Convening the Meeting:

The Regular Meeting of the Board of Trustees of Illinois Community College District No. 527 was called to order by Board Chair Anthony Martinucci at 1:03 p.m. on Tuesday, December 16, 2014, in the Morton College Board Room (221-B).

Present:  
Frank J. Aguilar, Trustee  
Susan L. Banks, Secretary  
Joseph J. Belcaster, Trustee  
Jose A. Collazo, Trustee  
Melissa Cundari, Vice Chair  
Anthony Martinucci, Chair  
Frances F. Reitz, Trustee  
Omar Ruiz, Advisory-Voting Student Member

Absent: None

Also Present: Dana Grove, President  
Holly Tomchey, Attorney

Items identified by an asterisk on the Agenda have been placed on the Consent Agenda:

Item 3.1 — Minutes of Regular Meeting held November 19, 2014;

Item 10.3 — Affiliation Agreement with Lexington Health Care Center of La Grange, Inc. for the Nursing Program;

Item 10.4 — Affiliation Agreement with Rest Haven Illiana Christian Convalescent Home (D/B/A Providence Life Services and Park Place of Elmhurst) for the Nursing Program; and

Item 10.7 — Out-of-State Travel, Trustees – FY 2015 Annual National and Regional Membership Conferences, Amended
Trustee Belcaster moved to approve the Consent Agenda as presented. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

3.0 Approval of Minutes of Previous Meeting(s):

3.1 Minutes of Regular Meeting Held November 19, 2014:

Approved by consent — see Agenda Item 2.0.

3.2 Minutes of the Special Closed Meeting Held November 21 and November 22, 2014:

Trustee Reitz moved to approve the Minutes of the Special Closed Meeting held November 21 and 22, 2014 as submitted. Trustee Banks seconded the motion.

Advisory Vote – Student Member Ruiz: Abstain.


4.0 Citizen Comments:

There were none.

5.0 Old Business:

There was none.

6.0 Commendations/Recognitions:

There were none.

7.0 Reports:

7.1 ICCTA/ACCT:

Trustee Cundari stated that there was no report.

7.2 Student Member:

Advisory Voting Student Member Ruiz gave the monthly report of student programs and activities.

7.3 Strategic Data and Evidence Review:

Dr. Magda Banda, Director of Institutional Research, provided a PowerPoint presentation of a portion of the State of Illinois Economic Impact Study recently released. Noteworthy findings include:
• Morton College completers nearly doubled from 2000 to 2012
• On average, students who finished their community college coursework in FY 2011 saw a 25% increase in earnings
• A Morton College graduate can expect a total lifetime gain of about $308,000 (24%) increase over average lifetime earnings of those not completing
• Nearly 9 in 10 community college students stay in Illinois for employment over the 5 years after graduation, generating millions of dollars in local, state, and federal tax revenues
• Over the past 12 years:
  • 74% of Illinois employers hired a community college student
  • 1.7 million Illinois workers participated in credit courses at an Illinois community college
  • 1.4 million Illinoisans enrolled in non-credit, short-term business and industry training or professional and vocational development courses

7.4 Friends of Morton College Foundation:

Chair Martinucci stated that this report is submitted for information purposes only.

7.4.1 Economic Summit – Sustaining Our Future:

Dr. Grove noted that the 3rd Annual Economic Summit organized by the Friends of Morton Foundation was well attended. Since it was not able to be held on campus, the Town of Cicero was kind enough to allow us to use their facility. The keynote speaker was former Chicago Bear, Dan Hampton, who was inspirational and shared his insights of his career.

8.0 Finance and Business Matters:

8.1 Approval of Accounts Payable, Payrolls, Expenditure Transfers, Budget Transfers:

Trustee Belcaster moved to approve and ratify the Accounts Payable and Payrolls in the amount of $2,618,744 with no Budget Transfers as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

8.2 Monthly Financial Report:

Trustee Belcaster moved to accept and file for audit the Monthly Financial Report for fiscal year to date ending October 2014 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.
Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

8.3
Treasurer’s Report:
Trustee Reitz moved to accept and file for audit the Monthly Treasurer’s Report for October 2014 as submitted. Trustee Collazo seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

8.4
Authorization to Purchase and Awarding of Contracts:
There are none.

9.0
Personnel Matters:

9.1
Full-Time Employment Report:
Trustee Belcaster moved to approve the Full-Time Employment Report as submitted. Trustee Collazo seconded the motion.

Evelyn Jacquez, Program Support Specialist II, January 5, 2014

Dr. Grove introduced Ms. Jacquez and asked her to say a few words about herself. She stated that while at student at the College, she worked as a student aide; has been working part-time at the College for the past year and a half; and is very grateful and excited to begin her new position and the challenges it will offer.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

9.2
Information Only Reports:
The Board received the following Information Only Reports as submitted:

A. Resignation Report:
Vincent LaPaglia, Assistant Athletic Director, December 31, 2014
B. Part-Time Classified Staff Employment Report:

Heidi Lundquist, Technology Librarian, December 4, 2014
Evelyn Pietruska-Perez, Academic Skills Center Specialist, December 8, 2014

10.0 Resolutions and Approvals:

10.1 2014 Tax Levy - Adoption:

Trustee Belcaster moved to approve the Resolution Authorizing the 2014 Tax Levy and Certifying Compliance with the Truth in Taxation Act as submitted. Trustee Collazo seconded the motion.

Mr. David Gonzalez, Treasurer, noted that there were no changes from the tentative levy presented at the November Board Meeting.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

10.2 Curriculum Changes:

Trustee Belcaster moved to approve the curriculum changes as submitted. Trustee Collazo seconded the motion. (Refer to Exhibit 10.2 for details.)

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

10.3 Affiliation Agreement with Lexington Health Care Center of La Grange, Inc. for the Nursing Program:

Approved by consent — see Agenda Item 2.0.

10.4 Affiliation Agreement with Rest Haven Iliana Christian Convalescent Home for the Nursing Program:

Approved by consent — see Agenda Item 2.0.

10.5 2015 Calendar of Regular Board Meetings

Trustee Banks moved to approve the Calendar of Regular Board Meetings for January 2015 through December 2015 as submitted. Trustee Cundari seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.
Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

10.6 Board Goals – 2015:

Trustee Belcaster moved to approve the Board Goals for 2015 as submitted. Trustee Collazo seconded the motion. (Refer to Exhibit 10.6 for details.)

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

10.7 Out-of-State Travel, Trustees – FY 2015 Annual National and Regional Membership Conferences, Amended:

Approved by consent — see Agenda Item 2.0.

10.8 Continuous Quality Improvement Network, New Institutional Membership for FY 2015:

Trustee Belcaster moved to approve institutional membership in Continuous Quality Improvement Network for a total fee of $2,000 for Fiscal Year 2015, as submitted. Trustee Collazo seconded the motion.

Dr. Grove noted that the College is instituting quality control for our infrastructure and membership with the organization will allow us to be able to learn from those who have been doing this successfully.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

10.9 Closed Session:

Chair Martinucci announced that Agenda Item 10.9 Closed, Session, and Agenda Item 10.10, Other Possible Action Subsequent to Discussion in Closed Session, would be taken up following 12.0, President’s Report.

11.0 Correspondence:

There was none.

12.0 President’s Report:
12.1 Campus Update:  
Dr. Grove reported on the following campus updates:

- Minority Contractors Fair, December 4, 2014 — a great opportunity for all; Dominick Demonica of Demonica Architects, entertained questions particularly as related to our upcoming new construction
- Manufacturing Skill Standards Council – National Experts Panel: Provost Muddassir Siddiqi has been invited to participate
- Purdue University — Dr. Grove has agreed to serve on an advisory committee for a planned Center for Wireless Communications Research at the Calumet location which will provide Morton College STEM faculty and students opportunities to participate in advanced scientific research through a National Science Foundation grant (added 12/16/14)

12.2 Informational Items/Articles:  
Dr. Grove reported that the following informational pieces are included in the Board Packet:

- "Trustee Talk with ACCT" – November 2014
- AACC "Newsletter: - December 2014

12.3 Out-of-State Travel Report:  
The Board received the Out-of-State Travel Report as submitted.

12.4 Community Facilities Usage Report:  
The Board received the monthly Community Facilities Usage Report as submitted. Dr. Grove highlighted that he is very happy that the College can provide space for the Jr. Achievement participants who will be on campus tomorrow (12/17); Trustee Aguilar added that he has been a volunteer with Jr. Achievement for many years and especially likes to bring them on campus whenever possible to plant the seeds of higher education and is very happy that the College has been open to this.

10.9 Closed Session:  
Trustee Belcaster moved to approve a recess to Closed Session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of Morton College; to consider collective negotiating matters for one or more classes of employees of Morton College; and to consider litigation matters pursuant to Chapter 5 of the Illinois Compiled Statutes Section 120/2 (c) (1), (2), and (11) respectively. Trustee Cundari seconded the motion.

All were in favor. (voice vote) Absent: None. Motion carried.

Recess:  
The Board recessed to the Office of the President for Closed Session at 1:24 p.m.
Reconvening: The Regular Meeting was reconvened at 2:50 p.m. by Chair Martinucci. Upon roll call, the following were found present: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz and Advisory Voting Student Member Ruiz. Absent: None.

10.10 Action Subsequent to Discussion in Closed Session: Chair Martinucci announced that this Item was being withdrawn.

13.0 Board Member Comments: Trustee Banks extended happy holiday wishes to everyone. Trustee Aguilar thanked Dr. Grove and the College staff for the November 20 celebration of the Mexican Revolution. Chair Martinucci wished everyone happy holidays and merry Christmas.

14.0 Adjournment: Trustee Belcaster moved to adjourn the Regular Meeting of the Board. Trustee Martinucci seconded the motion.

Advisory Vote – Student Member Ruiz: Aye.

Ayes: Trustees Aguilar, Banks, Belcaster, Collazo, Cundari, Martinucci, and Reitz. Nays: None. Absent: None. Motion carried.

The meeting was adjourned at 2:52 p.m.

/s/ Anthony R. Martinucci, Board Chair

/s/ Susan L. Banks, Board Secretary
SUMMARY OF CHANGES RECOMMENDED

Proposed New Courses

*HIT 204  Management in Health Information  3 credit hours

This course focuses on the study and application of the basic functions of staff management, human resources, and financial reporting for health information. Emphasis is placed on planning, organizing, team-building, training programs, departmental workflow processes, budgets, resource allocation and staffing needs. Lecture three hours per week.

*ECE 166  Guidelines & Standards for ECE  1 credit hour

This course will give an overview of the Illinois Early Guidelines for children birth to age three and the Illinois Early Learning and Development Standards for preschool children. This course will create a foundational understanding of what children are expected to know and do and recommended uses of the standards and guidelines in everyday practice. Lecture one hour per week.

*ECE 220  Young Child as Scientist  1 credit hour

This course takes science outside of the typical classroom environment and engages the learner in new venues and experiences that bring science to life. Using the framework of how children construct knowledge and build an understanding of their world, students will experience inquiry-based learning and the interactive process of discovery, observation, testing and theory-building. Using nature as the foundation for developing science concepts, the student will engage in hands-on authentic learning experiences in parallel to the IELDS and National Science Teacher Association key principles. Lecture one hour per week.

Proposed Revised Courses

The PTA program has a policy that allows for readmission to the program. The following courses will be changed to be repeatable one time:

*PHT 111 – Patient Management: Basic Skills for PTA
*PHT 112 – Principles of Practice I, Introduction to PT
*PHT 113 – Introduction to Disease
*PHT 114 – Fundamentals of Kinesiology I

*Following Board approval, new courses and revisions will be submitted as appropriately to ICCB/IBHE/HLC for subsequent approval.

Proposed Revised Curriculum

EARLY CHILDHOOD EDUCATION
EARLY CHILDHOOD ASSISTANT (ECS)
18 CREDIT CAREER CERTIFICATE
This curriculum is designed to provide an early childhood caregiver with basic knowledge regarding child growth/development and developmentally appropriate programming.

FIRST SEMESTER  CREDIT HOURS
ECE 100 Early Childhood Growth and Development ................................3
ECE 101 Observation and Assessment of Children................................3
Program Elective .................................................................................3
Total 9

SECOND SEMESTER
ECE 105 Health, Safety and Nutrition for Children.................................3
ECE 110 Introduction to Early Childhood Education .................................3
Program Elective .................................................................................3
Total 9

Overall Total 18

Program Electives
Any ECE or EDU course

This Certificate will allow the student to apply for the Level II ECE Illinois Gateway Credential. This credential fits into the State of Illinois early childhood career lattice system and the ExcelRate Illinois, creating a seamless framework for professional development and promoting access to varied career opportunities in the early childhood field. To earn this credential, students must follow a prescribed course of study. Students should contact the Early Childhood Education Coordinator for further information about this credential and the courses they need to take in order to earn the credentials in addition to their degree.

Early Childhood Education Program (ECE)
Associate in Applied Science Degree
This curriculum provides the early childhood education professional with knowledge to care for children in child care centers, home child care, school-age programs, preschools, as well as assist in public schools using developmentally appropriate standards. The field of early childhood covers children, birth through eight years. You must be fingerprinted and have a background clearance to complete ECE 260 and work in child care in Illinois.

First Semester
ECE 100 Early Childhood Growth and Development 3
ECE 101 Observation and Assessment of Children 3
ECE 105 Health, Safety and Nutrition for Children 3
ECE 110 Introduction to Early Childhood Education 3
General Education Requirement 3
Total 15

Second Semester
ECE 115 Family, School and Community 3
ECE 120 Language Arts for Children 3
ENG 101 Rhetoric I 3
General Education Requirement 4
General Education Requirement 3
Total 16

Third Semester
ECE 125 Students with Disabilities in School 3
ECE 160 Curriculum Planning for Children 3
ECE 200 Play and Guidance of Children 3
This Certificate will allow the student to apply for one of the following:
Level IV ECE Credential
Level IV Infant/Toddler Credential
Level 1 Illinois Director Credential

These credentials fit into the State of Illinois early childhood career lattice system and the ExcelRate Illinois, creating a seamless framework for professional development and promoting access to varied career opportunities in the early childhood field. To earn this credential, students must follow a prescribed course of study. Students should contact the Early Childhood Education Coordinator for further information about this credential and the courses they need to take in order to earn the credentials in addition to their degree.

*ECE Electives for Level IV ECE Credential
ECE 102  Guidelines/Standards for birth through preschool  1
ECE 130  Educational Technology  1
ECE 162  Creative Curriculum for Preschool  1
ECE 164  Creative Curriculum for Infants/Toddlers  1
ECE 202  Teaching Math and Science to Children  3
ECE 203  Emerging Literacy in Children  3
ECE 207  Creative Expression for Children  3
ECE 210  Early Childhood Administration  3
ECE 215  The First Three Years of Life  3
EDU 100  Introduction to American Education  3

* Level IV Infant/Toddler Credential
Must take ECE 215 The First Three Years of Life
ECE 164 Creative Curriculum for Infants/Toddlers
ECE 260 Internship must be done with Infants or Toddlers

* Level I Illinois Director Credential
Must take ECE 210 Early Childhood Administration
ECE 130 Educational Technology
SPE 101 Principles of Public Speaking
ECE 260 Internship must be done twice and once with an Administrative role

Notes: ECE 105 meets the Health and Physical Fitness general education requirement. Students must complete all ECE courses with a minimum grade of "C".
MORTON COLLEGE BOARD OF TRUSTEES

GOALS FOR 2015

1. To continue to act within legal and ethical boundaries and with integrity and transparency

2. To evaluate the needs of the community and work with the President to modify existing programs and/or create new programs to serve those needs

3. To continue to support and improve student success in academics and extracurricular activities

4. To continue to pursue sound fiscal management and planning outcomes

5. To maintain full accreditation and status with all respective governing bodies

6. To support fundraising efforts of the College

Adopted by the Board of Trustees at the December 16, 2014 Regular Meeting