September 23, 2024.

RATIONALE:

The Athletic Success Coordinator will work with the AD and Assistant AD to help with logistics and the operation of the athletic department on a daily basis.

COST ANALYSIS:

\$56,938.00



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□ MEMORANDUM □

PLEASE BE ADVISED THAT THE SUBSTANCE OF THIS ATTORNEY-CLIENT CORRESPONDENCE CONCERNS PENDING LAWSUIT AND SETTLEMENT. THEREFORE, IT IS A PROPER SUBJECT FOR DISCUSSION IN CLOSED SESSION UNDER THE ILLINOIS OPEN MEETINGS ACT. THIS DOCUMENT ALSO CONTAINS MATTERS WHICH ARE SUBJECT TO THE ATTORNEY-CLIENT WORK-PRODUCT PRIVILEGE AND, THEREFORE, IT NEED NOT BE DISCLOSED UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT.

To: Board of Education of Morton Community College
Dr. Keith McLaughlin, President of Morton Community College

Re: Illinois Community College Risk Management Consortium (ICCRMC) v. Morton Community College, 2022 L 009863

Date: August 22, 2024

From: Veronica Bonilla-Lopez, Esq.
Del Galdo Law Group, LLC

The Consortium brought a one-count complaint for a breach of contract alleging that they were entitled to what they termed a “withdrawal fee” from the College in the amount of \$81,116.00. The parties to the lawsuit filed cross motions for

summary judgment. The Court granted the Consortium's motion finding that under the contract, the Consortium was entitled to 25% of the then current premium of the policy period within which the College withdrew. The Court ultimately entered an order granting judgment in favor of the Consortium in the amount of \$81,116.00 for the withdrawal premium; \$1,300.00 for the outstanding open claims handling fee; \$56,271.18 in attorneys fees, plus expenses and costs, for a grand total award of \$139,674.02. Our office has filed an appeal.

The appellate court is unlikely to overturn the grant of judgment for the Consortium. Moreover, the award amount reflecting the withdraw premium and handling fee were contractual. As such, the Consortium has no incentive to settle for less on those specific amounts. However, we may be able to negotiate a reduction in the attorneys fees, costs and expenses. In addition, should we proceed with the appeal and the court were to affirm the lower court's decision, the Consortium will seek its attorneys fees in defending the appeal. Therefore, we are seeking authority up to the amount of \$130,000.00 to settle the case and will make every effort to negotiate a lower amount.