



Morton College

Public Regular Board Meeting

Monday, June 24, 2025, 10:00 AM



MORTON COLLEGE

VERITAS



MORTON COLLEGE
COMMUNITY COLLEGE DISTRICT NO.527
Minutes for the Regular Board Meeting
Wednesday, May 22, 2024

1. Call to Order

The Regular Board meeting was called to order by Board Chair, Leonard Cannata at 10:04 AM on Wednesday, May 22, 2024, at the Centennial Room, located at 3801 S. Central Ave., Cicero, IL 60804.

2. Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Recognition

Trustee Leonard Cannata thanked Student Trustee Alejandro Joleanis Velasquez for all his work that he did while on the board. We greatly appreciate his assistance, his viewpoints, and his opinion.

President Keith McLaughlin mentioned Alejandro was the student speaker at graduation and he just did a fantastic, amazing job in that role.

4. Swearing in of Student Member, Gizelle Beltran

Student Member, Gizele Beltran was sworn in by Edward Wong, Attorney.

Trustee Cannata made a motion to appoint Mr. Martinucci as temporary secretary, in Mr. Collazo's absence.

Trustee Montiel seconded the motion.

5. Roll Call

Present:

Leonard Cannata, Trustee
Anthony Martinucci, Trustee
Susan Grazzini, Trustee
Oscar Montiel, Trustee
Charles Hernandez, Trustee

Absent:

Jose Collazo, Trustee
Frances F. Reitz, Trustee

Also Present:

Dr. Keith D. McLaughlin, President
Edward Wong Attorney, Del Galdo Law Group, LLC

6. Citizen Comments

None

7. Reports

7.1 ICCTA-ACCT

Trustee Hernandez had the pleasure of going down to Springfield last week for Lobby Day with legislators from our district. He was accompanied by President McLaughlin. Trustee Hernandez emphasized what an outstanding job he did; he made a great presentation, visited them all, and made commitments. You couldn't be prouder of a president than with Keith.

President McLaughlin thanked Trustee Hernandez. He also thanked him for being a part of that day and opening doors for us. Dr. McLaughlin went on to say Trustee Hernandez was very active and part of those conversations and identified the needs of the college.

8. President's Report

Dr. McLaughlin highlighted the celebration of graduation over the weekend with outstanding participation from our students. Both ceremonies were excellent in terms of student speakers as well as a graduation speaker who was an alum of ours, Angelica Sanchez, the daughter of our full-time faculty member Luis Sanchez, who launched a career in journalism. It was all around an excellent ceremony. Dr. McLaughlin thanked Jim O'Connell, Marisol Campos Garcia, Gabriella Mata, and everyone that made a part of those ceremonies so special, and our new trustee was the one that led us in the national anthem.

Dr. McLaughlin introduced Lee Milano, our new Athletic Director. Mr. Milano thanked the board, president, and administration for the opportunity and is very anxious and looking forward to being the athletic director. Lee finished up a 30-plus-year career in education at the secondary level and has been coaching for thirty years. Mr. Milano states that it is very important to make sure that the coaches and the players know they are competitive on the field, but they are also representing the institution in the right way. The goal is for them to move forward if they want to continue to play at the next level of college and help them do that, but also by representing themselves as solid citizens when they move on.

Dr. McLaughlin highlighted on the agenda the recommendation of the appointment of Chris Wido as the Assistant Athletic Director and hope Lee and Chris will make an excellent team in leading the athletic department.

Dr. McLaughlin introduced Mireya Perez, Chief Financial Officer/Treasurer. Mireya provided an overview of the tentative FY25 annual budget, focusing on the Operating Fund, which is composed of Education, Operation, and Maintenance.

Trustee Hernandez asked if there was any money allocated to renovate the soccer and baseball fields. Concerned about the flooding after every heavy rain. Joe Florio, Director of Campus Operations and Facilities, assured him that he spoke with Cicero Landscaping and the Town of Cicero and that we are in the process of cleaning the sewers.

Dr. McLaughlin highlighted that we have a reserve fund of \$25 million, which represents about 10 months of operating expenses, that we can allocate for that purpose.

Student Trustee Gizelle Beltran made aware that the lights in the hallway were either too dim or too bright for the students and if there was a way to fix that. Joe Florio stated that we have an energy-efficient program through ComEd and that all hallways are equipped with sensors and timers. We have the lights dimmed down to 15% but can be changed to make them brighter.

- 10.5. Approval of English 10% compensation for Adjunct Faculty for Spring 2024, in the amount of \$5,461.45.
- 10.6. Approval of the Adjunct Faculty consultation hours for Spring 2024, in the amount of \$22,803.16.
- 10.7. Approval of the independent consultant agreement renewal with Ryan Denson, Paramedic Program Director, effective July 1, 2024, to June 30, 2025, in the amount of \$72,187.50/year.
- 10.8. Approval of the renewal of print periodical and journal subscriptions for the library from EBSCO, FY25, in the amount of \$27,089.00.
- 10.9. Approval of the purchase of online databases from the consortium of Academic and Research Libraries in Illinois (CARLI), FY25, in the amount of \$95,053.00.
- 10.10. Approval of the contract with Ferrilli in the amount of \$24,750.00.
- 10.11. Approval of the purchase of PYXIS Standard Nursing Cabinet from Pocket Nurse Simulation & Education Supplies, in the amount of \$49,748.38.
- 10.12. Approval of the purchase of KACE as a service license from Quest for FY25, as submitted, in the amount of \$50,835.35/year.
- 10.13. Approval of the one-year engagement with Forvis LLP., an accounting firm, to perform the FY24 college audit, in the amount of \$102,615.00.
- 10.14. Approval of Alliant Insurance Services, Inc., for the liability insurance for FY25, in the amount of \$380,646.00.
- 10.15. Approval of the renewed resolution approving and adopting a master educational affiliation agreement between Morton College District 527 and Midwest Orthopedics at Rush.
- 10.16. Approval of the partnership agreement with District 103 Toastmasters Chicago for offering a Youth Leadership Program.
- 10.17. Approval to adopt an institutional Diversity, Equity, Inclusion, and Accessibility Statement as required by the Illinois Board of Higher Education (IBHE) and the Illinois Community College Board (ICCB).
- 10.18. Approval of Facility Use Permits
 - 10.18.1. Azteca Men's Baseball League use the Morton College baseball field at the Hawthorne Sports Complex on the following dates: 5/26/24, 6/2/24, 6/9/24, 6/16/24, 6/23/24, 6/30/24, 7/7/24, 7/14/24, 7/21/24, 7/28/24, 8/4/24, 8/11/24, and 8/18/24, at no cost.
- 10.19. Approval of New/Updated Job Descriptions
 - 10.19.1. Campus Police Officer Trainee (PT) – New Job Description
 - 10.19.2. Dispatcher Supervisor – New Job Description
 - 10.19.3. Grants Manager, ACTE – New Job Description
- 10.20. Approval of Position Changes
 - 10.20.1. Cynthia Young, New Position, Interim Associate Dean of Nursing, \$105,000.00, effective July 1, 2024.
- 10.21. Approval of Full-Time Employment
 - 10.21.1. Christopher Wido, Assistant Athletic Director, \$75,000.00, effective June 3, 2024.

Trustee Hernandez commented on 10.21.1. on how he has been paying attention to the athletic program and was impressed with the soccer and baseball teams, and that is why they were working so hard in Springfield to get the money to fix that area up. Trustee Hernandez asked Chris Wido, Assistant Athletic Director, how many players on your team are going to four-year schools and what was their grade point for the team? Chris Wido replied, 13 sophomores are moving on to four-year schools this fall. We are still waiting for a couple final grades right now before calculating that, but we will be over a 3.0. Trustee Hernandez was very impressed and thanked Chris Wido. Mr. Wido thanked the board for his new position and is looking forward to working with the athletic director.

11. Informational Only 11.1 – 11.2.2.

12. Adjournment

Trustee Grazzini made a motion to adjourn the Regular Board Meeting at 10:48 a.m.

Trustee Hernandez seconded the motion.

Ayes: Trustees, Cannata, Grazzini, Hernandez, Martinucci, and Montiel

Nays: None

Absent: Trustees, Collazo and Reitz

Motion Carried

/s/ Leonard Cannata,
Board Chair

/s/ Jose Collozo
Secretary

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, June 12, 2024 4:29 PM
To: Board Materials
Subject: FW: Action Item 8.1 for 06/24/2024 Board Meeting
Attachments: Board AS Totals 5.31.24.pdf; BT 5.31.24.pdf; Check Register 5.31.24.pdf; Over 10k May 2024.pdf

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Wednesday, June 12, 2024 4:26 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.1 for 06/24/2024 Board Meeting

Propose Action: THAT THE BOARD APPROVE AND RATIFY ACCOUNTS PAYABLE AND PAYROLL FOR THE MONTH OF MAY 2024 IN THE AMOUNT OF \$2,728,024 AND BUDGET TRANSFERS IN THE AMOUNT OF \$112,200 AS SUBMITTED.

Rationale: [Required by Chapter 110, ACT 805, Section 3-27 of the Illinois Compiled Statutes]

Attachments: Resolution, Accounts Payable and Payroll Records

Thank you,



Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: suzanna.raigoza@morton.edu
www.morton.edu

BE IT HEREBY RESOLVED THAT accounts payable and payrolls for the month of May 2024, be approved and/or ratified in the amount of \$2,728,024 as listed on the attached sheet and supported by vouchers, invoices, purchase orders, and payroll registers, made available and referred to as necessary, and summarized as follows:

Current Funds (01),

Cash Disbursements - Monthly	04/30/2024	992,982
Payroll	05/15/2024	835,135
Payroll	05/31/2024	735,498
Student Refunds	05/31/2024	<u>109,188</u>
		2,672,803

O&M Restricted Fund (03)

Cash Disbursements - Monthly	05/31/2024	<u>55,221.00</u>
TOTAL ALL FUNDS		<u><u>\$2,728,024</u></u>

AND BE IT FURTHER RESOLVED THAT budget transfers in the amount of \$112,200 be approved as outlined on the attached Journal No. 1-3 entry dates attached hereto.

AND BE IT FURTHER RESOLVED THAT the treasurer of Morton College is hereby authorized and directed to make payments as listed and/or summarized above.

PASSED this 24th day of June by the Board of Trustees, Morton College, Community College District no. 527, Cicero, Illinois.

**Morton College
Budget Transfers
May 2024**

	GL Account	Description	Debit	Credit
1	02-7010-70102-530400000	Maintenance: Maintenance Services		30,000
	02-7010-70102-530900000	Maintenance: Other Contract Services		10,000
	02-7030-70110-530400000	Grounds: Maintenance Services		5,000
	02-7030-70110-530900000	Grounds: Other Contract Services		5,000
	02-7060-70114-570400000	Plant Utilities: Water/Sewage		10,000
	02-7060-70114-570500000	Plant Utilities: Telephone		10,000
	02-7060-70114-570700000	Plant Utilities: Refuse Disposal		10,000
	02-7060-70114-570300000	Plant Utilities: Electricity	80,000	
2	01-8080-80134-530400000	Data Center: Maintenance Services		7,000
	01-8080-80134-530900015	Data Center: Training		6,200
	01-8080-80134-540200000	Data Center: Printing		14,000
	01-8080-80134-530900010	Data Center: Licensing Fees	27,200	
3	01-3010-30104-540200000	Admissions & Records: Printing		5,000
	01-3010-30104-530900000	Admissions & Records: Other Contract Services	5,000	
		Total Budget Transfers	112,200	112,200

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0118987	05/01/24	Recon	0001013	ComEd	V0195880	05/01/24	B0005463	802.31		802.31
								802.31		802.31
0118988	05/01/24	Recon	0213970	Osbaldo Gomez	V0195885	05/01/24	P0015748	1,628.80		1,628.80
								1,628.80		1,628.80
0118989	05/01/24	Recon	0177074	Turnitin, LLC	V0195373	04/12/24	P0015230	1,574.00		1,574.00
								1,574.00		1,574.00
0118990	05/02/24	Recon	0224365	Sebastian M. Achettu	V0195427	05/03/24		300.00		300.00
								300.00		300.00
0118991	05/02/24	Recon	0221083	Andres Balladares	V0195849	04/30/24		135.00		135.00
								135.00		135.00
0118992	05/02/24	Recon	0224196	Audrey J. Bell	V0195269	05/03/24		200.00		200.00
								200.00		200.00
0118993	05/02/24	Recon	0002595	Joelle Beranek	V0195691	04/29/24		500.00		500.00
								500.00		500.00
0118994	05/02/24	Recon	0221751	Ryan Bradley	V0195851	04/30/24		135.00		135.00
								135.00		135.00
0118995	05/02/24	Recon	0223830	Eric Briggs	V0195245	05/03/24		200.00		200.00
								200.00		200.00
0118996	05/02/24	Outst	0222611	Melanny L. Buitron Loor	V0195590	04/25/24		43.17		43.17
								43.17		43.17
0118997	05/02/24	Recon	0224468	Margaret Bureau	V0195582	04/25/24		200.00		200.00
								200.00		200.00
0118998	05/02/24	Recon	0218813	William A. Chamberlain	V0195222	05/03/24		200.00		200.00
								200.00		200.00
0118999	05/02/24	Recon	0215007	Ms. Sam Chesters	V0195527	04/19/24		130.38		130.38
								130.38		130.38

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Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119000	05/02/24	Recon	0214016	Yasmin Cortez	V0195575	04/24/24		75.00		75.00
								75.00		75.00
0119001	05/02/24	Recon	0223833	Miguel DeLeon	V0195255	05/03/24		200.00		200.00
								200.00		200.00
0119002	05/02/24	Recon	0168944	Robert DeLeonardis	V0195802	04/29/24		250.00		250.00
								250.00		250.00
0119003	05/02/24	Recon	0223832	Abigail Denault	V0195228	05/03/24		200.00		200.00
								200.00		200.00
0119004	05/02/24	Recon	0216076	Daniel Dvorak	V0195587	04/25/24		200.00		200.00
								200.00		200.00
0119005	05/02/24	Recon	0214169	Gary Dyson	V0195586	04/25/24		200.00		200.00
								200.00		200.00
0119006	05/02/24	Recon	0195025	Mr. Jason R. Edgar	V0195573	04/24/24		1,252.02		1,252.02
								1,252.02		1,252.02
0119007	05/02/24	Recon	0222939	Rolando Flores	V0195588	04/25/24		59.94		59.94
								59.94		59.94
0119008	05/02/24	Recon	0223831	Tera Flores	V0195233	05/03/24		200.00		200.00
								200.00		200.00
0119009	05/02/24	Recon	0216851	Derek A. Gonzaga-Bahena	V0195241	05/03/24		200.00		200.00
								200.00		200.00
0119010	05/02/24	Recon	0224358	Mark Hardy	V0195689	04/29/24		500.00		500.00
								500.00		500.00
0119011	05/02/24	Recon	0223902	Jacob Herr	V0195247	05/03/24		200.00		200.00
								200.00		200.00
0119012	05/02/24	Recon	0194856	Natalie V. Heuvel	V0195236	05/03/24		200.00		200.00

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								200.00		200.00
0119013	05/02/24	Recon	0224207	Aron Johannsson	V0195848	04/30/24		135.00		135.00
								135.00		135.00
0119014	05/02/24	Recon	0223828	Daria Koon	V0195239	05/03/24		250.00		250.00
								250.00		250.00
0119015	05/02/24	Recon	0224568	Mary A. Kusinski	V0195803	04/29/24		450.00		450.00
								450.00		450.00
0119016	05/02/24	Recon	0193312	Kyra Leigh	V0195690	04/29/24		500.00		500.00
								500.00		500.00
0119017	05/02/24	Recon	0202549	Paloma Martinez	V0195595	04/26/24		750.00		750.00
								750.00		750.00
0119018	05/02/24	Recon	0183993	Dr. Shannon Martino	V0195528	04/19/24		2,058.00		2,058.00
								2,058.00		2,058.00
0119019	05/02/24	Recon	0196638	Leo Mora	V0195850	04/30/24		175.00		175.00
								175.00		175.00
0119020	05/02/24	Recon	0192112	Ms. Irene V. Mulvey	V0195585	04/25/24		195.00		195.00
								195.00		195.00
0119021	05/02/24	Recon	0001352	NACADA	V0195569	04/24/24		95.00		95.00
					V0195570	04/24/24		95.00		95.00
					V0195571	04/24/24		95.00		95.00
					V0195584	04/25/24		95.00		95.00
								380.00		380.00
0119022	05/02/24	Recon	0222838	Laura Noigebauer	V0195251	05/03/24		200.00		200.00
								200.00		200.00
0119023	05/02/24	Recon	0205567	Ms. Courtney O'Brien	V0195589	04/25/24		100.00		100.00
								100.00		100.00
0119024	05/02/24	Recon	0013236	Oana Odean	V0195220	05/03/24		200.00		200.00

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								200.00		200.00
0119025	05/02/24	Recon	0101035	Thomas Pelletier	V0195801	04/29/24		250.00		250.00
								250.00		250.00
0119026	05/02/24	Recon	0223829	Jeffrey C. Peterson	V0195249	05/03/24		200.00		200.00
								200.00		200.00
0119027	05/02/24	Recon	0209488	Ivette Rodriguez	V0195572	04/24/24		131.29		131.29
								131.29		131.29
0119028	05/02/24	Recon	0000907	Mr. Luis E. Sanchez	V0195597	04/26/24		120.91		120.91
								120.91		120.91
0119029	05/02/24	Recon	0223834	Emily Sherman	V0195243	05/03/24		250.00		250.00
								250.00		250.00
0119030	05/02/24	Recon	0174015	James W. Spangler	V0195230	05/03/24		200.00		200.00
								200.00		200.00
0119031	05/02/24	Outst	0223826	Laura Supinger	V0195692	05/03/24		200.00		200.00
								200.00		200.00
0119032	05/02/24	Recon	0224263	Quincy Swait	V0195583	04/25/24		200.00		200.00
								200.00		200.00
0119033	05/02/24	Recon	0223827	Jordyn TeBeest	V0195257	05/03/24		200.00		200.00
								200.00		200.00
0119034	05/02/24	Recon	0219113	Ty's One Stop Custom Sho	V0195592	04/26/24		106.00		106.00
								106.00		106.00
0119035	05/02/24	Recon	0166325	Boris Vukovic	V0195847	04/30/24		175.00		175.00
								175.00		175.00
0119036	05/02/24	Outst	0158266	Mr. Christopher J. Wido	V0193422	05/03/24		525.00		525.00
								525.00		525.00

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0119049	05/10/24	Recon	0221083	Andres Balladares	V0195852	04/30/24		135.00		135.00
								135.00		135.00
0119050	05/10/24	Recon	0002595	Joelle Beranek	V0195934	05/07/24		401.09		401.09
								401.09		401.09
0119051	05/10/24	Recon	0000995	Bureau Water/Sewer Town	V0195925	05/06/24		305.01		305.01
					V0195926	05/06/24		1,094.45		1,094.45
					V0195927	05/06/24		198.10		198.10
					V0195928	05/06/24		198.10		198.10
					V0195929	05/06/24		198.10		198.10
					V0195930	05/06/24		198.10		198.10
								2,191.86		2,191.86
0119052	05/10/24	Recon	0180284	CASH	V0195976	05/09/24		276.64		276.64
								276.64		276.64
0119053	05/10/24	Recon	0189249	Julian Escontrias Munoz	V0195858	04/30/24		425.00		425.00
								425.00		425.00
0119054	05/10/24	Recon	0215397	Melissa Harlow	V0195933	05/07/24		500.00		500.00
								500.00		500.00
0119055	05/10/24	Recon	0168466	Ms. Patricia Haro	V0195906	05/03/24		14.90		14.90
								14.90		14.90
0119056	05/10/24	Recon	0073812	Charles Hernandez	V0195945	05/08/24		257.15		257.15
								257.15		257.15
0119057	05/10/24	Recon	0219182	Andrew J. Hietpas	V0195901	05/03/24		160.00		160.00
								160.00		160.00
0119058	05/10/24	Recon	0214023	Alejandro D. Joleanis Ve	V0195593	04/26/24		750.00		750.00
								750.00		750.00
0119059	05/10/24	Recon	0003157	Mrs. Toulia D. Kelikian	V0195903	05/03/24		1,449.59		1,449.59
								1,449.59		1,449.59
0119060	05/10/24	Recon	0192111	Ms. Carolyn R. Markel	V0195559	04/22/24		366.06		366.06

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								366.06		366.06
0119061	05/10/24	Recon	0000955	Mr. Raul I. Martinez	V0195946	05/08/24		119.94		119.94
								119.94		119.94
0119062	05/10/24	Recon	0219427	Charlie McCarthy	V0195742	04/29/24		500.00		500.00
								500.00		500.00
0119063	05/10/24	Recon	0186014	Jason S. Monaco	V0195913	05/06/24		405.37		405.37
								405.37		405.37
0119064	05/10/24	Recon	0222322	Nicole Pettinato	V0195948	05/08/24		1,110.00		1,110.00
								1,110.00		1,110.00
0119065	05/10/24	Recon	0215677	Guillermo Rodriguez	V0195932	05/07/24		400.00		400.00
								400.00		400.00
0119066	05/10/24	Recon	0056628	Mr. Daniel B. Roman	V0195886	05/01/24		115.98		115.98
								115.98		115.98
0119067	05/10/24	Recon	0218609	Diana Salgado	V0195916	05/06/24		425.00		425.00
								425.00		425.00
0119068	05/10/24	Recon	0001780	Gary Spevak	V0195902	05/03/24		160.00		160.00
								160.00		160.00
0119072	05/15/24	Recon	0177469	Bright Start College Sav	V0196102	05/15/24		100.00		100.00
								100.00		100.00
0119073	05/15/24	Recon	0001371	Colonial Life & Accident	V0196106	05/15/24		12.00		12.00
								12.00		12.00
0119074	05/15/24	Outst	0001380	Illinois Dept of Revenue	V0196115	05/15/24		512.50		512.50
								512.50		512.50
0119075	05/15/24	Outst	0101061	Morton College Faculty	V0196104	05/15/24		89.09		89.09
								89.09		89.09

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119076	05/15/24	Recon	0001563	State Disbursement Unit	V0196113	05/15/24		50.00		50.00
					V0196114	05/15/24		500.40		500.40
								550.40		550.40
0119077	05/15/24	Recon	0215417	A&M Fence Corp	V0196120	05/14/24	P0015871	11,850.00		11,850.00
								11,850.00		11,850.00
0119078	05/15/24	Recon	0175113	Algor Plumbing	V0195983	05/13/24	B0005400	557.00		557.00
								557.00		557.00
0119079	05/15/24	Recon	0000973	AT&T	V0196010	05/13/24	B0005375	965.14		965.14
								965.14		965.14
0119080	05/15/24	Recon	0000973	AT&T	V0196011	05/13/24	B0005375	965.10		965.10
								965.10		965.10
0119081	05/15/24	Recon	0001953	AT&T Mobility	V0196277	05/15/24	B0005702	598.01		598.01
					V0196278	05/15/24	B0005759	144.96		144.96
								742.97		742.97
0119082	05/15/24	Recon	0001953	AT&T Mobility	V0196012	05/13/24	B0005666	144.96		144.96
								144.96		144.96
0119083	05/15/24	Recon	0214691	Bee Liner Lean Services	V0196096	05/14/24	B0005495	53,320.02		53,320.02
								53,320.02		53,320.02
0119084	05/15/24	Outst	0194139	Berwyn's Violet Flower S	V0196093	05/14/24	B0005745	125.00		125.00
								125.00		125.00
0119085	05/15/24	Recon	0000995	Bureau Water/Sewer Town	V0196023	05/13/24	B0005801	198.10		198.10
								198.10		198.10
0119086	05/15/24	Recon	0001195	Cintas Corporation	V0196027	05/13/24	B0005385	88.74		88.74
					V0196028	05/13/24	B0005420	183.91		183.91
								272.65		272.65
0119087	05/15/24	Recon	0001195	Cintas Corporation	V0196026	05/13/24	B0005790	266.60		266.60
								266.60		266.60

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119088	05/15/24	Recon	0001752	Comcast	V0196031	05/13/24	B0005421	365.25		365.25
								365.25		365.25
0119089	05/15/24	Void	0001676	Del Galdo Law Group, LLC			B0005421			
0119090	05/15/24	Recon	0169533	Digital Pix Composites	V0196164	05/14/24	P0015801	1,293.00		1,293.00
								1,293.00		1,293.00
0119091	05/15/24	Recon	0224209	DLT Solutions, LLC	V0196166	05/14/24	P0015520	8,161.44		8,161.44
								8,161.44		8,161.44
0119092	05/15/24	Recon	0219165	EnamelPins, Inc	V0196168	05/14/24	P0015296	166.00		166.00
								166.00		166.00
0119093	05/15/24	Outst	0224567	Enflux	V0196169	05/14/24	P0015823	625.00		625.00
								625.00		625.00
0119094	05/15/24	Recon	0217792	FedEx	V0196039	05/13/24	B0005479	97.82		97.82
								97.82		97.82
0119095	05/15/24	Recon	0001033	Fisher Scientific Compan	V0196193	05/14/24	P0015633	595.66		595.66
					V0196194	05/14/24	P0015633	89.44		89.44
					V0196196	05/14/24	P0015631	285.11		285.11
								970.21		970.21
0119096	05/15/24	Recon	0205770	Henry Schein, Inc.	V0196042	05/13/24	B0005786	92.00		92.00
					V0196043	05/13/24	B0005703	22.42		22.42
					V0196044	05/13/24	B0005703	33.63		33.63
					V0196203	05/14/24	B0005803	380.20		380.20
								528.25		528.25
0119097	05/15/24	Recon	0210378	Hinckley Springs	V0196045	05/13/24	B0005458	3.99		3.99
								3.99		3.99
0119098	05/15/24	Recon	0001381	Home Depot/GECF	V0196046	05/13/24	B0005388	67.11		67.11
								67.11		67.11
0119099	05/15/24	Recon	0001848	Jack Phelan Chevrolet	V0196047	05/13/24	B0005795	45.91		45.91
								45.91		45.91

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119100	05/15/24	Outst	0219763	Jodi's Italian Ice Facto	V0196206	05/14/24	P0015714	694.87		694.87
								694.87		694.87
0119101	05/15/24	Recon	0204867	Kahoot! ASA	V0196210	05/14/24	P0015741	95.88		95.88
								95.88		95.88
0119102	05/15/24	Recon	0001080	Keen Edge Co	V0196048	05/13/24	B0005381	68.21		68.21
								68.21		68.21
0119103	05/15/24	Recon	0208915	Keep It Moving Media LLC	V0196211	05/14/24	P0015336	4,300.00		4,300.00
					V0196212	05/14/24	P0015336	1,100.00		1,100.00
								5,400.00		5,400.00
0119104	05/15/24	Recon	0200688	The Lincoln Electric Com	V0196213	05/14/24	P0015682	2,425.10		2,425.10
					V0196214	05/14/24	P0015683	335.00		335.00
					V0196215	05/14/24	P0015527	202.00		202.00
								2,962.10		2,962.10
0119105	05/15/24	Recon	0003320	Matco Tools	V0196216	05/14/24	P0015342	168.87		168.87
								168.87		168.87
0119106	05/15/24	Recon	0166258	Mountain Measurement, In	V0196221	05/14/24	P0015732	520.00		520.00
								520.00		520.00
0119107	05/15/24	Recon	0208924	Nicor Gas	V0196019	05/13/24	B0005481	2,805.56		2,805.56
								2,805.56		2,805.56
0119108	05/15/24	Recon	0220780	Oreilly Auto Parts	V0196058	05/13/24	B0005788	83.02		83.02
								83.02		83.02
0119109	05/15/24	Recon	0002406	Paisans Pizza	V0196224	05/14/24	P0015771	799.30		799.30
					V0196225	05/14/24	P0015830	131.44		131.44
					V0196226	05/14/24	P0015754	184.45		184.45
					V0196227	05/14/24	P0015754	117.21		117.21
					V0196228	05/14/24	P0015786	110.42		110.42
					V0196229	05/14/24	P0015777	30.00		30.00
					V0196230	05/14/24	P0015799	157.50		157.50
					V0196231	05/14/24	P0015799	245.76		245.76
					V0196232	05/14/24	P0015799	184.90		184.90
					V0196233	05/14/24	P0015799	184.90		184.90
					V0196234	05/14/24	P0015814	120.00		120.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196235	05/14/24	P0015821	935.00		935.00
					V0196236	05/14/24	P0015872	78.73		78.73
					V0196237	05/14/24	P0015837	404.06		404.06
					V0196238	05/14/24	P0015719	76.25		76.25
					V0196239	05/14/24	P0015718	152.21		152.21
					V0196240	05/14/24	P0015730	619.88		619.88
					V0196241	05/14/24	P0015730	221.00		221.00
					V0196242	05/14/24	P0015762	212.00		212.00
					V0196243	05/14/24	P0015868	651.65		651.65
					V0196244	05/14/24	P0015863	740.00		740.00
								6,356.66		6,356.66
0119110	05/15/24	Recon	0224393	Panchos Miches LLC	V0196259	05/14/24	P0015838	740.00		740.00
								740.00		740.00
0119111	05/15/24	Recon	0217317	Panera, LLC	V0196245	05/14/24	P0015702	151.06		151.06
								151.06		151.06
0119112	05/15/24	Recon	0002805	Pitney Bowes Inc	V0196059	05/13/24	B0005422	165.98		165.98
								165.98		165.98
0119113	05/15/24	Recon	0001835	Ray O'Herron Co. of Oakb	V0196060	05/13/24	B0005705	60.64		60.64
								60.64		60.64
0119114	05/15/24	Recon	0001517	Record-A-Hit, Inc.	V0196252	05/14/24	P0015610	600.00		600.00
					V0196253	05/14/24	P0015608	800.00		800.00
					V0196274	05/14/24	P0015609	400.00		400.00
								1,800.00		1,800.00
0119115	05/15/24	Outst	0003310	Lamar Simpson	V0196273	05/14/24	P0015849	367.50		367.50
								367.50		367.50
0119116	05/15/24	Recon	0168276	SmartDeploy, LLC	V0196257	05/14/24	P0015405	10,350.00		10,350.00
								10,350.00		10,350.00
0119117	05/15/24	Recon	0222066	TouchNet Information Sys	V0196262	05/14/24	P0015752	3,000.00		3,000.00
								3,000.00		3,000.00
0119118	05/15/24	Recon	0211532	Tri-Electronics, Inc.	V0196062	05/13/24	B0005798	2,275.00		2,275.00
								2,275.00		2,275.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119119	05/15/24	Recon	0200282	Victor M. Albanil Beltra	V0196267	05/14/24	P0015792	240.00		240.00
					V0196268	05/14/24	P0015792	210.00		210.00
							450.00		450.00	
0119120	05/15/24	Recon	0206041	Welding Industrial Suppl	V0196269	05/14/24	P0015734	73.74		73.74
							73.74		73.74	
0119121	05/15/24	Recon	0152331	Won-Door Corporation	V0196064	05/13/24	B0005782	711.75		711.75
					V0196065	05/13/24	B0005782	225.82		225.82
							937.57		937.57	
0119122	05/15/24	Recon	0212016	Zoll Medical Corporation	V0196070	05/13/24	B0005800	504.00		504.00
					V0196071	05/13/24	B0005799	123.00		123.00
					V0196072	05/13/24	B0005796	85.00		85.00
					V0196073	05/13/24	B0005785	124.00		124.00
							836.00		836.00	
0119123	05/16/24	Recon	0001676	Del Galdo Law Group, LLC	V0196033	05/13/24	B0005509	7,195.50		7,195.50
					V0196034	05/13/24	B0005509	394.25		394.25
					V0196280	05/15/24	B0005509	16,282.50		16,282.50
					V0196281	05/15/24	B0005509	3,464.30		3,464.30
					V0196282	05/15/24	B0005509	253.50		253.50
					V0196283	05/15/24	B0005509	58.50		58.50
					V0196285	05/15/24	B0005509	15,028.75		15,028.75
							42,677.30		42,677.30	
0119124	05/16/24	Recon	0155715	Technology Management Re	V0196298	05/16/24	B0005771	2,241.05		2,241.05
							2,241.05		2,241.05	
0119125	05/17/24	Recon	0210003	Blue Cross Blue Shield o	V0196074	05/14/24		11,268.07		11,268.07
							11,268.07		11,268.07	
0119126	05/17/24	Outst	0194871	Mr. Michael Callon	V0195964	05/09/24		1,114.36		1,114.36
							1,114.36		1,114.36	
0119127	05/17/24	Recon	0219034	Michael P. Clay	V0195936	05/07/24		160.00		160.00
							160.00		160.00	
0119128	05/17/24	Recon	0214016	Yasmin Cortez	V0195951	05/08/24		225.00		225.00
							225.00		225.00	

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119129	05/17/24	Recon	0219905	Ashley Finke	V0195978	05/10/24		257.95		257.95
								257.95		257.95
0119130	05/17/24	Recon	0198254	Mrs. Catherine M. Galarz	V0195958	05/09/24		458.68		458.68
								458.68		458.68
0119131	05/17/24	Recon	0189759	Mrs. Amy Green	V0195967	05/09/24		75.51		75.51
								75.51		75.51
0119132	05/17/24	Recon	0219182	Andrew J. Hietpas	V0195938	05/07/24		160.00		160.00
								160.00		160.00
0119133	05/17/24	Outst	0002912	Mr. Joseph Imburgia	V0195909	05/06/24		389.35		389.35
								389.35		389.35
0119134	05/17/24	Recon	0214023	Alejandro D. Joleanis Ve	V0196291	05/15/24		1,000.00		1,000.00
								1,000.00		1,000.00
0119135	05/17/24	Recon	0224777	Leos Metropolitan Floris	V0196195	05/14/24		1,800.00		1,800.00
								1,800.00		1,800.00
0119136	05/17/24	Recon	0219483	Nathanael Lewis	V0195940	05/07/24		478.00		478.00
								478.00		478.00
0119137	05/17/24	Outst	0000833	Dr. Mark J. Litwicki	V0195968	05/09/24		315.43		315.43
								315.43		315.43
0119138	05/17/24	Outst	0172876	Ms Heidi M. Lundquist	V0195960	05/09/24		419.96		419.96
								419.96		419.96
0119139	05/17/24	Outst	0175843	Javier Mandujano-gonzale	V0195954	05/08/24		750.00		750.00
								750.00		750.00
0119140	05/17/24	Recon	0090401	Thomas Mantzakides	V0195979	05/10/24		19.43		19.43
								19.43		19.43
0119141	05/17/24	Recon	0214034	Ms. Clara Martinez	V0195959	05/09/24		422.78		422.78
								422.78		422.78

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119142	05/17/24	Recon	0214318	Jessica Moreno	V0195982	05/13/24		750.00		750.00
								750.00		750.00
0119143	05/17/24	Outst	0192112	Ms. Irene V. Mulvey	V0195957	05/08/24		87.00		87.00
								87.00		87.00
0119144	05/17/24	Outst	0001105	NASFAA	V0195907	05/06/24		679.00		679.00
								679.00		679.00
0119145	05/17/24	Recon	0000848	Ms. Nicole M. Pullia	V0196083	05/14/24		384.99		384.99
								384.99		384.99
0119146	05/17/24	Outst	0000754	Mr. Mark G. Sajatovic	V0195970	05/09/24		84.79		84.79
								84.79		84.79
0119147	05/17/24	Recon	0195022	Ms. Jennifer Schreier	V0195972	05/09/24		893.51		893.51
								893.51		893.51
0119148	05/17/24	Outst	0000731	Dr. Kymberly L. Seo	V0195971	05/09/24		89.74		89.74
								89.74		89.74
0119149	05/17/24	Recon	0024465	David E. Tencza	V0189320	11/09/23		1,500.00		1,500.00
								1,500.00		1,500.00
0119150	05/17/24	Outst	0194864	Mr. Ryan M. Tomchek	V0195908	05/06/24		246.51		246.51
								246.51		246.51
0119151	05/17/24	Recon	0000868	Ms. Cynthia V. Walley	V0195931	05/07/24		122.62		122.62
								122.62		122.62
0119152	05/17/24	Outst	0206674	Barbara H. Wodziak	V0196092	05/14/24		12.50		12.50
								12.50		12.50
0119153	05/17/24	Recon	0214190	Naomi M. Woerner	V0196290	05/15/24		1,000.00		1,000.00
								1,000.00		1,000.00
0119189	05/22/24	Outst	0156097	ACI Payments, Inc.	V0196306	05/17/24		4,818.09		4,818.09

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								4,818.09		4,818.09
0119190	05/22/24	Outst	0192221	Mr. Jorge Andrade	V0196088	05/14/24		31.59		31.59
					V0196090	05/14/24		53.94		53.94
								85.53		85.53
0119191	05/22/24	Outst	0218294	Raul Chavez	V0196294	05/15/24		131.28		131.28
								131.28		131.28
0119192	05/22/24	Outst	0219860	ComPsych Corporation	V0195956	05/08/24		150.00		150.00
					V0196311	05/20/24		393.75		393.75
								543.75		543.75
0119193	05/22/24	Recon	0189759	Mrs. Amy Green	V0196089	05/14/24		80.00		80.00
								80.00		80.00
0119194	05/22/24	Outst	0211129	Adam Herges	V0196079	05/14/24		135.00		135.00
								135.00		135.00
0119195	05/22/24	Outst	0193606	Mr. Francisco Hernandez	V0196087	05/14/24		80.00		80.00
								80.00		80.00
0119196	05/22/24	Outst	0003157	Mrs. Toulia D. Kelikian	V0196086	05/14/24		80.00		80.00
								80.00		80.00
0119197	05/22/24	Recon	0213388	Justin Kobza	V0196297	05/16/24		750.00		750.00
								750.00		750.00
0119198	05/22/24	Outst	0224707	Lewis G. Rice	V0195947	05/08/24		200.00		200.00
								200.00		200.00
0119199	05/22/24	Outst	0211060	Victor H. Rodriguez	V0196080	05/14/24		135.00		135.00
								135.00		135.00
0119200	05/22/24	Outst	0211945	Yesennia Tiscareno	V0196098	05/14/24		22.35		22.35
								22.35		22.35
0119201	05/22/24	Outst	0194864	Mr. Ryan M. Tomchek	V0196085	05/14/24		866.41		866.41
								866.41		866.41

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119202	05/22/24	Outst	0210206	Tomas Zarco	V0196078	05/14/24		175.00		175.00
								175.00		175.00
0119203	05/30/24	Outst	0158687	Carlos E. Benitez	V0196514	05/28/24		485.00		485.00
								485.00		485.00
0119204	05/30/24	Recon	0192108	Ms. Laurie Cashman	V0196467	05/23/24		65.96		65.96
					V0196480	05/23/24		20.00		20.00
								85.96		85.96
0119205	05/30/24	Outst	0222089	Corporate Traditions LLC	V0196433	05/21/24		1,475.00		1,475.00
								1,475.00		1,475.00
0119206	05/30/24	Outst	0213953	Javier Figueroa, JR	V0195896	05/02/24		72.41		72.41
								72.41		72.41
0119207	05/30/24	Outst	0219905	Ashley Finke	V0196312	05/20/24		399.00		399.00
								399.00		399.00
0119208	05/30/24	Outst	0211805	Rodrigo J. Garcia, JR	V0196511	05/28/24		485.00		485.00
								485.00		485.00
0119209	05/30/24	Outst	0218606	Grissell Reyna	V0196451	05/22/24		37.80		37.80
								37.80		37.80
0119210	05/30/24	Outst	0170839	Ms Cynthia D. Young	V0196453	05/22/24		81.80		81.80
								81.80		81.80
0119216	05/30/24	Outst	0177469	Bright Start College Sav	V0196703	05/30/24		100.00		100.00
								100.00		100.00
0119217	05/30/24	Outst	0001371	Colonial Life & Accident	V0196707	05/30/24		12.00		12.00
								12.00		12.00
0119218	05/30/24	Outst	0001380	Illinois Dept of Revenue	V0196716	05/30/24		40.35		40.35
								40.35		40.35

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119219	05/30/24	Outst	0101061	Morton College Faculty	V0196705	05/30/24		2.76		2.76
								2.76		2.76
0119220	05/30/24	Outst	0001563	State Disbursement Unit	V0196714	05/30/24		50.00		50.00
					V0196715	05/30/24		500.40		500.40
								550.40		550.40
0119221	05/30/24	Outst	0202280	4AllPromos LLC	V0196579	05/29/24	P0015651	2,565.87		2,565.87
								2,565.87		2,565.87
0119222	05/30/24	Outst	0214174	Almas Garden Floral Cout	V0196582	05/29/24	P0015775	1,440.00		1,440.00
								1,440.00		1,440.00
0119223	05/30/24	Outst	0194510	Blades of Glory Inc	V0196720	05/29/24	B0005408	700.00		700.00
								700.00		700.00
0119224	05/30/24	Outst	0194510	Blades of Glory Inc	V0196721	05/29/24	B0005408	700.00		700.00
								700.00		700.00
0119225	05/30/24	Outst	0194510	Blades of Glory Inc	V0196722	05/29/24	B0005408	700.00		700.00
								700.00		700.00
0119226	05/30/24	Outst	0194510	Blades of Glory Inc	V0196723	05/29/24	B0005408	700.00		700.00
								700.00		700.00
0119227	05/30/24	Outst	0187386	The Board of Trustees of	V0196698	05/29/24	P0015956	430.50		430.50
								430.50		430.50
0119228	05/30/24	Outst	0001195	Cintas Corporation	V0196683	05/29/24	B0005790	266.60		266.60
								266.60		266.60
0119229	05/30/24	Outst	0001195	Cintas Corporation	V0196684	05/29/24	B0005790	266.60		266.60
								266.60		266.60
0119230	05/30/24	Outst	0001195	Cintas Corporation	V0196732	05/30/24	B0005790	266.60		266.60
								266.60		266.60
0119231	05/30/24	Outst	0001752	Comcast	V0196524	05/28/24	B0005393	6.30		6.30

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196525	05/28/24	B0005429	91.40		91.40
					V0196526	05/28/24	B0005393	312.85		312.85
								410.55		410.55
0119232	05/30/24	Outst	0001013	ComEd	V0196527	05/28/24	B0005463	492.72		492.72
					V0196528	05/28/24	B0005462	27,230.69		27,230.69
								27,723.41		27,723.41
0119233	05/30/24	Outst	0219860	ComPsych Corporation	V0196610	05/29/24	P0015961	393.75		393.75
								393.75		393.75
0119234	05/30/24	Outst	0224566	Crumbl Cookies- La Grang	V0196611	05/29/24	P0015932	478.50		478.50
					V0196612	05/29/24	P0015932	153.18		153.18
								631.68		631.68
0119235	05/30/24	Outst	0001711	Demonica Kemper Architec	V0196685	05/29/24	B0005825	1,000.00		1,000.00
					V0196686	05/29/24	B0005826	901.37		901.37
								1,901.37		1,901.37
0119236	05/30/24	Outst	0169533	Digital Pix Composites	V0196613	05/29/24	P0015833	895.00		895.00
								895.00		895.00
0119237	05/30/24	Outst	0001180	First Student Inc	V0196630	05/29/24	P0015319	1,235.00		1,235.00
								1,235.00		1,235.00
0119238	05/30/24	Outst	0001033	Fisher Scientific Compan	V0196631	05/29/24	P0015841	1,659.10		1,659.10
								1,659.10		1,659.10
0119239	05/30/24	Outst	0001034	Flinn Scientific Inc	V0196632	05/29/24	P0015794	54.78		54.78
					V0196633	05/29/24	P0015819	178.27		178.27
					V0196689	05/29/24	P0015870	1,131.24		1,131.24
								1,364.29		1,364.29
0119240	05/30/24	Outst	0205770	Henry Schein, Inc.	V0196534	05/28/24	B0005786	1,599.00		1,599.00
					V0196535	05/28/24	B0005803	1,395.00		1,395.00
					V0196536	05/28/24	B0005803	421.35		421.35
					V0196537	05/28/24	B0005803	218.84		218.84
								3,634.19		3,634.19
0119241	05/30/24	Outst	0001666	Herbkoe Fun Foods	V0196634	05/29/24	P0015889	995.00		995.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								995.00		995.00
0119242	05/30/24	Outst	0001381	Home Depot/GECP	V0196538	05/28/24	B0005749	200.95		200.95
								200.95		200.95
0119243	05/30/24	Outst	0007969	ILASFAA	V0196690	05/29/24	P0015957	100.00		100.00
								100.00		100.00
0119244	05/30/24	Outst	0001848	Jack Phelan Chevrolet	V0196539	05/28/24	B0005817	63.53		63.53
								63.53		63.53
0119245	05/30/24	Outst	0001787	Mark Kedziora	V0196639	05/29/24	P0015893	1,027.20		1,027.20
								1,027.20		1,027.20
0119246	05/30/24	Outst	0203658	LST Mechanical LLC	V0196637	05/29/24	P0015881	724.00		724.00
								724.00		724.00
0119247	05/30/24	Outst	0224815	Major Appliance Service,	V0196638	05/29/24	P0015928	461.00		461.00
								461.00		461.00
0119248	05/30/24	Outst	0187728	Marquee Event Rentals	V0196640	05/29/24	P0015553	4,550.73		4,550.73
					V0196641	05/29/24	P0015960	243.80		243.80
								4,794.53		4,794.53
0119249	05/30/24	Outst	0003320	Matco Tools	V0196642	05/29/24	P0015740	124.93		124.93
								124.93		124.93
0119250	05/30/24	Outst	0001299	McMaster-Carr	V0196693	05/29/24	P0015791	688.06		688.06
								688.06		688.06
0119251	05/30/24	Outst	0001289	Menards	V0196547	05/28/24	B0005387	79.91		79.91
								79.91		79.91
0119252	05/30/24	Outst	0194501	Michael Kautz Carpets &	V0196724	05/29/24	B0005830	1,430.00		1,430.00
								1,430.00		1,430.00
0119253	05/30/24	Outst	0002487	Midwest ACE	V0196643	05/29/24	P0015902	175.00		175.00
								175.00		175.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119254	05/30/24	Outst	0001958	NAWDP	V0196644	05/29/24	P0015903	95.00		95.00
								95.00		95.00
0119255	05/30/24	Outst	0001529	New Pocket Nurse	V0196646	05/29/24	P0015744	847.99		847.99
					V0196647	05/29/24	P0015831	2,104.43		2,104.43
					V0196737	05/30/24	P0015802	2,329.15		2,329.15
								5,281.57		5,281.57
0119256	05/30/24	Outst	0001113	New Readers Press	V0196694	05/29/24	P0015834	566.31		566.31
								566.31		566.31
0119257	05/30/24	Outst	0175177	Newegg Business Inc.	V0196645	05/29/24	P0015146	547.99		547.99
								547.99		547.99
0119258	05/30/24	Outst	0220780	Oreilly Auto Parts	V0196733	05/30/24	B0005810	49.57		49.57
					V0196734	05/30/24	B0005788	185.39		185.39
					V0196735	05/30/24	B0005788	35.23		35.23
								270.19		270.19
0119259	05/30/24	Outst	0002406	Paisans Pizza	V0196648	05/29/24	P0015892	1,408.95		1,408.95
					V0196649	05/29/24	P0015883	991.81		991.81
					V0196650	05/29/24	P0015788	1,262.00		1,262.00
					V0196651	05/29/24	P0015788	108.42		108.42
					V0196652	05/29/24	P0015949	100.00		100.00
					V0196653	05/29/24	P0015879	874.94		874.94
					V0196654	05/29/24	P0015907	69.90		69.90
					V0196655	05/29/24	P0015907	20.49		20.49
					V0196656	05/29/24	P0015989	142.99		142.99
								4,979.50		4,979.50
0119260	05/30/24	Outst	0001131	Phi Theta Kappa	V0196662	05/29/24	P0015899	0.06		0.06
					V0196663	05/29/24	P0015899	10.00		10.00
								10.06		10.06
0119261	05/30/24	Outst	0206685	Rainmakers Irrigation &	V0196665	05/29/24	P0015980	500.00		500.00
								500.00		500.00
0119262	05/30/24	Outst	0001835	Ray O'Herron Co. of Oakb	V0196556	05/28/24	B0005705	134.90		134.90
					V0196557	05/28/24	B0005705	104.00		104.00
					V0196558	05/28/24	B0005705	273.37		273.37
								512.27		512.27

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
0119263	05/30/24	Outst	0175047	Sports Imports Inc	V0196667	05/29/24	P0015545	354.25		354.25
								354.25		354.25
0119264	05/30/24	Outst	0196236	Thomas Scientific	V0196672	05/29/24	P0015632	914.46		914.46
								914.46		914.46
0119265	05/30/24	Outst	0211532	Tri-Electronics, Inc.	V0196565	05/28/24	B0005809	6,905.00		6,905.00
					V0196566	05/28/24	B0005808	600.00		600.00
								7,505.00		7,505.00
0119266	05/30/24	Outst	0206041	Welding Industrial Suppl	V0196675	05/29/24	P0015487	279.82		279.82
								279.82		279.82
0119267	05/30/24	Outst	0169532	Wilpen Environmental Ser	V0196674	05/29/24	P0015780	1,220.00		1,220.00
								1,220.00		1,220.00
E0025527	05/01/24	Outst	0001485	Citibank, N.A.	V0195830	04/30/24		11.07		-11.07
					V0195831	04/30/24	P0015403	71.26		71.26
					V0195832	04/30/24	P0015426	784.13		784.13
					V0195833	04/30/24	P0015481	198.48		198.48
					V0195834	04/30/24	P0015546	141.43		141.43
					V0195835	04/30/24	P0015515	70.90		70.90
					V0195836	04/30/24	P0015512	96.59		96.59
					V0195838	04/30/24	P0015513	96.59		96.59
					V0195839	04/30/24	P0015526	95.24		95.24
					V0195840	04/30/24	P0015528	346.84		346.84
					V0195841	04/30/24	P0015370	495.46		495.46
					V0195842	04/30/24	P0015440	2,253.98		2,253.98
					V0195843	04/30/24	P0015598	57.73		57.73
					V0195844	04/30/24	P0015598	58.67		58.67
					V0195845	04/30/24	P0015597	343.72		343.72
								5,099.95		5,099.95
E0025528	05/02/24	Outst	0200455	Ms. Lauren Caruso	V0195574	04/24/24		65.23		65.23
								65.23		65.23
E0025529	05/02/24	Outst	0162406	Mrs. Irina V. Cline	V0195627	04/26/24		424.00		424.00
								424.00		424.00
E0025530	05/02/24	Outst	0209359	Alexis Daniel-zavala	V0195594	04/26/24		750.00		750.00
								750.00		750.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025531	05/02/24	Void	0189249	Julian Escontrias Munoz						
E0025532	05/02/24	Outst	0000762	Mr. George F. Fejt	V0195644	04/26/24		25.90		25.90
								25.90		25.90
E0025533	05/02/24	Outst	0165694	Dr. Sara E. Helmus	V0195856	04/30/24		62.97		62.97
								62.97		62.97
E0025534	05/02/24	Outst	0156123	Mrs. Nancy N. Jeffries	V0195596	04/26/24		52.44		52.44
								52.44		52.44
E0025535	05/02/24	Outst	0217469	Andrew P. Moy	V0195563	04/22/24		1,395.00		1,395.00
								1,395.00		1,395.00
E0025536	05/02/24	Outst	0061069	Hector L. Munoz	V0195846	04/30/24		2,500.00		2,500.00
								2,500.00		2,500.00
E0025537	05/02/24	Outst	0213264	Casey M. Nussbaum	V0195274	05/03/24		200.00		200.00
								200.00		200.00
E0025538	05/02/24	Outst	0000928	Mr. James P. O'Connell,	V0195629	04/26/24		52.99		52.99
								52.99		52.99
E0025539	05/02/24	Outst	0000820	Ms. Tsonka I. Pencheva	V0195576	04/24/24		221.98		221.98
								221.98		221.98
E0025540	05/02/24	Outst	0194866	Ms. Randi Ploszaj	V0195778	04/29/24		175.21		175.21
								175.21		175.21
E0025541	05/02/24	Outst	0217138	Eliana Ruiz	V0195688	04/29/24		500.00		500.00
								500.00		500.00
E0025542	05/02/24	Outst	0003089	Mr. Bradley J. Sleeth	V0195526	04/19/24		29.88		29.88
								29.88		29.88
E0025543	05/02/24	Outst	0000939	Ms. Celeste F. Sonnier	V0195213	04/12/24		100.00		100.00
								100.00		100.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025544	05/02/24	Outst	0214440	Nathaly G. Taylor	V0195578	04/24/24		75.00		75.00
								75.00		75.00
E0025545	05/02/24	Outst	0211067	Melissa Vargas	V0195577	04/24/24		75.00		75.00
								75.00		75.00
E0025546	05/02/24	Outst	0190102	Ms. Brandie N. Windham	V0195855	04/30/24		151.86		151.86
								151.86		151.86
E0025547	05/02/24	Outst	0223091	Peritia Partners, LLC	V0195837	04/30/24		1,972.50		1,972.50
								1,972.50		1,972.50
E0025558	05/09/24	Outst	0167416	Mrs. Cynthia Aleman - Lo	V0195962	05/09/24		104.27		104.27
								104.27		104.27
E0025559	05/09/24	Outst	0166671	Ms. Cara A. Bonick	V0195942	05/07/24		156.20		156.20
								156.20		156.20
E0025560	05/09/24	Outst	0085548	Geanabelle Chapp	V0195944	05/07/24		161.82		161.82
								161.82		161.82
E0025561	05/09/24	Outst	0214955	Mr. Samuel Gamino	V0195949	05/08/24		142.67		142.67
								142.67		142.67
E0025562	05/09/24	Outst	0220352	Lee Golden	V0195904	05/03/24		800.00		800.00
								800.00		800.00
E0025563	05/09/24	Outst	0165694	Dr. Sara E. Helmus	V0195899	05/03/24		698.30		698.30
								698.30		698.30
E0025564	05/09/24	Outst	0212397	Nick Hryhorczuk	V0195912	05/06/24		500.00		500.00
								500.00		500.00
E0025565	05/09/24	Outst	0000004	Mr. Micheal A. Kott	V0195881	05/01/24		337.19		337.19
								337.19		337.19
E0025566	05/09/24	Outst	0204642	George Martinez	V0195884	05/01/24		1,168.00		1,168.00
								1,168.00		1,168.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025567	05/09/24	Outst	0017224	Ms Gabriela Mata	V0195905	05/03/24		250.00		250.00
								250.00		250.00
E0025568	05/09/24	Outst	0002697	Dr. Keith McLaughlin	V0195914	05/06/24		1,056.86		1,056.86
								1,056.86		1,056.86
E0025569	05/09/24	Outst	0000953	Liliana Raygoza	V0195911	05/06/24		88.48		88.48
								88.48		88.48
E0025570	05/09/24	Outst	0211067	Melissa Vargas	V0195887	05/01/24		75.00		75.00
								75.00		75.00
E0025571	05/09/24	Outst	0000803	Dr. Frances M. Wedge	V0195910	05/06/24		1,650.00		1,650.00
								1,650.00		1,650.00
E0025572	05/09/24	Outst	0219634	Kristen B Dahl	V0195891	05/02/24		525.00		525.00
								525.00		525.00
E0025573	05/09/24	Outst	0219811	Nancy E DeMuro	V0195890	05/02/24		555.00		555.00
								555.00		555.00
E0025574	05/09/24	Outst	0223091	Peritia Partners, LLC	V0195950	05/08/24		1,235.00		1,235.00
								1,235.00		1,235.00
E0025575	05/15/24	Outst	0001422	CCCTU-Cope Fund	V0196103	05/15/24		143.00		143.00
								143.00		143.00
E0025576	05/15/24	Outst	0001374	College & University Cre	V0196105	05/15/24		200.00		200.00
								200.00		200.00
E0025577	05/15/24	Outst	0191845	Metropolitan Alliance of	V0196107	05/15/24		80.50		80.50
								80.50		80.50
E0025578	05/15/24	Outst	0001372	Morton College Teachers	V0196108	05/15/24		3,146.09		3,146.09
					V0196109	05/15/24		1,708.36		1,708.36
								4,854.45		4,854.45

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025579	05/15/24	Outst	0209135	Omni Financial Group, In	V0196110	05/15/24		10,397.98		10,397.98
								10,397.98		10,397.98
E0025580	05/15/24	Outst	0001513	SEIU Local 73 Cope	V0196111	05/15/24		25.00		25.00
								25.00		25.00
E0025581	05/15/24	Outst	0001373	Service Employees Intl U	V0196112	05/15/24		296.23		296.23
								296.23		296.23
E0025582	05/15/24	Outst	0001161	State Univ Retirement Sy	V0196116	05/15/24		81,985.03		81,985.03
								81,985.03		81,985.03
E0025583	05/15/24	Outst	0182919	Mr. Ryan Denson	V0196036	05/13/24	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0025584	05/15/24	Outst	0190089	3OE Solutions	V0196270	05/14/24	B0005418	5,000.00		5,000.00
								5,000.00		5,000.00
E0025585	05/15/24	Outst	0013221	4IMPRINT	V0196101	05/14/24	P0015586	2,120.25		2,120.25
					V0196117	05/14/24	P0015415	948.99		948.99
					V0196118	05/14/24	P0015305	2,216.25		2,216.25
					V0196119	05/14/24	P0015492	1,568.90		1,568.90
								6,854.39		6,854.39
E0025586	05/15/24	Outst	0190802	All-Types Elevators Inc	V0195984	05/13/24	B0005445	569.60		569.60
								569.60		569.60
E0025587	05/15/24	Outst	0182207	Alliant Insurance Servic	V0196100	05/14/24	B0005493	12,500.00		12,500.00
								12,500.00		12,500.00
E0025588	05/15/24	Outst	0188188	Amazon Capital Services	V0195985	05/13/24	B0005770	238.99		238.99
					V0195986	05/13/24	B0005784	714.50		714.50
					V0195987	05/13/24	B0005783	177.68		177.68
					V0195988	05/13/24	B0005783	31.63		31.63
					V0195989	05/13/24	B0005783	284.00		284.00
					V0195990	05/13/24	B0005641	226.50		226.50
					V0195991	05/13/24	B0005404	188.80		188.80
					V0195992	05/13/24	B0005793	439.47		439.47
					V0195993	05/13/24	B0005775	158.86		158.86
					V0195994	05/13/24	B0005787	64.99		64.99
					V0195995	05/13/24	B0005787	64.99		64.99

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0195996	05/13/24	B0005787	54.99		54.99
					V0195997	05/13/24	B0005787	54.99		54.99
					V0195999	05/13/24	B0005769	200.90		200.90
					V0196000	05/13/24	B0005442	118.97		118.97
					V0196001	05/13/24	B0005769	412.18		412.18
					V0196003	05/13/24	B0005634	195.86		195.86
					V0196004	05/13/24	B0005730	47.98		47.98
					V0196005	05/13/24	B0005521	168.79		168.79
					V0196121	05/14/24	P0015773	639.85		639.85
					V0196122	05/14/24		93.91-		-93.91
					V0196123	05/14/24	P0015613	88.84		88.84
					V0196124	05/14/24	P0015619	60.82		60.82
					V0196125	05/14/24	P0015658	65.91		65.91
					V0196126	05/14/24	P0015656	966.07		966.07
					V0196127	05/14/24	P0015685	86.67		86.67
					V0196128	05/14/24	P0015691	176.95		176.95
					V0196130	05/14/24	P0015692	37.95		37.95
					V0196131	05/14/24	P0015706	280.00		280.00
					V0196132	05/14/24	P0015701	425.91		425.91
					V0196133	05/14/24	P0015747	109.15		109.15
					V0196134	05/14/24	P0015747	113.95		113.95
					V0196135	05/14/24	P0015747	955.98		955.98
					V0196136	05/14/24	P0015764	7.47		7.47
					V0196137	05/14/24	P0015781	44.99		44.99
					V0196138	05/14/24	P0015753	189.99		189.99
					V0196139	05/14/24	P0015800	26.14		26.14
					V0196140	05/14/24	P0015797	5.99		5.99
					V0196141	05/14/24	P0015789	13.79		13.79
					V0196142	05/14/24	P0015761	81.30		81.30
					V0196143	05/14/24	P0015749	64.74		64.74
					V0196144	05/14/24	P0015778	528.00		528.00
					V0196145	05/14/24	P0015810	1,449.00		1,449.00
					V0196146	05/14/24	P0015784	209.49		209.49
					V0196147	05/14/24	P0015716	162.26		162.26
					V0196148	05/14/24	P0015768	59.94		59.94
					V0196149	05/14/24	P0015783	121.47		121.47
					V0196150	05/14/24	P0015796	96.33		96.33
					V0196151	05/14/24	P0015795	45.98		45.98
					V0196153	05/14/24		67.49-		-67.49
								10,798.60		10,798.60
E0025589	05/15/24	Outst	0221066	Amzec, Llc	V0196007	05/13/24	B0005737	4,500.00		4,500.00
					V0196008	05/13/24	B0005737	4,500.00		4,500.00
								9,000.00		9,000.00
E0025590	05/15/24	Outst	0001490	Arc One Electric	V0196021	05/13/24	B0005794	1,835.00		1,835.00
								1,835.00		1,835.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025591	05/15/24	Outst	0198820	Asure Software	V0196009	05/13/24	B0005512	131.99		131.99
								131.99		131.99
E0025592	05/15/24	Outst	0156646	ATI Nursing Education	V0196154	05/14/24	P0015808	6,720.00		6,720.00
					V0196155	05/14/24	P0015733	2,100.00		2,100.00
					V0196156	05/14/24	P0015729	48.00		48.00
					V0196271	05/14/24	P0015862	45.00		45.00
								8,913.00		8,913.00
E0025593	05/15/24	Outst	0196421	Balloons by Tommy	V0196160	05/14/24	P0015592	691.00		691.00
					V0196161	05/14/24	P0015593	361.00		361.00
								1,052.00		1,052.00
E0025594	05/15/24	Outst	0001713	Cicero Landscape Inc.	V0196024	05/13/24	B0005391	850.00		850.00
								850.00		850.00
E0025595	05/15/24	Outst	0201853	Club Automation, LLC	V0196032	05/13/24	B0005424	1,271.02		1,271.02
								1,271.02		1,271.02
E0025596	05/15/24	Outst	0207194	DD's Operations LLC	V0196095	05/14/24	B0005802	910.00		910.00
								910.00		910.00
E0025597	05/15/24	Outst	0205020	DiaMedical USA Equipment	V0196162	05/14/24	P0015438	862.99		862.99
					V0196163	05/14/24	P0015438	6,649.99		6,649.99
								7,512.98		7,512.98
E0025598	05/15/24	Outst	0001333	Direct Fitness Solutions	V0196165	05/14/24	P0015848	514.95		514.95
								514.95		514.95
E0025599	05/15/24	Outst	0209578	DisposAll Waste Services	V0196037	05/13/24	B0005414	291.75		291.75
								291.75		291.75
E0025600	05/15/24	Outst	0001642	Dramatists Play Service,	V0196167	05/14/24	P0014960	62.60		62.60
								62.60		62.60
E0025601	05/15/24	Outst	0218528	ezCater, Inc	V0196170	05/14/24	P0015583	1,542.75		1,542.75
					V0196181	05/14/24	P0015695	1,043.75		1,043.75
					V0196182	05/14/24	P0015689	1,045.50		1,045.50
					V0196183	05/14/24	P0015663	278.77		278.77
					V0196184	05/14/24	P0015642	260.10		260.10

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196185	05/14/24	P0015636	396.25		396.25
					V0196186	05/14/24	P0015742	537.16		537.16
					V0196187	05/14/24	P0015615	171.05		171.05
					V0196188	05/14/24	P0015707	1,189.50		1,189.50
					V0196189	05/14/24	P0015580	475.32		475.32
					V0196190	05/14/24	P0015621	160.20		160.20
					V0196191	05/14/24	P0015704	190.60		190.60
					V0196192	05/14/24	P0015703	219.32		219.32
								7,510.27		7,510.27
E0025602	05/15/24	Outst	0219437	Farmer's Fridge	V0196286	05/15/24	B0005524	2,951.29		2,951.29
								2,951.29		2,951.29
E0025603	05/15/24	Outst	0219326	Ferrilli	V0196040	05/13/24	B0005441	4,200.00		4,200.00
								4,200.00		4,200.00
E0025604	05/15/24	Outst	0202852	Freepoint Energy Solutio	V0196041	05/13/24	B0005484	22,508.87		22,508.87
								22,508.87		22,508.87
E0025605	05/15/24	Outst	0205565	Game One	V0196197	05/14/24	P0015452	818.79		818.79
					V0196198	05/14/24	P0015414	1,003.55		1,003.55
					V0196199	05/14/24	P0015413	56.40		56.40
					V0196200	05/14/24	P0015413	471.56		471.56
					V0196201	05/14/24	P0015341	721.32		721.32
								3,071.62		3,071.62
E0025606	05/15/24	Outst	0205972	Gas Plus DBA Buddy Bear	V0196018	05/13/24	B0005412	113.94		113.94
								113.94		113.94
E0025607	05/15/24	Outst	0187812	Hornblower Cruises and E	V0196205	05/14/24	P0015835	1,830.00		1,830.00
								1,830.00		1,830.00
E0025608	05/15/24	Outst	0001647	Iron Mountain	V0196020	05/13/24	B0005390	714.70		714.70
								714.70		714.70
E0025609	05/15/24	Outst	0001775	Jostens	V0196094	05/14/24	B0005711	68.49		68.49
					V0196207	05/14/24	P0015755	972.96		972.96
					V0196208	05/14/24	P0015723	8,569.99		8,569.99
					V0196209	05/14/24	P0015724	126.54		126.54
								9,737.98		9,737.98

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025610	05/15/24	Outst	0001890	Konica Minolta Bus Solut	V0196013	05/13/24	B0005668	90.00		90.00
					V0196014	05/13/24	B0005668	80.00		80.00
					V0196015	05/13/24	B0005668	90.00		90.00
					V0196016	05/13/24	B0005668	90.00		90.00
					V0196017	05/13/24	B0005668	90.00		90.00
					V0196279	05/15/24	B0005668	80.00		80.00
								520.00		520.00
E0025611	05/15/24	Outst	0002233	Konica Minolta Premier F	V0196049	05/13/24	B0005417	451.00		451.00
					V0196050	05/13/24	B0005417	1,960.36		1,960.36
								2,411.36		2,411.36
E0025612	05/15/24	Outst	0188162	Lake County Press	V0196051	05/13/24	B0005452	712.00		712.00
								712.00		712.00
E0025613	05/15/24	Outst	0001082	Lakeshore Learning Mater	V0196054	05/13/24	B0005780	563.42		563.42
								563.42		563.42
E0025614	05/15/24	Outst	0001339	Minuteman Press of Lyons	V0196217	05/14/24	P0015713	298.88		298.88
					V0196218	05/14/24	P0015715	78.19		78.19
					V0196219	05/14/24	P0015715	107.00		107.00
								484.07		484.07
E0025615	05/15/24	Outst	0220293	Molten USA, Inc	V0196220	05/14/24	P0015510	987.35		987.35
								987.35		987.35
E0025616	05/15/24	Outst	0217543	NobleTec, LLC	V0196055	05/13/24	B0005699	2,991.27		2,991.27
					V0196056	05/13/24	B0005699	674.00-		-674.00
					V0196222	05/14/24		202.50-		-202.50
								2,114.77		2,114.77
E0025617	05/15/24	Outst	0206004	OverDrive, Inc.	V0196223	05/14/24	P0015782	2,000.00		2,000.00
								2,000.00		2,000.00
E0025618	05/15/24	Outst	0219663	Paragon Micro Inc	V0196246	05/14/24	P0015679	8,211.61		8,211.61
					V0196247	05/14/24	P0015679	4,094.06		4,094.06
					V0196248	05/14/24	P0015679	1,370.84		1,370.84
								13,676.51		13,676.51
E0025619	05/15/24	Outst	0001128	Pasco Scientific	V0196249	05/14/24	P0015634	34.00		34.00
								34.00		34.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025620	05/15/24	Outst	0199416	Promo Direct	V0196250	05/14/24	P0015760	262.50		262.50
					V0196251	05/14/24	P0015769	893.20		893.20
					V0196276	05/14/24	P0015806	517.07		517.07
								1,672.77		1,672.77
E0025621	05/15/24	Outst	0199341	RSES	V0196254	05/14/24	P0015739	250.00		250.00
								250.00		250.00
E0025622	05/15/24	Outst	0156310	Scholar Buys LLC	V0196255	05/14/24	P0015688	202.80		202.80
								202.80		202.80
E0025623	05/15/24	Outst	0208071	Signature Transportation	V0196256	05/14/24	P0015758	14,400.00		14,400.00
								14,400.00		14,400.00
E0025624	05/15/24	Outst	0001156	Smithereen Exterminating	V0196061	05/13/24	B0005383	186.00		186.00
								186.00		186.00
E0025625	05/15/24	Outst	0219500	Sweets by Liz LLC	V0196258	05/14/24	P0015746	225.00		225.00
								225.00		225.00
E0025626	05/15/24	Outst	0205661	Teamworks Innovations, I	V0196260	05/14/24	P0015847	6,487.19		6,487.19
								6,487.19		6,487.19
E0025627	05/15/24	Outst	0193842	Thielsen Enterprises	V0196261	05/14/24	P0015765	935.00		935.00
								935.00		935.00
E0025628	05/15/24	Outst	0164582	TruTech Tools, LTD.	V0196263	05/14/24	P0015192	236.77		236.77
					V0196264	05/14/24	P0015462	987.22		987.22
					V0196265	05/14/24	P0015397	995.46		995.46
					V0196266	05/14/24	P0015686	934.75		934.75
								3,154.20		3,154.20
E0025629	05/15/24	Outst	0001703	Vernier Science Educatio	V0196275	05/14/24	P0015705	989.60		989.60
								989.60		989.60
E0025630	05/15/24	Outst	0001824	Waukegan Roofing Co., In	V0196063	05/13/24	B0005470	1,325.00		1,325.00
								1,325.00		1,325.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025631	05/15/24	Outst	0177607	YBP Library Services	V0196067	05/13/24	B0005792	217.21		217.21
					V0196068	05/13/24	B0005792	175.82		175.82
					V0196069	05/13/24	B0005792	172.41		172.41
					V0196097	05/14/24	B0005792	8.99		8.99
								574.43		574.43
E0025632	05/16/24	Outst	0182207	Alliant Insurance Servic	V0196292	05/15/24	B0005493	12,500.00		12,500.00
								12,500.00		12,500.00
E0025637	05/16/24	Outst	0203959	Ms. Rebecca Angevine	V0195977	05/10/24		456.41		456.41
								456.41		456.41
E0025638	05/16/24	Outst	0182499	Mrs. Mary J. Buongiorno	V0195963	05/09/24		745.80		745.80
								745.80		745.80
E0025639	05/16/24	Outst	0214098	Ms. Marisol Campos Garci	V0196129	05/14/24		1,000.00		1,000.00
								1,000.00		1,000.00
E0025640	05/16/24	Outst	0002990	Ms Carolina Castillo	V0195965	05/09/24		169.60		169.60
								169.60		169.60
E0025641	05/16/24	Outst	0085548	Geanabelle Chapp	V0195980	05/10/24		647.28		647.28
								647.28		647.28
E0025642	05/16/24	Outst	0000828	Ms. Edith M. Fabiyi	V0195966	05/09/24		819.51		819.51
								819.51		819.51
E0025643	05/16/24	Outst	0214935	Jonatan Gomez	V0195955	05/08/24		750.00		750.00
								750.00		750.00
E0025644	05/16/24	Outst	0220406	Emily Goranson	V0189078	11/07/23		2,400.00		2,400.00
								2,400.00		2,400.00
E0025645	05/16/24	Outst	0220199	James Goranson	V0189402	11/10/23		750.00		750.00
								750.00		750.00
E0025646	05/16/24	Outst	0220323	Nicolette Goranson	V0189074	11/07/23		3,600.00		3,600.00
								3,600.00		3,600.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025647	05/16/24	Outst	0165694	Dr. Sara E. Helmus	V0195894	05/02/24		650.00		650.00
								650.00		650.00
E0025648	05/16/24	Outst	0000021	Ms Linda Koutny	V0195975	05/09/24		403.50		403.50
								403.50		403.50
E0025649	05/16/24	Outst	0002697	Dr. Keith McLaughlin	V0195969	05/09/24		16.69		16.69
								16.69		16.69
E0025650	05/16/24	Outst	0197664	Ms. Claudia Mosqueda	V0196084	05/14/24		2,208.42		2,208.42
								2,208.42		2,208.42
E0025651	05/16/24	Outst	0000743	Ms. Suzanna Raigoza	V0196287	05/15/24		5,500.00		5,500.00
								5,500.00		5,500.00
E0025652	05/16/24	Outst	0003089	Mr. Bradley J. Sleeth	V0195918	05/06/24		1,578.72		1,578.72
								1,578.72		1,578.72
E0025653	05/16/24	Outst	0000943	Mr. Scott R. Spaniol	V0195973	05/09/24		743.58		743.58
								743.58		743.58
E0025654	05/16/24	Outst	0214440	Nathaly G. Taylor	V0195953	05/08/24		225.00		225.00
								225.00		225.00
E0025655	05/16/24	Outst	0201801	Michael R. Traversa	V0196077	05/14/24		110.00		110.00
								110.00		110.00
E0025656	05/16/24	Outst	0187940	Jacob L. Turner	V0189324	11/09/23		750.00		750.00
								750.00		750.00
E0025657	05/16/24	Outst	0211067	Melissa Vargas	V0195917	05/06/24		75.00		75.00
					V0195952	05/08/24		50.00		50.00
								125.00		125.00
E0025658	05/16/24	Outst	0158266	Mr. Christopher J. Wido	V0195935	05/07/24		81.99		81.99
					V0196081	05/14/24		400.60		400.60
								482.59		482.59

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025659	05/16/24	Outst	0190102	Ms. Brandie N. Windham	V0195974	05/09/24		668.58		668.58
								668.58		668.58
E0025660	05/16/24	Outst	0214190	Naomi M. Woerner	V0196075	05/14/24		25.00		25.00
								25.00		25.00
E0025661	05/16/24	Outst	0219716	Rico A. Yarbrough, JR	V0195941	05/07/24		250.00		250.00
								250.00		250.00
E0025662	05/16/24	Outst	0204746	Paolo Zavala	V0189399	11/10/23		1,750.00		1,750.00
								1,750.00		1,750.00
E0025663	05/16/24	Outst	0207766	Massachusetts Mutual Lif	V0196082	05/14/24		1,361.10		1,361.10
								1,361.10		1,361.10
E0025664	05/22/24	Outst	0188213	Old National Bank	V0196454	05/22/24	B0005444	150.00		150.00
					V0196455	05/22/24	P0015930	7,519.15		7,519.15
					V0196456	05/22/24		338.25-		-338.25
					V0196457	05/22/24	P0015604	686.40		686.40
					V0196458	05/22/24	P0015931	176.82		176.82
					V0196459	05/22/24	B0005664	40.00		40.00
					V0196460	05/22/24	P0015836	99.00		99.00
					V0196461	05/22/24	P0015648	2,564.80		2,564.80
					V0196462	05/22/24		985.71-		-985.71
					V0196463	05/22/24	P0015681	336.31		336.31
					V0196464	05/22/24	P0015726	2,564.80		2,564.80
					V0196465	05/22/24	P0015712	990.17		990.17
								13,803.49		13,803.49
E0025665	05/22/24	Outst	0007530	Mr. Efren C. Alonso	V0196308	05/17/24		750.00		750.00
								750.00		750.00
E0025666	05/22/24	Outst	0214098	Ms. Marisol Campos Garci	V0196091	05/14/24		250.22		250.22
								250.22		250.22
E0025667	05/22/24	Outst	0219377	Eric R. Costa	V0195897	05/02/24		30.00		30.00
								30.00		30.00
E0025668	05/22/24	Outst	0214216	Luis V. Da Costa Buriti	V0195898	05/02/24		89.00		89.00
								89.00		89.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025669	05/22/24	Outst	0200047	Ms. Carissa Davis	V0190014	12/07/23		285.55		285.55
								285.55		285.55
E0025670	05/22/24	Outst	0000762	Mr. George F. Fejt	V0196296	05/15/24		17.97		17.97
								17.97		17.97
E0025671	05/22/24	Outst	0156123	Mrs. Nancy N. Jeffries	V0195919	05/06/24		40.85		40.85
								40.85		40.85
E0025672	05/22/24	Outst	0213478	Helena Peschke	V0196076	05/14/24		25.00		25.00
								25.00		25.00
E0025673	05/22/24	Outst	0160605	Ms Rebecca M. Primm	V0195981	05/10/24		50.85		50.85
								50.85		50.85
E0025674	05/22/24	Outst	0197850	Tania Ramirez Reyes	V0196317	05/21/24		24.95		24.95
								24.95		24.95
E0025675	05/22/24	Outst	0158266	Mr. Christopher J. Wido	V0189405	11/10/23		4,250.00		4,250.00
								4,250.00		4,250.00
E0025718	05/29/24	Outst	0007530	Mr. Efren C. Alonso	V0196307	05/17/24		51.10		51.10
								51.10		51.10
E0025719	05/29/24	Outst	0174670	Christopher Avila-merlin	V0196512	05/28/24		485.00		485.00
								485.00		485.00
E0025720	05/29/24	Outst	0166671	Ms. Cara A. Bonick	V0196313	05/20/24		365.51		365.51
								365.51		365.51
E0025721	05/29/24	Outst	0200047	Ms. Carissa Davis	V0196314	05/20/24		171.86		171.86
					V0196315	05/20/24		192.36		192.36
								364.22		364.22
E0025722	05/29/24	Outst	0207650	Brian C. Donlea	V0196310	05/17/24		30.00		30.00
								30.00		30.00
E0025723	05/29/24	Outst	0000762	Mr. George F. Fejt	V0196295	05/15/24		81.53		81.53

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
								81.53		81.53
E0025724	05/29/24	Outst	0212408	Jesse A. Galeana	V0194940	05/31/24		5,500.00		5,500.00
								5,500.00		5,500.00
E0025725	05/29/24	Outst	0220199	James Goranson	V0196304	05/16/24		38.25		38.25
					V0196305	05/16/24		80.00		80.00
					V0196309	05/17/24		93.64		93.64
								211.89		211.89
E0025726	05/29/24	Outst	0208827	Fabiola Guzman	V0196510	05/28/24		485.00		485.00
								485.00		485.00
E0025727	05/29/24	Outst	0216705	Stephanie M. Schmidt	V0193608	05/31/24		2,000.00		2,000.00
								2,000.00		2,000.00
E0025728	05/29/24	Outst	0000808	Ms. Marisol Velazquez	V0196376	05/21/24		261.93		261.93
					V0196378	05/21/24		397.51		397.51
								659.44		659.44
E0025729	05/29/24	Outst	0209845	Brian A. Whelan	V0196509	05/28/24		584.00		584.00
								584.00		584.00
E0025730	05/29/24	Outst	0176753	Adam A. Yassin	V0196513	05/28/24		485.00		485.00
								485.00		485.00
E0025731	05/29/24	Outst	0202383	Flexible Benefit Service	V0196437	05/21/24		368.50		368.50
								368.50		368.50
E0025736	05/30/24	Outst	0001422	CCCTU-Cope Fund	V0196704	05/30/24		142.00		142.00
								142.00		142.00
E0025737	05/30/24	Outst	0001374	College & University Cre	V0196706	05/30/24		200.00		200.00
								200.00		200.00
E0025738	05/30/24	Outst	0191845	Metropolitan Alliance of	V0196708	05/30/24		80.50		80.50
								80.50		80.50
E0025739	05/30/24	Outst	0001372	Morton College Teachers	V0196709	05/30/24		2,757.64		2,757.64

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196710	05/30/24		1,700.86		1,700.86
								4,458.50		4,458.50
E0025740	05/30/24	Outst	0209135	Omni Financial Group, In	V0196711	05/30/24		9,146.79		9,146.79
								9,146.79		9,146.79
E0025741	05/30/24	Outst	0001513	SEIU Local 73 Cope	V0196712	05/30/24		25.00		25.00
								25.00		25.00
E0025742	05/30/24	Outst	0001373	Service Employees Intl U	V0196713	05/30/24		296.23		296.23
								296.23		296.23
E0025743	05/30/24	Outst	0001161	State Univ Retirement Sy	V0196717	05/30/24		73,584.55		73,584.55
								73,584.55		73,584.55
E0025744	05/30/24	Outst	0182919	Mr. Ryan Denson	V0196559	05/28/24	B0005402	2,800.00		2,800.00
								2,800.00		2,800.00
E0025745	05/30/24	Outst	0220352	Lee Golden	V0196692	05/29/24	P0015972	250.00		250.00
								250.00		250.00
E0025746	05/30/24	Outst	0208914	Janice Marshall	V0196540	05/28/24	B0005513	1,890.00		1,890.00
								1,890.00		1,890.00
E0025747	05/30/24	Outst	0218765	Erika Ochoa	V0196614	05/29/24	P0015555	600.00		600.00
								600.00		600.00
E0025748	05/30/24	Outst	0013221	4IMPRINT	V0196580	05/29/24	P0015669	1,563.74		1,563.74
								1,563.74		1,563.74
E0025749	05/30/24	Outst	0001466	5 Star Interpreting	V0196581	05/29/24	P0015955	180.00		180.00
								180.00		180.00
E0025750	05/30/24	Outst	0190802	All-Types Elevators Inc	V0196484	05/28/24	B0005445	374.00		374.00
								374.00		374.00
E0025751	05/30/24	Outst	0188188	Amazon Capital Services	V0196485	05/28/24	B0005815	971.71		971.71
					V0196486	05/28/24	B0005437	84.33		84.33

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196487	05/28/24	B0005813	1,757.92		1,757.92
					V0196489	05/28/24	B0005806	153.42		153.42
					V0196491	05/28/24	B0005813	56.00		56.00
					V0196492	05/28/24	B0005806	64.14		64.14
					V0196493	05/28/24	B0005806	239.96		239.96
					V0196495	05/28/24	B0005676	266.99		266.99
					V0196496	05/28/24	B0005752	442.90		442.90
					V0196497	05/28/24	B0005752	178.86		178.86
					V0196498	05/28/24	B0005676	155.20		155.20
					V0196500	05/28/24	B0005814	45.34		45.34
					V0196501	05/28/24	B0005769	49.30		49.30
					V0196503	05/28/24	B0005733	57.09		57.09
					V0196504	05/28/24	B0005521	97.74		97.74
					V0196505	05/28/24	B0005807	1,094.99		1,094.99
					V0196506	05/28/24	B0005807	129.99		129.99
					V0196507	05/28/24	B0005521	19.99		19.99
					V0196515	05/28/24	B0005829	984.51		984.51
					V0196516	05/28/24	B0005806	321.42		321.42
					V0196517	05/28/24	B0005404	171.09		171.09
					V0196518	05/28/24	B0005730	21.99		21.99
					V0196583	05/29/24	P0015878	447.34		447.34
					V0196584	05/29/24	P0015805	36.78		36.78
					V0196585	05/29/24	P0015680	535.84		535.84
					V0196586	05/29/24	P0015578	2,272.34		2,272.34
					V0196587	05/29/24	P0015787	896.18		896.18
					V0196588	05/29/24	P0015856	235.17		235.17
					V0196589	05/29/24	P0015811	102.00		102.00
					V0196590	05/29/24	P0015815	469.00		469.00
					V0196591	05/29/24	P0015924	79.99		79.99
					V0196592	05/29/24	P0015933	735.35		735.35
					V0196594	05/29/24	P0015890	155.42		155.42
					V0196595	05/29/24	P0015885	571.04		571.04
					V0196596	05/29/24	P0015946	3,498.00		3,498.00
					V0196597	05/29/24	P0015951	2,099.00		2,099.00
					V0196598	05/29/24	P0015936	133.45		133.45
					V0196599	05/29/24	P0015970	194.01		194.01
					V0196600	05/29/24	P0015971	76.99		76.99
					V0196601	05/29/24		49.89-		-49.89
					V0196603	05/29/24		23.17-		-23.17
					V0196604	05/29/24		23.17-		-23.17
					V0196677	05/29/24	B0005814	84.95		84.95
					V0196678	05/29/24	B0005491	148.99		148.99
					V0196679	05/29/24	B0005730	37.02		37.02
					V0196680	05/29/24	B0005770	197.60		197.60
					V0196681	05/29/24	B0005735	125.46		125.46
					V0196682	05/29/24	B0005641	103.20		103.20
					V0196700	05/29/24	P0015851	583.97		583.97
					V0196701	05/29/24	P0015852	82.79		82.79
								21,170.53		21,170.53

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025752	05/30/24	Outst	0001490	Arc One Electric	V0196605	05/29/24	P0015873	33,700.00		33,700.00
								33,700.00		33,700.00
E0025753	05/30/24	Outst	0219175	Awards Network	V0196519	05/28/24	B0005516	50.00		50.00
					V0196520	05/28/24	B0005516	100.00		100.00
					V0196521	05/28/24	B0005516	250.00		250.00
					V0196736	05/30/24	B0005516	50.00		50.00
								450.00		450.00
E0025754	05/30/24	Outst	0213459	Bohm Consulting LLC	V0196522	05/28/24	B0005576	6,200.00		6,200.00
								6,200.00		6,200.00
E0025755	05/30/24	Outst	0166207	BSA	V0196523	05/28/24	B0005707	2,825.26		2,825.26
								2,825.26		2,825.26
E0025756	05/30/24	Outst	0000998	Carolina Biological Supp	V0196606	05/29/24	P0015886	165.24		165.24
								165.24		165.24
E0025757	05/30/24	Outst	0001593	CDW Government LLC	V0196608	05/29/24	P0015912	2,958.09		2,958.09
								2,958.09		2,958.09
E0025758	05/30/24	Outst	0211877	City Wide Facility Solut	V0196609	05/29/24	P0015756	3,984.75		3,984.75
								3,984.75		3,984.75
E0025759	05/30/24	Outst	0182245	The College Agency, LLC	V0196671	05/29/24	P0015590	975.00		975.00
								975.00		975.00
E0025760	05/30/24	Outst	0209459	Cornerstone Government A	V0196529	05/28/24	B0005457	14,000.00		14,000.00
								14,000.00		14,000.00
E0025761	05/30/24	Outst	0209578	DisposAll Waste Services	V0196531	05/28/24	B0005414	487.89		487.89
								487.89		487.89
E0025762	05/30/24	Outst	0218528	ezCater, Inc	V0196615	05/29/24	P0015721	92.61		92.61
					V0196616	05/29/24	P0015921	352.73		352.73
					V0196618	05/29/24	P0015919	216.56		216.56
					V0196619	05/29/24	P0015867	216.26		216.26
					V0196620	05/29/24	P0015803	257.75		257.75
					V0196621	05/29/24	P0015855	466.35		466.35
					V0196622	05/29/24	P0015846	408.66		408.66

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196623	05/29/24	P0015812	697.07		697.07
					V0196624	05/29/24	P0015813	623.74		623.74
					V0196625	05/29/24	P0015829	119.34		119.34
					V0196626	05/29/24	P0015717	522.74		522.74
					V0196627	05/29/24	P0015767	185.93		185.93
					V0196688	05/29/24	P0015896	261.73		261.73
								4,421.47		4,421.47
E0025763	05/30/24	Outst	0219326	Ferrilli	V0196532	05/28/24	B0005441	4,200.00		4,200.00
					V0196628	05/29/24	P0015977	1,237.50		1,237.50
					V0196629	05/29/24	P0015978	2,025.00		2,025.00
								7,462.50		7,462.50
E0025764	05/30/24	Outst	0205565	Game One	V0196533	05/28/24	B0005811	1,089.84		1,089.84
								1,089.84		1,089.84
E0025765	05/30/24	Outst	0213750	JourneyEd.com, Inc	V0196702	05/29/24	P0015626	62,799.59		62,799.59
								62,799.59		62,799.59
E0025766	05/30/24	Outst	0001890	Konica Minolta Bus Solut	V0196542	05/28/24	B0005668	634.28		634.28
					V0196691	05/29/24	P0015809	1,321.11		1,321.11
								1,955.39		1,955.39
E0025767	05/30/24	Outst	0002233	Konica Minolta Premier F	V0196543	05/28/24	B0005417	777.63		777.63
					V0196544	05/28/24	B0005417	332.61		332.61
					V0196545	05/28/24	B0005417	2,928.65		2,928.65
					V0196687	05/29/24	B0005417	654.91		654.91
								4,693.80		4,693.80
E0025768	05/30/24	Outst	0209013	LabStrong Corp	V0196635	05/29/24	P0015710	855.91		855.91
								855.91		855.91
E0025769	05/30/24	Outst	0188162	Lake County Press	V0196560	05/28/24	B0005452	1,832.00		1,832.00
								1,832.00		1,832.00
E0025770	05/30/24	Outst	0204562	Lo Destro Construction C	V0196719	05/29/24	B0005760	53,061.00		53,061.00
								53,061.00		53,061.00
E0025771	05/30/24	Outst	0217543	NobleTec, LLC	V0196548	05/28/24	B0005440	7,256.00		7,256.00
					V0196549	05/28/24	B0005818	1,478.00		1,478.00
					V0196550	05/28/24	B0005818	174.00		174.00

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
					V0196551	05/28/24	B0005828	1,514.20		1,514.20
								10,422.20		10,422.20
E0025772	05/30/24	Outst	0001122	Office Depot Business So	V0196552	05/28/24	B0005827	28.63		28.63
					V0196553	05/28/24	B0005827	175.29		175.29
					V0196554	05/28/24	B0005827	593.97		593.97
					V0196555	05/28/24	B0005827	199.14		199.14
								997.03		997.03
E0025773	05/30/24	Outst	0214798	Paleteria Azteca #2	V0196657	05/29/24	P0015988	227.00		227.00
								227.00		227.00
E0025774	05/30/24	Outst	0219663	Paragon Micro Inc	V0196658	05/29/24	P0015798	1,263.86		1,263.86
					V0196659	05/29/24	P0015929	2,274.22		2,274.22
					V0196660	05/29/24	P0015985	1,410.00		1,410.00
					V0196695	05/29/24	P0015876	10,043.76		10,043.76
								14,991.84		14,991.84
E0025775	05/30/24	Outst	0001128	Pasco Scientific	V0196661	05/29/24	P0015779	199.00		199.00
								199.00		199.00
E0025776	05/30/24	Outst	0164471	Promotions Now	V0196664	05/29/24	P0015738	866.23		866.23
								866.23		866.23
E0025777	05/30/24	Outst	0208071	Signature Transportation	V0196666	05/29/24	P0015373	798.80		798.80
								798.80		798.80
E0025778	05/30/24	Outst	0157227	Staples Advantage	V0196561	05/28/24	B0005746	59.17		59.17
					V0196562	05/28/24	B0005797	185.66		185.66
					V0196563	05/28/24	B0005797	33.89		33.89
					V0196564	05/28/24	B0005797	898.21		898.21
								1,176.93		1,176.93
E0025779	05/30/24	Outst	0219500	Sweets by Liz LLC	V0196668	05/29/24	P0015987	800.00		800.00
					V0196669	05/29/24	P0015887	1,280.00		1,280.00
					V0196670	05/29/24	P0015888	1,428.00		1,428.00
								3,508.00		3,508.00
E0025780	05/30/24	Outst	0002095	TruGreen LP	V0196568	05/28/24	B0005762	399.37		399.37
					V0196569	05/28/24	B0005762	758.28		758.28
								1,157.65		1,157.65

Bank Code: 01 General Checking
GL Account No: 01-0000-00000-110000000

Check Number	Check Date	Check Status	Vendor ID	Payee Name	Voucher ID	Voucher Date	PO/BPO Number	Voucher Amount	Cash Disc Amount	Check Amount
E0025781	05/30/24	Outst	0164582	TruTech Tools, LTD.	V0196673	05/29/24	P0015820	959.74		959.74
					V0196696	05/29/24	P0015947	994.52		994.52
					V0196697	05/29/24	P0015900	868.99		868.99
								2,823.25		2,823.25
E0025782	05/30/24	Outst	0001406	Wex Bank	V0196577	05/29/24	B0005467	1,324.31		1,324.31
					V0196578	05/29/24	B0005791	1,461.78		1,461.78
								2,786.09		2,786.09
E0025783	05/30/24	Outst	0177607	YBP Library Services	V0196570	05/28/24	B0005792	263.72		263.72
					V0196571	05/28/24	B0005792	258.47		258.47
					V0196572	05/28/24	B0005792	26.10		26.10
					V0196573	05/28/24	B0005792	665.65		665.65
					V0196574	05/28/24	B0005792	494.61		494.61
								1,708.55		1,708.55
								=====	=====	=====
								1,048,202.93		1,048,202.93

12 Jun 2024
13:23

CHECK REGISTER SUMMARY REPORT
Period 05/01/2024 - 05/31/2024

Bank Code	Account Number	Description	Debit	Credit
01 General Checking	01-0000-00000-230000000	General : Accounts Payable	1,048,202.93	0.00
	01-0000-00000-110000000	General : Cash	0.00	1,048,202.93
			----- 1,048,202.93	----- 1,048,202.93

**Morton College
Over 10K Report
May 2024**

Vendor Name	Check Date	Check Number	Board Approved Date	Amount	Item Description Line 1
A&M Fence Corp	5/15/2024	0119077	EXEMPT	\$11,850.00	Childcare center fence
Alliant Insurance Services, Inc	5/15/2024	E0025587	5/24/2023	\$12,500.00	Quarterly Installment
Alliant Insurance Services, Inc	5/16/2024	E0025632	5/24/2023	\$12,500.00	Quarterly Installment
Amazon Capital Services	5/15/2024	E0025588	EXEMPT	\$10,798.60	3D Printer
Amazon Capital Services	5/30/2024	E0025751	EXEMPT	\$21,170.53	3D Printer Filament
Arc One Electric	5/15/2024	E0025590	EXEMPT	\$1,835.00	Replacement of Lights
Arc One Electric	5/30/2024	E0025752	5/9/2024	\$33,700.00	EV Charger Installation
Bee Liner Lean Services	5/15/2024	0119083	1/25/2023	\$53,320.02	Bio Lab Reno Final Pay Ap
Blue Cross Blue Shield of Illinois	5/17/2024	0119125	EXEMPT	\$11,268.07	April 24:
ComEd	5/1/2024	0118987	2/28/2024	\$802.31	Electricity
ComEd	5/30/2024	0119232	2/28/2024	\$27,723.41	Electricity
Cornerstone Government Affairs, Inc.	5/30/2024	E0025760	3/27/2024	\$14,000.00	Consulting Services
Del Galdo Law Group, LLC	5/16/2024	0119123	8/25/2021	\$42,677.30	Attorney Services
ezCater, Inc	5/15/2024	E0025601	11/29/2023	\$7,510.27	100th Year Committee Meet
ezCater, Inc	5/30/2024	E0025762	11/29/2023	\$4,421.47	Breakfast MaySpecialMeet
Ferrilli	5/15/2024	E0025603	5/22/2024	\$4,200.00	CORE BTMS
Ferrilli	5/30/2024	E0025763	5/22/2024	\$7,462.50	CORE - BTMS
Freepoint Energy Solutions, LLC.	5/15/2024	E0025604	3/27/2024	\$22,508.87	Energy Charge
JourneyEd.com, Inc	5/30/2024	E0025765	3/23/2022	\$62,799.59	Microsoft License Renewal
Lo Destro Construction Company	5/30/2024	E0025770	1/24/2024	\$53,061.00	Lab Renovation App 2
NobleTec, LLC	5/15/2024	E0025616	2/28/2024	\$2,114.77	Credit Epson Projector
NobleTec, LLC	5/30/2024	E0025771	2/28/2024	\$10,422.20	Monthly Monitoring
Old National Bank	5/22/2024	E0025664	EXEMPT	\$13,803.49	Auto Toll Refill
Omni Financial Group, Inc.	5/15/2024	E0025579	4/28/2021	\$10,397.98	Payroll Deductions
Omni Financial Group, Inc.	5/30/2024	E0025740	4/28/2021	\$9,146.79	Payroll Deductions
Paisans Pizza	5/15/2024	0119109	EXEMPT	\$6,356.66	Advisory Meeting Food
Paisans Pizza	5/30/2024	0119259	EXEMPT	\$4,979.50	Commencement, Fri 5/17/24
Paragon Micro Inc	5/15/2024	E0025618	2/28/2024	\$13,676.51	Fortinet FortiGate 60F
Paragon Micro Inc	5/30/2024	E0025774	2/28/2024	\$14,991.84	Fortinet FortiGate 60F
Signature Transportation Group	5/15/2024	E0025623	4/24/2024	\$14,400.00	Bus women's basketball
Signature Transportation Group	5/30/2024	E0025777	EXEMPT	\$798.80	Dominican Trip
SmartDeploy, LLC	5/15/2024	0119116	EXEMPT	\$10,350.00	SmartDeploy Plus Subscrip
State Univ Retirement Systems	5/15/2024	E0025582	EXEMPT	\$81,985.03	Payroll Deductions
State Univ Retirement Systems	5/30/2024	E0025743	EXEMPT	\$73,584.55	Payroll Deductions

\$ 683,117.06

Joanna M Martin

From: Mireya Perez
Sent: Thursday, June 13, 2024 8:18 AM
To: Board Materials
Subject: Board action - Monthly Budget Report for Month End May 2024
Attachments: MC - MAY 2024 MONTHLY BUDGET REPORT.pdf

Proposed Action: THAT THE MONTHLY BUDGET REPORT FOR FISCAL YEAR TO DATE ENDING MAY 2024 BE RECEIVED AND APPROVED AS SUBMITTED.

Rationale: [Please refer to attached Monthly Budget Report.]

Attachments: Monthly Budget Report

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

Morton Community College
FY24 Budget Report
Month Ending May 31, 2024



MORTON COLLEGE

Morton Community College
Budget Report Summary
May 31, 2024

92%

Funds	Actual	Budget	%	Budget Remaining
<u>Education Fund</u>				
Revenue	\$ 27,787,732	\$ 31,529,250	88.1%	\$ 3,741,518
Expenditures	(23,078,983)	(31,529,250)	73.2%	(8,450,267)
Net	\$ 4,708,749	\$ -		\$ (4,708,749)
<u>Operations & Maintenance Fund</u>				
Revenue	\$ 3,037,029	\$ 3,300,631	92.0%	\$ 263,602
Expenditures	(2,513,354)	(3,300,631)	76.1%	(787,277)
Net	\$ 523,675	\$ -		\$ (523,675)
<u>Restricted Purpose Fund</u>				
Revenue	\$ 10,273,004	\$ 24,642,280	41.7%	\$ 14,369,276
Expenditures	(9,953,942)	(24,642,280)	40.4%	(14,688,338)
Net	\$ 319,062	\$ -		\$ (319,062)
<u>Audit Fund</u>				
Revenue	\$ 73,992	\$ 95,900	77.2%	\$ 21,908
Expenditures	(12,700)	(95,900)	13.2%	(83,200)
Net	\$ 61,292	\$ -		\$ (61,292)
<u>Liability, Protection & Settlement Fund</u>				
Revenue	\$ 825,904	\$ 890,500	92.7%	\$ 64,596
Expenditures	(781,756)	(890,500)	87.8%	(108,744)
Net	\$ 44,148	\$ -		\$ (44,148)
<u>General Bond Obligation Fund</u>				
Revenue	\$ 755,603	\$ 640,950	117.9%	\$ (114,653)
Expenditures	(484,475)	(640,950)	75.6%	(156,475)
Net	\$ 271,128	\$ -		\$ (271,128)
<u>Operations & Maintenance (Restricted) Fund</u>				
Revenue	\$ 97,178	\$ 4,530,558	2.1%	\$ 4,433,380
Expenditures	(1,330,128)	(4,530,558)	29.4%	(3,200,430)
Net	\$ (1,232,950)	\$ -		\$ 1,232,950
<u>All Funds</u>				
Revenue	\$ 42,850,442	\$ 65,630,069	65.3%	\$ 22,779,627
Expenditures	(38,155,338)	(65,630,069)	58.1%	\$ (27,474,731)
Net	\$ 4,695,104	\$ -		\$ (4,695,104)

EDUCATION FUND REVENUE
May 31, 2024

	Actual	Budget	%	Budget Remaining
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 7,584,090	\$ 8,392,145	90.4%	\$ 808,055
Total Local Government	<u>\$ 7,584,090</u>	<u>\$ 8,392,145</u>		<u>\$ 808,055</u>
CORPORATE PERSONAL PROPERTY TAXES	\$ 1,205,477	\$ 2,550,000	47.3%	\$ 1,344,523
SURS HEALTH - ON BEHALF PAYMENTS	\$ -	\$ -	0.0%	\$ -
STATE GOVERNMENT				
ICCB credit hour grants	\$ 2,515,976	\$ 2,659,801	94.6%	\$ 143,825
ICCB equalization grants	3,402,794	3,645,280	93.3%	242,486
CTE formula grant	218,786	225,000	97.2%	6,214
Total State Government	<u>\$ 6,137,556</u>	<u>\$ 6,530,081</u>		<u>\$ 392,525</u>
STUDENT TUITION AND FEES				
Tuition	\$ 9,656,840	\$ 11,330,112	85.2%	\$ 1,673,272
Fees	1,875,213	1,909,712	98.2%	34,499
Total Tuition and Fees	<u>\$ 11,532,053</u>	<u>\$ 13,239,824</u>		<u>\$ 1,707,771</u>
MISCELLANEOUS				
Sales and service fees	\$ 79,990	\$ 215,700	37.1%	\$ 135,710
Investment revenue	1,248,566	600,000	208.1%	(648,566)
Nongovernmental gifts & scholarships	-	1,500	0.0%	1,500
Total Other Sources	<u>\$ 1,328,556</u>	<u>\$ 817,200</u>		<u>\$ (511,356)</u>
Total Revenue	<u>\$ 27,787,732</u>	<u>\$ 31,529,250</u>	<u>88.1%</u>	\$ 3,741,518
Transfers in	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>
Total Revenue and Transfers in	<u>\$ 27,787,732</u>	<u>\$ 31,529,250</u>	88.1%	<u>\$ 3,741,518</u>

EDUCATION FUND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 8,164,075	\$ 9,261,974	88.1%	\$ 1,097,899
Employee benefits	873,947	969,888	90.1%	95,941
Contractual services	323,268	528,000	61.2%	204,732
Material and supplies	399,274	788,527	50.6%	389,253
Conferences and meetings	45,647	81,182	56.2%	35,535
Other expenditures	-	42,851	0.0%	42,851
Total Instruction	<u>9,806,211</u>	<u>11,672,422</u>	<u>84.0%</u>	<u>1,866,211</u>
Academic Support				
Salaries	1,151,236	1,373,721	83.8%	222,485
Employee benefits	184,244	210,838	87.4%	26,594
Contractual services	270,240	422,000	64.0%	151,760
Material and supplies	198,486	341,280	58.2%	142,794
Conferences and meetings	32,959	40,850	80.7%	7,891
Fixed charges	94,571	100,000	94.6%	5,429
Other Expenditures	-	1,000	0.0%	1,000
Total Academic Support	<u>1,931,736</u>	<u>2,489,689</u>	<u>77.6%</u>	<u>557,953</u>
Student Services				
Salaries	2,147,384	2,786,411	77.1%	639,027
Employee benefits	351,384	369,844	95.0%	18,460
Contractual services	181,847	352,000	51.7%	170,153
Material and supplies	90,734	219,690	41.3%	128,956
Conferences and meetings	108,737	145,500	74.7%	36,763
Fixed charges	20,420	26,500	77.1%	6,080
Total Student Services	<u>2,900,506</u>	<u>3,899,945</u>	<u>74.4%</u>	<u>999,439</u>
Public Service/Continuing Education				
Salaries	248,682	209,471	118.7%	(39,211)
Employee benefits	26,598	31,235	85.2%	4,637
Contractual services	77,652	158,000	49.1%	80,348
Material and supplies	11,282	21,700	52.0%	10,418
Conferences and meetings	8,430	20,350	41.4%	11,920
Other tuition/fee waiver	8,376	10,000	83.8%	1,624
Total Public Service/Continuing Education	<u>381,020</u>	<u>450,756</u>	<u>84.5%</u>	<u>69,736</u>
Auxiliary Services				
Salaries	184,904	245,524	75.3%	60,620
Employee benefits	39,401	51,199	77.0%	11,798
Contractual services	574,488	630,000	91.2%	55,512
Material and supplies	259,452	346,000	75.0%	86,548
Conferences and meetings	285,009	334,000	85.3%	48,991
Fixed charges	60,128	85,000	70.7%	24,872
Total Auxiliary Services	<u>1,403,382</u>	<u>1,691,723</u>	<u>83.0%</u>	<u>288,341</u>

EDUCATION FUND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
 Institutional Support				
Salaries	\$ 1,888,118	\$ 2,642,596	71.4%	\$ 754,478
Employee benefits	417,376	572,669	72.9%	155,293
Contractual services	1,272,375	1,994,000	63.8%	721,625
Material and supplies	212,952	745,550	28.6%	532,598
Conferences and meetings	103,068	233,400	44.2%	130,332
Fixed charges	-	1,500	0.0%	1,500
Other	122,401	200,000	61.2%	77,599
Total Institutional Support	<u>4,016,290</u>	<u>6,389,715</u>	<u>62.9%</u>	<u>2,373,425</u>
Scholarships, Student Grants & Waivers				
Student grants and scholarships	<u>2,639,833</u>	<u>2,000,000</u>	<u>132.0%</u>	<u>(639,833)</u>
Total Scholarships, Student Grants & Waivers	<u>2,639,833</u>	<u>2,000,000</u>	<u>132.0%</u>	<u>(639,833)</u>
Contingencies	-	1,200,000	0.0%	1,200,000
Total Expenditures	<u>\$ 23,078,978</u>	<u>\$ 29,794,250</u>	<u>77.5%</u>	<u>\$ 6,715,272</u>
Transfers out	-	1,735,000	0.0%	1,735,000
Total Expenditures and Transfers out	<u>\$23,078,978</u>	<u>\$ 31,529,250</u>	<u>73.2%</u>	<u>\$ 8,450,272</u>

OPERATION & MAINTENANCE FUND REVENUE AND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 1,480,912	\$ 1,621,631	91.3%	\$ 140,719
CORPORATE PERSONAL PROPERTY TAXES	<u>905,593</u>	<u>1,000,000</u>	<u>90.6%</u>	<u>94,407</u>
STATE GOVERNMENT				
ICCB equalization grants	<u>650,000</u>	<u>650,000</u>	<u>100.0%</u>	<u>-</u>
MISCELLANEOUS				
Sales and service fees	50	5,000	1.0%	4,950
Facilities	-	14,000	0.0%	14,000
Investment revenue	474	10,000	4.7%	9,526
Total Miscellaneous	<u>524</u>	<u>29,000</u>	<u>1.8%</u>	<u>28,476</u>
Transfers in	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Revenue	<u>\$ 3,037,029</u>	<u>\$ 2,650,631</u>	<u>114.6%</u>	<u>\$ 263,602</u>
EXPENDITURES				
By Program:				
Operations and Maintenance of Plant				
Salaries	\$1,164,011	\$1,366,920	85.2%	\$202,909
Employee benefits	157,818	211,711	74.5%	53,893
Contractual services	319,764	635,000	50.4%	315,236
Material and supplies	118,973	176,500	67.4%	57,527
Conferences and meetings	1,360	6,500	20.9%	5,140
Utilities	691,428	844,000	81.9%	152,572
Capital outlay	60,000	60,000	0.0%	-
Other	-	-	0.0%	-
Total Operations and Maintenance of Plant	<u>2,513,354</u>	<u>3,300,631</u>	<u>76.1%</u>	<u>787,277</u>
Total Expenditures	<u>\$ 2,513,354</u>	<u>\$ 3,300,631</u>	<u>76.1%</u>	<u>\$ 787,277</u>

RESTRICTED PURPOSE FUND REVENUE
May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
STATE GOVERNMENT				
ICCB	1,856,045	\$1,954,892	94.9%	98,847
ISBE grant revenue- other	244,660	264,701	92.4%	20,041
Other Sources	119,546	9,136,780	1.3%	9,017,234
Total State Government	<u>2,220,251.00</u>	<u>11,356,373</u>	<u>19.6%</u>	<u>9,136,122</u>
FEDERAL GOVERNMENT				
ICCB	809,333	1,229,357	65.8%	420,024
Department of education	7,239,510	12,037,088	60.1%	4,797,578
Other	3,908	19,462	0.0%	15,554
Total Federal Government	<u>8,052,751</u>	<u>13,285,907</u>	<u>60.6%</u>	<u>4,813,132</u>
Total Revenue	<u>\$ 10,273,002</u>	<u>\$ 24,642,280</u>	<u>41.7%</u>	<u>\$ 13,949,254</u>

RESTRICTED PURPOSE FUND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
EXPENDITURES				
By Program:				
Instruction				
Salaries	\$ 1,231,523	\$ 1,552,711	79.3%	\$ 321,188
Employee benefits	285,099	5,311,282	5.4%	5,026,183
Contractual services	83,158	159,328	52.2%	76,170
Material and supplies	296,597	599,867	49.4%	303,270
Conferences and meetings	13,087	45,792	28.6%	32,705
Student grants and scholarships	321,569	627,048	51.3%	305,479
Total Instruction	<u>2,231,033</u>	<u>8,296,028</u>	<u>26.9%</u>	<u>6,064,995</u>
Academic Support				
Salaries	920	17,500	0.0%	16,580
Employee benefits	-	600,000	0.0%	600,000
Material and supplies	1,091	2,000	0.0%	909
Conferences and meetings	-	2,000	0.0%	2,000
Other Fixed Charges	-	1,720	0.0%	1,720
Total Academic Support	<u>2,011</u>	<u>623,220</u>	<u>0.3%</u>	<u>621,209</u>
Student Services				
Salaries	277,406	298,169	93.0%	20,763
Employee benefits	81,518	1,107,075	7.4%	1,025,557
Other Contract Services	147,859	268,471	55.1%	120,612
Material and supplies	105,979	581,218	18.2%	475,239
Conferences and meetings	24,514	58,457	41.9%	33,943
Fixed charges	100	100	0.0%	0
Total Student Services	<u>637,376</u>	<u>2,313,490</u>	<u>27.6%</u>	<u>1,676,114</u>
Public Service/Continuing Education				
Salaries	187,992	205,709	91.4%	17,717
Employee benefits	39,798	295,400	13.5%	255,602
Contractual services	2,124	2,592	81.9%	468
Material and supplies	3,381	3,700	91.4%	319
Conferences and meetings	8,788	15,300	57.4%	6,512
Total Public Service/Continuing Education	<u>242,083</u>	<u>522,701</u>	<u>46.3%</u>	<u>280,618</u>

RESTRICTED PURPOSE FUND REVENUE AND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
Auxiliary Services				
Employee benefits	\$ -	\$ 125,000	0.0%	\$ 125,000
Total Auxiliary Services	<u>-</u>	<u>125,000</u>	<u>0.0%</u>	<u>125,000</u>
Operations and Maintenance of Plant				
Employee benefits	-	750,000	0.0%	750,000
Total Operation and Maintenance of Plant	<u>-</u>	<u>750,000</u>	<u>0.0%</u>	<u>750,000</u>
Institutional Support				
Employee benefits	8	1,300,000	0.0%	1,299,992
Materials and supplies	174,920	336,517	52.0%	161,597
Conferences and meetings	34,375	50,000	68.8%	15,625
Total Institutional Support	<u>209,303</u>	<u>1,686,517</u>	<u>12.4%</u>	<u>1,477,214</u>
Scholarships, Student Grants & Waivers				
Salaries	128,452	123,003	104.4%	-5,449
Student grants and scholarships	6,503,682	10,202,321	63.7%	3,698,639
Total Scholarships, Student Grants & Waivers	<u>6,632,134</u>	<u>10,325,324</u>	<u>64.2%</u>	<u>3,693,190</u>
Total Expenditures	<u>\$ 9,953,940</u>	<u>\$ 24,642,280</u>	<u>40.4%</u>	<u>\$ 14,688,340</u>

AUDIT FUND REVENUE AND EXPENDITURES
May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
REVENUE				
LOCAL GOVERNMENT				
Property taxes	\$ 73,958	\$ 80,850	91.5%	\$ 6,892
MISCELLANEOUS				
Investment revenue	34	50	68.0%	16
Total Revenue	\$ 73,992	\$ 80,900	91.5%	\$ 6,908
<u>Transfers in</u>	-	15,000	0.0%	15,000
Total Revenue and Transfers in	\$ 73,992	\$ 95,900	77.2%	\$ 21,908
EXPENDITURES				
By Program:				
Institutional Support				
Contractual services	12,700	95,900	13.2%	83,200
Total Expenditures	\$ 12,700	\$ 95,900	13.2%	\$ 83,200

LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE AND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 825,668	\$ 890,400	92.7%	\$ 64,732
MISCELLANEOUS				
Investment revenue	237	100	237.0%	(137)
Total Revenue	\$ 825,905	\$ 890,500	92.7%	\$ 64,595
<u>EXPENDITURES</u>				
<u>By Program:</u>				
<u>Instruction</u>				
Employee benefits	107,035	135,000	79.3%	27,965
<u>Academic Support</u>				
Employee benefits	13,620	16,500	82.5%	2,880
<u>Student Services</u>				
Employee benefits	26,404	24,500	107.8%	(1,904)
<u>Public Service/Continuing Education</u>				
Employee benefits	4,370	8,000	54.6%	3,630
<u>Auxiliary Services</u>				
Employee benefits	2,676	4,500	59.5%	1,824
<u>Operations and Maintenance of Plant</u>				
Employee benefits	14,464	21,000	68.9%	6,536
<u>Institutional Support</u>				
Employee benefits	35,293	70,000	50.4%	34,707
Contractual services	225,371	206,000	109.4%	-19,371
Other Fixed Charges	352,522	405,000	87.0%	52,478
Total Institutional Support	613,186	681,000	90.0%	67,814
Total Expenditures	\$ 781,755	\$ 890,500	87.8%	\$ 108,745

GENERAL BOND OBLIGATION FUND REVENUE AND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
<u>LOCAL GOVERNMENT</u>				
Property taxes	\$ 755,400	\$ 640,850	117.9%	\$ (114,550)
<u>MISCELLANEOUS</u>				
Investment revenue	203	100	203.0%	(103)
Total Revenue	755,603	640,950	117.9%	(114,653)
<u>EXPENDITURES</u>				
By Program:				
Institutional Support				
Fixed charges	484,475	640,950	75.6%	156,475
<u>TRANSFERS OUT</u>				
	-	-	0.0%	-
Total Expenditures	\$ 484,475	\$ 640,950	75.6%	\$ 156,475

OPERATIONS & MAINTENANCE (RESTRICTED) FUND REVENUE AND EXPENDITURES

May 31, 2024

	<u>Actual</u>	<u>Budget</u>	<u>%</u>	<u>Budget Remaining</u>
<u>REVENUE</u>				
STATE GOVERNMENT				
Capital Development Board	-	2,810,558	0.0%	2,810,558
Total	-	2,810,558	0.0%	2,810,558
OTHER SOURCES				
Bonds		-	0.0%	-
Investment Interest	97,178	-	0.0%	(97,178)
Total	97,178	-	0.0%	(97,178)
TRANSFERS IN				
	\$ -	\$ 1,720,000	0.0%	\$ 1,720,000
<u>Total Revenue and Transfers in</u>	<u>\$ 97,178</u>	<u>\$ 4,530,558</u>	<u>2.1%</u>	<u>\$ 4,433,380</u>
<u>EXPENDITURES</u>				
By Program:				
Operations and Maintenance of Plant				
Contractual services	657,370	500,000	131.5%	(157,370)
Capital outlay	672,758	4,030,558	16.7%	3,357,800
Total Operation and Maintenance of Plant	1,330,128	4,530,558	29.4%	3,200,430
Total Expenditures	<u>\$ 1,330,128</u>	<u>\$ 4,530,558</u>	<u>29.4%</u>	<u>\$ 3,200,430</u>

Joanna M Martin

From: Mireya Perez
Sent: Wednesday, June 12, 2024 4:29 PM
To: Board Materials
Subject: FW: Action Item 8.3 for 06/24/2024 Board Meeting
Attachments: TR 5.31.24.pdf

Thank you,



Mireya Perez, CPA
Chief Financial Officer/Treasurer
P: (708) 656-8000, Ext. 2289
E: mireya.perez@morton.edu
www.morton.edu

From: Suzanna Raigoza <Suzanna.Raigoza@morton.edu>
Sent: Wednesday, June 12, 2024 4:27 PM
To: Mireya Perez <mireya.perez@morton.edu>
Subject: Action Item 8.3 for 06/24/2024 Board Meeting

Proposed Action: THAT THE MONTHLY TREASURER'S REPORTS FOR MAY 2024 BE RECEIVED AND FILED FOR AUDIT AS SUBMITTED.

Rationale: [Required by Board Policy 1.6.7]

Attachments: Treasurer's Reports

Thank you,



Suzanna Raigoza
Senior Accountant
P: (708) 656-8000, Ext. 2305
E: suzanna.raigoza@morton.edu
www.morton.edu

Morton College Treasurer's Report

Month Ending: May 2024

<i>Institution</i>	<i>Purchased</i>	<i>Principal</i>	<i>Rate</i>	<i>Type</i>	<i>Maturity</i>
<i>The Illinois Funds, Springfield</i>	1-May-06	\$11,646,861.54	0.0100%	TIF Prime Fund	31-May-24
	Sum	<u>\$11,646,861.54</u>			
<i>Grand Total</i>		\$ 11,646,861.54			

MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE AND RATIFY THE FISCAL YEAR 2025 MORTON COLLEGE STUDENT GOVERNMENT ASSOCIATION BUDGET AS SUBMITTED.

RATIONALE: [Required by Board Policy 5.2]

Attached is the club/organization funding for FY25. The primary source of income is from a portion of the comprehensive fee charged to each student. Other funding comes from a tier funding chart created by the Student Activities Office.

COST ANALYSIS: See attached budget document.

ATTACHMENTS: Student Government Budget FY25

Club/Organization Name		GL Account #	FY25 Allocation	
Campus Activ. Board:	Misc Revenue	95150-490000020	<u>\$34,000.00</u>	
	Donation/Sponsorship	95150-480000010		\$0.00
	Other Contract	95150-530900000		\$25,000.00
	Memberships	95150-540600005		\$2,500.00
	Meal Money	95150-550100015		\$2,500.00
	Meeting Expense	95150-550100005		\$1,750.00
	Other Expenditures	95150-590900000		\$2,250.00
Student Association :	Misc Revenue	95144-490000020	<u>\$12,000.00</u>	
	Training	95144-530900015		\$2,500.00
	Awards/Trophies	95144-540100110		\$3,500.00
	Recognition Function	95144-540100115		\$3,500.00
	Meeting Expense	95144-550100005		\$2,500.00
ALPFA : Misc Revenue		95256	<u>\$ 300.00</u>	<u>300.00</u>
Anime Gamers Union		95112	<u>\$ 300.00</u>	<u>300.00</u>
Art + Design : Misc Revenue*		95102	<u>\$ 300.00</u>	<u>300.00</u>
Morton Ambassador Pr : Misc Revenue		95120	<u>\$ 300.00</u>	<u>300.00</u>
Nursing: Misc Revenue		95122	<u>\$ 300.00</u>	<u>300.00</u>
Phi Theta Kappa : Misc Revenue		95126	<u>\$ 300.00</u>	<u>300.00</u>
Physical Therapy: Misc Revenue		95128	<u>\$ 300.00</u>	<u>300.00</u>
Speech + Debate		95260	<u>\$ 300.00</u>	<u>300.00</u>
Science Club		95244	<u>\$ 300.00</u>	<u>300.00</u>
Office Aides		95146	<u>\$ 7,000.00</u>	<u>7,000.00</u>
TOTALS: FY25 Revenues			\$55,700.00	\$ 55,700.00

MORTON COLLEGE BOARD OF TRUSTEES

REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE CHANGES IN CURRICULUM AS SUBMITTED

RATIONALE: [Required by Board Policy 7.1 and Chapter 110, ACT 805, Section 2-12 of the Illinois Community College Act]

As a result of curriculum committee review, we are recommending the approval of:

1. ENG 080- withdrawal: Curriculum committee approved during Covid but was still active on paper.
2. ENG 082- withdrawal: Curriculum committee approved during Covid but was still active on paper.
3. EGR 110- updated curriculum/SLOs: Craig updated SLOs referencing other schools. Description for catalog may need to be updated.
4. ESL 038- New Course: Basic computer skills
5. ESL 082- New Course: This course is the last part of the bridge for ESL, students learning about office technology

COST ANALYSIS: N/A

ATTACHMENTS: Disposition Sheet – May 7, 2024

Item#	Agenda Item	No Action Necessary	Approved as Presented	Details or Approved w/Modification	Vetoed	Tabled	Effective Date
1	ENG 080		X	ENG 080- withdrawal: Curriculum committee approved during Covid but was still active on paper.			Fall 2024

2	ENG 082		X	ENG 082- withdrawal: Curriculum committee approved during Covid but was still active on paper.			Fall 2024
3	ERG 110		X	EGR 110- updated curriculum/SLOs: Craig updated SLOs referencing other schools. Description for catalog may need to be updated.			Fall 2024
4	ESL 038		X	ESL 038- New Course: Basic computer skills			Fall 2024
5	ESL 082			ESL 082- New Course: This course is the last part of the bridge for ESL, students learning about office technology			Fall 2024

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: NOTIFYING THE BOARD OF TRAVEL FOR KEITH MCLAUGHLIN TO THE NATIONAL ALLIANCE OF COMMUNITY & TECHNICAL COLLEGS 2024 SUMMER SYMPOSIUM IN KANSAS CITY, MO ON JUNE 25-27, 2024.

RATIONALE: THE NACTC SUMMER SYMPOSIUM THEME: "LEARNING IN MOTION: PIONEERING EDUCATIONAL ADVANCEMENTS IN THE MIDWEST." THEIR SPECIFIC FOCUS ON WORKFORCE DEVELOPMENT AND CAREER READINESS, THE SUMPOSIUM WILL SERVE AS A VITAL PLATFORM FOR HIGHER EDUCATION LEADERS TO EPORE PIONEERING APPROACHES TO PREPARING STUDENTS FOR THE EVER-EVOLVING DEMADNS OF THE WORKFORCE.

COST ANALYSIS: \$900.00

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: Notifying the board of travel for Keith McLaughlin to the Anthology Strategic Leadership Summit in Orlando, FL, from July 15-17, 2024.

RATIONALE: AT24 is where education + technology meet to power exciting new opportunities. At Anthology Together, you'll come together with peers and experts not only to discover solutions to your most pressing day-to-day challenges, but also new possibilities that will empower you to transform what's achievable for your learners and institution.

COST ANALYSIS: \$1,100.00

PROPOSED ACTION:

THAT THE BOARD APPROVE THE PURCHASE OF APPLE MACBOOKS.

RATIONALE:

TO SUPPORT THE NEEDS OF TECHNOLOGY FOR THE COLLEGE BRIDGE PROGRAM.

COST ANALYSIS:

\$59,600.00

ATTACHMENT:

APPLE INVOICE



Apple Inc. Education Price Quote

Customer:

Ruben Ruiz
 MORTON COLLEGE
 Phone: 708-656-8000
 Email: ruben.ruiz@morton.edu

Apple Inc:

Jessica Jones
 Email: jessicajones@apple.com

Apple Quote:

2212722302

Quote Date:

April 10, 2024

Quote Valid Until:

May 10, 2024

Quote Comments:

Item #	Details	Qty	Unit List Price	Extended List Price
1	13-inch MacBook Air: Apple M3 chip with 8-core CPU and 8-core GPU, 8GB, 256GB - Space Gray with 3-Year AppleCare+ for Schools (No Service Fee) (Packaged in a 5-pack) Part Number: BWR32LL/A 13-inch MacBook Air: Apple M3 chip with 8-core CPU and 8-core GPU, 8GB, 256GB SSD - Space Gray (Packaged in a 5-pack) Part Number: MRXX3LL/A Quantity: 50 3-Year AppleCare+ for Schools 13-inch MacBook Air (M3) (no service fees) Part Number: SLTF2LL/A Quantity: 50	10	\$5,690.00	\$56,900.00
2	Jamf Pro macOS (EDU) Subscription License (3 Year) (100-9,999 licenses) Part Number: HLX12LL/A	50	\$54.00	\$2,700.00

Education List Price Total	\$59,600.00
Additional Tax	\$0.00
Estimated Tax	\$0.00
Total Tax	\$0.00
Extended Total Price*	\$59,600.00

**In most cases Extended Total Price does not include Sales Tax
 If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

[Terms & Use](#) | [Privacy Policy](#) | [Return Policy](#)

Disclosure

This document has been created for you as Apple Quote ID **2212722302**.

Your institution's Authorized Purchaser may submit an order online at <https://ecommerce.apple.com>. Go to the Quote area of your Apple Online Store, click on it and convert to an order.

- If you're the authorized purchaser and need assistance in registering for access to the Apple Online Store, please contact your Apple Sales Representative.

This is a quote for the sale of products or services. Your use of this quote is subject to the following provisions which can change on subsequent quotes:

- A. Any order that you place in response to this Quote will be governed by the purchase agreement between Apple Inc. ("Apple") and you or another entity under which you're authorized to purchase under, in effect at the time you place the order.
 - If you do not have a purchase agreement in effect with Apple, please contact csteam.edu@apple.com.
- B. All sales are final. Please review Return Policy below if you have any questions. If you use your institution's Purchase Order form to place an order in response to this Quote, Apple rejects any Terms set out on the Purchase Order that are inconsistent with or in addition to the Terms of the governing purchase agreement between the parties.
- C. Unless this Quote specifies otherwise, it remains in effect until the Quote Valid Until Date set forth above. Apple reserves the right to withdraw this Quote before an order is placed, modify, or cancel any provision of this Quote, or cancel any orders placed.

PROPOSED ACTION:

THAT THE BOARD APPROVE TO CONTINUE TO USE AMZ EDUCATION CONSULTING (AMZEC) LLC FOR INSTITUTIONAL RESEARCH.

RATIONALE:

WE HAVE IDENTIFIED THE NEED FOR SUPPORT FOR THE INSTITUTIONAL RESEARCH DEPARTMENT.

COST ANALYSIS:

\$77,000

ATTACHMENT:

AMZEC AGREEMENT



3801 S. Central Avenue,
Cicero, Illinois 60804

(708) 656-8000

www.morton.edu

MORTON COLLEGE INDEPENDENT CONSULTANT AGREEMENT FOR INTERIM INSTITUTIONAL RESEARCH CONSULTANT

This Agreement outlines the arrangement between AMZ EDUCATIONAL CONSULTING (AMZEC) LLC, an Independent Consultant, heretofore referred to as “IC”, and Morton College, heretofore referred to as “CLIENT.” IC and CLIENT are the only parties to this Agreement.

The CLIENT's principal place of business is located at 3801 S. Central Ave, Cicero, Illinois 60804. The IC's principal place of business is located at 9901 Palermo Breeze Way, Tampa FL 33619

CLIENT desires to engage IC to perform consulting services. In consideration of the foregoing representations, CLIENT and IC have agreed upon the term and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on June 3, 2024, and end May 31, 2025 (the “Term”). IC and CLIENT may mutually agree to extend the contract if needed to ensure compliance with Institutional Research standards for data purposes. In the event an extension is needed, the time for extension will be mutually agreed upon by IC and CLIENT. Under no circumstances will the agreement extend beyond May 31, 2025. Should the IC's services be needed after this date, a new contract will be required. CLIENT or IC may terminate this Agreement before the Term pursuant to Section 16 of this Agreement.

All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of instructing.

3. LICENSING REQUIREMENTS



IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC must submit to CLIENT an Internal Revenue Service ("IRS") W-9 form and will receive from CLIENT a 1099-MISC IRS form for tax reporting purposes.

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

6. PERFORMANCE OF SERVICES

The parties agree that IC will perform the consulting services described in Exhibit A attached hereto and serve as Consultant for the Department of Institutional Research. IC reserves the sole right to control or direct the manner in which services are to be performed. IC shall retain the right to perform similar services for other entities during the term of this Agreement. IC reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

IC will remotely perform the services required by this Agreement. Modes of communication include, but are not limited to, email, phone calls, video conferencing, and text messaging. While IC may perform many of the services during evening and weekend hours, all requests for communication or consultation from CLIENT will be responded to no later than the following business day.

The CLIENT may request on-site services of the IC. Payment for on-site visits is outlined in Section 8.

8. TERMS OF PAYMENT



In consideration for completing up to 37.5 hours of work a week, the IC shall be paid \$60.00 per hour for work completed June 3, 2024 through May 31, 2025. Said fee shall be payable over the term of the contract twice monthly.

In the event CLIENT and IC mutually agree to extend the contract after May 31, 2025, the IC will be compensated at a hourly rate of \$60.00 per hour up to 37.5 hours of work per week.

The CLIENT may request an on-site visit from the IC. The CLIENT will pay all expenses associated with travel, inclusive of airfare, hotel, meals and transportation.

- Maximum lodging rate – not to exceed \$300 per night
- Travel – The traveler is expected to select the most economical route and mode of transportation. The expense of traveling by public carrier (rail, bus, or airplane) will be allowed on the basis of actual cost but limited to coach fare.
- Meals – Per diem is provided – not to exceed \$100.00 per day. Alcohol is not reimbursable.
- Transportation – Expenses for ground transportation (taxi, local bus, subway) are allowed as necessary.
- Rental Vehicle: When a rental vehicle is chosen for a trip, reimbursement will be based upon receipts of actual charges.

All detailed receipts should be submitted to the Office of the President for approval.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business. CLIENT shall not be responsible for expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters

arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any party for or against such party's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

IC has no authority to contract with third parties. IC may recommend vendors to the President. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier ; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other addresses either party may specify in writing.

If to the CLIENT: Morton College
3801 South Central
Ave. Cicero, IL 60804
Attn.: Office of the
President Tele. 708-
656-8000
Fax 708-656- 3186
Email Keith.McLauglin@morton.edu

If to IC: AMZ Educational Consulting (AMZEC), LLC.
9901 Palermo Breeze Way
Tampa, FL 33619
Tele.813-728-0756
Email: alisazujovic@gmail.com

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any

ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

D. Non-Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. TERMINATION

The natural term of this Agreement is from June 3, 2024, and end May 31, 2025. CLIENT or IC may terminate this Agreement earlier with or without cause upon seven (7) days' written notice to other party.

17. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

18. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.



19. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

Client: Independent Contractor
Alisa Zujovic, PH.D. ,



Date: May 23, 2024

EXHIBIT A
Consulting Services





Morton College

IC Overview - Institutional Research

Job Title: IC for Institutional Research

Duration: June 3, 2024 – May 31, 2025

Summary: Design and conduct institutional research studies, serve as an administrative liaison to faculty-driven assessment activities, manage the strategic planning process, prepare and submit reports to various state and federal agencies, and serve as a contact to the Higher Learning Commission of the North Central Association of Colleges and Schools. Assist in maintaining grants. Assist others in grant proposals to support educational programs and to gather and disseminate research information about the college and grants that may be available.

Essential Overview:

- Design and conduct institutional research studies and communicate results to College constituencies.
- Collect data in support of assessment, planning, grant proposals and related activities.
- Analyze and interpret data to produce audience-appropriate reports, executive summaries, fact sheets, graphic presentations, visualizations, dashboards, etc.
- Work with faculty on information-driven assessment towards the improvement of teaching, learning, retention, and student success.
- Develop and implement methods for communicating information to members of the College community.
- Collaborate with and assist all areas of the college regarding the acculturation of information-driven, reflective implementation of policies, programs, and other initiatives.
- Ensure all federal, state, and other external reporting requirements are submitted or responded to accurately and in a timely manner.
- Provide oversight to data and direction in all matters involving the Higher Learning Commission of the North Central Association of Colleges and Schools, including institutional self-studies, writing self-study reports, and performing other activities to maintain the college's accreditation.

- Develop, maintain, and use relational databases and spreadsheets.
- Responsible for budget development, management, and review.
- Revise and update the Websites for Institutional Research, planning and assessment.

Other Duties: Perform other duties and special projects as assigned.

Work

Environment: Remote; occasional on-site visits to Morton College.



**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE PAYMENT OF \$31,912.50 TO LAKE COUNTY PRESS, INC. *Cost includes creation and installation of graphics.*

RATIONALE

Second payment for creation and installation of graphics in the One-Stop Student Services Center and other areas of the college.

COST ANALYSIS:

Multiple Projects throughout the year not to exceed \$90,000.00.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE the use of Game One for athletic apparel and equipment purchases for FY25

RATIONALE

Game One is our vendor for all athletic uniforms, apparel, and equipment across all sports and fitness center

COST ANALYSIS:

\$150,000

DATE: 6-11-24

PROPOSED ACTION: For the board to approve the 2025 RAMP Report

RATIONALE: To maintain the infrastructure of the Morton College Campus

COST ANALYSIS: Approx. 4.2 million which the college will pay 25% or approx.. 1.1 million

ATTACHMENT: See attached paperwork

Capital Project Application (RAMP)

Illinois Community College Board
{Resource Allocation Management Program}

Use the form repeatedly for multiple projects (one form submitted for each project).

Editing the survey after submission may be possible once the responses are saved.

Page 1 of 7



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Capital Project Application (RAMP)

* Required

Project Overview Information

1. District/College *

527

2. District # *

5 Digit Code (e.g., 50101)

52701

3. ICCB Project # Identifier *

District #, type (NC, R, SP, U, SI or DF), Fiscal Year - District Ranking # (e.g., 500-01NC2021-1)
{NC=New Construction, R=Remodel, SP=Site Purchase, U=Utilities, SI=Site Improvement,
DF=Deferred Maintenance}

527-01DF2025-1

4. Type of Space *

(A) Instructional, study, office and student areas; (B) Support areas/parking lots/ garages; (C) Assembly; (D) Physical Education/Recreation; (E) Special Use

Support areas Campus Infrastructure

5. Project Title *

Building Envelope Upgrades

6. District Project Rank # *

(Top 3 receive full prioritization points, 4 and beyond are reduced progressively)

1

Page 2 of 7



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Capital Project Application (RAMP)

* Required

Funding Details

Only use numbers and decimal points for the amount column, no dollar signs or commas allowed (numbers only restriction).

7. Estimated Local Funds (25% minimum) *

Amount

1061300

8. Estimated State Funds *

Amount

3184900

9. Estimated Total Funds *

Amount

4246200

Capital Project Application (RAMP)

Budget Details

Only use numbers and decimal points for the amount column, no dollar signs or commas for the following section

10. Bldgs, Additions, and/or Structures

Amount

The value must be a number

11. Land

Amount

The value must be a number

12. Equipment

Amount

The value must be a number

13. Utilities

Amount

The value must be a number

14. Remodeling & Rehabilitation

Amount

4246200

15. Site Improvements

Amount

The value must be a number

16. Planning

Amount

The value must be a number

17. Other

Amount

The value must be a number

Page 4 of 7



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Capital Project Application (RAMP)

* Required

Project Scope

18. Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total. *

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

Building A Roofing (11,600 SF)	\$348,000
Building C Roofing (30,200 SF)	\$830,500
Building D Roofing (24,650 SF)	\$677,850
Building F Roofing (4,800 SF)	\$132,000
Buildings B & C Screen/Parapet Tuckpointing (12,650 SF)	\$296,285
Building B Wall Tuckpointing (28,700 SF)	\$759,300
Sub Total	\$3,043,935
General Conditions/OH&P @ 15%	\$461,565
Contingency @ 10%	\$346,720
Construction Administration Fee @ 3%	\$104,000
A/E Fees and Reimbursable Expenses	\$290,000
TOTAL ESTIMATED PROJECT COST	\$4,246,220

Page 5 of 7



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Capital Project Application (RAMP)

* Required

Project Justification

19. Please refer to Section 1501.603 h) of ICCB Administrative Rules to complete this section. Remember to highlight any Missing Core Campus Components, Program Considerations and Structural Considerations to receive the highest point total. *

<https://ilga.gov/commission/jcar/admincode/023/023015010F06030R.html>

The Building Envelope Upgrades project at Morton College is required to address deteriorating roofing systems and masonry walls throughout various portions of the campus. Without these upgrades, the current conditions on campus will continue to allow water infiltration into the buildings, causing ongoing damage to interiors finishes as well as potential structural degradation to the buildings.

The existing roofing systems on Buildings A, C, D and F are all well beyond their normal service life of 20 years and are in need of complete removal and replacement. The College is currently spending thousands of dollars annually to repair and patch these existing roofing systems in an effort to protect the facilities. In many cases, as roof leaks appear, classes are disrupted as repairs are made within classrooms and labs cause by the roof leaks.

With respect to the required tuckpointing work, all buildings are showing signs of ~~the~~ mortar failure.

Page 6 of 7



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Capital Project Application (RAMP)

* Required

Additional Documentation Required to qualify for funding.

- For new Construction please see requirements referenced in Administrative Rules section 1501.603 b)
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c)
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d)

20. Do project criteria meet Section 1501.603 a) ICCB Administrative Rules? *

Yes

No

21. Does this project have the approval of your local governing board? *

Yes

No

22. Date of Board Approval

Please input date (M/d/yyyy)



23. Comments about this completed application form.

If this form corrects a previous submission, add comments.

Enter your answer

24. District Contact Name *

First & Last Name

Joseph Florio

25. Contact Email *

joseph.florio@morton.edu

26. Contact Phone Number *

708-528-2502

27. By checking the box, I certify to the best of my knowledge and belief that this submission is true, complete, and accurate. *

I agree!

Page 7 of 7

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION: THAT THE BOARD APPROVE BOHM CONSULTING FOR CONSULTING SERVICES FOR PHYSICAL THERAPIST ASSISTANT (PTA) AND NURSING PROGRAMS FOR AN AMOUNT NOT TO EXCEED \$50,000 FOR FY25.

RATIONALE: To assist with writing accreditation documents, collecting data and information needed for accreditation reports.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the Illinois Compiled Statutes]

COST ANALYSIS: PTA: not to exceed \$10,000: to be paid in full by Perkins and PATH grants
Nursing: not to exceed \$40,000: all to be paid in full by Perkins and PATH grants

**MORTON COLLEGE INDEPENDENT CONSULTANT AGREEMENT
FOR PTA Program Consultant**

This Agreement outlines the arrangement between Bohm Consulting LLC, an Independent Consultant, heretofore referred to as IC, and Morton College, heretofore referred to as CLIENT. IC and CLIENT are the only parties to this Agreement.

The CLIENT's principal place of business is located at 3801 S. Central Ave, Cicero, Illinois 60804. The IC's principal place of business is located at 15740 S. Central, Olathe, Kansas 66062.

CLIENT desires to engage IC to perform consulting services. In consideration of the foregoing representations, CLIENT and IC have agreed upon the term and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on the July 1, 2024 and end June 30, 2025. IC and CLIENT may mutually agree to extend the contract if needed to ensure compliance with the Commission on Accreditation in Physical Therapy Education (CAPTE) standards for core faculty.

All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of instructing.

3. LICENSING REQUIREMENTS

IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC must submit to CLIENT an Internal Revenue Service ("IRS") W-9 form and will receive from CLIENT a 1099-MISC IRS form for tax reporting purposes.

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

6. PERFORMANCE OF SERVICES

The parties agree that IC will perform the consulting services described in Exhibit A attached hereto. IC reserves the sole right to control or direct the manner in which services are to be performed. IC shall retain the right to perform similar services for other entities during the term of this Agreement. IC reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

IC will remotely perform the services required by this Agreement. Modes of communication include, but are not limited to, email, phone calls, video conferencing, and text messaging. While IC may perform many of the services during evening and weekend hours, all requests for communication or consultation from CLIENT will be responded to no later than the following business day.

The CLIENT may request on-site services of the IC. Payment for on-site visits is outlined in Section 8.

8. TERMS OF PAYMENT

In an effort to ensure fairness to all parties, an hourly fee structure will be utilized. The fee will be **\$200** per hour for all efforts made by the IC toward the program achieving full compliance with CAPTE Standards and Required Elements, including, but not limited to, material review and revision, as well as communication and consultation with CLIENT faculty and administration. The maximum reimbursed amount under this contract is **\$10,000**.

IC will at no time provide direct contact information or provide CLIENT as a reference without first receiving permission.

Any materials produced by the IC will remain the intellectual property of the IC. The CLIENT is given permission to utilize the materials for their own purposes including sharing with other programs within Morton College.

Materials developed by the CLIENT will remain the intellectual property of the CLIENT. The IC will seek written permission before sharing the materials with any other individual or CLIENT.

The CLIENT may request an on-site visit from the IC. The IC will be compensated **\$2,500** for the first day and **\$2,000** for each additional consecutive day of an on-site visit. This fee provides for up to eight (8) hours of on-site consulting per day, and covers travel expenses incurred by the IC.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business. CLIENT shall not be responsible for expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and

collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any party for or against such party's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

IC has no authority to contract with third parties. IC may recommend vendors to the President. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier ; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with

postage prepaid and properly addressed as follows or to such other addresses either party may specify in writing.

If to the CLIENT: Morton College
3801 South Central Ave.
Cicero, IL 60804
Attn.: Office of the President
Tele. 708-656-8000
Fax 708-656- 318 6
Email keith.mclaughlin@morton.edu

If to IC: Bohm Consulting, LLC.
15740 S. Central
Olathe, Ks 66062
Tele. 913-206-8068
Email bohmconsulting@yahoo.com

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles . The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

D. Non Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. TERMINATION

The natural term of this Agreement is from July 1, 2024 and end June 30, 2025. However, CLIENT or IC may terminate this Agreement earlier with or without cause upon seven (7) days' written notice to other party. All payment for services rendered must be paid within 30 days of termination.

17. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision

of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

18. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

19. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

Client: _____
Print: _____
Date: _____

Independent Contractor: Tiffany Bohm
Print: Tiffany Bohm, PT, LPT, EDD
Date: 6.5.2024

Exhibit A

1. Responsibilities of IC:

- a. Assist CLIENT with curriculum revision, program assessment process revision, program policy and procedure revision, and completion of necessary CAPTE paperwork for an SSR.
- b. Assist CLIENT with implementation of their Summary of Action plan to increase NPTE pass rates.
- c. Provide mentorship to current Director of Physical Therapist Assistant Program.
- d. Provide communication via electronic or telecommunications with the PTA Program Director, faculty, and administration to answer questions, provide mentoring and guidance for the development and revision of programmatic materials.
- e. Provide invoices for fees after each 10 hours of consultation.
- f. Destroy and delete all accreditation and curriculum materials shared with the IC regarding the program within 60 days after the program completes all compliance reports related to accreditation.

2. Responsibilities of the CLIENT:

- a. Provide documents related to the CLIENT's philosophy, mission, goals and structure.
- b. Provide documents related to program, including curriculum plan, course syllabi, faculty CVs, program assessment plans, and assessment instruments.
- c. Provide documents related to the program SSR and related documents.
- d. Pay fees per the terms delineated above.

**MORTON COLLEGE INDEPENDENT CONSULTANT AGREEMENT
FOR NURSING PROGRAM CONSULTANT**

This Agreement outlines the arrangement between Bohm Consulting LLC, an Independent Consultant, heretofore referred to as IC, and Morton College, heretofore referred to as CLIENT. IC and CLIENT are the only parties to this Agreement.

The CLIENT's principal place of business is located at 3801 S. Central Ave, Cicero, Illinois 60804.
The IC's principal place of business is located at 15740 S. Central, Olathe, Kansas 66062.

CLIENT desires to engage IC to perform consulting services. In consideration of the foregoing representations, CLIENT and IC have agreed upon the term and conditions as stated in this Agreement as follows:

1. TERM OF THE AGREEMENT

The term of this Agreement shall commence on the July 1, 2024 and end June 30, 2025. IC and CLIENT may mutually agree to extend the contract if needed to ensure preparation for the Accreditation Commission for Education in Nursing (ACEN) reaccreditation visit.

All provisions of this Agreement shall apply to all services and all periods of time in which IC renders services for or on behalf of CLIENT, regardless of the date on which the Agreement is actually executed.

2. INDEPENDENT CONTRACTOR STATUS

The express intention of the parties is that IC is an independent contractor and not an employee, agent, or partner of CLIENT. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employee and employer between IC and CLIENT or any employee or agent of IC. Both parties acknowledge the IC is not an employee for state or federal tax purposes.

IC declares that IC is self-employed and engaged in the independent business of instructing.

3. LICENSING REQUIREMENTS

IC declares that IC has complied with all federal, state, and local business permits and licensing requirements necessary to conduct business.

4. TAX RESPONSIBILITIES

IC must submit to CLIENT an Internal Revenue Service ("IRS") W-9 form and will receive from CLIENT a 1099-MISC IRS form for tax reporting purposes.

IC declares that IC has complied with all necessary federal, state, and local self-employment tax requirements and that IC shall file all of the necessary tax returns and pay all of the necessary self-employment taxes. CLIENT shall not assist with any federal or state income tax withholdings or make any tax contributions on behalf of IC.

5. INSURANCE

IC declares that IC has obtained professional liability insurance for IC and that IC shall make all applicable premium payments, deductibles, and renewal payments for such insurance policies of IC. IC agrees to hold harmless and indemnify CLIENT for any and all claims arising out of any injury, disability, or death of IC. IC understands that CLIENT shall not obtain or pay for any insurance on behalf of IC.

6. PERFORMANCE OF SERVICES

The parties agree that IC will perform the consulting services described in Exhibit A attached hereto. IC reserves the sole right to control or direct the manner in which services are to be performed. IC shall retain the right to perform similar services for other entities during the term of this Agreement. IC reserves the right to refuse to perform services outside the scope of this Agreement. Subject to the foregoing, CLIENT reserves the right to inspect, stop work, prescribe alterations, and generally to supervise the work to ensure its conformity with that specified in this Agreement.

7. TIME AND LOCATION OF WORK

IC will perform the majority of services required by this Agreement in a remote fashion. Modes of communication include, but are not limited to, email, phone calls, video conferencing, and text messaging. While IC may perform many of the services during evening and weekend hours, all requests for communication or consultation from CLIENT will be responded to no later than the following business day.

The CLIENT may request on-site services of the IC. Payment for on-site visits is outlined in Section 8.

8. TERMS OF PAYMENT

In an effort to ensure fairness to all parties, an hourly fee structure will be utilized. The fee will be **\$200** per hour for all efforts made by the IC toward the program's submission of the ACEN required self-study materials and preparation for the ACEN on-site visit. This includes, but is not limited to, material review and revision, as well as communication and consultation with CLIENT'S faculty and administration. The maximum reimbursed amount under this contract is **\$40,000.**

IC will at no time provide direct contact information or provide CLIENT as a reference without first receiving permission.

Any materials produced by the IC will remain the intellectual property of the IC. The CLIENT is given permission to utilize the materials for their own purposes including sharing with other programs within Morton College.

Materials developed by the CLIENT will remain the intellectual property of the CLIENT. The IC will seek written permission before sharing the materials with any other individual or CLIENT.

The CLIENT may request an on-site visit from the IC. The IC will be compensated **\$2,500** for the first day and **\$2,000** for each additional consecutive day of an on-site visit. This fee provides for up to eight (8) hours of on-site consulting per day, and covers travel expenses incurred by the IC.

9. PAYROLL AND EMPLOYMENT TAXES

No payroll or employment taxes of any kind shall be withheld or paid by CLIENT on behalf of IC, including without limitation, FICA, FUTA, federal personal income tax, state personal income tax, state disability insurance tax, workers' compensation, and state unemployment tax. CLIENT's understanding is that IC is taking care of all of these items.

10. EXPENSES

IC shall be responsible for all costs and expenses incidental to the performance of services for CLIENT, including without limitation, all costs of supplies, fees, fines, licenses, or taxes required of or imposed against IC and all other of IC's costs of doing business. CLIENT shall not be responsible for expenses incurred by IC in performing services for CLIENT.

11. INDEMNIFICATION

To the extent permitted by law, IC will indemnify protect, defend and hold the College, its trustees, individually and collectively and its affiliates, officers, agents and employees (the "Indemnified Parties") free and harmless for any and all liabilities, claims, demands, actions, costs, suits or matters arising out of or related to the performance of the work under this Agreement, whether based upon or claimed to be based upon statutory, contractual, tort or other liability of any indemnity hereunder, provided that no party shall be indemnified for claims arising from such party's own negligence. The provisions of this Article shall not be construed to require IC to indemnify any party for or against such party's own negligence. The obligations of IC pursuant to this Article are not to be construed to negate or reduce any other right or obligation of indemnification which would otherwise exist as to any party or person described in this Article. IC's obligation to indemnify the CLIENT shall survive the termination of this Agreement.

12. CONFIDENTIALITY

So long as this Agreement remains in effect, IC may have access to and become acquainted with various trade secrets, consisting of management, financial, and operational materials, and methods and processes, and compilations of information, and records and specifications of the CLIENT, which are owned by the CLIENT and which are regularly used in the operation of the CLIENT's business. IC acknowledges such information is secret and confidential (except as prohibited by law) and that the CLIENT disclosed the same to IC so it could undertake the work per this Agreement. IC shall not disclose any such secrets, directly or indirectly, or use them in any other way either during the term of this Agreement or at any time thereafter, except as required in the course of its performance in accordance with Agreement or otherwise as required by law. The CLIENT acknowledges that IC may develop for itself or for others, problem solving approaches, frameworks or other tools or information similar to the materials and processes developed in performing the work per this Agreement and any additional services it provides to the CLIENT, and nothing contained herein precludes IC from developing or disclosing such materials and information provided that the same do not contain or reflect confidential information belonging to the CLIENT.

All files, records, documents, drawings, specifications, equipment and similar items relating to business at the CLIENT, whether prepared by IC or those acting on behalf of IC, shall remain the property of the CLIENT.

At any time upon the CLIENT's request and/or upon termination of the Agreement, IC shall immediately deliver to the CLIENT all personal property owned by, belonging to or concerning any part of the CLIENT's activities or concerning any part of IC's activities relating to the Project (collectively, the "Property"). The Property is acknowledged by IC to be the CLIENT's property, which is only entrusted to IC on a temporary basis in its capacity as a provider of services to the CLIENT.

13. SUBSIDIARY OR AFFILIATE OF CONTRACTOR

By signing this contract, IC agrees that the work shall be in the name of IC. IC may not enter into a contract with the CLIENT in the name of any affiliate, subsidiary, parent, brother or sister company or related entity of IC. IC may not subcontract the work of the agreement. Subcontracting will be deemed to be in substantial compliance with the contract and will be deemed to be non-responsive to the CLIENT's contractual terms.

IC has no authority to contract with third parties. IC may recommend vendors to the President. In the event the CLIENT secures a vendor to provide professional service to the CLIENT and such costs are directly or indirectly passed on to the CLIENT for payment, the party providing the primary professional service shall not 'mark-up' the costs to the CLIENT and that the CLIENT shall only be responsible for any actual costs incurred and paid for by the contractor providing professional services directly to the CLIENT.

IC must disclose all financial gains resulting from vendor contracts, or for service procured by third party vendors.

14. NOTICES

All notices and demands required hereunder shall be deemed given upon: (a) actual receipt if personally delivered and the sender received written confirmation of personal delivery; (b) receipt as indicated by the written or electronic verification of delivery when delivered by a reputable overnight delivery carrier; or (c) three (3) business days after the sender posts with the United States Post Office via registered or certified mail (return receipt requested) with postage prepaid and properly addressed as follows or to such other addresses either party may specify in writing.

If to the CLIENT: Morton College
380I South Central Ave.
Cicero, IL 60804
Attn.: Office of the President
Tele. 708-656-8000
Fax: 708-656-3186
Email keith.mclaughlin@morton.edu

If to IC: Bohm Consulting, LLC.
15740 S. Central
Olathe, Ks 66062
Tele. 913-206-8068
Email tiffany.bohm@morton.edu

15. MISCELLANEOUS

A. Construction and Governing Law

Construction and interpretation of this Agreement shall at all times and in all respects be governed by the laws of the State of Illinois, without regard to its conflicts of laws principles. The parties acknowledge that they have had an opportunity to negotiate, review and revise this Agreement and have it reviewed by legal counsel, if desired. Further, the parties acknowledge that they have been given reasonable time to consider and sign this Agreement and agree that this consideration period has been reasonable and adequate. Therefore, the normal rules of construction, to the extent that any ambiguities are to be resolved against the drafting party, shall not be employed in the interpretation of this Agreement.

B. Headings

The headings used herein form no substantive part of this Agreement, are for the convenience of the parties only, and shall not be used to define, enlarge or limit any term of this Agreement.

C. Facsimile Transmission

A signature affixed to this Agreement and transmitted by facsimile shall have the same effect as an original signature

D. Non-Assignment

This Agreement is personal in character and neither the CLIENT nor IC shall assign its respective interest in this Agreement without the prior written consent of the other. No assignment, even if consented to, shall in any way reduce or eliminate the liability of the assignee for obligations accrued prior to such assignment.

16. TERMINATION

The natural term of this Agreement is from July 1, 2024 to June 30, 2025. However, CLIENT or IC may terminate this Agreement earlier with or without cause upon seven (7) days' written notice to other party. All payment for services rendered must be paid within 30 days of termination.

17. PARTIAL INVALIDITY

Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. If any provision of this Agreement or the application of such provision, to any extent, is found to be invalid or unenforceable, the remainder of this Agreement or the application of such provisions shall remain in full force and effect without impairment or invalidation.

18. MODIFICATION IN WRITING

No provision of this Agreement may be modified, waived or discharged unless such waiver, modification or discharge is agreed to in writing and signed by authorized representatives of each party. No waiver by either party regarding any breach of a condition or provision of this Agreement shall be deemed a waiver of similar or dissimilar provisions or conditions of this Agreement. No agreement or representations, oral or otherwise, express or implied, with respect to the subject matter hereof have been made by either party which are not expressly set forth in this Agreement.

19. ENTIRE AGREEMENT

This Agreement contains the entire Agreement between the parties to this Agreement with respect to the subject matter of this Agreement and supersedes all prior understandings, agreements, representations, and warranties, if any, with respect to such subject matter.

Executed on the date and year first above written, by:

Client: _____

Independent Contractor: Tiffany Bohm

Print: _____

Print: Tiffany Bohm, PT, DPT, EdD

Date: _____

Date: 6.5.2024

Exhibit A

- I. Responsibilities of IC:
 - a. Assist CLIENT with creation, review, and/or revision of the ACEN self-study report and required supporting documentation.
 - b. Engage in timely communication with the Associate Dean of Nursing, faculty, and administration to answer questions and provide guidance for the development and revision of accreditation materials.
 - c. If requested, assist program with preparation for the ACEN on-site visit.
 - d. If requested, complete up to three (3) on-site visits.
 - e. Provide invoices for fees at least quarterly.
 - f. Destroy and delete all materials shared with the IC regarding the program within 60 days after the program completes all requirements associated with the ACEN re-accreditation process.

2. Responsibilities of the CLIENT:
 - a. Provide documents related to the CLIENT's philosophy, mission, goals, structure, and adherence to ACEN Standards.
 - b. Provide documents related to program, including curriculum plan, course syllabi, faculty CVs, program assessment plans, and assessment instruments.
 - c. Provide documents related to the program's self-study report and on-site visit preparation.
 - d. Pay fees per the terms delineated in the Agreement.

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION:

THAT THE BOARD APPROVE THE RENEWAL OF THE CLINICAL AFFILIATION AGREEMENT WITH RIVEREDGE HOSPITAL FOR NURSING STUDENT CLINICALS.

RATIONALE:

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS: NONE

ATTACHMENT: RENEWAL AGREEMENT AND RESOLUTION

**A RESOLUTION APPROVING AND ADOPTING
AN EDUCATION AFFILIATION AGREEMENT
BETWEEN
MORTON COMMUNITY COLLEGE DISTRICT 527
AND
RIVEREDGE HOSPITAL**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Section 10 of Article VI of the Constitution of the State of Illinois provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*, as supplemented and amended), authorizes public agencies to exercise any power or powers, privileges or authority which may be exercised by any such public agency in the State of Illinois; and

WHEREAS, Riveredge Hospital (“Riveredge”) may be a unit of local government and public agency of the State of Illinois; and

WHEREAS, the educational program at Morton for Nursing (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Riveredge is a psychiatric hospital licensed to do business in the State of Illinois, which is able to provide students a clinical setting to satisfy the clinical component of

the Program; and

WHEREAS, Morton desires to enter into the education affiliation agreement with Riveredge to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as Exhibit A and is hereinafter referred to as the “Agreement”); and

WHEREAS, Riveredge desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement attached hereto as Exhibit A to allow its students to do required clinical work with Riveredge.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Riveredge, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and

approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force June 24, 2024.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 24th day of June 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

EDUCATION AFFILIATION AGREEMENT

THIS AGREEMENT IS SUBJECT TO BINDING ARBITRATION

THIS AGREEMENT is made and entered into as of the date of last signature below by and between Morton College (“University”) and Riveredge Hospital (“Facility”).

RECITALS

WHEREAS, University desires to provide appropriate clinical learning experiences to its Students in its clinical programs (“Students”);

WHEREAS, the parties mutually desire to advance Student training and education, and assist in meeting the demand for health care personnel, and to make available better health services to patients in the community; and

WHEREAS, it is deemed advisable and in the best interests of the parties to establish an affiliation for the purposes of carrying out these objectives.

NOW, THEREFORE, for and in consideration of the foregoing recitals and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

AGREEMENT

I. Mutual Responsibilities

- A. Assignment of Students. Students subject to this Agreement are assigned to Facility by University for the purpose of developing the Student’s clinical competence (knowledge, procedures/skills, clinical problem solving, and professional attitudes and behaviors).
- B. Schedule of Assignments. Prior to the initiation of any program for Students, the University shall provide information to the Facility concerning the number of Students, possible dates of assignment, the names and pertinent information about the Students, and the objectives for Students’ clinical education experience. The Facility and University shall jointly plan the schedule of Student assignments to Facility, including the number of Students, the hours of attendance, and the schedule of activities at the Facility. Facility shall determine the maximum number of Students accepted by Facility for assignment to a clinical area.
- C. Designated Representative. The Facility and University shall each appoint a designated representative to coordinate the clinical education experience, and to work with the University’s instructors and Students to facilitate a meaningful experience.
- D. Changes in Curriculum, Program and Staff. Each party shall keep the other informed of changes in curriculum, program and staff which may affect the clinical education experience.

Representatives of both parties shall meet periodically to review the program, and to make such suggestions and changes as needed.

E. Compliance with Applicable Laws. The parties shall in the performance of this Agreement comply with all applicable laws, rules, regulations, and policies affecting agreements of this nature.

F. Nondiscrimination. Each party agrees that it will not discriminate against any Student in violation of any applicable Federal, State or Municipal laws on the basis of sex, race, religion, national origin, disability or veteran status, or other protected classification.

G. Relationships Between Facility, University and Students.

1. Independent Entities. This Agreement shall not be construed to create a general partnership, joint venture or any other organizational combination of the parties, nor shall it authorize either party to act as an agent for, or bind the other party in any manner. Facility and University shall be and remain independent entities with respect to the performance of their respective duties and obligations hereunder. There will be no payment of charges or fees between University and Facility.

2. Students. The parties acknowledge that the Students of the University are fulfilling specific requirements for their educational or clinical experience as part of a degree and therefore, the Students of the University are not to be considered employees of either the University or the Facility, regardless of the nature or extent of the acts performed by them, for the purposes of Worker's Compensation, employee pay or benefit programs, or any other purpose. The Facility shall not pay any remuneration or wages to any Student.

H. Right to Withdraw Student from Program.

1. By University. University may withdraw a Student from the program at any time, upon written notice to the Facility.

2. By Facility. Facility will have the right to take immediate temporary action to correct a situation where a Student's actions endanger patient care or where, in the sole discretion of the Facility the Student's work, conduct, or health is deemed detrimental to patients or others. As soon as possible thereafter, Facility will notify the University of the action taken. All final resolutions of the Student's academic status in such situations will be made solely by the University after reviewing the matter and considering whatever factual information the Facility provides for the University; however, Facility reserves the right to terminate the use of its facilities by a particular Student where necessary to maintain its operation free of disruption and to ensure quality of patient care.

- I. Inspection of Records. In accordance with the Social Security Act and Regulations thereunder or as otherwise provided by law, University, Facility, third party payors, the Secretary of Health and Human Services, and the Comptroller General, and their authorized representatives, shall have access to all data and records relating to the nature and extent of costs and services provided under this Agreement for a period of four (4) years after the furnishing of such services, or for such other period of time as may be required by law. When any of the requirements of this Agreement are provided by subcontract with a value of Ten Thousand Dollars (\$10,000.00) or more over a twelve (12) month period or when otherwise required by law, the right to access to all books and records pertaining to the services shall be included in each subcontract.

II. University Responsibilities

- A. University will provide the names and information pertaining to relevant education and training for all Students enrolled in the clinical education program within a reasonable time before the beginning date of the clinical education program. University is responsible for supplying any additional information required by Facility as set forth in this Agreement, prior to the arrival of Students. University will notify Facility in writing of any change or proposed change in a Student's status.
- B. University will assign only those Students who have satisfactorily completed those portions of University curriculum that are prerequisite to Program participation.
- C. University shall advise each affiliating Student of the need to obtain criminal background and child abuse clearance checks prior to assignment to the Facility, and will provide verification of those checks to Facility.
- D. Liability Insurance. University shall, at all times during the term of this Agreement, maintain the following insurance coverage for *its Students* OR require *each Student* participating in the clinical learning experience to maintain and provide evidence of the following insurance coverage:
 1. Professional liability insurance coverage, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and a minimum of Three Million Dollars (\$3,000,000.00) in the annual aggregate, applying to professional acts and services as defined and required by this Agreement; and

If University personnel will be on-site at Facility's premises, then University shall at all times during the term of this Agreement, maintain the following insurance coverage for itself and its employees and agents:

1. Professional liability insurance coverage, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and a minimum of Three Million Dollars (\$3,000,000.00) in the annual aggregate, applying to professional acts and services as defined and required by this Agreement;

2. Commercial general liability insurance coverage, naming Facility as additional insured, with a minimum of One Million Dollars (\$1,000,000.00) each occurrence, and One Million Dollars (\$1,000,000.00) in the annual aggregate, applying to bodily injury, property damage, and liability assumed under any contract. General liability insurance coverage may be satisfied by a combination of primary and excess or umbrella coverage;
3. Workers' Compensation and employer's liability for University's legal and statutory obligations as required by the laws of the jurisdiction in which the services are performed, and University shall waive its right of subrogation; and
4. Auto Liability insurance coverage.

All the above coverage amounts in this Section D. shall be the actual indemnity coverage limit and shall not be reduced by any expense or costs of litigation including attorney's fees. In the event that such insurance is purchased on a "claims-made" basis, upon termination of this Agreement, University shall either purchase extended reporting period endorsement ("tail") insurance coverage or continue the claims made policy for services rendered during the term of this Agreement in an amount equal to and otherwise upon the same terms identified herein.

University or Student shall provide Facility with Certificates of Insurance, evidencing the insurance coverages listed above, ten (10) days prior to the start of this Agreement and thereafter upon renewal or replacement of each coverage. The required insurance shall not contain any exclusions or endorsements, which are not acceptable to Facility. Facility shall have the right to terminate this Agreement upon written notice to University for any breach of this section.

Failure of Facility to demand such certificate or other evidence of full compliance with these insurance requirements or failure of Facility to identify a deficiency from evidence that is provided shall not be construed as a waiver of University's obligation to maintain such insurance.

E. Representations and Warranties.

1. University represents that each person performing the services under this Agreement (1) has been educated and trained consistent with applicable regulatory requirements and Facility policy; (2) is appropriately licensed, certified or registered, as applicable, to provide the services as contemplated herein; and (3) has appropriate knowledge, experience and competence as are appropriate for his or her assigned responsibilities as required by Facility. If University's personnel will be on site at Facility's premises, then University additionally represents that it evaluates each Student's performance and each person performing services under this Agreement (1) has been oriented to Facility policies and procedures; (2) has verified the person's health status as required by his or her duties in providing the services under the Agreement and as required by all applicable laws and regulations (collectively, "Law") and advised each Student that they must provide proof of immunizations directly to the Facility; (3) has performed

criminal background checks and/or pre-employment verification of convictions for abuse or neglect when required by Law; and (4) has evaluated and reviewed each person's references, when applicable. University shall provide Facility with evidence of compliance with this paragraph upon request.

2. University also represents and warrants to Facility that neither University nor any person providing services on behalf of University is a "Sanctioned Provider" meaning that neither University nor such representatives (i) is currently excluded, debarred, or otherwise ineligible to participate in the Federal health care programs, including but not limited to Medicare, Medicaid or TRICARE, as defined in 42 USC § 1320a-7b(f) (the "Federal health care programs"); (ii) is convicted of a criminal offense related to the provision of health care items or services and has not yet been excluded, debarred, or otherwise declared ineligible to participate in the Federal health care programs; and (iii) is under investigation or otherwise aware of any circumstances which may result in University or any person providing services on behalf of University being excluded from participation in the Federal health care programs. This shall be an ongoing representation and warranty during the term and University shall immediately notify Facility of any change in the status of the representation and warranty set forth in this Section. Any breach in this representation shall be cause for Facility to terminate this Agreement immediately.
 3. University further represents and warrants that no physician who is or may be a referral source to Facility (as said term is defined at 42 U.S.C. section 1395x(r) nor any "immediate family member" of a physician owns or holds and "ownership or investment interest" in University. For purposes of the preceding sentence, the term "immediate family member" shall have the meaning described in 42 C.F.R. section 411.351 and the term "ownership or investment interest" shall have the meaning described in 42 U.S.C. section 1395nn(a)(2).
- F. Confidentiality of Patient Information (HIPAA Requirements). University shall ensure that its Students, faculty members, and staff members agree to protect to the fullest extent required by law the confidentiality of any patient information generated or received by them in connection with their clinical experience, including those laws and regulations governing the use and disclosure of individually identifiable health information under Federal law, specifically 45 CFR parts 160 and 164.
1. University shall require each Student, faculty member, and staff member who participates in the program to sign a patient confidentiality agreement which the Facility will provide.
 2. University further specifically acknowledges that in receiving, storing, processing, or otherwise handling any records of Facility patients, University, its Students, faculty members, and staff may be bound by Federal laws governing addictive disease patients, including 42 C.F.R. Part 2.

3. University agrees that, if necessary, it will resist in judicial proceedings any efforts to obtain access to patient records except as permitted by law.
4. University's obligation to maintain the confidentiality of Facility patient information shall survive termination of this Agreement.
5. Solely for the purpose of defining the Student's role in relation to the use and disclosure of Facility's protected health information, such Students are defined as members of the Facility's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, such Students are not and shall not be considered to be employees of the Facility. University will notify each Student of his or her status and responsibilities pursuant to this Agreement.

G. Confidentiality of Facility Information. University understands and agrees that in connection with this Agreement, University and its Students may acquire competitively sensitive information which is neither known to nor ascertainable by persons not engaged with Facility, and which may cause Facility to suffer competitively or economically if such information becomes known to persons outside of Facility. Such information may be in the form of trade secrets, or in the form of confidential information. Confidential information shall include, but not be limited to Facility's business and business development plans, patient or supplier lists. Consequently, except as provided in this paragraph or otherwise required by law, University agrees not to directly or indirectly use or disclose to any individual or entity any Confidential Facility information at any time. If required by University's duties under this Agreement and with the consent of Facility, University may disclose information relating to the operations of the Facility to members of the medical staff, state licensing agencies and the Joint Commission. University will not disclose information relating to the operations of the Facility to third-party reimbursement agencies (whether public or private) unless disclosure is required by this Agreement, applicable statutes or regulations, or the terms of applicable agreements for reimbursement.

The foregoing restrictions on use and disclosure of Confidential information do not apply to information (i) that is required to be disclosed by law, regulation, or court or governmental order, (ii) that is or becomes publicly known other than as a result of a violation of this Section II G, (iii) that is known by a party prior to receipt of the information from the other party as clearly evidenced by such party's books and records, (iv) that is lawfully received by a party from a party not under a non-disclosure obligation with respect to such information, or (v) that is independently developed by a party without reliance on the confidential information received as clearly evidenced by such party's books and records.

H. Publications. University will prohibit the publication by the Students, faculty or staff members of any material relative to educational experience that has not been reviewed by the Facility, in order to assure that infringement of patient's rights to privacy is avoided. Any article written by a Student must clearly reflect that neither the University nor Facility endorses the article, even where a review has been made prior to publication.

- I. Health Requirements. University shall advise each affiliating Student that they must receive and provide evidence of having received any immunizations and testing, or provide any records regarding relevant health conditions that may be required by Facility. University and the affiliating Student shall, to the extent of their respective knowledge, inform Facility of any special health problems or requirements any assigned Student may have. University and/or potentially exposed Student/faculty shall be responsible for further recommended testing or follow up. Student is further required to obtain and continue personal Health Insurance, at his/her own expense throughout the term of his/her participation in the Program.
- J. Facility Policies, Rules, and Regulations. University shall ensure that all Students and faculty members shall be familiar with and comply with the Facility's applicable rules, regulations, and policies. University will specifically cover with each Student his or her responsibility to:
1. Observe and respect all patient's rights, confidences, and dignity:
 2. Dress in appropriate attire for the clinical experience as established by the Facility, including name tags, if required: and
 3. Acknowledge that Facility will not be responsible for providing Students with health care, worker's compensation, or other benefits. Further, Students are required to obtain personal Health Insurance benefits for the duration of their participation in the Program at their own cost. In the event of an emergency, Facility agrees to provide Students with first aid emergency care, which expense shall be that of Students, not Facility.
- K. Indemnification. University shall indemnify and hold Facility harmless from and against any and all claims, liabilities, causes of action, losses, costs, damages and expenses (including reasonable attorneys' fees) incurred by Facility as a result of any breach of this Agreement or any acts or omissions of University, its employees or agents.
- L. Vaccination Status. University agrees that (a) University, Students, and/or any personnel employed by or contracted with University that will be on site at Facility under this Agreement ("University Personnel") shall be fully vaccinated or have been approved for an exemption under University's exemption policy provided that such exemption is consistent with exemptions permitted under the Centers for Medicare and Medicaid Services Interim Final Rule for Healthcare Staff Vaccination, effective as of November 5, 2021; (b) University shall track and maintain records of University Personnel vaccination/exemption status including the dates and manufacturer of doses; (c) University shall provide evidence of vaccination/exemption status to Facility on a monthly basis or as more frequently as requested by Facility (response time for Facility request shall be within 2 hours of such request if requested by a state or federal agency); (d) for University Personnel that have been exempted from being vaccinated pursuant to University policies, University shall test such University Personnel on a weekly basis, submit such results the Facility and require such University Personnel to wear a surgical mask at all times at the Facility. University agrees to remove any University Personnel from the Facility who (i) tests positive for COVID-19, (ii) is unvaccinated and refuses to wear a surgical mask; or (iii) fails to adhere to the weekly testing requirement. Further, Facility may terminate this Agreement upon one (1) days' notice for

University's breach of any of the requirements set forth in this Section II.L. University shall indemnify and hold Facility harmless from and against any and all direct and/or indirect damages, including reasonable attorney's fees, resulting from University's breach of this Section II.L.

III. Facility Responsibilities

- A. Patient Care. The Facility shall retain responsibility for patient care and Students shall not be used to replace Facility employees providing care.
- B. Premises and Equipment. Facility will make available to Students basic supplies and equipment necessary for care of patients or clients and the clinical education program. Within the limitation of facilities, Facility will make available office, library and conference space for Students, if applicable.
- C. Staff Supervision. The Facility shall provide staff supervision, in conjunction with the faculty from University, for the Students in the program.
- D. Orientation. The Facility shall provide Students with training or appropriate written orientation materials to assist Students in the clinical educational experience at Facility.
- E. Student/Faculty Evaluation. Facility will evaluate the performance of the Student on a regular basis using the evaluation form supplied by the University.
- F. Emergency Services. On any day when a Student is participating in the clinical education program at its facilities, Facility will provide to such Student necessary emergency health care or first aid for accidents occurring in its facilities. The Student will be responsible for the costs of all care.
- G. Indemnification. The Facility shall indemnify and hold the University harmless from and against any and all claims, liabilities, causes of action, losses, costs, damages and expenses (including reasonable attorney's fees) incurred by the University as a result of any breach of this Agreement or any negligent acts or omissions of the Facility, its employees or agents.

IV. Terms of Agreement

- A. This Agreement shall commence upon full execution of the parties and shall remain effective for a term of three (3) years. Provided, however, that either party may terminate this contract upon thirty (30) days written notice at any time and for any reason.
- B. It is understood and agreed that the parties to this agreement may revise or modify this Agreement by written amendment when both parties agree to such amendment.
- C. In the event of termination before any participating Student(s) has completed the then-current term, such Student(s) shall be permitted to complete the then-current term subject to the applicable terms of this Agreement.

V. Miscellaneous

- A. Severability. The invalidity of any provision of this Agreement shall not affect the validity of any other provision.
- B. Construction. The parties acknowledge that each party hereto has contributed to the drafting of this Agreement and that the rule of construction that an instrument shall be construed against the drafting party shall have no application to this Agreement.
- C. Notice. All notices, demands, requests, or other communications required to be given or sent by University or Facility, will be in writing and will be mailed by first-class mail, postage prepaid, or transmitted by hand delivery or facsimile, addressed as follows:
1. To University:

Morton College
Attention: Nursing Program
3801 South Central Avenue
Cicero, IL 60804
 2. To Facility:

Riveredge Hospital
Attention: Administration Department
8311 West Roosevelt Road
Forest Park, IL 60130
- D. Assignment. This Agreement or any obligations thereunder shall not be subcontracted or assigned except to an affiliate or purchaser of Facility.
- E. Governing Law. This Agreement shall be construed in accordance with the laws of the state in which Facility is located.
- F. Entire Agreement/Merger. This Agreement sets forth the entire agreement between the parties and supersedes all prior or contemporaneous agreements or understandings (whether oral or written), if any, between the parties with respect to the subject matter of this Agreement.
- G. Amendment. No amendment to the Agreement shall be valid unless reduced to writing, signed by an authorized representative of each party.
- H. Captions. All heading or captions used in this Agreement are for ease of reference and will not alter or affect the meaning of any provision of this Agreement.

- I. Counterparts. This Agreement may be executed in counterparts, each of which will be deemed original, but all of which together shall constitute one and the same agreement. Scanned, photocopied and facsimile signatures shall be deemed original signatures.
- J. No Right of Third Parties. Nothing in this Agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any persons other than the parties to it and their respective successors, legal representatives, nor is anything in this Agreement intended to relieve or discharge the obligations or liability of any third persons to any party to this Agreement, nor shall any provisions give any third person any right of subrogation or action over or against any party to this Agreement. Students described herein are specifically defined as and considered as third parties to this Agreement.
- K. Waiver. Neither the waiver by any of the parties hereto a breach of or a default under any of the provisions of this Agreement, nor the failure of either of the parties, on one or more occasions, to enforce any of the provisions of this Agreement or to exercise any right or privilege hereunder, will thereafter be construed as a waiver of any subsequent breach or default of a similar nature, or as a waiver of any of such provisions, rights or privileges hereunder.
- L. Arbitration.
1. Agreement to Arbitrate. Any controversy or claim arising out of or relating to this Agreement, or the breach, termination or validity thereof, shall be determined by arbitration in the County and State in which Facility is located, in accordance with the provisions of this Paragraph and the arbitration rules of the American Arbitration Association (“AAA”) in effect on the date of this Agreement by a single arbitrator who is selected as provided in Paragraph 2 below. The arbitrator shall base the award on this Agreement and applicable law and judicial precedent. The arbitration shall be governed by the substantive and procedural laws of the State in which Facility is located, applicable to contracts made and to be performed therein. The decision of the Arbitrator shall be binding upon the parties and enforceable in the courts of the State in which Facility is located. Each party shall equally bear the costs of Arbitration.
 2. Selection of Arbitrator. The arbitrator shall be mutually selected by the parties hereto and in the event the parties cannot agree on an arbitrator, then the arbitrator will be selected in accordance with the rules of the AAA in effect on the date of this Agreement.
 3. Authority of Arbitrator. The arbitrator shall have the exclusive authority to decide the scope of issues to be arbitrated. Any challenge to the arbitrability of any issue related in any way to the matters or claims in dispute between the parties shall be determined solely by the arbitrator. Also, any challenge to the validity of this arbitration provision or any subpart thereof shall be determined and decided exclusively by the arbitrator.
 4. Discovery; Arbitration Hearing. Notwithstanding any AAA discovery rules to the contrary discovery shall be limited to (1) the production, by all parties to the arbitration, to the other parties thereto of all documents and electronic or computer records relevant

or pertaining to any of the matters at issue; and (2) to allow each party to the arbitration to take five depositions, none of which may last more than four hours (exclusive of breaks and adjournments). These limits may be relaxed only upon the express agreement of each of the parties to the arbitration and the arbitrator. Notwithstanding any AAA rule to the contrary, the parties hereby agree that once the evidentiary hearing commences, it shall continue day-to-day until completed, with the exception of Saturdays, Sundays and legal holidays. Otherwise, the evidentiary hearing can only be adjourned by agreement of all of the parties and of the arbitrator for a period of time agreed upon by all of them.

IN WITNESS WHEREOF, the parties hereunto set their hands, the day and year first above written.

Facility

University

By: _____

By: _____

Name: _____

Name: _____

Title: Chief Executive Officer

Title: _____

Date: _____

Date: _____

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION:

THAT THE BOARD APPROVE A RENEWED RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE DISTRICT 527 AND SYMBRIA REHAB, INC.

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours in order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

Resolution
Affiliation Agreement

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
SYMBRIA REHAB, INC.**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (the “Act”), as supplemented and amended; and

WHEREAS, Morton has a program of study leading to a physical therapy assistant degree (the “Program”); and

WHEREAS, the Program has a clinical educational experience component; and

WHEREAS, each student enrolled in the Program must complete the clinical educational experience component in order to graduate from the Program; and

WHEREAS, Symbria Rehab, Inc. (“Symbria”) has available facilities able to provide a clinical educational experience; and

WHEREAS, Morton desires to enter into the Affiliation Agreement with Symbria (“Agreement”), a copy of which is attached hereto and incorporated herein as **Exhibit A**, to provide Morton with a site for the purpose of providing its students a clinical educational experience; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (the “Board”) has determined that it is in the best interests of Morton to enter into the Agreement with Symbria.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community

College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all of the recitals contained in the preambles to this resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with Symbria, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney. The Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute, and the Morton Board Secretary is hereby authorized and directed to attest and countersign the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Renewal.

Unless this Resolution is repealed by a majority vote of the Board, the President is authorized and directed to renew the Agreement on substantially the same terms upon the

expiration of the Agreement, or terminate the Agreement, whichever is in the best interests of Morton.

Section 5. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution are inserted solely for the convenience of reference and form no substantive part of this Resolution, nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 6. Severability.

The provisions of this Resolution are hereby declared to be severable, and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 7. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 8. Effective Date.

This Resolution shall be effective and in full force immediately upon passage and approval.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 24th day of June 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM

(Revised March 2023)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT

BETWEEN
MORTON COLLEGE
AND
SYMBRIA REHAB, INC.

THIS AFFILIATION AGREEMENT (the “**Agreement**”) is entered into this 1st day of September, 2024 by and between **Symbria Rehab, Inc** (“**Facility**”) and Morton Community College District No. 527 (“**School**”). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a “**Party**” and collectively as the “**Parties**”.)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences (“**Clinical Program**”) (see **Exhibit B** for a list of programs and **Exhibit C** for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School’s curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken

by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate (“Business Associate”), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students’ clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility’s premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for five (5) years, to commence on September 1, 2024 and terminate on August 31, 2029 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Faculty with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

Symbria, Inc.
Attn: Legal Department
28100 Torch Parkway, Suite 600
Warrenville, IL 60555

With a Copy to:

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: PTA Program Director
Program Director
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

SYMBRIA REHAB, INC



Printed Name: Thomas J. Kiser

Title: General Counsel

Date: June 7, 2024

MORTON COLLEGE:

Printed Name: Keith McLaughlin

Title: President

Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

*Symbria Rehab, Inc
28100 Torch Parkway, Suite 600
Warrenville, IL 60555

*Multiple Sites. Please contact for information regarding current sites taking interns.

EXHIBIT B

LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Symbria Rehab, Inc.
 School: Morton College
 Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.		x
2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer.	x	
3. A criminal background check with acceptable results as indicated by the facility:	x	
4. A 10-panel drug screening with negative results.	x	
5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	x	
6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	x	
7. Verification that the student/s have an annual TB screening with a QuantiFERON test.	x	
8. Verification that the student/s have a flu shot for the current flu season.		x
9. Verification that students have an annual Physical Examination	x	
10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination: State and site dependent		x
11. Additional insurance coverage If yes, type of insurance and coverage required:	x	
12. Other:		x

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").
- b. **Facility.** "Facility" shall mean Symbria Rehab, Inc ("Facility").
- c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.

- g. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate agrees to make any amendment(s) to PHI in a Designated Record Set that the Facility directs or agrees to pursuant to *45 CFR §164.526* at the request of the Facility or an Individual, and in the mutually agreed time and manner.
 - h. The Business Associate agrees to make internal practices, books, and records, including policies and procedures and PHI, relating to the use and disclosure of PHI received from, or created or received by the Business Associate on behalf of the Facility, available to the Facility or to the Secretary, in a mutually agreed time and manner or as designated by the Secretary, for purposes of the Secretary determining the Facility's compliance with the Privacy Rule.
 - i. The Business Associate agrees to document such disclosures of PHI and information related to such disclosures as would be required for the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
 - j. The Business Associate agrees to provide to the Facility or an Individual, in a mutually agreed time and manner, PHI obtained in accordance with this Agreement, to permit the Facility to respond to a request by an Individual for an accounting of disclosures of PHI in accordance with *45 CFR §164.528*.
3. **Permitted Uses and Disclosures by Business Associate.** Except as otherwise limited in the Agreement, the Business Associate may use or disclose PHI to perform functions related to the clinical portion of the Physical Therapist Assistant Program under the Affiliation Agreement, provided that such use or disclosure would not violate the Privacy Rule if done by the Facility or the minimum necessary policies and procedures of the Facility.
4. **Obligations of the Facility and Provisions for the Facility to Inform the Business Associate of Privacy Practices and Restrictions if Relevant to Business Arrangement**
 - a. The Facility shall notify the Business Associate of any limitation(s) in its notice of privacy practices of the Facility in accordance with *45 CFR §164.520*, to the extent that such limitation may affect the Business Associate's use or disclosure of PHI.
 - b. The Facility shall notify the Business Associate of any changes in, or revocation of, permission by Individual to use or disclose PHI, to the extent that such changes may affect the Business Associate's use or disclosure of PHI.
 - c. The Facility shall notify the Business Associate of any restriction to the use or disclosure of PHI that the Facility has agreed to in accordance with *45 CFR §164.522*, to the extent that such restriction may affect the Business Associate's use or disclosure of PHI.
5. **Permissible Requests by the Facility.** The Facility shall not request the Business Associate to use or disclose PHI in any manner that would not be permissible under the Privacy Rule if done by the Facility.
6. **Term and Termination**
 - a. **Term.** The obligations of this Attachment shall become effective, if at all, in accordance with the provisions set forth in Section C.1. of this Agreement, and shall continue until all PHI provided by the Facility to the Business Associate, or created or received by the Business Associate on behalf of the Facility, is destroyed or returned to the Facility. If it is infeasible to return or destroy PHI, all protections are extended to such PHI, in accordance with the termination provisions in this Section of the Attachment.

- b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
- (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
- c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
- d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.
7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

MORTON COLLEGE BOARD OF TRUSTEES REQUEST FOR BOARD ACTION

PROPOSED ACTION:

THAT THE BOARD APPROVE A RENEWED RESOLUTION APPROVING AND ADOPTING A MASTER EDUCATIONAL AFFILIATION AGREEMENT BETWEEN MORTON COLLEGE DISTRICT 527 AND TEAM REHABILITATION

RATIONALE:

CAPTE and the State of Illinois require all PTA students to complete a certain amount of clinical education hours in order to graduate and obtain licensure. The more clinical affiliates that we have the more opportunity we have for our students to fulfill these requirements.

[Required by Board Policy 2.3, the Board-Union Agreement, and Chapter 110, Act 805, Section 3-26 of the *Illinois Compiled Statutes*]

COST ANALYSIS:

\$ 0.00

ATTACHMENT:

Resolution
Affiliation Agreement

**A RESOLUTION APPROVING AND ADOPTING
AN AFFILIATION AGREEMENT
BETWEEN
MORTON COLLEGE
AND
TEAM REHABILITATION**

WHEREAS, Morton College, Community College District No. 527 (“Morton”) is a public agency of the State of Illinois; and

WHEREAS, Morton is created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Public Community College Act of the State of Illinois (110 ILCS 805/1-1 et seq.) (the “Act”), as supplemented and amended; and

WHEREAS, Morton’s Physical Therapy Assistant Program (“Program”) has a clinical component; and

WHEREAS, each student enrolled in the Program must complete the clinical component in order to graduate from the Program; and

WHEREAS, Team Rehabilitation (“TR”) is a network of therapist-owned outpatient physical therapy clinics in Michigan, Illinois, Indiana, Wisconsin and Georgia that is able to provide students a clinical setting to satisfy the clinical component of the Program; and

WHEREAS, Morton desires to enter into the affiliation agreement with TR to provide Morton students a clinical setting to satisfy the clinical component of the Program (and said Agreement is attached hereto as **Exhibit A** and is hereinafter referred to as the “Agreement”); and

WHEREAS, TR desires to enter into the Agreement with Morton to provide students with a clinical setting so they can satisfy the clinical component of the Program; and

WHEREAS, based on the foregoing, the Board of Trustees of Community College District No. 527 (“Board”) has determined that it is in the best interests of Morton to enter into

the Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Community College District No. 527 that:

Section 1. Incorporation of Preambles.

The Board hereby finds that all the recitals contained in the preambles to this Resolution are full, true, and correct and do hereby incorporate them into this Resolution by reference.

Section 2. Purpose.

The purpose of this Resolution is to authorize the President or his designee to enter into the Agreement with TR, and to further authorize the President or his designee to take all steps necessary to carry out the terms of the Agreement and to ratify any steps taken to effectuate those goals.

Section 3. Authorization.

The Board hereby authorizes and directs the President or his designee to enter into and approve the Agreement in accordance with its terms, or any modification thereof, and to ratify any and all previous action taken to effectuate the intent of this Resolution. The Board authorizes and directs the President or his designee to execute the applicable Agreement, with such insertions, omissions and changes as shall be approved by the President and the Attorney, and the Board further authorizes the President or his designee to execute any and all additional documentation that may be necessary to carry out the intent of this Resolution. The President or his designee is hereby authorized and directed to execute the Agreement and any and all such other documents as may be necessary to carry out and effectuate the purpose of this Resolution.

Section 4. Headings.

The headings of the articles, sections, paragraphs, and sub-paragraphs of this Resolution

are inserted solely for the convenience of reference and form no substantive part of this Resolution nor should they be used in any interpretation or construction of any substantive provision of this Resolution.

Section 5. Severability.

The provisions of this Resolution are hereby declared to be severable and should any provision of this Resolution be determined to be in conflict with any law, statute, or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable, and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid, and in full force and effect.

Section 6. Superseder.

All code provisions, ordinances, resolutions, rules, and orders, or parts thereof, in conflict herewith are, to the extent of such conflict, hereby superseded.

Section 7. Effective Date.

This Resolution shall be effective and in full force June 24, 2024.

Passed by a vote of ___ ayes and ___ nays at a Regular Meeting of the Board of Trustees held this 24th day of June 2024.

Chair, Board of Trustees
Illinois Community College District No. 527

Attest:

Secretary, Board of Trustees
Illinois Community College District No. 527

EXHIBIT A

Standard Clinical Affiliation Agreement

PHYSICAL THERAPIST ASSISTANT PROGRAM

(Revised March 2023)

This agreement is designed for use as a standardized form. Parties should call one another's attention to any specific changes made or proposed to be made to the template, to ensure an accurate, common understanding of their agreement.

AFFILIATION AGREEMENT

BETWEEN MORTON COLLEGE AND TEAM REHABILITATION

THIS AFFILIATION AGREEMENT (the "Agreement") is entered into this 1st day of September, 2024 by and between **Team Rehabilitation** ("Facility") and Morton Community College District No. 527 ("School"). (For convenience, the Facility and School are sometimes hereinafter referred to individually as a "Party" and collectively as the "Parties".)

WHEREAS, the School desires to utilize various Facility sites (**Exhibit A**) that may be available for the purpose of providing practical learning and clinical experiences ("Clinical Program") (see Exhibit B for a list of programs and Exhibit C for program-specific requirements) for students of the School; and

WHEREAS, the Facility desires to enter into this cooperative educational agreement with the School for the purpose of providing practical learning and clinical experience for the programs set forth in **Exhibit B** in connection with students of the School.

NOW, THEREFORE, it is understood and agreed upon by the Parties hereto as follows:

A. SCHOOL RESPONSIBILITIES:

1. **Provision of foundational curriculum to students.** The School shall have the total responsibility for planning and determining the adequacy of the educational experience of students in theoretical background, basic skill, professional ethics, attitude and behavior, and will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the School's curriculum.
2. **Student professional liability insurance.** The School shall require students participating in the practicum to maintain and, the School shall provide proof to the Facility, of professional liability insurance policy of at least One Million Dollars (\$1,000,000.00) per occurrence or claim and Three Million Dollars (\$3,000,000.00) in the aggregate covering the acts of such student while participating in the Clinical Program at the Facility. Certificates of insurance evidencing coverage as specified above must be produced prior to student participation in the Clinical Program.
3. **General Liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
4. **Student Health Insurance.** The School shall require students participating in the Clinical Program to maintain comprehensive health insurance.
5. **Designation of liaison to Facility; communications relating to clinical placements.** The School will designate a faculty or other professional staff member to coordinate and act as its liaison to the Facility. The assignments to be undertaken

by the students participating in the educational program will be mutually arranged and a regular exchange of information will be maintained by on-site visits when practical, and by letter or telephone in other instances.

The School shall notify the Facility in writing of any change or proposed change of the person(s) responsible for coordinating clinical placements with the Facility.

6. **Evidence of student certifications, vaccinations, etc.** Where applicable, the School shall provide evidence that each student has met all requirements of CPR certification, and OSHA compliance for prevention of transmission of blood borne pathogens and TB.
7. **Criminal background check and drug screen compliance.** Where applicable, a criminal background check and drug screen, as specified in **Exhibit C**, and as required by and acceptable to the Facility, are required of each placed student prior to participation in the clinical rotation. It is the School's responsibility to ensure that the background check and drug screening have been completed and that students with unacceptable results will not participate at sites where students with such results are forbidden by Facility policy.
8. **School notices to students.** The School shall notify each student prior to his/her arrival at the Facility that he/she is required to:
 - (a) Follow the administrative policies, standards, and practices of the Facility.
 - (b) Obtain medical care at his/her own expense for any injuries or illnesses sustained as a direct or indirect result of his/her affiliation with the Facility.
 - (c) Provide his/her own transportation and living arrangements.
 - (d) Report to the Facility on time and follow all established regulations during the regularly scheduled operating hours of the Facility.
 - (e) Conform to the standards and practices established by the School while at the Facility.
 - (f) Obtain prior written approval of the Facility and the School before publishing any material relating to the clinical learning experience.
 - (g) Meet the personal, ethical and professional standards required of employees of the Facility and consistent with the applicable professional Code of Ethics and the applicable standards of relevant accrediting or regulatory bodies.

B. FACILITY RESPONSIBILITIES:

1. **Provision of facilities for supervised clinical experiences.** Subject to the provisions of Section C.2 of this Agreement, the Facility agrees to make the appropriate facilities available to the School in order to provide supervised clinical experiences to students. Such facilities shall include an environment conducive to the learning process of the students as intended by the terms of this Agreement and conforming to customary Facility procedures and applicable laws. The Facility shall provide faculty and students with an orientation to the Facility.

2. **Facility rules applicable to students during clinical assignments.** Students are to remain subject to the authority, policies, and regulations imposed by the School and, during periods of clinical assignment, students will be subject to all rules and regulations of the Facility and imposed by the Facility on its employees and agents with regard to following the administrative policies, standards, and practices of the Facility.
3. **Patient care.** While at the Facility, students are not to replace the Facility staff, and are not to render service except as identified for educational value and delineated in the jointly planned educational experiences. Any such direct contact between a student and a patient shall be under the proximate supervision of a member of the staff of the Facility. The Facility shall at all times remain responsible for patient care.
4. **Emergency treatment of students.** Emergency outpatient treatment will be available to students while in the hospital for clinical training in case of accident or illness. In case of emergency at a non-hospital site, standard procedure will be followed. It is the student's responsibility to bear the cost of the emergency treatment.
5. **Designation of liaison to School; communications relating to clinical placements.** The Facility shall designate a liaison responsible for coordinating the clinical placements. That person shall maintain contact with the School's designated liaison person to assure mutual participation in and surveillance of the Clinical Program. The Facility shall notify the School in writing of any change or proposed change of the person(s) responsible for coordinating the clinical placements.
6. **Identity and credentials of Facility supervising personnel.** The Facility shall designate and submit in writing to the School, the name and professional and academic credentials of the individual(s) overseeing student(s) experiences.
7. **School tour of Facility.** The Facility shall, on reasonable request and subject to legal restrictions regarding patient health information, permit a tour of its clinical facilities and services available and other items pertaining to clinical learning experiences, by representatives of the School and agencies charged with responsibility for approval of the facilities or accreditation of the curriculum.
8. **Provision of relevant Facility policies.** The Facility shall provide the student(s) and the School the Facility's administrative policies, standards and practices relevant to the clinical placement.
9. **FERPA compliance.** The Facility shall comply with the applicable provisions of the Family Educational Rights and Privacy Act of 1974, *20 USC 1232 (g)*, otherwise known as FERPA and the Buckley Amendment, and shall take all measures necessary to ensure the confidentiality of any and all information in its possession regarding the School's students who train at the Facility pursuant to this Agreement.

C. OTHER RESPONSIBILITIES:

1. **Compliance with patient privacy laws.** The School agrees to abide by and require that its faculty and students abide by all applicable state and federal laws, rules and regulations regarding patient privacy, including but not limited to, the Standards for Privacy of Individually Identifiable Health Information as required under the Health Insurance Portability and Accountability Act (HIPAA). Students shall be required to comply with the Facility's policies and procedures regarding the confidentiality of

patient information and the use of all such information. The Parties will notify one another if there are known breaches of this confidentiality. If during the term of this Agreement, the Department of Health and Human Services, Office of Civil Rights or any other empowered federal or state agency, court or administrative tribunal determines that the School or any other educational institution similar to the School is a Business Associate ("Business Associate"), as described in the federal privacy regulations, the School shall, upon a date mutually agreed to by the Parties, abide by the conditions and requirements stated in **Exhibit D** through the remainder of the term of this Agreement.

2. **Determination of instructional period.** The course of instruction will cover a period of time as arranged between the School and the Facility. The beginning dates and length of experience shall be mutually agreed upon by the School and the Facility.
3. **Determination of number of participating students.** The number of students eligible to participate in the clinical placement will be determined and may be changed by mutual agreement of the Parties. Notwithstanding the foregoing, the Facility and the School agree and understand that the availability of clinical placements at the Facility during the term of this Agreement may periodically be affected by a variety of factors. In such event, the Facility may reduce the number of students eligible to participate in the Clinical Program with prior notice to the School and adequate time for the School to reassign the student(s) to another clinical site. The Facility agrees further to accommodate students of the School who are similarly displaced from other clinical affiliates of the School to the extent that clinical space is available at the Facility.
4. **Evaluation of students' clinical experiences.** Evaluation of the clinical learning experiences of the students will be accomplished jointly by the School and the Facility. Appropriate School and Facility staff will communicate on a regular basis for the purpose of reviewing and evaluating current clinical experiences offered to students.
5. **Removal of students.**
 - (a) The School has the right to remove a student from the Clinical Program. The School shall notify the Facility of such removal in writing.
 - (b) The Facility may immediately remove any student participating in the Clinical Program from the Facility's premises for behavior that the Facility deems to be an immediate threat to the health or welfare of its patients, staff members, visitors, or operations. In such event, the Facility shall notify the School in writing of its actions and the reasons for its actions as soon as practicable. If the Facility desires to remove a student for any other reason, it shall notify the School in writing of the reasons for the removal and shall consult with the School before removing the student.

D. TERM OF AGREEMENT:

The term of this Agreement shall be for five (5) years, to commence on September 1st, 2024 and terminate on August 31st, 2029 unless earlier terminated by either Party under the terms of this Agreement. Either Party may terminate this Agreement at any time, with or without cause, upon ninety (90) days prior written notice to the other party. In the event that this Agreement is not renewed for a subsequent term, students of the School who are participating in the clinical learning experiences at the time of termination shall be allowed to complete such assignment under the terms and conditions set forth herein.

E. ADDITIONAL TERMS:

1. **Stipulations as to liability.** Subject to applicable state law, neither Party to this Agreement shall be legally liable for the consequences, whether bodily injury or property damage, occasioned by an act, omission, or neglect chargeable to the other Party. Where Worker's Compensation or other obligation for payment of benefits may arise, this Agreement shall neither enlarge nor diminish such obligation.
2. **Additional insurance coverage.** Any additional applicable insurance coverage requirements shall be set out by the Parties in **Exhibit C** to this agreement.
3. **Indemnification.** Each Party to the Agreement will indemnify and hold the other harmless from and against all claims, demands, costs, expense, liabilities and losses, including reasonable attorney's fees, that may arise against the other as a consequence of any and all wrongful or negligent acts or omissions by such Party, its employees, agents or contractors or any failure of such Party to act in performance of its duties and obligations under this Agreement. The provisions of this Section shall survive termination of this Agreement.
4. **Qualifications of School faculty.** The School represents that relevant faculty members are appropriately certified and/or licensed. The School will provide the Faculty with copies of evidence of certifications or licensures upon request.
5. **Assignment of Agreement.** This Agreement may not be assigned without the prior written consent of the other Party, which will not be unreasonably withheld.
6. **Excluded Providers.** Each Party represents that neither it nor any of its employees and agents is excluded as a provider under Medicare or Medicaid or under any other federal or state health care program.
7. **Entire Agreement.** This Agreement supersedes any and all other agreements, either oral or written, between the Parties hereto with respect to the subject matter hereof. No changes or modifications of this Agreement shall be valid unless the same are in writing and signed by the Parties. No waiver of any provisions of this Agreement shall be valid unless in writing and signed by the Parties.
8. **Severability.** If any provision of this Agreement or the application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provision to persons or situations other than those to which it shall have been held invalid or unenforceable, shall not be affected thereby, but shall continue to be valid and enforceable to the fullest extent permitted by law.
9. **Non-Discrimination.** The Parties hereto shall abide by the requirements of *Executive Order 11246, 42 U.S.C. Section 2000d* and the regulations thereto, as may be amended from time to time, the Illinois Human Rights Act, and the Rules and Regulations of the Illinois Department of Human Rights. There shall be no unlawful discrimination or treatment because of race, color, religion, sex, national origin, age, order of protection status, marital status, ancestry, military status, unfavorable discharge from military service, sexual orientation or physical or mental disability in the employment, training, or promotion of students or personnel engaged in the performance of this Agreement.

10. **Employment status.** School students, employees or agents under this Agreement shall not in any way be considered an employee or agent of the Facility nor shall any such student or employee or agent of the School be entitled to any fringe benefits, Worker's Compensation, disability benefits or other rights normally afforded to employees of the Facility.
11. **Notice to Parties.** Any notice, demand or request required or permitted to be given under the provisions of this Agreement shall be in writing and shall be deemed to have been duly given under the earlier of (a) the date actually received by the Party in question, by whatever means and however addressed, or (b) the date sent by facsimile (receipt confirmed), or on the date of personal delivery, if delivered by hand, or on the date signed for if sent by an overnight delivery service, to the following addresses, or to such other address as either Party may request, in the case of the School, by notifying the Facility, and in the case of the Facility, by notifying the School:

If to the Facility:

33900 Harper Ave., Suite 104
Clinton Twp, MI 48035
Attention: Robin Wilenius
Fax: (248) 381-8889

With a Copy to:

If to the School:

Office of the President
Morton College
3801 S. Central Avenue
Cicero, IL 60804-4398
Facsimile: (708) 656-0719

and to:

Morton College PTA Program
3801 S. Central Avenue
Cicero, IL 60804-4398
Attention: PTA Program Director
Program Director
Facsimile: (708) 656-8031

With a Copy to:

The School Legal Counsel at:
Del Galdo Law Group, LLC
1441 S. Harlem Avenue
Berwyn, IL 60402
Telephone: 708-656-7000
Facsimile: 708-656-7001

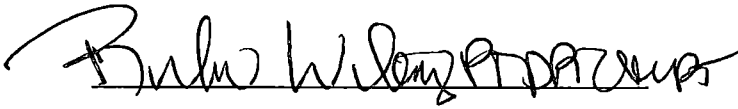
or to such other addresses as the parties may specify in writing from time to time.

12. **Governing Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois, without regard to the conflict of laws provisions thereof.
13. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
14. **No Third-Party Beneficiaries.** This Agreement shall inure exclusively to the benefit of and be binding upon the Parties hereto and their respective successors, assigns, executors and legal representatives. Nothing in this Agreement, expressed or implied, is intended to confer on any person other than the Parties hereto or their respective successors and assigns any rights, remedies, obligations or liabilities under or by reason of this Agreement.
15. **Agreement binding on parties successors and assigns.** This Agreement shall be binding upon the School and the Facility, their successors, employees, agents and assigns, during the initial term of this Agreement and any extensions thereof.
16. **Captions for reference only.** The captions contained in this Agreement are for convenience of reference only and do not define, describe, or limit the scope or intent of this Agreement or any of its provisions.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed in their respective corporate names by duly authorized officers, all on the day and year first set forth above.

Team Rehabilitation and All Affiliates

MORTON COLLEGE:



Printed Name: Robin Wilenius PT, DPT, OMPT

Title: SCCE for Team Rehab

Date: 6/10/24

Printed Name: Keith McLaughlin

Title: President

Date: _____

EXHIBIT A

NAME/LOCATION OF FACILITY SITES:

Valid for all clinics in all five states

EXHIBIT B
LIST OF PROGRAMS:

Physical Therapist Assistant Program

EXHIBIT C

PROGRAM SPECIFIC REQUIREMENTS

(Each program shall have its own program specific requirement checklist)

Facility: Team Rehabilitation
 School: Morton College
 Program: Physical Therapy Assistant

Facility Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Verification that the student/s have met the requirements for Hepatitis B vaccination with proof of titer.	X	
2. Verification that student/s have met the requirements for the MMR vaccination with proof of titer.	X	
3. A criminal background check with acceptable results as indicated by the facility:	X	
4. A 10-panel drug screening with negative results.		x
5. Verification that student/s have met the requirements for the Varicella (Chicken pox) vaccination with proof of titer.	x	
6. Verification that student/s have met the requirements for Tetanus, Diphtheria, and Pertussis (Tdap) vaccination with proof of titer.	x	
7. Verification that the student/s have an annual TB screening with a QuantiFERON test.	x	
8. Verification that the student/s have a flu shot for the current flu season.		x
9. Verification that students have an annual Physical Examination	X	
10. Verification that the student/s have a COVID-19 Vaccination with proof of vaccination: State and site dependent		x
11. Additional insurance coverage If yes, type of insurance and coverage required:	x	
12. Other:		x

School Requires: Please put a check in the box to indicate requirements.

Requirement	Yes	No
1. Copy of relevant facility policies (paragraph B.8)	x	
2. Evidence of academic credentials, certifications and licensures of individual(s) overseeing student(s) experiences (paragraph B.6)	x	
3. Other		

EXHIBIT D

Confidentiality of Protected Health Information

1. Definitions

The following definitions apply only to this Exhibit.

- a. **Business Associate.** "Business Associate" shall mean Morton College ("The School").
- b. **Facility.** "Facility" shall mean Team Rehabilitation ("Facility").
- c. **Individual.** "Individual" shall refer to a patient and have all the same meaning as the term "individual" in *45 CFR §164.501* and shall include a person who qualifies as a personal representative in accordance with *45 CFR §164.502(g)*.
- d. **Privacy Rule.** "Privacy Rule" shall mean the Standards for Privacy of Individually Identifiable Health Information at *45 CFR Part 160 and Part 164, Subparts A and E*.
- e. **Protected Health Information.** Protected Health Information ("PHI") shall have the same meaning as the term "PHI" in *45 CFR §164.501*, limited to the information created or received by Business Associate from or on behalf of Facility.
- f. **Required By Law.** "Required By Law" shall have the same meaning as the term "required by law" in *45 CFR §164.501*.
- g. **Secretary.** "Secretary" shall mean the Secretary of the Department of Health and Human Services or his designee.
- h. **Capital Terms.** All other capital terms referenced herein shall bear the meaning ascribed thereto in the Agreement.

2. Obligations of Business Associate

- a. The Business Associate agrees to not use or disclose PHI other than as permitted or required by the Agreement or as Required by Law.
- b. The Business Associate agrees to use appropriate safeguards to prevent use or disclosure of the PHI other than as provided for by the Agreement.
- c. The Business Associate agrees to mitigate, to the extent practicable, any harmful effect that is known to the Business Associate of a use or disclosure of PHI by the Business Associate in violation of the requirements of the Agreement.
- d. The Business Associate agrees to report to the Facility any use or disclosure of the PHI not provided for by the Agreement of which it becomes aware.
- e. The Business Associate agrees to ensure that any agent, including a subcontractor, to whom it provides PHI received from, or created or received by the Business Associate on behalf of the Facility, agrees to the same restrictions and conditions that apply through this Agreement to the Business Associate with respect to such information.
- f. If the Business Associate obtains PHI in a Designated Record Set, the Business Associate shall provide access, at the request of the Facility, and in the mutually agreed time and manner, to any such PHI in a Designated Record Set, to the Facility or, as directed by the Facility, to an Individual in order to meet the requirements under *45 CFR §164.524*.

- b. **Termination for Cause.** Upon the Facility's knowledge of what it believes to be a material breach of this Attachment by the Business Associate, the Facility shall either:
- (i) Provide an opportunity for the Business Associate to cure the alleged breach or end the alleged violation and terminate the Agreement if the Business Associate does not cure the alleged breach or end the violation within the time specified by and to the satisfaction of the Facility;
 - (ii) Immediately terminate the Agreement if the Business Associate has breached a material term of this Agreement and cure is not possible; or
 - (iii) If neither termination nor cure is feasible, the Facility shall report the violation to the Secretary.
- c. Except as provided in Section 7 of this Attachment, upon termination of the Agreement, for any reason, the Business Associate shall return or destroy all PHI received from the Facility, or created or received by the Business Associate on behalf of the Facility. If the Business Associate destroys all or some of the PHI, the Business Associate shall deliver to the Facility an authorized and executed Affidavit, attesting to the facts of such destruction.. Business Associate shall retain no copies of the PHI. This subsection shall also apply to PHI that is in the possession of subcontractors or agents of the Business Associate
- d. In the event that the Business Associate determines that returning or destroying the PHI is infeasible, the Business Associate shall provide to the Facility notification of the conditions that make return or destruction infeasible. Upon mutual agreement between the Business Associate and the Facility, that return or destruction of PHI is infeasible, the Business Associate shall extend the protections of this Attachment to such PHI and limit further uses and disclosures of such PHI to those purposes that make the return or destruction infeasible, for so long as the Business Associate maintains such PHI.
7. **Interpretation.** Any ambiguity in this Attachment shall be resolved to permit the Facility to comply with the Privacy Rule.

DATE: 6-11-24

PROPOSED ACTION: For the board to approve Los Traviesos Baseball to use the baseball field June thru August 2024

RATIONALE: Los Traviesos Baseball to hold practice on Friday's from 5:30 pm – 7:30 pm June, July, August of 2024

COST ANALYSIS: None

ATTACHMENT: Facilities Use Application & Hold Harmless

MORTON COLLEGE
Facility Use Permit Application

This form must be completed and returned no less than forty-five (45) days prior to the date for which the facility is requested. Confirmation will be made in writing.

Date: 6/13/24

Name of Organization: Azteca league / Los Travieso's

Address: 3300 east ave Berwyn 60402
Street City Zip Code

Telephone: 1 (773) 575-9361 Person to Contact: Elsa Rivera

Date(s) Requested: June- August Every Friday

Time Requested: From: 5 pm To: 8 pm

(Include one-half hour before and one-half hour after scheduled event).

Facility Requested: Baseball field

Purpose of Use: _____

Practice baseball

Expected Attendance: 15

Equipment Requested: None

Extent to which refreshments, if any, are to be served: Water / Gatorade team will provide

I (we) agree to comply with all rules and regulations set forth in the Morton College Campus Facilities Rental and Use Procedure.

Authorized Signature: 

Organization Title: Co- Ownet

Please send this form to: Director of Physical Plant
Morton College
3801 S. Central Ave.
Cicero, Illinois 60804
(708) 656-8000, Ext. 2221 Fax (708) 656-7679

_____ Date

_____ Date
President

**MORTON COLLEGE
HOLD HARMLESS AGREEMENT
WAIVER AND RELEASE OF ALL CLAIMS**

This form must be completed and returned with the Facility Use Permit Application together with a copy of your Certificate of Insurance.

ORGANIZATION: Azteca league / Los Traviesos

ADDRESS: 3300 East ave


TELEPHONE: 1 (773) 575-9361

DATE (S) OF UTILIZATION: Every Friday June - August

The undersigned shall assume responsibility for and defend at its own expense all claims for personal injury, including but not limited to medical expenses, property damage, and any other type of claim arising for such use; and the undersigned further agrees to pay all costs for losses or damages to Morton College owned land, buildings and equipment. It is further understood that in consideration for being permitted to utilize the facilities of Morton College, I do for myself, my heirs, executors, administrators, assigns, and the organization I represent, hereby release and forever discharge Morton College, its trustees, officers, agents, employees, servants and officials, of and from any and every claim or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident which may occur as a result of this facility utilization.

This release contains the entire agreement between the parties hereto and the terms of this release are contractual and not a mere recital.

I have carefully read the foregoing release and know the contents thereof and sign this release as my own free act.

Authorized Signature: 

Organization Title: Co-owner

Date: 6/13/24

DATE: 5/28/2024

PROPOSED ACTION: Hire Jessica Patterson to Campus Police as a Dispatch Supervisor

RATIONALE: Fill the open positions in the Police Department

COST ANALYSIS: Hourly rate- \$23.00/Hour

ATTACHMENT:

PROPOSED ACTION: THAT THE BOARD APPROVED THE RECLASSIFICATION OF TWO STAFF EMPLOYEES EFFECTIVE JULY 1, 2024, AS SUBMITTED.

RATIONALE:

The Classified Union has requested 3 positions be reclassified due to changes and expansion of duties per CBA Article XVII Position Classifications, Section 17.1,17.2, & 17.3. The College requested the 1 position to be reclassified. Administrative Reclassification Committee reviewed and is making the following recommendations:

Financial Aid Clerk – move up to Range II and salary increase to the minimum of the new range and update job description.

Switchboard Operator – move up to Range II salary increase to the minimum of the new range and update job description.

COST ANALYSIS: \$9,981.26

ATTACHMENT: UPDATED JOB DESCRIPTIONS



Morton College Job Description

Job Title: Financial Aid Clerk I

Range: Range II

Grant-Funded: N/A

**Reports to and
Evaluated by:** Director of Financial Aid

**Required
Qualifications:** ~~High School Diploma or GED~~ Associate's degree. Must have some ~~office or~~ office related experience. Must have the ability to interact well with students and their parents. ~~Must have good~~ communication, organizational and computer skills. Must be flexible in work availability including some evening work.

Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.

**Desirable
Qualifications:** ~~Associate's degree and E~~ experience working in the Financial Aid Office. Bilingual in English and Spanish. Knowledgeable in the federal and state grant program.

Job Summary: The Financial Aid Clerk I will assist the Director with the day-to-day operation of the office by assisting students with filling out financial aid forms, reviewing and verifying student eligibility, ~~maintaining, and maintaining~~ file construction. The ~~candidate~~ Clerk will also provide receptionist duties such as filing, mailing and answering telephone calls. Some duties and responsibilities may change as the need of the College arises.

**Essential Job
Functions**

- Provide customer services to all students and assist them with filling out paperwork this includes FAFSA and Rice Act applications-
- ~~To A~~ accurately and efficiently complete all grant process and maintain proper file construction and other accountabilities at the need of students.
- Assist with ordering, stocking and inventory control of all financial aid paperwork and or supplies.
- Perform outreach activities such as assisting students and community in all areas of federal, ~~state~~ state, and institutional policies and regulations.

- Provide administrative support with the SAP process
- Assist with student aide interviews, as needed.
- Provide administrative support with financial aid reports including Pell Reconciliation, Pop, PLEU's, High-School Verification, Transfer Monitoring, Disbursement Reports, ISIR Alert Reports, etc.
- Perform daily import and export of financial aid records and files.
- Review and update department forms and documents.
- Perform document intake reviews and inform students on missing, inaccurate, or incomplete paperwork.
- Assist in the collection and preparation of data (housing, child care costs, etc.) used to determine student expense budgets.
- Provide guidance to student workers and support staff as needed.
- Assist in the annual set-up process.
- Assist with the creation of department flyers and marketing events for the department.
- Oversee the department's general mailbox.
- Assist with informational workshops and other events sponsored by the department.

Other Duties:

- Perform other duties as assigned by the Director of Financial Aid.

Work Environment:

Standard office environment with use of standard office equipment.

Physical Demands:

Bending, stooping, and some lifting of approximately 15-20lbs.

Position Unit:

- Administration - Exempt
- Professional Staff - Exempt
- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.
- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T

Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ **Date** _____



Morton College Job Description

Job Title:	Switchboard Operator <u>Receptionist</u>
Range:	Range II
Grant-Funded:	NA
Reports to and Evaluated by:	Associate Dean of Student Services <u>Director of College Community Experience</u>
Required Qualifications:	<p>High-School Diploma, GED. <u>Be fluent in both English and Spanish.</u> Good <u>people</u>, communication and telephone skills. Friendly disposition and average typing and computer technology skills. <u>Good organizational and multi-tasking abilities.</u> Must work well with little supervision.</p> <p>Must be able to demonstrate the Morton College core values of compassion, fairness, respect, responsibility, tolerance and truth.</p>
Desirable Qualifications:	Associate's degree or equivalent. Be fluent in both English and Spanish. Experience on a medium load, multiple line switchboard particularly in an academic setting. Demonstrate excellent interpersonal skills with students, faculty, staff and visitors to the campus. Organized, dependable, detail-oriented and have good judgment.
Job Summary:	Operate a multiple line switchboard which is located within the B & C foyer in the main entrance information desk. <u>Keep workspace tidy and presentable with all necessary college materials.</u> Answer <u>all</u> incoming phone calls and direct them to the right person or department, answer students and visitor's general questions and, <u>intake</u> complaints <u>and redirect as appropriate,</u> and direct provide a <u>welcoming environment for guests and students visitors to various locations on campus.</u> <u>Monitor various communication outlets including but not limited to email and text message. Effectively tracks data and records. Assist OSC front desk staff as needed, especially during high peak periods and whenever coverage is needed.</u> Duties and responsibilities may change as the need of the college arises.

Essential Job Functions:

- Greet and screen incoming visitors in a professional manner and promptly notify appropriate personnel of their arrival.
- Provide a welcoming environment for guests and students and operate a reception area that always promotes a professional image of the College.
- Answer the main College ~~Operate a medium, multiple line~~ switchboard system in a timely manner, direct the calls and take messages when needed.
- Provide ~~simple-clerical tasks~~ assistance using technology and other software (e.g., Microsoft Suite, ~~light~~ typing and envelope stuffing).
- Provide general information and ~~direction~~directions to students and ~~visitors~~guests as needed.
- Assist with welcome presentations and campus tours.
- Oversee college email inbox and respond in a timely manner with appropriate solutions or redirect as needed.
- Receive and document complaints and redirect as appropriate.
- Monitor various communication outlets, including but not limited to phone, email, text message, social media, etc.
- Assist with effectively tracking data and records for the department.
- Assist with reviewing college service programs and other initiatives to ensure information is still relevant.
- Assist front desk staff in the one stop center as needed.

Other Duties:

- Perform other duties assigned by the supervisor.

Work Environment:

Standard office environment with use of standard office equipment.

Physical Demands:

Prolonged sitting. Some lifting up to 20lbs. Occasional, standing, stooping and bending.

Position Unit:

- Administration - Exempt
- Professional Staff - Exempt
- Faculty, Local 1600, A.F.T.
- Adjunct Faculty, IEA-NEA
- Classified Staff - Excluded
- Classified Staff, Local 1600, A.F.T.

- Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
- Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
- Classified Staff - Part-Time, Local 1600, A.F.T
- Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee _____ Date _____

**MORTON COLLEGE BOARD OF TRUSTEES
REQUEST FOR BOARD ACTION**

PROPOSED ACTION: THAT THE BOARD APPROVE CLARA MARTINEZ AS A NEW FACULTY, NURSING FOR THE NURSING WITH AN EFFECTIVE START DATE OF 7/1/2024.

RATIONALE

Fulfill Nurse Faculty Vacancy

COST ANALYSIS:

STARTING SALARY: \$64,223 for 9 months

Morton college board of trustees request for board action

Proposed action: That the board approve Jose Esparza a new Help Desk Technician for the MIS department with an effective start date of 07/08/2024

Rationale

Cost analysis:

\$49,852.00

DATE: 6-18-24

PROPOSED ACTION: For the board to approve hiring Gustavo Rodriguez, a Temporary, full-time custodian for six months with an effective start date of 07/01/2024.

RATIONALE: To temporarily fill a full-time position open in the Maintenance Department.

COST ANALYSIS: \$15.10 per hour

ATTACHMENT:

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS

ELISA GUERRA,
v. Plaintiff

No. 21 L 664

MORTON COLLEGE, COMMUNITY
COLLEGE DISTRICT 527 and
MORTON COLLEGE BOARD OF TRUSTEES, Defendants

ORDER

This cause coming to be heard upon the regular call of cases for (Pretrial)(Trial)(Status) and it appearing to the court that this cause has been settled by agreement of the parties:

IT IS HEREBY ORDERED that the above entitled cause be and the same is hereby dismissed with prejudice and without costs.

IT IS FURTHER ORDERED that the Court retains jurisdiction to effectuate the settlement, including enforcement, adjudication of liens, approval where necessary and any other pendant matters.

- This settlement was reached as a result of voluntary mediation.
- Voluntary mediation was not utilized in reaching this settlement.

401
(4361)
(4486)
(4487)

Judge Maureen O. Hannon

JUN 10 2024

Circuit Court - 2169

Attorney No.: 48755
Name: SALVADO, OTTOLE E, FROYLAN
Atty. for: ELISA GUERRA
Address: 53 W- JACKSON # 1750
City/State/Zip: CHICAGO, IL- 60604
Telephone: (312) 593-9500

ENTERED:

Dated: Maureen O Hannon
#2169

Judge

Judge's No.

**SETTLEMENT AGREEMENT, GENERAL
RELEASE, AND COVENANT NOT TO SUE**

ELISA I. GUERRA (“PLAINTIFF”) and the **MORTON COMMUNITY COLLEGE DISTRICT 527** (the “District”) (collectively, PLAINTIFF and the DISTRICT are herein referred to as the “Parties”), voluntarily agree to completely settle and resolve (a) all claims PLAINTIFF may have against the DISTRICT and (b) all claims PLAINTIFF may have for attorneys’ fees and costs incurred in prosecuting PLAINTIFF’s claims, as of the time PLAINTIFF and PLAINTIFF’s COUNSEL execute this Settlement Agreement, General Release and Covenant Not to Sue (“Agreement”), in accordance with the terms of this Agreement, including, but not limited to, all issues related to or arising out of the allegations set forth in PLAINTIFF’s Lawsuit (defined below), as follows:

R E C I T A L S

WHEREAS, PLAINTIFF filed a lawsuit against the DISTRICT, generally titled “*Elisa I. Guerra, Plaintiff, vs. MORTON COLLEGE, COMMUNITY COLLEGE DISTRICT 527, AND MORTON COLLEGE BOARD OF TRUSTEES, Defendants*” as Case No. 21 L 000664 IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS, COUNTY DEPARTMENT, LAW DIVISION, regarding events pertaining to a fall that occurred on or about January 22, 2020, in the DISTRICT of Cicero, Illinois alleging negligence against the DISTRICT (hereafter “the Lawsuit”); and

WHEREAS, the DISTRICT filed an answer and affirmative defenses denying all material allegations of the Lawsuit and denied and continues to deny that it has engaged in any wrongful or improper conduct and further denies that it is liable to the PLAINTIFF on any grounds; and

WHEREAS, the Parties have determined that it is in their respective best interests to resolve the disputes between them for the purpose of avoiding future controversy, costs, legal fees, inconvenience, and any future litigation regarding these matters; and

NOW, THEREFORE, for and in consideration for the provisions, covenants and mutual promises contained herein, and of other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the Parties, the Parties agree as follows:

1. Recitals. The Recitals set forth above shall be incorporated and made a part of the covenants of this Agreement.

2. Settlement Terms. In full satisfaction of any and all claims PLAINTIFF and PLAINTIFF’s COUNSEL have or may have against the DISTRICT, the Parties hereby agree to the following terms of settlement:

- a. The DISTRICT agrees to pay the total sum of **THREE HUNDRED THOUSAND AND NO/100 USD (\$300,000.00)** to PLAINTIFF and PLAINTIFF’s COUNSEL provided it has received this Agreement signed and duly executed by PLAINTIFF and the PLAINTIFF’s COUNSEL.

Payment shall be made by check made payable to:

“ELISA I GUERRA & SALVATO, O’TOOLE & FROYLAN”

to be delivered or mailed to: Salvato, O'Toole & Froylan, Attn: Carl Salvato, The Monadnock Building, 53 West Jackson Blvd. – Suite 1750, Chicago, IL 60604.

- b. Before issuance of the above payment in 2(a) to PLAINTIFF, PLAINTIFF shall file with the Court an order dismissing the Complaint with prejudice. PLAINTIFF further represents that no lawsuit, charge, claim or other complaint remains pending with any local, state or federal court and/or administrative agency other than the Lawsuit referenced above. In the event the DISTRICT receives notice that any local, state or federal court and/or administrative agency has a lawsuit, claim, charge, or other complaint pending against the DISTRICT by PLAINTIFF, then PLAINTIFF agrees to execute and submit such documentation as may be necessary to have such lawsuit, charge, claim or other complaint dismissed with prejudice at no cost to the DISTRICT.

3. Attorney Fees and Expenses. With the exception of the payment specified in Paragraph 2(a), each Party to the Lawsuit is responsible for the payment of his, him or its own attorneys' fees, costs, disbursements, expenses, or any other monies expended in connection with this matter.

4. Release and Covenant Not to Sue.

- a. To the greatest extent permitted by law, PLAINTIFF, for herself and her attorneys, insurers, successors, predecessors, heirs, beneficiaries, and assigns agree to release and forever discharge the DISTRICT from and regarding all claims they have or might have as of the time of the execution of this Agreement, whether known or unknown. By way of explanation, but not limiting its completeness, PLAINTIFF, hereby fully, finally and unconditionally releases, compromises, waives and forever discharges the DISTRICT from and for any and all claims, liabilities, suits, discrimination or other charges, personal injuries, demands, debts, liens, damages, costs, grievances, injuries, actions or rights of action of any nature whatsoever, known or unknown, liquidated or unliquidated, absolute or contingent, in law or in equity, which were or was or could have been filed with any federal, state, local or private court, agency, arbitrator or any other entity, based directly or indirectly upon PLAINTIFF's allegations contained in the Lawsuit, and any alleged act or omission to act by the DISTRICT and/or any Released Party (as defined herein below in Paragraph 4(d)), whether related or unrelated to the allegations contained in the Lawsuit, accruing prior to the execution, by PLAINTIFF, of this Agreement. PLAINTIFF further waives any right to any form of recovery, compensation or other remedy in any action brought by her or on her behalf.
- b. To the greatest extent permitted by law, PLAINTIFF'S COUNSEL fully, finally, and unconditionally releases, compromises, waives and forever discharges the DISTRICT and the Released Parties (as defined in herein below in Paragraph 4(d)) from and for any and all claims, liabilities, suits, demands, debts, liens, damages, costs, injuries, actions or rights of action of any nature whatsoever, based directly or indirectly upon PLAINTIFF's and/or PLAINTIFF's COUNSEL's claim for fees and/or costs incurred prosecuting the Lawsuit.

- c. This Agreement includes and extinguishes all claims PLAINTIFF may have for Equitable and legal relief, damages, attorneys' fees and costs. Moreover, PLAINTIFF and PLAINTIFF's COUNSEL specifically intend and agree that this Agreement fully contemplates claims for attorneys' fees and costs, and hereby waive, compromise, release and discharge any and all such claims or liens. Moreover, PLAINTIFF and PLAINTIFF's COUNSEL specifically intend and agree that this Agreement fully contemplates claims for all medical and/or treators' or related service liens and costs, if any, and hereby waive, compromise, release and discharge any and all such claims and liens which in any fashion could attach to DISTRICT.
- d. PLAINTIFF agrees that the release and covenant not to sue as part of this Agreement includes all claims and potential claims of PLAINTIFF against the DISTRICT, and all of its current, former and future elected officials, trustees, commissioners, officers, members, attorneys, counselors, representatives, administrators, affiliates, fiduciaries, insurers, employees and/or agents, including, but not limited to, any affiliated or related entities or persons, including but not limited to, partners or joint ventures, and third-party beneficiaries, and all of their predecessors, successors, heirs and assigns, and their past, present and future elected officials, commissioners, officers, members, agents, attorneys, employees, representatives, trustees, administrators, affiliates, fiduciaries and insurers, and related persons or entities, jointly and severally, in their individual, official, fiduciary and corporate capacities (collectively referred to as the "Released Parties").
- e. Nothing in this Agreement restricts the right held by PLAINTIFF, PLAINTIFF's COUNSEL or the DISTRICT, DISTRICT's counsel, or the Released Parties to enforce this Agreement and the promises set forth herein.

5. No Assignment. PLAINTIFF and PLAINTIFF's COUNSEL expressly represent and promise that neither has assigned or transferred, or purported to assign or transfer, and will not assign or otherwise transfer: (a) any claims, or portions of claims, against the DISTRICT and/or Released Parties (as defined in Paragraph 4(d)); (b) any rights that either may have had to assert claims on his/their behalf or on behalf of others against the DISTRICT and/or Released Parties; and (c) any right they/it has or may have to the money to be paid to PLAINTIFF and PLAINTIFF's COUNSEL pursuant to this Agreement. PLAINTIFF and PLAINTIFF's COUNSEL promise that any monies, benefits or other consideration she/it receives from the DISTRICT are not subject to any liens, garnishments, mortgages or other charges, and no one else has any claim to any portion of the proceeds to be paid to PLAINTIFF and/or PLAINTIFF's COUNSEL pursuant to this Agreement.

6. Resolution of Claims. PLAINTIFF and PLAINTIFF's COUNSEL agree that this Agreement, including the payment of monies, resolves the Lawsuit which PLAINTIFF filed against the DEFENDANT. The Parties agree that the sum paid pursuant to this Agreement specifically includes payment for any and all liens or claims, by whomsoever made, including but not limited to, for or on account of medical bills incurred, deductibles, of any subrogee, doctors, including but not limited to hospitals, medical services, governmental-related claims or liens,

including specifically the Illinois Department of Human Services and also, but not limited to, workers' compensation, HICN/Medicare, Medicaid, County of Cook (and any of its agencies, subsidiaries and departments), State of Illinois (including, e.g., Illinois Department of Public Aid), the Attorney Lien, and any other attorney liens (including predecessor and successor law firm(s) if any). PLAINTIFF further agrees in consideration of payment hereunder to make payment of any and all liens or claims growing out of the incident in question and to defend, indemnify and hold harmless the DEFENDANT and the Released Parties from any such liens or claims.

7. Neutral Construction. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against any of the Parties, regardless of who drafted the Agreement. Further, gender-specific language is to be interpreted in its most reasonable fashion for the Agreement; section or paragraph titles are irrelevant to interpretation of this Agreement; use of capitalization is irrelevant to interpretation of this Agreement.

8. Complete Agreement. This Agreement sets forth all of the terms and conditions of the agreement and understanding between the Parties concerning the subject matter hereof and any prior oral communications are superseded by this Agreement. The Parties understand and agree that all of the terms and promises of this Agreement are contractual and not a mere recital.

9. Effect on Previous Agreements. This Agreement supersedes any and all prior agreements, understandings and communications between the Parties.

10. Amendment. This Agreement may be amended only by a written document signed by the PLAINTIFF and the DISTRICT.

11. Severability. In the event that any of the provisions of this Agreement are found by a judicial or other tribunal to be unenforceable, the remaining provisions of this Agreement will, at the DISTRICT's discretion, remain enforceable.

12. No Admission of Liability. This Agreement is being entered into solely for the purpose of settling the disputed claims of the Lawsuit, and shall not be construed as an admission by the DISTRICT or Released Parties of any (i) liability of or wrongdoing to PLAINTIFF, (ii) breach of any agreement or contract by the DISTRICT or Released Parties, (iii) duty of the DISTRICT or Released Parties to indemnify or defend any Party within the scope of this Agreement. The DISTRICT and Released Parties specifically deny any liability or wrongdoing, and PLAINTIFF and PLAINTIFF's COUNSEL agree that neither will state, suggest or imply the contrary to anyone either directly or indirectly, whether through counsel or otherwise.

13. RIGHT TO COUNSEL. PLAINTIFF ACKNOWLEDGES THAT SHE WAS INFORMED THAT SHE HAS THE RIGHT TO CONSULT WITH AN ATTORNEY BEFORE SIGNING THIS AGREEMENT AND THAT THIS PARAGRAPH SHALL CONSTITUTE WRITTEN NOTICE OF THE RIGHT TO BE ADVISED BY LEGAL COUNSEL. ADDITIONALLY, PLAINTIFF ACKNOWLEDGES THAT SHE HAS BEEN ADVISED BY COMPETENT LEGAL COUNSEL OF HER OWN CHOOSING IN CONNECTION WITH THE REVIEW AND EXECUTION OF THIS AGREEMENT AND THAT SHE HAS HAD AN OPPORTUNITY TO AND DID NEGOTIATE OVER THE TERMS OF THIS AGREEMENT.

14. Acknowledgement of Contents and Effect. PLAINTIFF declares that she and her attorney and authorized agents (if any) have completely read this Agreement and acknowledge that it is written in a manner calculated to be understood by PLAINTIFF. PLAINTIFF fully understands its terms and contents, including the rights and obligations hereunder, and freely, voluntarily and without coercion enter into this Agreement. Further, PLAINTIFF agrees and acknowledges that he has had the full opportunity to investigate all matters pertaining to his claims and that the waiver and release of all rights or claims he may have under any local, state or federal law is knowing and voluntary.

15. Counterparts/Authority. This Agreement may be executed in Counterparts, each of which shall be an original and all of which together shall constitute one and the same document. The signatories below to the Agreement expressly state and affirm that they have the actual authority to execute this Agreement on behalf of each Party.

16. Choice of Law. The Parties agree that this Agreement shall be deemed to have been executed and delivered within the State of Illinois and shall in all respects be governed, interpreted and enforced in accordance with the laws of the State of Illinois exclusive of its conflicts of laws provisions.

(REMAINDER OF THIS PAGE IS BLANK; SIGNATURE PAGE FOLLOWS)

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT ON THE DAY AND YEAR AS INDICATED BELOW.

ELISA I. GUERRA



By: ELISA I. GUERRA

Date: June 12, 2024

Approved as to form and substance:



Attorney for ELISA I. GUERRA

MORTON COMMUNITY COLLEGE DISTRICT 527
Board of Trustees

By: _____

Its: _____

Date: _____, 2024