

Morton College
Public Special Board Meeting
Thursday, May 9, 2024, 10:00 AM

# PROPOSED ACTION: That the Board approve the Morton College benefits package for eligible employees for FY25 as submitted. 

## RATIONALE:

To provide health insurance for full-time employees in FY25. Rates provided by Alliant and selected by the Cost Containment Committee.

COST ANALYSIS: See attached rate sheets

| MORTON COLLEGE <br> Medical Financial Analysis - Renewal July 1, 2024 Renewal Date |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Carrier: | EmPLOYEE BASE PLAN | $\begin{array}{r} \text { BCBS of IL } \\ \text { (7/1/2023 - Current) } \end{array}$ | $\begin{array}{r} \text { BCBS of IL } \\ \text { (7/1/12024-Renewal) } \end{array}$ | BCBS of IL (7/11/2024-Revised Renewal) Includes $\$ 25 \mathrm{k}$ Wellness Credit |  | BCBS of IL (7/1/2024-Revised Renewal) Includes $\$ 25 \mathrm{k}$ Wellness Credit BCBS Bundling Discount Applied |  |
| PPOPlan |  | PPO | PPO | PPO |  | PPO |  |
| Network: (single/family) Non-Network: | \$300 / \$900 | $\begin{aligned} & \$ 1,000 / \$ 3,000 \\ & \$ 1,250 / \$ 3,750 \end{aligned}$ | \$1,000/ $\$ 3,000$ $\$ 1,250 / \$ 3,750$ | $\begin{aligned} & \$ 1,000 / \$ 3,000 \\ & \$ 1,250 / \$ 3,750 \end{aligned}$ |  | $\begin{aligned} & \$ 1,000 / \$ 3,000 \\ & \$ 1,250 / \$ 3,750 \end{aligned}$ |  |
| Coinsurance Maximum: |  |  |  |  |  |  |  |
| Network: | \$500 / \$1,500 | \$500 / \$1,500 | \$500 / \$1,500 | \$500 / \$1,500 |  | \$500 / \$1,500 |  |
| Non-Network: Out-of-Pocket Maximum: (including deductible) |  | \$1,500/\$4,500 | Out-of-Pocket Maximum: (including deductible) |  |  | \$1,500 / \$4,500 |  |
| Notw-rk.Non-Notw:PPO oficie Visit Copay: (PCP/SpecialistWellness) |  | \$1,500/ \$4,500 | \$1,500 / \$4,500 | \$1,500 / \$4,500 |  | \$1,500 / \$4,500 |  |
|  |  | \$2,750 / \$8,250 | \$2,750/\$8,250 | \$2,750 / \$8,250 |  | \$2,750 / \$8,250 |  |
|  |  | \$20 / \$40 / \$0 | \$20 / \$40 / \$0 | \$20 / \$40 / \$0 |  | \$20 / \$40 / \$0 |  |
| Telehealth: |  | \$20 | \$20 | \$20 |  | \$20 |  |
| Copays Apply to Out of Pocket: |  | Yes (Office Visit \& ER) |  | Yes (Office Visit \& ER) |  | Yes (Office Visit \& ER) |  |
| Emergency Room Copay: |  | 90\% | 90\% | 90\% |  | 90\% |  |
| Inpatient Hospital: |  | Ded., $90 \% / \$ 250$ copay, Ded, $70 \%$ | Ded., $90 \% / \$ 250$ copay, Ded, $70 \%$ | Ded., 90\% / $\$ 250$ copay, Ded, $70 \%$ |  | Ded., $90 \% / \$ 250$ copay, Ded, $70 \%$ |  |
| Outpatient Surgery: |  | Ded., $90 \% / 70 \%$ $\$ 10 / \$ 20 / \$ 30 / \$ 30$ | Ded., $90 \% / 70 \%$ $\$ 10 / \$ 20 / \$ 30 / \$ 30$ | Ded., 90\% / $70 \%$ $\$ 10 / \$ 20 / \$ 30 / \$ 30$ |  | Ded., $90 \% / 70 \%$ $\$ 10 / \$ 20 / \$ 30 / \$ 30$ |  |
| Mail Order Prescription Drug Copay: <br> Rx Out-of-Pocket Maximum: (single/family) |  | \$20 / \$40 / \$60 / N/A | \$20 / \$40 / \$60 / N/A | \$20 / \$40 / \$60 / N/A |  | \$20 / \$40 / \$60/ / / $/$ |  |
|  |  | \$1,000 / \$3,000 | \$1,000 / \$3,000 | \$1,000 / \$3,000 |  | \$1,000 / \$3,000 |  |
| Hmo Plan |  | BAhmo | BAHMO | BA HMO |  | BA HMO |  |
| Network: |  | вA HMO | BA HMO | BA HMO |  | ВА НМо |  |
| Insured Must Select PCP? |  | Yes | Yes | Yes |  | Yes |  |
| Insured Must receive a referral for specialty care? |  | Yes | Yes | Yes |  | Yes |  |
| Coinsurance Percentage: |  | 100\% | 100\% | 100\% |  | 100\% |  |
| Out-of-Pocket Maximum: (singlefamily) |  | \$1,500/ \$3,000 | \$1,500/\$3,000 | \$1,500 / \$3,000 |  | \$1,500 / \$3,000 |  |
| Office Visit Copay: (PCP/SpecialistWellness) |  | \$20/\$20 / \$0 | \$20/\$20/\$0 | \$20/\$20 / \$0 |  | \$20/\$20/\$0 |  |
| Telehealth: |  | N/A | N/A | N/A |  | N/A |  |
| Copays Apply to OOP Max: |  | Yes (Office Visit \& ER) | Yes (Office Visit \& ER) | Yes (Office Visit \& ER) |  | Yes (Office Visit \& ER) |  |
| Emergency Room Copay: |  | \$75 | \$75 | \$75 |  | \$75 |  |
| Inpatient Hospital Copay: |  | \$0 | \$0 | so |  | \$0 |  |
| Retail Prescription Drug Copay: |  | \$10/\$20/\$35/\$35 | \$10/ / 20 / \$35/ \$35 | \$10/\$20/\$35/ \$35 |  | \$10/\$20 / \$35/ \$35 |  |
| Mail Order Prescription Drug Copay: <br> Rx Out-of-Pocket Maximum: (single/family) |  | \$20 / \$40/ / $70 / \mathrm{l} / \mathrm{A}$ | \$20 / 540 / $570 / \mathrm{N} / \mathrm{A}$ | \$20 / \$40 / \$70/ N/A |  | \$20 / \$40 / 770 / N/A |  |
|  |  | \$1,000/ \$3,000 | \$1,000 / \$3,000 | \$1,000 / \$3,000 |  | \$1,000 / \$3,000 |  |
| HSA Plan |  | MPEQ1Z0723 | MPEQ1Z0723 | MPEQ1z0723 |  | MPEQ1Z0723 |  |
| Network: |  | PPO | PPO | PPO |  | PPO |  |
|  |  | 100\% / 80\% | 100\% / 80\% | 100\% / 80\% |  | 100\% / 80\% |  |
| Coinsurance: |  | Embedded | Embedded | Embedded |  | Embedded |  |
| Network: (single/family) |  | \$3,000 / \$6,000 | \$3,200 / \$6,400 | \$3,200 / \$6,400 |  | \$3,200 / \$6,400 |  |
| Out-of-Pocket Maximum: (including deductible) |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
| Network: |  | \$3,000 / \$6,000 | \$3,200 / \$6,400 | \$3,200 / \$6,400 |  | \$3,200 / \$6,400 |  |
|  |  | \$10,400 / 20,800 | \$10,400 / \$20,800 | \$10,400 / \$20,800 |  | \$10,400 / \$20,800 |  |
| PPO Office Visit Copay: (PCP/Specialist) |  | Ded., 100\% / 80\% | Ded., 100\% / 80\% | Ded., 100\% / 80\% |  | Ded., 100\% / 80\% |  |
| Telehealth: |  | 100\% | 100\% | 100\% |  | 100\% |  |
|  |  | Ded., 100\% | Ded., 100\% | Ded., 100\% |  | Ded., 100\% |  |
| Emergency Room Copay:Inpatient Hospital: |  | Ded., 100\% | Ded., 100\% | Ded., 100\% |  | Ded., $100 \%$ |  |
|  |  | Ded., 100\% / \$300 copay, Ded., 80\% | Ded., 100\% / \$300 copay, Ded., 80\% | Ded., 100\% / \$300 copay, Ded., 80\% |  | Ded., 100\% / \$ 300 copay, Ded., 80\% |  |
| Outpatient Surgery: |  | Ded., 100\% / 80\% | Ded., 100\% $180 \%$ | Ded., $100 \% 180 \%$ |  | Ded., 100\% / 80\% |  |
| Retail Prescription Drug Copay: Mail Order Prescription Drug Copay: |  | Ded., 100\% | Ded., 100\% | Ded., 100\% |  | Ded., 100\% |  |
|  |  | Ded., 100\% | Ded., 100\% | Ded., 100\% |  | Ded., 100\% |  |
| Rx Out-of-Pocket Maximum: (single/family) |  | Combined with Medical | Combined with Medical | Combined with Medical |  | Combined with Medical |  |
| PPOPremium | Enrollment |  |  |  |  |  |  |
| Employee | 46 | 877.84 | 1,220.20 (+39.0\%) | 1,121.88 | (+27.8\%) | 1,091.03 | (+24.3\%) |
| Employee + Spouse | 10 | 1,698.38 | 2,360.75 (+39.0\%) | 2,170.53 | (+27.8\%) | 2,110.84 | (+24.3\%) |
| Employee + Child(ren) | 8 | 1,629.85 | 2,265.49 (+39.0\%) | 2,082.95 | (+27.8\%) | 2,025.67 | (+24.3\%) |
| Family | 13 | 2,521.65 | 3,505.09 ( $+39.0 \%$ ) | 3,222.67 | (+27.8\%) | 3,134.05 | (+24.3\%) |
| Est. Annual PPO Premium | 77 | \$1,238,216.28 | \$1,721,121.48 (+39.0\%) | \$1,582,441.08 | (+27.8\%) | \$1,538,925.48 | (+24.3\%) |
| BAHMO Premium |  |  |  |  |  |  |  |
| Employee | 44 | 673.52 | 936.19 (+39.0\%) | 860.76 | (+27.8\%) | 837.09 | (+24.3\%) |
| Employee + Spouse | 13 | 1,330.56 | 1,849.48 ( $+39.0 \%$ ) | 1,700.46 | (+27.8\%) | 1,653.70 | (+24.3\%) |
| Employee + Child(ren) | 9 | 1,276.87 | 1,774.85 ( $+39.0 \%$ ) | 1,631.84 | (+27.8\%) | 1,586.96 | (+24.3\%) |
| Family | 15 | 1,975.54 | 2,746.00 (+39.0\%) | 2,524.74 | (+27.8\%) | 2,455.31 | (+24.3\%) |
| Est. Annual HMO Premium | 81 | \$1,006,685.08 | \$1,468,791.00 (+39.0\%) | \$1,350,444.96 | (+27.8\%) | \$1,313,308.20 | (+24.3\%) |
| HSAPremium |  |  |  |  |  |  |  |
| Employee | 1 | 839.20 | 1,166.49 (+39.0\%) | 1,072.50 | (+27.8\%) | 1,043.00 | (+24.3\%) |
| Employee + Spouse | 0 | 1,466.58 | 2,038.55 (+39.0\%) | 1,874.29 | (+27.8\%) | 1,822.75 | (+24.3\%) |
| Employee + Child(ren) | , | 1,407.41 | 1,956.30 (+39.0\%) | 1,798.67 | (+27.8\%) | 1,749.21 | (+24.3\%) |
| Family | 0 | 2,097.02 | 2,914.86 ( $+39.0 \%$ ) | 2,679.99 | (+27.8\%) | 2,606.29 | (+24.3\%) |
| Est. Annual HSA Premium | 1 | \$10,070.40 | \$13,997.88 (+39.0\%) | \$12,870.00 | (+27.8\%) | \$12,516.00 | (+24.3\%) |
| Total Est. Annual Premium | 159 | \$2,304,971.76 | \$3,203,910.36 | \$2,945,756.04 |  | \$2,864,749.68 |  |
| Total Est. Annual Premium Increase/Decrease Over Current Year |  |  |  |  |  |  |  |
|  |  |  | \$898,938.60 | \$640,784.28 |  | \$559,777.92 |  |
| Total Est. Annual Percentage Increase/ |  |  |  |  |  |  |  |
| Decrease Over Current Year |  |  | 39.0\% | 27.8\% |  | 24.3\% |  |
|  | Liability |  |  |  |  |  |  |
|  | \$700 |  |  |  |  |  |  |
| HRA Claims: | \$59,500.00 | \$9,407.69 | \$9,407.69 | 59,407.69 |  | \$9,407.69 |  |
| One Time BCBS Wellness Credit |  |  |  | -\$25,000.00 |  | - $\$ 25,000.00$ |  |
| Total Est. Annual Cost 159 |  |  | \$3,213,318.05 | \$2,930,163.73 |  | \$2,849,157.37 |  |
| Alliant Negotiated Savings |  |  |  | - $\$ 283,154.32$ |  |  |  |
| BCBS Bundled Savings |  |  |  |  |  | - $\$ 81,006.36$ |  |
| Total Est. Annual Cost Increase/ |  |  |  |  |  |  |  |
| Decrease Over Current Year |  |  | \$898,938.60 | \$615,784.28 |  | \$534,777.92 |  |
| Total Est. Annual Percentage Increase/ |  |  |  |  |  |  |  |
| Decrease Over Current Year |  |  | 38.8\% | 26.6\% |  | 23.1\% |  |
| Notes: <br> Enrollment based on 2024 BCBS renewal. |  |  |  |  |  | -2.75\% Ancillary Bundle Discount |  |
|  |  |  |  |  |  | eeping BCBS Dental, Vision, Life, LTD, |  |
| All plans include Wellbeing Management. |  |  |  |  |  | D, and Acc/Cl in force has been applied |  |
| HRA Notes: |  |  |  |  |  |  |  |
| *HRA utilization is based on annualized claims paid 1/1/2023-3/14/2024 (\$7,444.64 + \$4,706.96 / 15.5 Months * 12 Months). HRA maximum liability is $\$ 700$ for EE only; $\$ 1,400$ for $\mathrm{EE}+1$; and $\$ 2,100$ for $\mathrm{EE}+2$ or more on an aggregate basis. |  |  |  |  |  |  |  |



# MORTON COLLEGE 

## Dental Financial Analysis - Renewal <br> July 1, 2024 Renewal Date

* Dental: The rates for the DPPO went down this year and DHMO rates stayed the same.


Ancillary Products No Renewal Rate Changes Through End of Fiscal Year 2025

| Coverage | Rate Guarantee Through FY2025 |
| :--- | :--- |
| Vision | Rate Guarantee through end of FY2025 |
| Basic Life/AD\&D | Rate Guarantee through end of FY2025 |
| Voluntary Life/AD\&D | Rate Guarantee through end of FY2025, part- time staff eligible (part-time: 20+ hours per week) |
| Voluntary LTD | Rate Guarantee through end of FY2025 |
| Voluntary STD | Rate Guarantee through end of FY2025 |
| Voluntary Critical Illness | Rate Guarantee through end of FY2025 part- time staff eligible (part-time: 20+ hours per week) |
| Voluntary Hospital Indemnity | Rate Guarantee through end of FY2025 part-time staff eligible (part-time: 20+ hours per week) |


| Vision Coverage for FY25 |  |  |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Coverage | Monthly Premiums |  |  | Employee Contributions (Monthly) |  |  | MC Cost |  |  |
|  | FY23 | FY24 | FY25 | FY23 | FY24 | FY25 | FY23 | FY24 | FY25 |
| Employee | 6.42 | 6.42 | 6.42 | 0 | 0 | 0 | 6.42 | 6.42 | 6.42 |
| EE + Spouse | 12.2 | 12.2 | 12.2 | 3.05 | 3.05 | 3.05 | 9.15 | 9.15 | 9.15 |
| EE + Child(ren) | 12.84 | 12.84 | 12.84 | 3.21 | 3.21 | 3.21 | 9.63 | 9.63 | 9.63 |
| Family | 18.87 | 18.87 | 18.87 | 4.72 | 4.72 | 4.72 | 14.15 | 14.15 | 14.15 |


| Basic Life/AD\&D Coverage for FY25  <br> Coverage per \$1,000 of <br> coverage FY23$\|$ FY24 | FY25 |  |  |
| :--- | ---: | :---: | :---: |
| Life | 0.17 | 0.17 | 0.17 |
| AD\&D | 0.02 | 0.02 | 0.02 |


| Voluntary Life/AD\&D |  |  |  |  |
| :--- | ---: | ---: | ---: | :---: |
| Employee \& Spouse Life <br> Rate per $\$ 1,000$ | FY23 | FY24 | FY25 |  |
| Age 18-24 | 0.06 | 0.06 | 0.06 |  |
| Age $25-29$ | 0.06 | 0.06 | 0.06 |  |
| Age $30-34$ | 0.08 | 0.08 | 0.08 |  |
| Age $35-39$ | 0.09 | 0.09 | 0.09 |  |
| Age $40-44$ | 0.12 | 0.12 | 0.12 |  |
| Age $45-49$ | 0.18 | 0.18 | 0.18 |  |
| Age $50-54$ | 0.29 | 0.29 | 0.29 |  |
| Age $55-59$ | 0.47 | 0.47 | 0.47 |  |
| Age $60-64$ | 0.75 | 0.75 | 0.75 |  |
| Age 65-69 | 1.27 | 1.27 | 1.27 |  |
| Age 70 + | 2.37 | 2.37 | 2.37 |  |
| Child(ren) Life Rate | $\$ 0.22$ per $\$ 1,000$ | $\$ 0.22$ per $\$ 1,000$ | $\$ 0.22$ per $\$ 1,000$ |  |


| AD\&D Rate per $\$ 1,000$ of benefit | 0.015 | 0.015 |  |
| :--- | :--- | :--- | :--- |
| Employee | 0.015 | 0.015 | 0.015 |
| Family | 0.015 | 0.015 |  |
| Child | 0.015 | 0.015 | 0.015 |


| Voluntary Long Term Disability |  |  |  |
| :--- | ---: | ---: | ---: |
| Rate per $\$ 100$ of covered <br> Payroll FY23 | FY23 | FY24 | FY25 |
| Age $18-24$ | 0.12 | 0.12 | 0.12 |
| Age $25-29$ | 0.16 | 0.16 | 0.16 |
| Age $30-34$ | 0.167 | 0.167 | 0.167 |
| Age $35-39$ | 0.198 | 0.198 | 0.198 |


| Age $40-44$ | 0.244 | 0.244 | 0.244 |
| :--- | ---: | ---: | ---: |
| Age $45-49$ | 0.404 | 0.404 | 0.404 |
| Age $50-54$ | 0.671 | 0.671 | 0.671 |
| Age $55-59$ | 0.732 | 0.732 | 0.732 |
| Age $60-64$ | 0.77 | 0.77 | 0.77 |
| Age $65-69$ | 0.77 | 0.77 | 0.77 |
| Age $70+$ | 0.656 | 0.656 | 0.656 |


| Voluntary Short Term Disability |  |  |
| :--- | ---: | ---: |
| Rate per $\$ 10$ of benefit | FY24 | FY25 |
| Below 20 | 0.510 | 0.510 |
| Age $20-24$ | 0.511 | 0.511 |
| Age $25-29$ | 0.540 | 0.540 |
| Age $30-34$ | 0.477 | 0.477 |
| Age $35-39$ | 0.431 | 0.431 |
| Age $40-44$ | 0.392 | 0.392 |
| Age $45-49$ | 0.401 | 0.401 |
| Age $50-54$ | 0.476 | 0.476 |
| Age $55-59$ | 0.609 | 0.609 |
| Age $60-64$ | 0.746 | 0.746 |
| Age $65-69$ | 0.763 | 0.763 |
| Age $70+$ | 0.862 | 0.862 |


| Voluntary Accident Coverage for FY25 |  |
| :--- | ---: |
| Coverage | Monthly Rate |
| Employee | 11.92 |
| EE + Spouse | 19.73 |
| EE + Child(ren) | 23.01 |
| Family | 36.08 |


| Voluntary Critical IIIness FY25 |  |
| :---: | :---: |
| Rate per for $\$ 10,000$ benefit EE only | Attained Age 10 year age brackets |
| <25 | 3.44 |
| Age 25-29 | 3.44 |
| Age 30-34 | 5.88 |
| Age 35-39 | 5.88 |
| Age 40-44 | 11.67 |
| Age 45-49 | 11.67 |
| Age 50-54 | 25.29 |
| Age 55-59 | 25.29 |
| Age 60-64 | 42.73 |
| Age 65-69 | 67.59 |
| Age 70-74 | 67.59 |
| Age 75 + | 67.59 |


| Voluntary Hospital Indemnity Coverage for FY25 |  |
| :--- | ---: |
| Coverage | Monthly Rate |
| Employee | 20.33 |
| EE + Spouse | 40.89 |
| EE + Child(ren) | 33.44 |
| Family | 54.00 |

DATE: $\quad$ 5-2-24

PROPOSED ACTION: For the board to approve Arc One Electric to install (4) EV car chargers.

RATIONALE:_ To meet the needs of electrical cars that need to be charged by Faculty, Students and Staff on campus.

COST ANALYSIS: $\$ 33,700.00$ Grant Funded .

ATTACHMENT: See attached quotes

Arc 1 Electric Inc.
7707 W. 98th St.
Hickory Hills, IL. 60457
Ph: 708-599-1010
Fax: 708-599-1616

| Date | Estimate \# |
| :---: | :---: |
| $6 / 21 / 2023$ | $2023-52$ |

Name / Address
Mr. Joseph Florio Morton College
3801 S. Central Ave.
Cicero, IL 60804

|  | Due Date | Project |
| :---: | :---: | :---: |
|  | 7/21/2023 |  |
| Description | Total |  |
| Morton College Battery Chargers D Drive |  |  |
| 1. Furnish and install 100 A breaker into existing gear <br> 2. Furnish and install $75 \mathrm{Kva} 480-240$ transformer with disconnect <br> 3. Furnish and install 200A 240 V panel board with (6) 50 A breakers <br> 4. Furnish and install conduit and wiring to feed 200A 1phase panel <br> 5. Directional bore (1) $1-1 / 2^{\prime \prime}$ conduits under D drive <br> 6. Furnish and install (2) concrete pads <br> 7. Furnish and install wiring to provide (4) 50 A 240 V 1 phase circuits <br> 8. Install (4) owner furnished car chargers on (2) owner supplied stands <br> 9. Terminate and test |  |  |
| We are pleased to provide a proposal for the above mentioned project , and our cost for the electrical work as shown in the amount of .... |  | 33,700.00 |

1703 N. 23RD AVE
MELROSE PARK, IL 60160
CELL: \#708.516.5115

| Date | Estimate \# |
| :---: | :---: |
| $3 / 28 / 2024$ | 7979 |

precisionelec@yahoo.com

| Name / Address |
| :--- |
| MORTON COLLEGE |
| 3801 S CENTRAL AVE, |
| CICERO, IL 60804 |
|  |


| Item |  | Description <br> Building F: Install conduit from existing panel to east side of building next to <br> garage door. <br> Pipe and wire 1-100amp 480 volt circuit from panel to disconnect.Install 1-480 volt <br> 100amp breaker on existing panel. <br> Supply and install 1-75kva step down transformer. <br> Supply and install 1-200amp panel and 4-60amp breakers. <br> Trim out all equipment. <br> Underground bore from east side of building to noted location in parking area for <br> ev chargers. <br> Pull 4-60amp circuits for customer supplied ev chargers. <br> Install customer supplied mounting poles and chargers. <br> Cover grass with existing soil. <br> Backfill open asphalt area with cold patch. | $40,600.00$ |
| :--- | :--- | :--- | :--- |

## Joseph Florio | Director Of Campus Operations Via Email: Joseph Florio [joseph.florio@morton.edu](mailto:joseph.florio@morton.edu)

Morton College - 801 S Central Ave, Cicero, IL 60804
Re. Harper College Building F- Electric Vehicle Charging Station
Date: 03/21/2024
Dear Mr. Florio-
Please consider this as a formal proposal for the Installation of two (02) outdoor Electrical Vehicle Charger. Contractor will perform all labor in good workmanship; provide all materials, tools and equipment as needed for the project. The following is the itemized project description;

SCOPE OF WORK - The work will consist as follow;

- Find the best electrical route under Building F ceiling from the existing 480 V switchboard to the East wall above the Big Garage door.
- Install a new transformer on the Inside Building F East wall.
- Run electrical conduits from the 480 V switchboard to the new transformer.
- Install two (02) Electrical Panels on the East Wall.
- Run electrical conduits from the new transformer to the new panels.
- Run two PVC schedule 40 conduit under the existing asphalt parking lot to across to the new location using underground boring method.
- Run electrical conduits inside the PVC conduits to the new pedestals.
- Install two (02) EV Chargers to be provided by Morton College.
- Disconnect test.

Our total quote for this project is
Forty Nine Thousand Nine hundred Dollars and Zero Cents
(\$49,900.00)

## EXCLUSIONS

- City Permit fee (in needed).
- Landscaping.
- Dumpster fee.

I hope this is documented in a format you will find useful. If you have any questions, or if I can be of any further assistance, please contact me at robert@bee-lean-services.com or at 312-532-1610.

Sincerely,

Mourad CHEKHAR<br>General Manager

## Morton College Job Description

Job Title:<br>Assistant Athletic Director \& Compliance Officer<br>Range: Administrator<br>Grant-Funded: N/A<br>Reports to and Evaluated by:<br>Athletic Director

Required Qualifications:

## Desirable Qualifications:

Master's degree in Sport Administration or related discipline. Two years of experience in athletic leadership. College Athletics experience preferred. Exceptional communication skills. Honesty, flexibility, punctuality, and logical reasoning ability. Ability to interact well with students, faculty and staff. -Bilingual in Spanish and English, both written and oral. Certified in First Aid and CPR/AED.

Job Summary: The Assistant Athletic Director is responsible for coordinating administrative direction and oversight for all intercollegiate and recreational athletics staff, programs, facilities and activities. Coordinates plans, administers, and directs intercollegiate athletic activities. The position is primarily responsible of day-to-day management of the department's compliance, developing and implementing processes in education, monitoring and enforcement, to ensure alignment with all athletic association and institutional policies and procedures.

## Essential Job Functions

Assists the Athletic Director with/in:

- Assist with sSupervisinges coaching staff and other department employees consistent with Board Policies.
- Directs-Assist with preparation and dissemination of publicity to promote athletic events.
- Compliance of NJCAA rules and regulations as it relates to LOI's, eligibility and Morton admission requirements.
- Will be integral in planning for future athletic facility expansion and renewal
- Assumes the responsibilities of the Athletic Director in his/her their absences.
- Assist in the planning, execution and supervision of all athletic events including games, practices, tournaments, and other related school events.
- Assist with planning and coordinating student-athlete physicals on site and collect necessary documentation from student athletes (i.e., emergency contact information, insurance waivers).
- Analyzes data and evaluates performance of teams to develop vitality reports.
- Coordinates and transports athletes to off-site events.
- Serve as coach for an athletic team, responsible for the recruitment of student athletes, teach, coach, and instruct fundamental and advanced skills, and maintaining statistics.
- Title IX / 504 Responsibilities: Will-Aassist the Athletic Director, who is a Title IX / 504 Deputy, with overseeing compliance in the athletic department and reporting to the College Title IX /504 Coordinator (HR Office) all issues relating to these regulations from the Department of Education, Office of Civil Rights; and assist with investigations as appropriateappropriate.


## Compliance Officer:

- Provide guidance and direction focused on helping new, continuing, and returning student athletes develop academic objectives and plans (in collaboration with the Advising Office) that fulfill the student's personal goals, fulfills NJCAA athletic eligibility.
- Maintain compliance with National Junior College Athletic Association (NJCAA) rules and regulations.
- Coordinate the certification of eligibility and monitor the academic progress of student-athletes in accordance with NJCAA.
- Communicate with student athletes, their families/guardians, coaches, administrators, and other people as necessary concerning academic and personal issues within professional guidelines, college policies and procedures and state and federal law including the Family Educational Rights and Privacy Act (FERPA).
- Monitor the progress of student-athletes who have been identified to need special academic support, or who are at risk of failing to meet academic expectations and make recommendations for support services.
- Research, compile and analyze athletic eligibility information of student athletes notifying the Director and/or designated coach or faculty member of any irregularities or possible conflicts.
- Maintain all records of student athlete's files by team and ensure they are up to date and accurate.
- Coordinate mandatory study hall for individual teams and tutoring for at-risk student-athletes.
- Coordinate and collaborate with offices across campus to schedule workshops and lectures addressing academic achievement, career development, and personal development.

Other Duties:
Work
Environment:

Physical Demands:

- Perform other duties and special projects as assigned

Work is generally performed in an office setting. You will have designated desk space to complete your daily work. Some work and supervision will be on the Athletic Fields, Athletic Facility and Fitness Center.

Must be able to lift up to 50 lbs. and help with the set up and breakdown of tables, chairs, etc. for home game events.

## Position Unit:

Administration - Exempt Professional Staff - Exempt Faculty, Local 1600, A.F.T. Adjunct Faculty, IEA-NEA
Classified Staff - Excluded
Classified Staff, Local 1600, A.F.T.
Classified Staff - Campus Safety, Local 73, SEIU, AFL-CIO
Classified Staff - Service Employees, Local 73, SEIU, AFL-CIO
Classified Staff - Part-Time, Local 1600, A.F.T
Classified Staff - Part-Time, Non-Union

Employee signature below verifies that the employee has received and read the requirement, essential functions, duties of the position, and the conditions of employment for grant-funded positions.

Employee $\qquad$ Date

## MORTON COLLEGE BOARD OF

## TRUSTEES REQUEST FOR BOARD

## ACTION

## PROPOSED ACTION:

That the Board approve the hire of Lee Milano for Athletics Director position.

## RATIONALE:

To fill the vacancy of the Athletics Director position effective June $3^{\text {rd }}$.

## COST ANALYSIS:

Annual Salary \$85,000.

