

MORTON COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 527  
COOK COUNTY, ILLINOIS  
Minutes for the Regular Meeting  
Wednesday, March 24, 2021

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A Regular Meeting of the Board of Trustees of Morton college was held on Wednesday, March 24, 2021, beginning at 11:00 AM in the form of a teleconference call, in the Morton College Board Room (221B) Building B, located at 3801 South Central Avenue, Cicero, Illinois and via Zoom.

**1. Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527, was called to order by Board Chair Frances F. Reitz at 11:01 AM.

**2. Pledge of Allegiance**

**3. Roll Call**

**Present:**

Frances F. Reitz, Trustee  
Anthony Martinucci, Trustee (by phone)  
Jose Collazo, Trustee (by phone)  
Susan Banks, Trustee (by phone)  
Joseph Belcaster, Trustee (by phone)  
Susan Grazzini, Trustee (by phone)  
Andy Avalos, Student Trustee (by phone)

**Absent:**

Oscar Montiel, Trustee

**Also Present:**

Dr. Stan Fields, President  
Michael Del Galdo, Attorney (by phone)

#### **4. Citizen Comments**

Dr. Stan Fields requested Chair, Frances Reitz to receive a written statement that will be included on the record. Dr. Keith McLaughlin stated that the written statement came from Marilyn R Craig, President of the Adjunct Faculty Union, and gave a brief description of the statement.

#### **5. Recognition** - None

#### **6. Reports**

##### 6.1. ICCTA – ACCT - None

##### 6.2. Morton College Foundation

Blanca Jara, Executive Director of Institutional Advancement commented the following on the Morton College Foundation report submitted. She stated that we will support the foundation with the scholarship award process.

##### 6.3. Student Trustee, Andy Avalos

Advisory Voting Student Member, Andy Avalos gave the monthly report of students programs and activities for the month of March.

#### **7. President's Report**

##### 7.1. Strategic Plan

Dr. McLaughlin, Provost, introduced, Dr. Derek Shouba, Associate Provost and Dr. Sara Helmus, Chemistry Instructor Program Coordinator for the Title III. Derek and Sara presented on the 2021 STEM Initiatives: STEM clubs, facilities improvements, marketing and outreach, and curriculum improvement. Erin Strauts, talked about the current grants received and the planning for the future grants.

##### 7.2. Strategic Enrollment Plan

Marisol Velazquez, Dean of Student Services introduced Gabriela Mata, Director of Student Activities for her work as a Chair of the WEC Committee. Gabriela Mata presented some of the highlights of the current Women's EmpowHERment Virtual Conference. Gabriela was recognized for her exemplary leadership on the Women's EmpowHERment Virtual Conference which is taking place during the month of March. Marisol recognized each member of the committee as well.

##### 7.3. Institutional Advancement

Blanca Jara, Executive Director of Institutional Advancement, gave a report on Social Media Marketing, Morton College Social Media, Panther Newsletter, marketing campaign with Carvertise, Community Outreach, and upcoming events like STEAMers Camp. Blanca showed a

video of all the events to support the community during the Covid-19 pandemic which took place at Morton College Campus.

#### 7.3.1. Cornerstone Government Affairs, Inc. Presentation

Blanca Jara, introduced Cornerstone's team, Armando Diaz and Julia Larkin who talked about the current collaboration between Morton College and Cornerstone Government Affairs, Inc.

#### 7.4. Capital Improvements

Joseph Florio, reported that his team is working seven days a week to make sure the campus gets clean as much as possible. He also commented that new PPE filters were recently installed around the college to keep the air clean as much as possible.

#### 7.5. Higher Learning Commission (HLC)

Dr. Keith McLaughlin, Provost stated that in consideration with HLC visit focus on governance next September, him and Dr. Fields would like to work on collaboration with The Association of Governing Boards of Universities and Colleges (AGB) to strengthen institutional governance practices and provide board education and training on governance best practices, specifically as they relate to the concerns raised by the Higher Learning Commission (HLC). Dr. McLaughlin introduced Richard D. Lagon, Immediate Past President of AGB and AGB Senior Consultant and Lynn Sommerville, Assistant Director of AGB Consulting. Richard and Lynn made a presentation on the services that they will provide and stated that were looking forward to meet and work with Morton College Trustees. Chair, Trustee Reitz welcomed AGB.

##### 7.5.1. Association of Governing Boards in Colleges and Universities (AGB) Presentation

Richard Lagon and Lynn Sommerville, talked about the areas of focus to assist the governing board through a series of activities including a review institutional governance practices, identifying key opportunities for improving governance practices, and proving education for the Morton College Board of Trustees on its role and responsibilities as fiduciaries of the institution.

#### 7.6. Finance Review

Mireya Perez, Chief Financial Officer/Treasurer, gave the monthly finance updates.

### **8. Consent Agenda**

Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

Trustee Grazzini made a motion to establish the Consent Agenda, which includes Agenda items 8.1 to 8.28.2., as listed below.

Trustee Martinucci seconded the motion

Ayes: Student Member Avalos, Trustees, Martinucci, Collazo, Banks, Belcaster, Grazinni, Reitz, Reitz.

Nays: None Absent: Montiel

Motion Carried

Trustee Grazzini made a motion to approve the Consent Agenda, which includes Agenda items 8.1 to 8.28.2, as listed below.

Trustee Belcaster seconded the motion

Ayes: Student Member Avalos, Trustees, Martinucci, Collazo, Banks, Belcaster, Grazinni, Reitz, Reitz.

Nays: None Absent: Montiel

Motion Carried

8.1. Approval of the Minutes of the February 24, Regular Board Meeting.

8.2. Approval and Ratification of Accounts Payable and Payroll for the month of February 2021, in the amount of \$3,263,183.00 and Budget Transfers in the amount of \$185,437.00, as submitted.

8.3. Approval of the Monthly Budget Report for fiscal year to date ending February 2021 to be received and approved as submitted.

8.4. Approval of the Treasurer's Report for February 2021 to be received and filed for audit as submitted.

8.5. Approval of changes in Curriculum, as submitted.

8.6. Approval of a renewed resolution adopting a Master Educational Affiliation Agreement between Morton College District 527 and Northwestern Memorial Healthcare.

8.7. Approval of a Memorandum of Understanding between Morton Community College District 527, and the Morton College Faculty Union, Cook County Teachers Union, Local 1600, regarding instructional modalities.

8.8. Approval of the resolution adopting an agreement between Morton College and Cornerstone Government Affairs, Inc. for professional services, effective April 1, 2021, to March 31, 2022, for a monthly fee of \$14,000.00, as submitted.

8.9. Approval of the termination of the contract between Morton College and AI Ronan LTD, effective March 31, 2021, as submitted.

8.10. Approval of the resolution adopting a Memorandum of Understanding, between Morton Community College MC-Success Grant Committee and Youth Technology Corps.

8.11. Approval of the resolution adopting an agreement between Morton College Community District 527 and Accurate Background, LLC.

- 8.12. Approval of Restore Disaster Restoration Experts to demolish two buildings at Hawthorne Park, in the amount of \$29,000.00, as submitted.
- 8.13. Approval of the purchase of consulting services with the Association of Governing Boards in Colleges and Universities (AGB), in the amount of \$56,000.00, which includes one year of institutional membership (\$4,000.00 value), invoiced in three installments over fy21 and fy22.
- 8.14. Approval of the renewal of a Partnership Agreement with All-Pro Truck Driving School, LLC (ALL PRO) in offering the Commercial Driver's License (CDL) Program, in the total amount of \$130,000.00 per each CDL Program cohort paid from the student registration fees.
- 8.15. Approval of a resolution adopting a Master Education Affiliation Agreement between Morton College District 527 and Kindred Healthcare Operating LLC.
- 8.16. Approval of the restructuring of tuition and fees effective Fall 2021, as submitted.
- 8.17. Approval of the Differential Pay Report for Full-Time and Part-Time Faculty, in the amount of \$33,275.84, as submitted, pending additional class cancelations and/or additions.
- 8.18. Approval of the Adult Education Adjunct Faculty Consultation Hours Report for Spring 21 Semester Term 1, in the amount of \$2,820.36, as submitted.
- 8.19. Approval of the Adult Education Adjunct Faculty Stipend Report Spring 21 Semester Term 1, in the amount of \$95,800.71, as submitted.
- 8.20. Approval of the course fee changes effective Fall 2021 Term, as submitted.
- 8.21. Approval of 10% temporary work assignment for Wendy Vega-Huezo, effective September 21, 2020, through June 30, 2021.
- 8.22. Approval of the institutional membership with the Association of Title IX Administrators (ATIXA), effective April 1, 2021, to March 31, 2021, in the amount of \$4,999.00, as submitted.
- 8.23. Approval of the change in the Student Refund Policy beginning Fall 2021, as submitted.
- 8.24. Approval of the following Facility Use Permits
- 8.24.1. Real Estate Institute, Room 106C, Sundays, 8:30 a.m. to 5 p.m., March 28, 2021, to May 9, 2021, as submitted.
- 8.24.2. Harper College Motorcycle Program, Parking Lot, and Classrooms, from May 2021 to August 2021, as submitted.
- 8.25. Approval of Full-Time Employment
- 8.25.1. Jason Nichols, Athletic Director, \$98,000.00, effective January 25, 2021.
- 8.25.2. Kevin McManaman, Assistant Athletic Director, \$55,000.00, effective January 25, 2021.
- 8.26. Approval of Part-Time Employment
- 8.26.1. Denise Batie-Howard, BNAT Program Adjunct Faculty, effective April 1, 2021.
- 8.26.2. Anitrese Wilks, Psychology Adjunct Faculty, effective June 1, 2021.
- 8.27. Approval of Updated Job Descriptions

8.27.1. CIS/CPS Computer Lab Paraprofessional (Part-Time, less than 20/hrs)

8.27.2. College Health Support Registered Nurse

8.27.3. Scheduling Coordinator

8.27.4. Chief of Campus Police

8.27.5. Campus Police Lieutenant

8.28. Approval of Resignations

8.28.1. Roger Montoro, Lieutenant, effective February 8, 2021.

8.28.2. Vanessa Parrish, Director of Corporate Education, effective March 26, 2021.

## **9. Adjournment**

Trustee Grazzini made a motion to adjourn the Regular Meeting.

Trustee Belcaster seconded the motion

Ayes: Student Member Avalos, Trustees, Banks, Belcaster, Collazo, Grazzini, Martinucci, Reitz.

Nays: None      Absent: Montiel

Motion Carried

The meeting was adjourned at 12:17 PM

/s/ Frances F. Reitz, Board Chair

/s/ Jose Collazo, Secretary of the Board