



Project CARE Tutor Agreement

I understand that by volunteering for Project CARE, I am becoming a part of the team that will provide assistance with my tutoring sessions and lend support when necessary. I also understand that my responsibilities to the team are:

- Complete 15 hours of initial training
- Meet with the student at the scheduled time
- Work on the Individual Learning Plan with the student
- Plan relevant lessons with the learner's Individual Learning Plan in mind
- Submit instructional hours on time
- Report changes with attendance, level of participation, and contact information
- Communicate with the program coordinator regarding any issues I might have.

*I understand and agree with the tutor responsibilities and commit to volunteer for a minimum of **3 hours per week for 3 months.***

*I agree to share my contact information with my student. I also understand that it is my responsibility to contact my student in case of **cancelation** at least **24 hours** before my session.*

I grant to Morton College staff the right to take photographs of me in connection with my participation in Project CARE adult volunteer tutoring program. I authorize Morton College use and publish the same in print and/or electronically. I agree that Morton College may use such photographs of me with or without my name and for publicity, illustration, advertising, and Web content.

Tutor

Date

Program Coordinator

Date