**Drug and Alcohol Policy**

Morton College prohibits the use, possession, distribution, dispensing and manufacture of illicit drugs or alcohol on Campus property, including buildings, grounds, in College vehicles or any College-leased facility. Anyone on campus under the influence of drugs or alcohol is subject to appropriate sanctions consistent with local, state and federal laws, and may include incarceration and/or monetary fines. Students who violate this policy will be governed by the College’s Code of Student Conduct and subject to disciplinary action up to and including suspension, expulsion and referral for prosecution. Incidents involving employees will be processed in accordance with applicable laws and labor-management agreements. Please reference Morton College Board Policy 8.16 for more information.

Educational programs discussing prevention and abuse of alcohol or drugs are offered periodically by the Student Activities Office. These programs are open to all students and employees.

**Programs for Students Requiring Assistance**

Any Morton College student who has a drug or alcohol related problem may call upon the College for assistance. Anyone needing help should contact the Dean of Student Development and Ombuds Services 708.656.8000, extension 2401.

**Programs for Employees Assistance**

Morton College Board Policy 8.4.2 has established an Employee Assistance Program (EAP) for employees. The EAP offers referral and assessment service for both employees and their family members who may be dealing with personal problems including substance abuse (including alcohol) and/or addictions. The EAP is administered by Health Management Systems of America (HMSA). If you feel that you or a family member needs help, HSMA can be reached 24 hours a day, 7 days a week at 1-800-767-5320. If you would like more information on HSMA, please feel free to contact Human Resources at (708)656-8000, extension 2300.

**Confidentiality**

It is the goal of Morton College to provide help for those students and employees (and their family members) who seeks assistance. Morton College will provide assistance that is strictly confidential.