

FY 15-16 Strategic Plan Goals: Status Report: SOAR

Green = Completed
Yellow = In Progress
Red = On Hold

Success Goal #1: Make Student Success the Core Work of Morton College

Subcomponents	Contact People	Evidence of Progress/ Updates	Supporting Webpage
Implement the CCSSE High Impact Practices Initiative	Yesi	Derek: •College Study Skills (CSS) increased to 4 classes and overall enrollment increased. It was made mandatory for English 088 and 066. Faculty were trained in CSS. •See supporting files for "High Impact Practices Short term action plan" (See p. 9)	
Establish a sustainable infrastructure for the teaching and learning center	Derek	Derek: •Teaching and Learning Center Website shows events, instructional technology options, opportunities for faculty development, and resources. A survey of faculty members was performed. The new building will provide a physical home for TLC. •See TLC_Events_9-15 and http://www.morton.edu/TLC_Events/ (See p. 8)	http://www.morton.edu/TLC_Events/
Expand professional growth opportunities for faculty and staff to cultivate an environment of continuous quality improvement and academic excellence	Anthony	Anthony: • Ongoing training modules for all faculty and staff that have so far included 1) Preventing Discrimination and Sexual Violence - Title IX, 2) FERPA training, and 3) Bullying Prevention - all of which are documented with certificates of completion •1st ever administrative retreat held August 2015 with the themes "reliance" and "accountability" covered •Clery Act Training - attendance and certificates on file - August 2015 •Academic Standards Committee, Curriculum Committee, and Academic Assessment Planning all formed and made up of faculty and staff	
Leverage opportunities to create new learning environments with the construction of the new classroom building		New Building is on schedule. Construction Update website : http://www.morton.edu/Construction-Update/ See VP_New Building Programmatic Justification Narrative _9-15 (p. 15)	http://www.morton.edu/Construction-Update/
Develop a comprehensive Enrollment/retention plan		•Marisol Velazquez: responsible for increasing WIOA enrollment •Yesi Avalos has created a Recruitment Plan •Online enrollment up: Over a five year period enrollments have increased by 15% and sections by 30%. •See: OIR_Online Enrollment Numbers_8-15 for specific data (See p. 7) •See: SD_Recruitment Plan Outline_9-15 (See p. 7)	
Increase the number of students participating in PantherPalooza new-student orientation	Yesi	Gabriela Mata: • Organizing Welcome Week and Mini Resources Fair where financial aide, advisors, etc. will have tables •Welcome Week was very successful with 907 students participating. 134 surveys were collected from students that were very praiseworthy of the event. Students requested more faculty present to get to know them. See: Welcome Week Participation Fall 2015 (See p. 8) Yesi: •For Panther Palooza student questionnaire responses see: OIR_Palooza survey responses - April 2015 to Sept 2015_9-15 (see p. 11 of this document)	
Facilitate active learning in classroom and online environments	Jeremy/ Derek	Enrollment up, offerings increased, Jeremy Joslin working on "online policy draft."	

Pursue federal, state, and private funding to support student success	Sallie Nyhan	<p>Monica Rosas:</p> <ul style="list-style-type: none"> • Financial Aide focusing on Veteran benefits (above and beyond just financial), helping student athletes with their FAFSA applications,. Looking into promoting more external scholarships on the the school website. •Applied for Title V grant <p>Sallie Nyhan:</p> <ul style="list-style-type: none"> •Lobbyists pursue state funding and got the \$4.5 million needed for the new building •Sallie does not know all of the funding that comes in because it does not all go through the Friends of Morton Foundation - much of it goes directly to the college •Private funding is really what Friends of Morton is all about with a mission of raising small donations (\$25,000 or less) to support student success. This is achieved the the Economic Summit and the Annual Giving Campaign (which has had increased participation in the last few years.) •Sallie wants the adminisration to know that she has political connections and contacts that she would be willing to reach out to on Morton's behalf if asked.
Other data relevant to overall goal		<p>Gabriela Mata:</p> <ul style="list-style-type: none"> • Organizing Student Success Workshops (day and evening) with internal and external speakers. Six (6) throughout semester. •Student Leadership Annual Conference on Oct. 3rd

Operations Goal #2: Strengthen Efficiencies in Operations

Marlena Avalos Thompson will be going to the September Board meeting for approval through Parchment to start using Electronic transcripts with hopes to "go live" in December 2015 or January 2016.

Subcomponents	Contact People	Evidence of Progress/ Updates	Supporting Webpage
Hire an Associate Director of Business Processes	Wendy	<p>Two projects are near completion: the Academic Piece and the Purchasing Procedure. The Academic piece will be updated by next week (9/21/15) and Wendy will send me data. The Purchasing Procedure is still being tweaked but updates should be ready next week as well. (Info as of 9/16/15).</p> <p>Processes being worked on:</p> <ol style="list-style-type: none"> 1) AUAP/SUAP (documenting the process - see p. 15) 2) Admissions (See Admission Process p. 13) 3) Electronic Book Voucher (See Elcontric Book Voucher Process p. 14) 4) Purchasing Process (finalizing the SOP and process map) 5) Hiring a Student Aid (starting this project) 	
Make better use of data to inform decision-making and planning	Keith	<p>The college performed a CCSSE survey, Personal Assessment of College Environment Survey, and an Ethics survey. To follow up the Ethics survey, the faculty seminar day focused on how to incorporate ethics into our curriculum.</p> <p>See CCSSE results (p. 10), PACE Survey Results (p. 10), and Ethics Assessment Report (p.11 of this report)</p>	
	Wendy Jeri & Anthony	<p>Antoinette Zych:</p> <ul style="list-style-type: none"> • We transitioned to electronic timesheets in stages. In March 2015, student aids were first, followed by part-timers at the end of April. Campus safety is not yet electronic b/c they are complicated due to their union status, over time pay, holidays worked, etc. Toni is working with Cyndi Bryan to transition them. Full time overtime will always remain paper format. Employees can go to Portal, Employee Info, Time and Entry to see, sign, approve, and have a record of hours worked. • Outreach via social media including: Facebook, Twitter, and Morton College App <p>See MIS_Facebook Tracking Data as of 9_15 (See p. 6)</p>	
Expand migration of business processes to electronic format		<p>Jeri Machino:</p> <ul style="list-style-type: none"> • Established Ellucian system and Colleague Module • Online transcripts, online admission • Offer students the ability to apply online for acceptance • Campus went completely wireless: The project was done by Communication Zone. Prior to the project we had about 12 access points throughout the college, but the wireless connection was not very good and was very sporadic. We now have 71 access points throughout the entire campus. We also have a security monitoring system which helps keep the wireless safe from hackers. We have a Guest account for anyone who is on campus with 3 gig download speed and Morton-Secure wireless requires logging in with your Morton College credentials. This allows us up to 10 gig of download speed. We can also manage the bandwidth as needed. The entire project took about 4 weeks and we spent \$180,000.00. <p>Cyndi Bryan:</p> <ul style="list-style-type: none"> • Using PeopleAdmin for online posting of new job opening as well as for accepting and approving applications. • Ellucian's Colleague product as a central data point/operating system for registering for classes, college finances, HR, financial aide, grades, etc. • Eduforms for employee time off requests. 	
Expand migration of business processes to electronic format		<p>Mireya Perez:</p> <ul style="list-style-type: none"> • Bookstore has a new POS system that will be fully integrated with an electronic book voucher system and financial aide for Spring 2016. • Plans to create direct deposit for students financial aide refunds and employee reimbursements in FY2016 <p>Marlena:</p> <ul style="list-style-type: none"> • One major effort we do on a semester basis is Retention Alert. Faculty are able to report students through their Portal who they feel are not progressing due to missing homework, test taking, failing, Conduct, etc... When a student is reported Academic Advising invites the student to come in and speak with an Advisor about the issue(s) they were reported for and hopefully we get things to turn around. Retention alert is fairly new. We did have some version of it some years ago and then it took a hiatus. 	
Expand the membership of the campus process committee to include student representation	Dr. Siddiqi		
Integrate the Cycle of Quality (Plan-Act-Measure-Improve) in planning at all levels of the College		<p>FY16 SUAP and AUAPs are on the Portal under Institutional Effectiveness and Accreditation -> Strategic Planning -> Annual Plans</p>	

Academics Goal #3: Develop New Academic Programs and Revitalize Existing Programs

Subcomponents	Contact People	Evidence of Progress/ Updates	Supporting Webpage
Expand program delivery options through technology		Ellen: <ul style="list-style-type: none"> • Fran Wedge uses a Flipped Classroom in PTA • Brian Gilligan uses online course evaluations in Business • iPads were purchased for Nursing/PTA/Early Child Edu • SIM-man used in Nursing program • A Welding Technology program is in the research phase right now. It would be for a certificate only. Ellen hopes to have more information by the end of Fall 15 semester. 	
Expand program delivery options through technology	Ellen & Derek	Derek: <ul style="list-style-type: none"> • A music production program was started that required extensive technology. • Started digital art classes • Built a MAC-lab <hr/> Three (3) new music programs were started: 1) Associate in Fine Arts in Music (see p. 5) 2) Music Production Certificate (see p. 5) 3) Music Production Recording Associate in Applied Science (A.A.S.) (See p. 6)	
Increase the number of online course offerings	Ellen & Derek	Ellen: <ul style="list-style-type: none"> • While we offer some courses online already, we need to develop policy, procedure, and standards in order to have controls in place before we expand to more courses or entire programs online. Jeremy Joslin is working on a draft of this online policy. Derek: <ul style="list-style-type: none"> • There is an advisory committee working on why we need online courses and when we will launch more Magda: <ul style="list-style-type: none"> • Over a five year period enrollments have increased by 15% and sections by 30%. • See below for: OIR_Online Enrollment Numbers_08-15 for data (see p. 7) 	
Initiate the new Health Information Technology program Foster entrepreneurial environment to generate new revenue streams	Ellen & Susan Felice	Ellen: <ul style="list-style-type: none"> • Would like vibrant presence in community. For example, if automotive shops want employees to have certain certificates, we should know this and offer them. Susan Felice: <ul style="list-style-type: none"> • It is crucial to maintain our most lucrative top two clients (Chicago Area Consolidation Hub & UPS). Maintaining good rapport takes a lot of work. We also maintain relationships with smaller clients like the park district. Susan continues to reach out to MacNeal Hospital to see if they have any needs we could meet, but due to the specific nature of their work, there is little relationships. 	
Enhance marketing and public relations efforts	Keith	Hired Part-time graphic designer, Chris Matusek Re-branding discussion with Kabria Cummings Signage to promote new building Athletics department: <ul style="list-style-type: none"> • Recruits new athletes from in and out of district schools which boosts enrollment 	

**Relationships Goal #4: Promote Economic and
Community Vitality through Dynamic
Relationships**

Subcomponents	Contact People	Evidence of Progress/ Updates	Supporting Webpage
Create and expand seamless education experiences between K-12 and the College	Ellen	Ellen: •Focus on Morton East/ Morton West •Electronic transcripts accepted •Dual credit courses have expanded to include Liberal Arts • AP Scores are being reviewed Derek: •Met with Morton East and Morton West, specifically the Directors of Mathematics/ English and Reading/ and the Fine Arts to discuss expanding classes and dual enrollment	
Cultivate and Develop a partnership with Year Up Expand workforce development partnerships	Ellen and Susan	See Goal 3, Subcomponent 4 Susan Felice: • Continues to pursue relationships with our two largest programs - Chicago Area Consolidation Hub & UPS. •Works with their HR to meet the needs in terms of credits and courses for their employees Marisol Velazquez: •manages WIOA program - will provide more updates shortly	
Pursue additional funding for enhancements to the learning studios in the new classroom building	Keith & Sallie	Sallie: •The Capital Campaign is Sallie's direct effort to raise money for the new building. It is a campaign to raise \$300,000. As of 9/15/15 there is over \$100,000 in commitments. As of 9/11/15 Cicero town President Larry Dominick has pledged to assist in raising \$25,000 or more. He would like one classroom named after his mother, and if there is enough money raised he would like another classroom named after him. •The Economic Summit is also being held this year but is not expected to raise as much money as usual because many of the participants will already have given through the Capital Campaign. • Judy Baar Topinka: Family made \$2,000 donation and a classroom will be named after her as well.	

Associate in Fine Arts in Music

Illinois Community College Board
Form 216A
(September 2015) **MAR 13 2015**
Illinois Community College Board

Reasonable and Moderate Extension Request for an AFA Degree

COLLEGE NAME: Morton College	5-DIGIT COLLEGE NUMBER: 527-01
CONTACT PERSON: Muhammed Siddiqi	PHONE: 708-656-6090, Extension 2240
EMAIL: muhammed.siddiqi@morton.edu	FAX: 708-656-0719
PROPOSED REASONABLE AND MODERATE EXTENSION TITLE: Associate in Fine Arts in Music	
CREDIT HOURS: 62.0	
EXISTING /PARENT PROGRAM TITLE: Associate in Fine Arts-Music	
PREFID: 8806 UP NUMBER: 4240000- AFA 1-11-50-0702	

per Rokanne @ MCC 4/21/15

PLEASE ATTACH THE FOLLOWING ITEMS:


- Admissions:** Provide verification that admissions requirements meet state standards for admissions to all transfer programs (PA 850954). List information as it will appear in the college catalog.
- Curriculum:** Provide the proposed catalog description of the program. List the proposed degree requirements, including general education and courses in the major. Include rationale for requested Extension/option under the existing program.
- Facilities/Equipment:** Describe the number and adequacy of studios and major equipment/instruments (including computer hardware and software) available to support the proposed program. Indicate what additional resources will be required to offer the degree.
- Faculty:** Provide the number of full- and part-time faculty members who will teach courses in the major, describing their qualifications (including highest degree earned), teaching experience, and how faculty are evaluated.
- Courses:** Provide three copies of evidence of articulation for all major courses per ICCB rules.
- Form 22:** Completed in duplicate for each R&M option (maximum of 3).
- Form 31:** Completed in duplicate to add any new courses to the curriculum.

VERIFICATION	
Date of Board of Trustees Approval for Programs listed above: December 18, 2013	
SIGNED: <i>[Signature]</i>	Date: 3/15/15
Required: Chief Administrative Officer Signature	

ICCB USE ONLY:	
REVIEWED BY: <i>[Signature]</i>	Date: 4/16/15
APPROVED BY: <i>[Signature]</i>	Date: 4/16/15

Please note: ICCB Use only Box must remain on front page of Application Form.

Music Production Certificate



Alex Glanville
Chairman

Karen Emree Anderson, Ph.D.
Executive Director

Proudly serving the
Illinois Community College System

February 3, 2015

Dr. Dana Grove, President
Morton College
3801 South Central Avenue
Cicero, Illinois 60804-4398

Dear Dr. Grove:

This letter is notification that the following Certificate program was granted approval effective February 2, 2015:

➤ Music Production Certificate (26 credit hours)

Because certificates do not require approval of the Illinois Board of Higher Education, these basic certificate programs may be implemented immediately. If you have not already done so, please submit the appropriate curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.


Sincerely,

[Signature]
Brian Durham
Deputy Director for Academic Affairs

cc: Muhammed Siddiqi, Vice President of Academic & Student Development – Morton College
Tricia Broughton, ICCB

401 East Capitol Avenue • Springfield, IL 62701-1711 • (217) 781-0123 • www.iccb.org
Fax: (217) 524-4981 TEL: (217) 782-8645

Music Production Recording Associate in Applied Science (A.A.S.)



Lazaro Lopez, Ed.D.
 Acting Chair

Karen Hunter Anderson, Ph.D.
 Executive Director

April 22, 2015

Dr. Dana Grove, President
 Morton College
 3801 South Central Avenue
 Cicero, Illinois 60804-4398

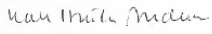
Dear Dr. Grove:

This is notification that Morton College's request for approval to offer the following degree programs were approved by the Illinois Community College Board on March 20, 2015 and by the Illinois Board of Higher Education on April 7, 2015:

- Music Production Recording Associate in Applied Science (A.A.S.) degree (60 credit hours)

If the college has not already done so, please submit the curriculum and related course forms now to ensure that the college receives the appropriate credit hour reimbursement funding. A copy of the approved application cover sheet will be sent to the Chief Academic Officer.

Sincerely,


 Karen Hunter Anderson, Ph.D.
 Executive Director

cc: Muhammad Siddiqi, Vice President- Academic & Student Development
 Tricia Broughton, ICCB

Received
 APR 24 2015
 Morton College
 Office of the President

ILLINOIS COMMUNITY COLLEGE BOARD
 401 East Capitol Avenue • Springfield, Illinois 62701 • (217) 785-0123 • www.iccb.org

MIS Facebook Tracking Data

Facebook Tracking Data as of 9/15/15

- Total Likes/followers: 4,720 (Up 0.6% from last week)
- Total post Reach: 14,128 (Down 20.8% from last week)
- Post Click: 1,552
- Average Reach of Aug: 1,367 people
- Average Reach September: 4,171
- Shares (Depends on the event) average: 8-12
- For Kenny's Memorial the Shares were 56 and the total reach was over 13,000
- We do not pay or (boost) messages all numbers are organic.
- Numbers vary depending on the post and the subject matter and the interest of the individuals.

Online Enrollment Numbers

		Overall Number of Sections	Overall Duplicated Enrollment	Online - Number of sections	Online - Duplicated enrollment	Online courses as % of overall sections	Online enrollment as % of overall enrollment
Fiscal	2011	1453	28643	66	1345	4.5%	4.7%
Year	2012	1518	29048	62	1239	4.1%	4.3%
	2013	1549	28160	70	1204	4.5%	4.3%
	2014	1482	26332	73	1088	4.9%	4.1%
	2015	1402	25195	86	1550	6.1%	6.2%

Recruitment Plan

Morton College Recruitment Plan

- I. Marketing Materials
 - A. Reduce print of Catalog and Student Handbook
 - B. Create and print new college viewbook
 - C. Need materials in Spanish
- II. Web Presence
 - A. Current website in Spanish (or translate button)
 - B. Create new Social Media
 1. Instagram for Recruitment
 2. Twitter for Recruitment
- III. Community Presence
 - A. Reaffirm connection with service area community centers
 - B. Attend more community events - not only college fairs
 - C. Plan and host parent events on-campus
- IV. Education Connections
 - A. Attend more area college fairs
 - B. Host more elementary and middle school visits
- V. Metrics
 - A. Review current population
 - B. Establish target growth populations
 - C. Review Persistence, Retention and Completion Rates
 - D. Centralized Student Development Event Calendar

TLC Events - Double click to open

Morton College : Events

MC
MORTON COLLEGE
Imagine what you can do!

Home | En Español | Fall Schedule | Calendar | Consumer Info | Directories | Library

About Morton | Admissions & Registration | Costs & Financial Aid | Student Life | Campus Services

EVENTS

Events Home | Academics | Teaching and Learning Center | Events

Instructional Technology

FALL 2015

Development Opportunities for Faculty

NAFSA Campus Internationalization Roundtable
September 14
2 to 3:30 p.m.
Building B, Room 328

Presenters: Jill Isumikawa, Coordinator of International Student Services; Sara McGuinn, Study Abroad Program Assistant, Northwestern University; Dana Vidai, Assistant Director, Orientation and Student Activities at the Center for International Studies, Western Illinois University; Rachel Webb, Immigration Specialist, Office of International Studies and Programs at Illinois State University; Kate Hilby, Assistant Program Manager for The Education Abroad Network (September, 2015).

Academic Comparisons Between Africa and the United States
October 21
2 to 3:30 p.m.
Building B, Room 336

Presenter: Dr. Jimrex Byamugisha, Professor and Fulbright Scholar-In-Residence at Harper College.

Resources

Mark Libwicki, Ph.D.
Acting Director, Teaching and Learning Center
mark.libwicki@morton.edu
(708) 656-8000
Ext: #1381
Building B, Room 302

SPRING 2015

CTE Program Development & Promotion: A Case Study from the Digital Arts

May 4
Presenter: Herbert Burns heads the Digital Effects and Animation program at Forsyth Technical Community College and has served as an adjunct faculty at UNCG and Salem College. Herb has lectured on digital design, architecture and sustainability in the US, Finland, Belarus, and Russia.

Faculty Perspectives on Online/Hybrid Teaching & Learning (OHTL)

April 23
A roundtable with faculty members who have experience with online or hybrid classes in a variety of disciplines, both here at Morton and elsewhere. The event focused on faculty experiences with these modes of teaching/learning, related to the curricular, pedagogical, and class management issues. An outcome of this series was a consensus white paper on OHTL, which was presented to the Academic Standards committee for further consideration and action. Faculty can download the group's OHTL White Paper (PDF).

Heaven or Hell: a Documentary Film

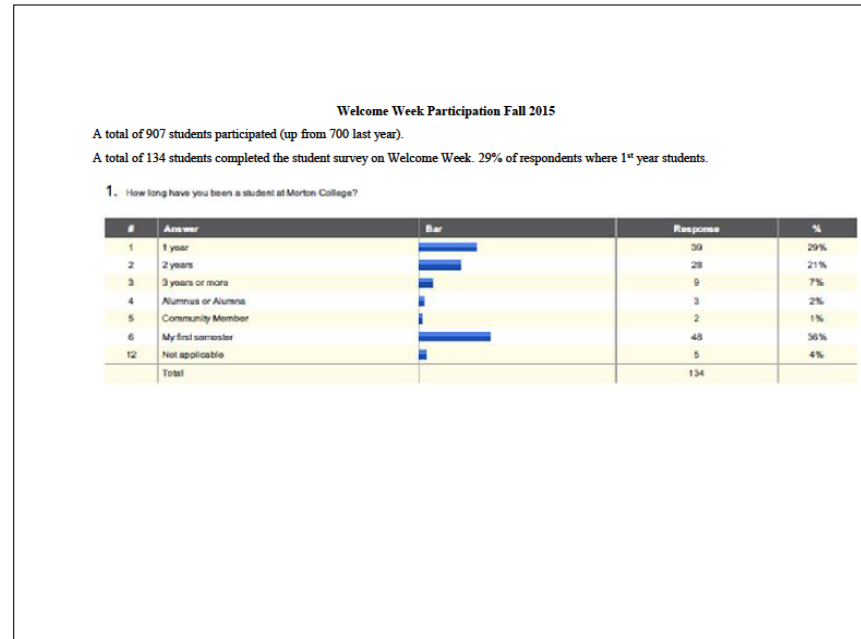
April 21
Shot over a period of a decade in Colombia, Spain, and Venezuela, this documentary follows the experience of a drug addict as he emerges from addiction and builds a new life. Reception and post-showing discussion with director Germán Piffano and Morton College faculty member Mark Libwicki, who worked as an associate producer and translator for the film. Co-sponsored by Student Activities.

Building Global Awareness among Students


March 10
Presenter: Shanon Dickerson, Executive Chair of the Illinois Consortium for International Studies and Programs (ICISP) and Foreign Language Instructor at Carl Sandburg College.

http://www.morton.edu/TLC_Events/01/2015.3.35.03.PM

Welcome Week Participation



High impact practices short term plan - double click



CCCSE
Center for Community College
Student Engagement

Short-Term Action Plan

2014 High-Impact Practices Institute

Institution Name: _____

Preface: The three pieces of pre-Institute work (*Cohort Data Review*, *Integrating Survey Results*, and *Short-Term Action Plan*) are designed to complement and further the college's current student success initiatives and enhance the value of the college team's participation at the Institute. The *Short-Term Action Plan* provides for a structured review of your college's work on implementing high-impact educational practices, using several sources of data. Complete Part I of the *Short-Term Action Plan* prior to attending the High-Impact Practices Institute. Parts II-IV will be completed at the Institute during the team strategy sessions. Part I of the *Short-Term Action Plan* begins with guiding questions using the following two completed pre-Institute homework documents:

- *Cohort Data Review*
- *Integrating Survey Results*

Instructions: Using the completed *Cohort Data Review* and *Integrating Survey Results* documents for the team's reference, complete Part I of the *Short-Term Action Plan* prior to attending the Institute.

Materials: Please bring hard copies, enough for each team member, and electronic copies of the *Cohort Data Review*, *Integrating Survey Results*, and *Short-Term Action Plan* for use during the Institute.

Due Date: Submit Part I of the *Short-Term Action Plan* to Emmet Campos at campos@cccse.org by March 7, 2014.

Supported by Bill & Melinda Gates Foundation and Lumina Foundation

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Page 1 of 9

CCSSE Results - double click to open

Community College Survey of Student Engagement - Morton College (2014 & 2011 Administration)			
2014 Frequency Distributions - Main Survey (Weighted)			
Item	Responses	2014	
		Morton College	
		Count	Percent
Item 4: In your experiences at this college during the current school year, about how often have you done each of the following?			
4a. Asked questions in class or contributed to class discussions	Never	36	5
	Sometimes	241	33.7
	Often	248	34.7
	Very often	195	26.6
	Total	715	100
4b. Made a class presentation	Never	192	27.1
	Sometimes	264	37.0
	Often	161	22.6
	Very often	89	12.4
	Total	706	100
4c. Prepared two or more drafts of a paper or assignment before turning it in	Never	88	12.4
	Sometimes	189	26.6
	Often	202	28.5
	Very often	220	31.0
	Total	709	100
4d. Worked on a paper or project that required integrating ideas or information from various sources	Never	88	12.4
	Sometimes	164	23.2
	Often	261	37.0
	Very often	192	27.3
	Total	705	100
4e. Came to class without completing readings or assignments	Never	260	36.9
	Sometimes	363	51.1
	Often	64	9.1
	Very often	23	3.3
	Total	709	100
4f. Worked with other students on projects during class	Never	74	10.5
	Sometimes	291	41.1
	Often	214	30.1
	Very often	130	18.4
	Total	710	100
4g. Worked with classmates outside of class to prepare class assignments	Never	309	43.3
	Sometimes	244	34.0
	Often	104	14.5
	Very often	49	6.8
	Total	706	100
4h. Tutored or taught other students (paid or voluntary)	Never	571	79.9
	Sometimes	97	13.5
	Often	39	5.4
	Very often	8	1.2
	Total	715	100

Compiled by the Office of Institutional Research 02/11/2015

PACE Survey results - double click to open



NATIONAL INITIATIVE FOR LEADERSHIP & INSTITUTIONAL EFFECTIVENESS

Morton College Cicero, Illinois


Personal Assessment of the College Environment (PACE)

by
Difei Li & Alessandra Dinin

The National Initiative for Leadership
& Institutional Effectiveness

North Carolina State University

March 2015



NATIONAL INITIATIVE FOR LEADERSHIP & INSTITUTIONAL EFFECTIVENESS
NORTH CAROLINA STATE UNIVERSITY • COLLEGE OF EDUCATION • P.O. BOX 26170 • RALEIGH, NC 27695-0170

Ethics Assessment Survey- double click

General Education Assessment
 Defining Issues Test (DIT-2)
 Spring 2015

Prepared by
 Academic Assessment Planning Committee

Panther Palooza Student Questionnaire Results- double click

Fall 2015
 Last Modified: 09/16/2015
 Date Range: April 01 2015 - September 18 2015

1. What part of today's orientation was most helpful to you? Please rate the following features on a scale from 1 to 5: (1 = most helpful), (5 = least helpful).

#	Question	1	2	3	4	5	Total Responses	Mean
1	Faculty/Student/Nurse Panel	68	25	14	16	26	149	2.36
2	Registering for Classes Presentation	66	31	15	11	26	151	2.36
3	Financial Aid Presentation	67	29	13	13	27	149	2.36
4	Panther Portal	69	28	11	10	33	151	2.40
5	Student Activities Presentation	57	32	15	10	36	150	2.57

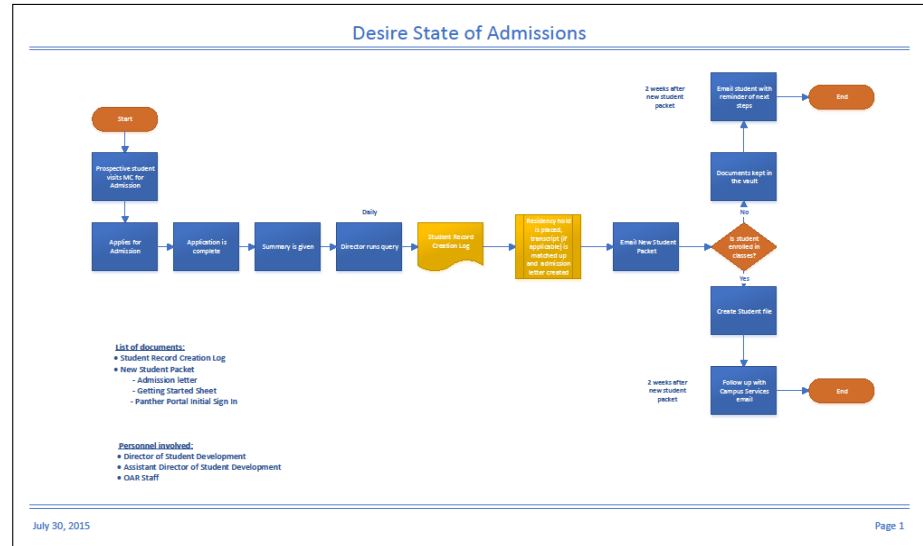
Admissions Procedure

ADMISSIONS PROCEDURE		1
<p>INSTITUTIONAL PROCEDURE Office of Admissions & Records</p>	EFFECTIVE DATE: July 1, 2015	
	REVISION DATE:	
	SUBJECT: Admissions Process	

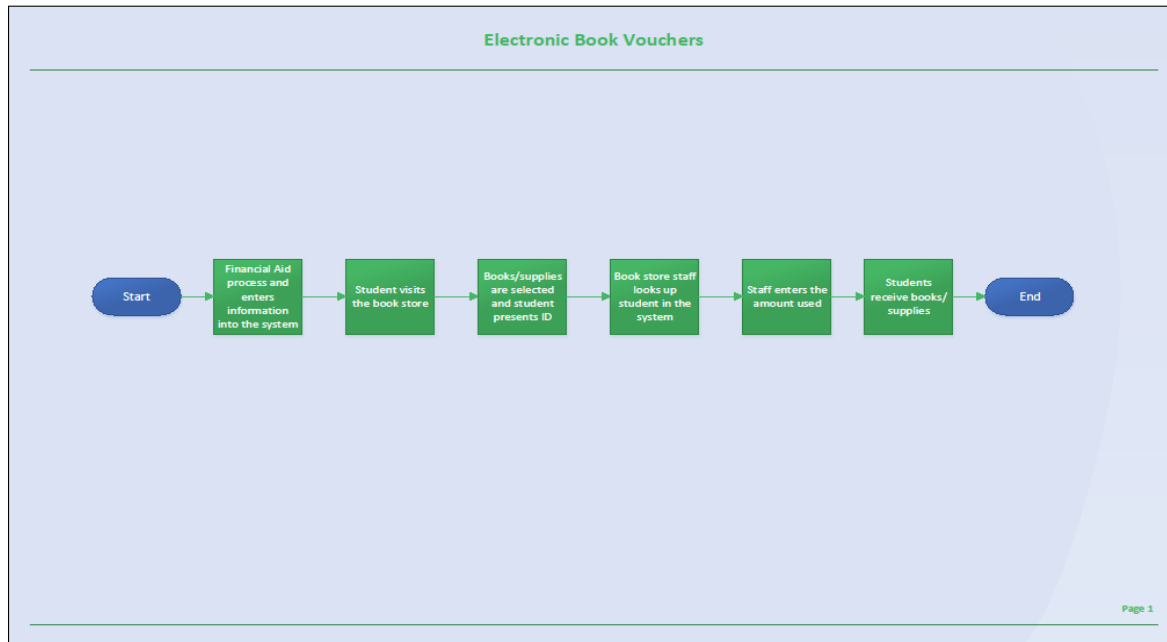
1. Student online application is completed via Morton College website.
2. On a daily basis, the Director of Student Development, should obtain a query via SQL of all students who have applied online. A list is compiled through PDF of Student Record Creation Log.
3. Student Record Creation Log is distributed to all Admission Clerk's, Student Record Specialist and Part time Admission Service Aides.
4. Residency Holds are placed on student records by Admission staff.
5. Transcripts and any other relevant Admission documents are linked with Student Record to create an Admission file if the student is enrolled after the 17th calendar day of classes.
6. New student is emailed standard "Welcome" email with information on what steps to take next to continue.
7. If student does not register for classes or has not taken the placement test, a follow-up email will be sent stating again the next steps.

*If student decides not to enroll, all official documents submitted by the student or received remain in Admission and Records department up to 1 year if the students does not enroll within that time frame.

Desired State of Admission Procedure



Electronic Book Voucher Procedure



New Building Programmatic Justification Narrative

Programmatic Justification Narrative

District/College: 527 Morton College

Project Name: Teaching and Learning Center (TLC)

Morton College has included the creation of a Teaching and Learning Center in its strategic plan for the near future. This Teaching and Learning Center will serve a variety of different constituencies, including the Arts and Sciences Division, the Career and Technical Education Division, and the Adult Education and Community Service Division. Although there is currently no space for such a center, the new building project will ensure that the College's approximately 55 full-time faculty and 275 adjunct faculty members will be able to learn new teaching pedagogical techniques in a modern, flexible, technologically sophisticated, and professional setting. The Teaching and Learning Center's programs will include programs related to technology, innovative pedagogy, assessment, diversity, student success, best practices in career and technical education, faculty peer mentoring, and curriculum development.

District/College: 527 Morton College

Project Name: Additional Classroom for Arts and Sciences

Morton College's transfer education program is also in need of additional space. Over the past five years, enrollment has grown dramatically in a variety of liberal arts programs, including the social and behavioral sciences, mathematics, English and the communication arts, humanities and fine arts (e.g., music), and the physical sciences (refer to data below). The growth in transfer education enrollment has led to a severe space shortage. This shortage sometimes leads to classroom crowding, or scheduling in inconvenient or outdated classroom spaces. Additional classrooms will not only help in smoothing out the physical demand of existing curriculum but also to accommodate new certificate and degree programs in areas such as STEM, arts, and music.

	FY10	FY11	FY12	FY13	4-Yr Difference
CHM	485	483	604	563	16.1%
JRN	32	28	76	69	115.6%
MUS	367	456	509	662	80.4%
THR	84	165	182	151	79.8%
ANT	74	89	92	126	70.3%
GEL	45	57	38	68	51.1%
EGR	18	36	10	26	44.4%
CSS	0	65	113	91	40.0%
HUM	772	889	957	998	29.3%
PHT	398	464	495	496	24.6%
PHY	86	101	110	106	23.3%

SUAP / AUAP PROCEDURE TIMELINE	
Mid-January	Send out next fiscal year AUAP/SUAP forms to the Deans
Third week of February	AUAP/SUAP forms are due to President, Provost and Vice President for review.
Last week of February	President, Provost and Vice President will meet to review AUAP/SUAP forms with their direct reports
First week of March	AUAP and SUAP are finalized and submitted for budget approval
First week of April	AUAP and SUAP forms will be upload to the portal