



MORTON COLLEGE

COMMUNITY COLLEGE DISTRICT NO.

527 COOK COUNTY, ILLINOIS

Minutes for the Regular Board Meeting

Monday, December 18, 2017

A Regular Meeting of the Board of Trustees of Morton College was held Monday, December 18, 2017, beginning at 11:00 AM in the Morton College Board Room (221B) of Building B located at 3801 S. Central Avenue, Cicero, Illinois.

1. **Call to Order**

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Frank Aguilar at 11:04 AM on Monday, December 18, 2017 in the Morton College Board Room (221-B).

2. **Roll Call**

Present:

Frank J. Aguilar, Chair
Susan L. Banks, Trustee
Joseph J. Belcaster, Trustee
Jose A. Collazo, Secretary
Melissa Cundari, Trustee
Frances Reitz, Trustee
Anthony Martinucci, Vice Chair (Arrived at 5:20 PM)
Estefani Hernandez Perez, Advisory Student Member

Absent:

None

Also Present:

Dr. Stanley Fields, President
Michael Del Galdo, Attorney-Del Galdo Law Group, LLC

3. **Citizen Comments**

Richard Vavra, President of the Morton College Foundation, updated the Board that the organization has given out over \$905,000 in Student Scholarships and Awards, as well as, funded various projects around Morton College. They currently offer 33 scholarships that Morton College Students can apply for. Mr. Vavra was thanked by Trustee Cundari for all that the Foundation does for the College.

4. Recognition

None

5. Correspondence

None

6. Reports

6. 1. ICCTA/ACCT

None

6. 2. Student Member- Estefani Hernandez Perez

Advisory Voting Student Member Hernandez Perez gave the monthly report of student programs and activities.

6. 3. Friends of Morton Foundation - Information Only Report

Submitted for information only.

7. President's Report

7. 1. Out of State Travel Report-Information Only

Submitted for information only.

7. 2. Community Facilities Usage Report-Information Only

Submitted for information only.

7. 3. Participatory Governance Procedure

Dr. Fields updated the board that the 1st official college council has been seated, and they are looking forward to working with all departments of the College and giving everyone a voice at the table.

7. 4. Bookstore Presentation

Follett spoke about the benefits of outsourcing the Bookstore at Morton College. They will offer price matching on the books, and the students can even shop online with delivery to their home or the bookstore. Follett has been around for 145 years, and has a proven track record. They will retain the institution's branding, and will commit to our current employees to continue to operate as they are today.

7. 5. 2018-2022 Morton College Strategic Plan Presentation

Dr. McLaughlin highlighted the process of developing the Strategic Plan during the period of August through December 2017. The Board reviewed the Mission Statement and Vision-Goal Statement. Dr. McLaughlin reviewed the 6 Strategic Goals, and informed the Board that the college council will periodically monitor and update the Strategic Plan as it is an ongoing project. The board requested a way to add numbers to create measureable goals. The Board also stated that they would like to see a workforce development program added.

7. 6. HLC Focus Visit Update

The HLC will conduct a Focus Visit at Morton College on January 29th and 30th. The Board will meet with the HLC on January 29th at 12pm in the Board Room.

Dr. Fields requested that all Board Members be present at this meeting.

7. 7. CAB Holiday Party

This gathering was a combination of CAB, SOA, and SGA in the Student Commons.

All students were encouraged to participate, included our special needs students. There was a DJ, refreshments and a photo booth. The Board then reviewed a video recapping the event.

8. Consent Agenda

Trustee Cundari moved to approve the consent agenda items 8.1 through 8.16, as listed below. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

The below were the approved consent agenda items:

8. 1. Approval of the Consent Agenda-Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of the Board.

8. 2. Approval of the Minutes of Regular Meeting held on November 13, 2017

8. 3. Approval of the Minutes of Closed Meeting held on November 13, 2017

8. 4. Approval of the Minutes of the Board Retreat held on November 18, 2017

8. 5. Approval and Ratification of Accounts Payable and Payroll \$3,267,991 and Budget Transfers \$37,000 for the month of October 2017, as submitted

8. 6. Approval of the Monthly Budget Report-for fiscal year to date ending in October 2017 be received and filed for Audit

8. 7. Approval of the Treasurer's Report - October 2017 be received and filed for Audit

8. 8. Approval of Board Travel for Chair, Frank Aguilar, to attend the ACCT Legislative Summit in Washington, D.C. from February 11th-14th, 2018 with the approximate cost of \$2,000.00

8. 9. Approval of the resolution authorizing the 2017 Tax Levy and certifying compliance with the Truth in Taxation Act, as submitted

8. 10. Approval of the resolution and contract between Paisan's and Morton

College, as submitted

8. 11. Approval of the Memorandum of Understanding and partnership between The Cicero Area Project and Morton College, as submitted

8. 12. Approval of the following Facility Use Permits:

8. 12. 1. Chicago Kids Company, Theatre, multiple dates in March 2018 and July 2018, as submitted

8. 13. Approval of the Calendar of Regular Board Meetings for January 2018 through December 2018, as submitted

8. 14. Approval of the Continued Institutional Membership with Hispanic Association of Colleges & Universities for FY18 in the amount of \$5,015.00, as submitted

8. 15. Approval of the Continued Institutional Membership with Illinois Community College Trustee Association for the 2nd half of FY18 in the amount of \$5,464.00, as submitted

8. 16. Approval of the renewal for the Institutional Membership in the National Council for State Authorization Reciprocity Agreement for FY18 for the annual fee of \$4,000.00, as submitted

After the consent agenda was approved, Trustee Cundari made a motion to resend the approval of the Consent Agenda. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Aguilar made a motion to remove item 8.10-Approval of the resolution and contract between Paisan's and Morton College, as submitted from the consent agenda. Trustee Banks seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Banks made a motion to approve the Consent Agenda, items 8.2 through 8.16 (excluding 8.10), as amended. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

Trustee Banks made a motion to table item 8.10- Approval of the resolution and contract between Paisan's and Morton College. Trustee Collazo seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

9. Old Business Action Items

There are none.

10. Closed Session

Attorney Del Galdo stated that the Board will be adding exception 5 ILCS 120/2(c)(11) to closed session to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Trustee Belcaster moved to approve a recess to closed session to consider litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting pursuant to 5 ILCS 120/2(c)(11), to discuss the setting of a price for the sale or lease of property owned by the public body, pursuant to 5 ILCS 120/2(c)(7), and discussion regarding the semi-annual review of closed meeting minutes, pursuant to 5 ILCS 120/2(c)(21). Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz

Nays: none. Absent: None. Motion Carried

Recess: The Board recessed to the Office of the President for Closed Session at 11:50 AM.

Reconvening: The Regular Meeting was reconvened at 12:26 PM. by Chair Aguilar. Upon Roll Call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, Reitz, and Advisory Voting Student Member Hernandez Perez. Absent: None.

11. New Business Action Items

11. 1. Trustee Martinucci moved approve and adopt the Morton College Vision Statement, as introduced at the October 23, 2017 Board Meeting. Trustee Reitz seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 2. Trustees discussed the new Board Policy and Procedure, Alcohol

Beverages on Campus, for adoption at the January Board Meeting. The Trustees requested that the liquor license be in the name of the business serving, and in the College's name for special events.

11. 3. Trustee Reitz moved to table the approval of the 2018-2022 Strategic Plan until the January Board Meeting. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 4. Trustee Reitz made a motion to approve the Resolution and Agreement between Morton College and Rada, LLC regarding the Land Swap Agreement. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 5. Trustee Cundari made a motion to preserve the confidentiality of Closed Session Tapes associated with the meeting minutes for the period April 2017 through November 2017, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 6. Trustee Reitz made a motion to approve the settlement agreement between Morton College and Ellen Crowe, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

11. 7. Michael Del Galdo, Attorney-Del Galdo Law Group, LLC completed the Open Meetings Act Training for the Board of Trustees, President, and Board Clerk.

12. Personnel Action Items

12. 1. Trustee Cundari made a motion to approve the Full-Time Employment Report, as submitted. Trustee Martinucci seconded the motion.
Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

12. 2. Trustee Cundari made a motion to approve the termination of the Personal Services Agreement between Morton College and Lawrence A. Lanciotti as Head Women's Basketball Coach, as submitted. Trustee Belcaster seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried

12.3 The following personnel reports were submitted to the Trustees for information only: Retirement Report, Resignation Report, and Part-Time Employment Report.

12. 4. Trustee Belcaster made a motion to approve the Employment Agreement with Ruben Ruiz for the Position of Director of Deskside Services (Interim) of Morton College at a rate of \$90,000, effective December 1, 2017, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

12. 5. Trustee Belcaster made a motion to approve a monthly stipend of \$1,501.00 for Marisol Velazquez for additional duties in the position of Ombuds Services of Morton College for the period of January 15, 2018 to June 30, 2018, as submitted. Trustee Cundari seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz
Nays: none. Absent: None. Motion Carried.

13. Board Member Comments

There were none.

14. Adjournment

Trustee Cundari moved to adjourn the Regular Meeting of the Board. Trustee Martinucci seconded the motion.

Advisory Vote-Student Member Hernandez Perez: Aye

Aye: Trustees Aguilar, Belcaster, Collazo, and Martinucci
Nays: none. Absent: Trustee Banks, Cundari, and Banks. Motion Carried.

This meeting was adjourned at 1:35 PM

/s/ Frank J. Aguilar,
Board Chair

/s/ Jose Collazo
Board Secretary