



Financial Aid Office

2024-25 Verification Worksheet

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called “verification.” The law says that before awarding Federal Student Aid, the Financial Aid Office may ask you to confirm the information you and your parents reported on your FAFSA. To verify you provided correct information, the Financial Aid Office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. **You and at least one parent (if you are a dependent student) must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the Financial Aid Office.** We may ask for additional information. If you have questions about verification, contact us as soon as possible so your financial aid will not be delayed.

Student Information

Student’s Legal Name _____

Student ID Number _____ Phone _____

Family Size Information

<input type="checkbox"/> I am a Dependent Student . People to include in your family size are:	<input type="checkbox"/> I am an Independent Student . People to include in your family size are:
<ul style="list-style-type: none"> • Yourself, even if you don’t live with your parent(s). • Your parent(s), (including a stepparent). • Your siblings if your parent(s) will provide more than half of their support between July 1, 2024, and June 30, 2025. Include siblings even if they do not live with your parent(s). • Other people if they live with your parent(s), and your parent(s) provide more than half of their support and your parent(s) will continue to provide more than half of their support between July 1, 2024, and June 30, 2025. 	<ul style="list-style-type: none"> • Yourself. • Your spouse, if you are married. • Your children, if you will provide more than half of the children’s support between July 1, 2024 and June 30, 2025. • Other people if they live with you and you provide more than half of the other person’s support and will continue to provide more than half of their support between July 1, 2024 and June 30, 2025.

Your Family Size

List each member of your family size that aligns with the requirements above in the space below (include parents if dependent.) If more space is needed, attach a separate page with the student’s name and ID number at the top and must be signed by you and your parent (if applicable).

FULL NAME (YOUR NAME FIRST)	AGE	RELATIONSHIP TO YOU
1.		SELF
2.		
3.		
4.		
5.		
6.		

Note: The Financial Aid Office may require additional documentation if the office has reason to believe the information.

CONTINUE ON BACK

2024-25 Verification Worksheet (cont.)

2022 Income Tax Information to be Verified – Check all that apply.

ALL STUDENTS MUST COMPLETE THIS SECTION WITH STUDENT/SPOUSE INFORMATION

- 2022 income tax information was not available or could not be used, I will provide a 2022 IRS Tax Return Transcript or a signed copy of the 2022 income tax return and applicable schedules.
- **ATTACH your 2022 IRS tax return transcript. Visit irs.gov/individuals/Get-Transcript or request a copy to be mailed to you.**
 - **If the student and spouse filed separate 2022 IRS income tax returns, 2022 IRS tax return transcripts must be provided for both.**

I was not employed, had no income earned from work in 2022 and will not file a 2022 income tax return with the IRS.

Spouse, (if applicable) was not employed, had no income earned from work in 2022 and will not file a 2022 income tax return with the IRS.

I and/or spouse is applicable were employed in 2022 and were NOT REQUIRED TO FILE a 2022 income tax return with the IRS.

- ATTACH copies of all 2022 W-2 forms issued to you and to your spouse, if married. List below every employer even if the employer did not issue an IRS W-2 form. A Non-filing letter is required from the IRS dated October 1, 2023 or after (Independent Students/Spouses Only).**

NAME	EMPLOYER'S NAME	2022 AMOUNT EARNED	CHECK ALL THAT APPLY:
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign

DEPENDENT STUDENTS MUST COMPLETE THIS SECTION WITH PARENT INFORMATION.

- Parent(s)' 2022 income tax information was not available or could not be used, a 2022 IRS Tax Return Transcript or a signed copy of the 2022 income tax return and applicable schedules will be provided.
- **ATTACH your parent (s)' 2022 IRS tax return transcript. Visit irs.gov/individuals/Get-Transcript or request a copy to be mailed to you.**
 - **If the parents filed separate 2022 IRS income tax returns, 2022 IRS tax return transcripts must be provided for both.**

Neither parent was employed, had no income earned from work in 2022 and will not file a 2022 income tax return with the IRS.

One or both parents worked but are NOT REQUIRED TO FILE a 2022 income tax return with the IRS.

- **ATTACH copies of all 2022 W-2 forms issued to your parent(s). List below every employer even if the employer did not issue an IRS W-2 form. A Non-filing letter is required from the IRS dated October 1, 2023 or after.**

NAME	EMPLOYER'S NAME	2022 AMOUNT EARNED	CHECK ALL THAT APPLY:
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign
			<input type="checkbox"/> W2's <input type="checkbox"/> Cash <input type="checkbox"/> Foreign

NOTE: The Financial Aid Office may require you to provide documentation from the IRS that indicates a 2022 income tax return was not filed with the IRS.

Certifications and Signatures

Federal Warning: Any person who knowingly makes a false statement or misrepresentation on all forms submitted shall be subject to a fine up to \$20,000 or imprisonment or both under provisions of the U.S. Code. I declare under penalty of perjury that all information reported on this form and all the information reported on the 2024-2025 Free Application for Federal Student Aid which will be used to qualify for state and federal student aid is true, complete, and accurate.

I certify that I have read and understand all items on this form and all information provided for my financial aid is true and correct.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____